

St Edmundsbury Borough Council
Forward plan of likely key decisions September to December 2009

| Ref | Decision | Background | Wards Affected | Decision Taker | Portfolio | Lead Officer | Consultation to be Undertaken | Documents to be Submitted | Expected Date of Decision | |
|----------|---|--|----------------|----------------|---|--|-------------------------------|--|---------------------------|-----------------------------|
| SEP09/01 | West Suffolk House Joint Committee: 11/09/2009 | The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions. | All | Cabinet | Nigel Aitkens/ David Ray/ Paul Farmer | Economy and Asset Management/ Performance and Organisational Development/ Resources and Efficiency | Alex Wilson 01284 757695 | Portfolio Holders, West Suffolk House Building User Group | Report to Cabinet | No earlier than 16/09/09 |
| SEP09/02 | Local Government Review | The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State. | All | Cabinet | John Griffiths | Leader of the Council | Alex Wilson 01284 757695 | Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations | Report to Cabinet | No earlier than 16/09/09 |

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| SEP09/03 | Bury St Edmunds Area Working Party: 07/09/2009 | The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis. | All | Cabinet | Sara Mildmay -White Community | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Cabinet reports and minutes of Working Party | No earlier than 16/09/09 |
| SEP09/04 | Grant Panel: 08/09/2009 | To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis | All | Cabinet | Paul Farmer/ Sara Mildmay -White Resources and Efficiency/ Community | Mike Dawson 01284 757060 | Portfolio Holder and voluntary organisations | Recommendations from Grant Panel | No earlier than 16/09/09 |
| SEP09/05 | Haverhill Area Working Party/Haverhill Masterplan: 10/09/2009 | The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis. | Haverhill and area | Cabinet | Nigel Aitkens Economy and Asset Management | Mike Dawson 01284 757060 | As outlined in reports to the Working Party or Cabinet | Report to Cabinet | No earlier than 16/09/09 |
| SEP09/06 | St Edmundsbury Growth Area Partnership Board: Date of next meeting to be arranged. | The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board. | All | Cabinet | Terry Clements Transport and Planning | Patsy Dell 01284 757306 | Portfolio Holder, Suffolk County Council, East of England Development Agency, Suffolk Development Agency. | Recommendations from the St Edmundsbury Growth Area Partnership Board | No earlier than 16/09/09 |

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| SEP09/07 | Tree and Woodland Plan | The Cabinet will be asked to consider the recommendations of the Tree and Woodland Plan from the Policy Development Committee, together with appropriate policies | All | Cabinet | Lynsey Alexander Culture and Sport | Neil Anthony 01284 757064 | Portfolio Holder, Planning, Highways, Economic Development, Environmental Health, The Department of Environment, Food and Rural Affairs, The Forestry Commission, Natural England, The Environment Agency, Suffolk Wildlife Trust, Woodland Ways and The Tree Council | Report of the Policy Development Committee to Cabinet | No earlier than 16/09/09 |
| SEP09/08 | Sustainable Development Panel: 07/09/2009 | The Cabinet will need to consider the recommendations of this Panel on an ongoing basis. | All | Cabinet | Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene | Patsy Dell 01284 757306 | As outlined in reports to the Panel or Cabinet | Reports to Panel and minutes | No earlier than 16/09/09 |
| SEP09/09 | Empty Homes Strategy | A review of the existing Empty Homes Strategy will be undertaken which will investigate ways of bringing empty homes in the private sector back into use, and how the Council is working to do this. | All | Cabinet | Sara Mildmay-White Community | Carole Herries 01284 757603 | Policy Development Committee, Parish Councils, Partners including Registered Social Landlords (RSLs), Empty Homes Agency. | Report to Cabinet | No earlier than 16/09/09 |

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| SEP09/10 | Public Venue Working Party: 01/09/2009 | The Cabinet will need to consider any recommendations of this Working Party on an on-going basis. | All | Cabinet | Lynsey Alexander | Culture and Sport | Neil Anthony 01284 757064 | As outlined in reports to the Working Party or Cabinet. | Report to Cabinet | No earlier than 16/09/09 |
| SEP09/11 | The Corn Exchange | The Cabinet will consider options for the future of the Corn Exchange. | All | Cabinet | Nigel Aitkens | Economy and Asset Management | Betty Albon 01284 757307 | Portfolio Holder and Corporate Management Team | Report to Cabinet | No earlier than 16/09/09 |
| SEP09/12 | Rural Services | The Cabinet will consider a proposal to establish new governance arrangements for the Cabinet commitment for rural areas. | All | Cabinet | John Griffiths | Rural Affairs and External Relationships | Alex Wilson 01284 757695 | Portfolio Holder and relevant officers | Report to Cabinet | No earlier than 16/09/09 |
| SEP09/13 | Joint Staff Consultative Panel: 20/10/2009 | To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s). | All | Cabinet | David Ray | Performance and Organisational Development | Louise Hammond 01284 757008 | Recognised Trade Unions | Report to Cabinet | No earlier than 21/10/09 |
| SEP09/14 | Emergency Panel: 20/10/2009 | The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel. | All | Cabinet | Sara Mildmay - White | Community | David Bird 01284 757035 | As outlined in reports to the Working Party or Cabinet | Recommendations from Emergency Panel | No earlier than 21/10/09 |

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| SEP09/15 | Bury St Edmunds Area Working Party: 05/10/2009 | The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis. | All | Cabinet | Sara Mildmay -White Community | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Cabinet reports and minutes of Working Party | No earlier than 21/10/09 |
| SEP09/16 | Central Safety Panel: 19/10/2009 | To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s). | All | Cabinet | David Ray Performance and Organisational Development | Martin Hosker 01284 757010 | Managers, Portfolio Holder, Recognised Trade Unions | Report to Cabinet | No earlier than 21/10/09 |
| SEP09/17 | Local Government Review | The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State. | All | Cabinet | John Griffiths Leader of the Council | Alex Wilson 01284 757695 | Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations | Report to Cabinet | No earlier than 21/10/09 |

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| SEP09/18 | Sustainable Development Panel: 13/10/2009 | The Cabinet will need to consider the recommendations of this Panel on an ongoing basis. | All | Cabinet | Terry Clements /Peter Stevens | Transport and Planning/ Environment and Street Scene | Patsy Dell 01284 757306 | As outlined in reports to the Panel or Cabinet | Reports to Panel and minutes | No earlier than 21/10/09 |
| SEP09/19 | Asset Management Plan (AMP) : Planned Maintenance Programme. | The Cabinet approved the recommendations of the Cost Reduction Plan for planned maintenance in 2005 (Report W244 refers), to address backlog maintenance. The Plan needs reviewing, in the context of selling some major assets. | All | Cabinet | Nigel Aitkens | Economy and Asset Management | Betty Albon 01284 757307 | Portfolio Holder and Corporate Management Team | Report to Cabinet | No earlier than 21/10/09 |
| SEP09/20 | Public Venue Working Party: 12/10/2009 | The Cabinet will need to consider any recommendations of this Working Party on an on-going basis. | All | Cabinet | Lynsey Alexander | Culture and Sport | Neil Anthony 01284 757064 | As outlined in reports to the Working Party or Cabinet. | Report to Cabinet | No earlier than 21/10/09 |

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| SEP09/21 | Partnership Strategy | Amongst other things, a Partnership Strategy identifies when the Council should enter into a partnership, the values and structures of such partnerships, and other key issues such as risk management and data sharing. Cabinet will receive an updated version of that considered on 24 June 2009 (Report A57 refers) as piloting of the Strategy will have been carried out. | All | Cabinet | David Ray | Performance and Organisational Development | Davina Howes 01284 757611 | Policy Development Committee, Forest Heath District Council, Portfolio Holder, Health and Community Development Manager and other Key partners. | Report to Cabinet | No earlier than 02/12/09 |
| SEP09/22 | Community Engagement Strategy | It is considered good practice for the Council to have in place a Community Engagement Strategy which sets out the Council's approach to consultation, engagement and involvement. | All | Cabinet | David Ray | Performance and Organisational Development | Davina Howes 01284 757611 | Policy Development Committee, Community Development Unit, partner organisations, various other services from across the Council. | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/23 | Amendments to current policies for street trading and vending, including a revision of the area currently adopted for the purpose of street trading consents, to cover the whole Borough. | The Council last reviewed its policies for street trading and street vending in 1998 (Paper N28 refers). The Licensing Service has seen a marked increase over the past ten years in street trading and vending, particularly for cafes and decorative items outside shop premises. The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee. | All | Cabinet/ Council | Sara Mildmay -White | Community Hilary Workman 01284 757113 | Licensing and Regulatory Committee, Local Businesses, Town and Parish Councils, Chambers of Commerce, Town Centre Managers, Bury in Bloom, Suffolk Constabulary, Portfolio Holder. | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/24 | Adoption of a Statement of Licensing Principles in respect of the Gambling Act 2005. | The first Statement of Licensing Principles in respect of the Gambling Act 2005 was adopted by full Council on 12 December 2006 and was published via the Council's website on 3 January 2007. The document is to be kept under review therefore, a new Statement of Licensing Principles will need to have been adopted and published by 3 January 2010. The Cabinet will consider the recommendations of the Licensing and Regulatory Committee. | All | Cabinet/Council | Sara Mildmay-White | Community | Hilary Workman 01284 757113 | The Chief Officer of Police for the Licensing Authority's area, persons who represent the interests of those carrying gambling businesses, persons who represent the interests of those likely to be affected by the exercise of the Council's functions under the Act, Licensing and Regulatory Committee, Portfolio Holder. | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/25 | Havebury Housing Partnership | The Havebury Housing Partnership (Havebury) has requested the opportunity to discuss with Members the increasing need for Havebury and the Council to work together, and the ambitions of the partnership in relation to performance, community service and its community development role. This may or may not lead to recommendations to the Cabinet. | All | Cabinet | Sara Mildmay -White | Community | Carole Herries 01284 757603 | Portfolio Holder, Policy Development Committee | Report of the Policy Development Committee to Cabinet | No earlier than 02/12/09 |
| SEP09/26 | Approval of Corporate Enforcement Policy | On 21 March 2007, the Cabinet approved the Council's Enforcement Policy (X574 refers). It is intended to review and update the Policy in light of new guidance and changes in Government policy. | All | Cabinet | Sara Mildmay -White | Community | Richard White-head 01284 757037 | To be decided as it affects enforcement across a number of departments. | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/27 | Local Government Review | The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State. | All | Cabinet | John Griffiths Leader of the Council | Alex Wilson 01284 757695 | Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations | Report to Cabinet | No earlier than 02/12/09 |
| SEP09/28 | Haverhill Area Working Party/Haverhill Masterplan: 10/09/2009 | The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis. | Haverhill and area | Cabinet | Nigel Aitkens Economy and Asset Management | Mike Dawson 01284 757060 | As outlined in reports to the Working Party or Cabinet | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/29 | West Suffolk Waste and Street Scene Services Joint Committee: 23/10/2009 | The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee | All | Cabinet | Peter Stevens | Environment and Street Scene | Mark Walsh 01284 757300 | Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team | Report to Cabinet | No earlier than 02/12/09 |
| SEP09/30 | Bury St Edmunds Area Working Party: 16/11/2009 | The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis. | All | Cabinet | Sara Mildmay-White | Community | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Cabinet reports and minutes of Working Party | No earlier than 02/12/09 |
| SEP09/31 | Grant Panel: 17/11/2009 | To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis | All | Cabinet | Paul Farmer/ Sara Mildmay-White | Resources and Efficiency/ Community | Mike Dawson 01284 757060 | Portfolio Holder and voluntary organisations | Recommendations from Grant Panel | No earlier than 02/12/09 |
| SEP09/32 | West Suffolk House Joint Committee: 20/11/2009 | The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee if involving key decisions. | All | Cabinet | Nigel Aitkens/ David Ray/ Paul Farmer | Economy and Asset Management/ Performance and Organisational Development/ Resources and Efficiency | Alex Wilson 01284 757695 | Portfolio Holders, West Suffolk House Building User Group | Report to Cabinet | No earlier than 02/12/09 |

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| SEP09/33 | Public Venue Working Party: 26/11/2009 | The Cabinet will need to consider any recommendations of this Working Party on an on-going basis. | All | Cabinet | Lynsey Alexander Culture and Sport | Neil Anthony 01284 757064 | As outlined in reports to the Working Party or Cabinet. | Report to Cabinet | No earlier than 02/12/09 |
| SEP09/34 | Recession Action Plan | Both scrutiny committees are working on a major review involving an economic assessment, including a business survey, the results of which will feed into a new Recession Action Plan. | All | Cabinet | Nigel Aitkens Economy and Asset Management | Carol Rowntree 01284 757683 | Portfolio Holder, Policy Development Committee, Overview and Scrutiny Committee plus extensive consultation with stakeholders. | Report of the Policy Development Committee | No earlier than 02/12/09 |
| SEP09/35 | Sports Development Plan and Olympic Strategy | This review stems from the review deferred from the Overview and Scrutiny Committee in 2008 in respect of ascertaining levels of sporting activity. This will now be included in this expanded new strategy. | All | Cabinet/Council | Lynsey Alexander Culture and Sport | Neil Anthony 01284 757064 | Portfolio Holder , Policy Development Committee and consultation with stakeholders and the community. | Report of the Policy Development Committee | No earlier than 02/12/09 |

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| SEP09/36 | Abbey Gardens Management Plan | The Parks Review recommended that Management Plans be created for the Council's major parks. A steering group will work on a Plan for the Abbey Gardens during 2009/2010. | All Wards in Bury St Edmunds | Cabinet | Lynsey Alexander Culture and Sport | Neil Anthony 01284 757064 | Portfolio Holder , Policy Development Committee and consultation with appropriate stakeholders. | Report of the Policy Development Committee | No earlier than 02/12/09 |
| SEP09/37 | Environmental Enforcement | A review of the Policy Development Committee completed in November 2007 resulted in a number of recommendations, on which the Overview and Scrutiny Committee will carry out a post implementation review. The Cabinet may need to consider recommendations arising from the review. | All | Cabinet | Peter Stevens Environment and Street Scene | Patsy Dell 01284 757306 | Portfolio Holder, Overview and Scrutiny Committee. | Report of the Overview and Scrutiny Committee. | No earlier than 02/12/09 |