

# St Edmundsbury Borough Council

## Forward plan of likely key decisions September to December 2008

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Sep08/01	West Suffolk House: The West Suffolk House Joint Committee will meet on 01/08/2008; 15/08/2008; and 12/09/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 17/09/08
Sep08/02	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 17/09/08

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Sep08/03	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay -White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 17/09/08
Sep08/04	Bury St Edmunds Area Working Party: 11/09/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 17/09/08

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Sep08/05	Recommendations from the Grant Panel: 09/09/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 17/09/08
Sep08/06	Haverhill Area Working Party/Haverhill Masterplan: 28/08/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 17/09/08
Sep08/07	Sustainable Development Panel: 19/08/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 17/09/08
Sep08/08	Staff Survey - Action Plan 2007/2008	The last staff survey was undertaken in 2002/2003. The current 2007/2008 survey was distributed with November's employee payslips, and the results and arising recommendations will be brought to the Cabinet in September.	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Portfolio Holder, Member/Officer Working Group and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 17/09/08

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Sep08/09	The Cabinet will be asked to recommend to full Council a response to the Boundary Committee for England's consultation on the structural review of Norfolk and Suffolk.	On 4 July 2008, the Boundary Committee published its draft proposals for structural review in Norfolk and Suffolk. The consultation period closes on 26 September 2008. The Cabinet will consider a draft response which has been prepared in consultation with the Local Government Review Councillor Reference Group.	All	Council	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations, Local Government Review Councillor Reference Group	Report to Cabinet	No earlier than 17/09/08
Sep08/10	St Edmundsbury Growth Area Partnership Board: 14/08/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Suffolk County Council, East of England Development Agency, Suffolk Development Agency.	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 17/09/08

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Sep08/11	National Fraud Initiative Strategy	As a statutory participant in the National Fraud Initiative (NFI) process, the Council must put into place policies and procedures to support the Audit Commissions data matching process required under new legislation, and to investigate potential errors and fraud arising from the matched data reports	All	Cabinet	Paul Farmer	Resources and Efficiency	Jon Snares 01284 757239	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 17/09/08
Sep08/12	Haverbury Housing Partnership Review of Transfer Agreement - Property Refurbishment	The Haverbury Housing Partnership has requested that the Borough Council reviews the Transfer Agreement in respect of refurbishment of properties.	All	Cabinet	Sara Mildmay - White	Community	Carole Herries 01284 757603	Portfolio Holder	Report to Cabinet	No earlier than 17/09/08
Sep08/13	The Cabinet will be asked to approve amendments to the terms in respect of the sale of 6 Angel Hill, Bury St Edmunds.	On 19 September 2007, the Cabinet approved the sale process for 6 Angel Hill (Report Y239 refers). Due to market conditions, the terms of the sale need to be reconsidered.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder	Report to Cabinet	No earlier than 17/09/08

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Sep08/14	The Cabinet will be asked to approve amendments to the process in respect of the disposal of the Borough Offices, Angel Hill, Bury St Edmunds.	On 23 January 2008, the Cabinet approved the disposal process for the Borough Offices, Angel Hill, Bury St Edmunds (Report Y508 refers). Due to market conditions, the disposal process needs to be reconsidered.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder	Report to Cabinet	No earlier than 17/09/08
Sep08/15	Joint Staff Consultative Panel: 21/10/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 23/10/08
Sep08/16	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 23/10/08
Sep08/17	The West Suffolk House Joint Committee will meet on: 03/10/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 23/10/08

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Sep08/18	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 23/10/08
Sep08/19	Bury St Edmunds Area Working Party: 14/10/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White Community	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 23/10/08
Sep08/20	Sustainable Development Panel: 21/10/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 23/10/08

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Sep08/21	Emergency Panel: 21/10/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 23/10/08
Sep08/22	Review of Private Sector Grants System (Homes Assistance Policy)	The Policy Development Committee will review the policy to improve and widen the scope of assistance offered, linking to the Housing Stock Condition Survey.	All	Cabinet	Sara Mildmay - White Community	Richard White-head 01284 757037	Policy Development Committee, Home Improvement Agency, Landlords, Registered Social Landlords, disability groups and other relevant groups.	Report of the Policy Development Committee to Cabinet	No earlier than 23/10/08
Sep08/23	Capital Programme Review	The annual review of the Capital Programme requested by Cabinet will be undertaken in support of the budget setting process.	All	Cabinet	Paul Farmer Resources and Efficiency	Liz Watts 01284 757252	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee	No earlier than 23/10/08
Sep08/24	Central Safety Panel: 20/10/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 23/10/08

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Sep08/25	Haverhill Area Working Party/Haverhill Masterplan: 09/10/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 23/10/08
Sep08/26	Waste and Street Scene Services Joint Committee 17/10/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath and Corporate Management Team	Report to Cabinet	No earlier than 23/10/08
Sep08/27	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 03/12/08
Sep08/28	West Suffolk House: The West Suffolk House Joint Committee will meet on 07/11/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Portfolio Holders	Report to Cabinet	No earlier than 03/12/08

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Sep08/29	Bury St Edmunds Area Working Party: 25/11/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White Community	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 03/12/08
Sep08/30	Recommendations from the Grant Panel: 18/11/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 03/12/08

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Sep08/31	Action Plan from the post implementation review of the Abbeycroft Leisure Trust transfer	In 2006/2007 the Overview and Scrutiny Committee undertook a review of the Council's leisure centre management to Abbeycroft Leisure. The review resulted in an extensive Action Plan, on which the Committee will receive an update, which may result in recommendations to Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 03/12/08
Sep08/32	Haverhill Area Working Party/Haverhill Masterplan: 20/11/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 03/12/08
Sep08/33	Service Delivery Review Panel: 16/09/2008 and 3/11/2008	The Cabinet may need to consider the recommendations of the Policy Development Committee following the consideration of the minutes of the Service Delivery Review Panel.	All	Cabinet	Nigel Aitkens/ Paul Farmer/ Sara Mildmay-White/ Terry Clements	Economy and Asset Management/ Resources and Efficiency/ Community/ Transport and Planning	Liz Curtis-Woods 01284 757681	Policy Development Committee	Report of the Policy Development Committee, minutes of the Service Delivery Review Panel	No earlier than 03/12/08

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Sep08/34	Arts, Festival and Entertainment Review	The Cabinet will be asked to consider the recommendations of the Arts, festival and Entertainment Review from the Policy Development Committee.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Theatre Royal, Art Gallery, Haverhill Town Council and Arts and Entertainments Providers	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 03/12/08
Sep08/35	The Cabinet will be asked to consider the recommendation(s) of the Licensing and Regulatory Committee in respect of a proposed amendment to the Borough Council's Statement of Licensing Policy (SoLP) to incorporate a Special Area Policy for the area bounded by the following streets: Abbeygate Street, Guildhall Street, Westgate Street, Crown Street and Angel Hill.	Abbeygate Ward Members, Councillors Farmer and Rout have requested that the Licensing and Regulatory Committee consider the adoption of a Special Area Policy for part of the historic core in Bury St Edmunds because they consider the cumulative impact on the four licensing objectives is detrimental to residents and businesses.	All	Cabinet	Sara Mildmay-White	Community	Hilary Workman 01284 757113	Portfolio Holder; Licensing and Regulatory Committee; the Chief Officer of Police for the Licensing Authority's area; the Fire Authority for the area; Premises Licence holders; Club Premises Certificate holders; Personal Licence holders; business representatives and residents in the area	Report of the Licensing and Regulatory Committee to Cabinet	No earlier than 03/12/08

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Sep08/36	Levels of Sporting Activity	The Committee will explore the reasons behind St Edmundsbury having one of the lowest percentages of sport and activity in the east of England, and how this can be improved. This review may result in recommendations to the Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport Neil Anthony 01284 757064	Portfolio Holder, Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 03/12/08