

St Edmundsbury Borough Council
Forward plan of likely key decisions September 2007 to December 2007

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Sep07/01	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White Community	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 19/09/07
Sep07/02	Merged Shopmobility and Tourist Information Services	On 2 September 2005, the Cabinet agreed to merge these two services as soon as possible and locate them at 6 Angel Hill, Bury St Edmunds. However, due to other major initiatives, including the possible formation of a Public Service Village and the Public Building at the Cattle Market Site in Bury St Edmunds, a further report was requested as to the long term location of these services.	All	Cabinet	Nigel Aitkens/ Terry Clements Economy and Asset Management/ Transport and Planning	Jerry Massey 01284 757302	Portfolio Holders, Overview and Scrutiny Committee	Report to Cabinet	No earlier than 19/09/07

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Sep07/03	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 19/09/07
Sep07/04	Haverhill Area Working Party/Haverhill Masterplan.	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 19/09/07
Sep07/05	Review of Community Centres	The Cabinet has requested a review of the future management and funding options for Borough Council owned community centres.	Haverhill East, Haverhill South, Minden, Moreton Hall, Southgate and St Olaves.	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Carole Herries 01284 757603	Portfolio Holder, Ward Members, relevant community centre stakeholders and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07
Sep07/06	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements/ Peter Stevens	Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 19/09/07
Sep07/07	Review of Leisure and Cultural Strategy	A strategic and long term review of the Council's cultural services provision.	All	Cabinet	Lynsey Alexander	Culture and Sports	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07

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Sep07/08	Choice Based Lettings Policy	Following consultation on the draft Choice Based Lettings Policy, the final Policy will be brought through Cabinet and full Council for approval.	All	Full Council	Sara Mildmay -White	Community	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07
Sep07/09	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 19/09/07
Sep07/10	Budget Process and Dynamic Review- Innovation, Value and Enterprise (DR-IVE) Year 4	The Cabinet may need to consider recommendations from initial considerations of the Policy Development Committee.	All	Cabinet	Paul Farmer	Resources and Efficiency	Jerry Massey 01284 757200	The DR-IVE review will again be co-ordinated by the Policy Development Committee and will involve appropriate consultation for specific proposals.	Report to Cabinet	No earlier than 19/09/07
Sep07/11	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 19/09/07

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Sep07/12	To update the existing policy when granting discretionary rate relief to registered charities.	There have been several requests for top-up discretionary rate relief and the existing guidance is not completely appropriate.	All	Cabinet	Paul Farmer Resources and Efficiency	Graham Moore 01284 757252	CMT, MT and Portfolio Holder	Report to Cabinet	No earlier than 19/09/07
Sep07/13	Sports and Leisure Development Panel	To consider the recommendations from the Cabinet's Panel on an on going basis.	All	Cabinet	Lynsey Alexander Culture and Sports	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 19/09/07
Sep07/14	Review of Customer Payment Options	The Cabinet will be asked to consider the initial recommendations of the Service Delivery Review Panel, in respect of the investigations into the most cost effective and accessible options for customer payment methods.	All	Cabinet	Paul Farmer/ David Ray Resources and Efficiency/ Performance and Organisational Development	Ken Parker 01284 757243	Service Delivery Review Panel, Policy Development Committee, Portfolio Holders, Employees and Unions. The Review will also examine customer demand and needs, and involve an Equality Impact Assessment.	Report to Cabinet	No earlier than 19/09/07

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Sep07/15	Gypsy and Traveller Strategy for Suffolk	A Gypsy and Traveller Strategy for Suffolk has been developed which incorporates the Suffolk Gypsy and Traveller Unauthorised Encampment Protocol. The Cabinet will be asked to adopt the Strategy following its adoption by Suffolk County Council's Cabinet in July 2007. The Cabinet will also be updated on the need for the provision of a site for gypsies and travellers in St Edmundsbury.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Consultation is being undertaken with all other district councils in Suffolk, and the Portfolio Holder.	Report to Cabinet	No earlier than 19/09/07
Sep07/16	Waste Management Potential Joint Working in Suffolk	The Cabinet may need to consider Countywide proposals to meet the future challenges of waste collection and disposal in Suffolk	All	Cabinet	Peter Stevens Environment and Street Scene	Sandra Pell 01284 757302	Suffolk County Council, All Suffolk Waste collection authorities, Members, public, SLR Consultants and ERM Consultants	Report to Cabinet	No earlier than 19/09/07

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Sep07/17	The Cabinet will be asked to consider the disposal of 6 Angel Hill, Bury St Edmunds.	6 Angel Hill has been the subject of an Asset Management Plan (AMP) and service review. A separate report to the Overview and Scrutiny Committee (Forward Plan Reference Sep07/02) will consider the scope to retain the Tourist Information Centre in this building. This report will consider the disposal of the building through partnership working to achieve the most efficient and flexible use of the property.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Corporate Management Team, Portfolio Holder	Report to Cabinet	No earlier than 19/09/07
Sep07/18	The Cabinet will be asked to consider options for disposal of the Borough Offices, Angel Hill, Bury St Edmunds.	The Borough Offices, Angel Hill, Bury St Edmunds have been declared surplus when staff relocate to the Public Service Village. The Report will explore whether the most effective and efficient way of disposal is by approaching this through partnership working.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Corporate Management Team, Portfolio Holder	Report to Cabinet	No earlier than 19/09/07

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Sep07/19	The Cabinet will be asked to consider in principle to the proposal for an alcohol ban in public spaces within Haverhill Town Centre and to approve consultation.	Haverhill Town Council has suggested that a ban be introduced for drinking alcohol in a public place within the town centre. This would be possible by the Borough Council making an Order under the Criminal Justice and Police Act 2001. Officers have held initial meetings with partners and it is recommended that a consultation exercise be undertaken before the Cabinet takes a decision on whether to make the Order.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Porfolio Holder, Ward Members, Town Council Members, Haverhill Area Working Party, businesses and residents in the proposed zone, licencees, young people and the general public	Report to Cabinet	No earlier than 19/09/07

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Sep07/20	Approval is sought for a lease of 25 years, with a rolling break clause after Year 10 to be taken out by Suffolk County Council, for a second Children's Centre for Haverhill to be located at the Chalkstone Community Centre.	The Government has set a total target for Suffolk of 34 Children's Centres to be in operation by 2008, with priority given to the most deprived areas. The target for Haverhill is that two Centres are open by March 2008. With one currently open (Cartwheels), a second Centre is proposed for the Chalkstone area with the Community Centre being favoured for its location and available space.	All	Cabinet	Sara Mildmay-White	Community	Jane Chance 01284 757609	Portfolio Holder, Community Centre Review Panel, Local Community	Report to Cabinet	No earlier than 19/09/07
Sep07/21	Central Safety Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 07/11/07
Sep07/22	Joint Staff Consultative Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 07/11/07

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Sep07/23	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sars Community Mildmay - White	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 07/11/07
Sep07/24	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 07/11/07
Sep07/25	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 07/11/07
Sep07/26	Community Ownership and Management of Assets: The Quirk Review and Government's Implementation Plan	To provide a response to the review of community management and ownership of assets conducted on behalf of the government.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Ward Members and Community Organisations	Report to Cabinet, including an appendix stating the government proposals	No earlier than 07/11/07

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Sep07/27	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board or Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 07/11/07
Sep07/28	Update the flexible Early Retirement Policy including the 'stepping down provisions' now allowed for in the pension regulations	There have been significant changes in the pension regulations that follow national regulation on the tax treatment of pensions.	All	Cabinet/ Council	David Ray	Performance and Organisational Development	Louise Hammond/ Graham Moore 01284 757008/ 01284 757252	Corporate Management Team, Management Team, Unions, Portfolio Holder	Report to Cabinet	No earlier than 07/11/07
Sep07/29	Home Assistance Policy	The Cabinet will be asked to consider minor amendments to the policy and recommendations with regard to the Council's capital provision for this policy.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Report to the Policy Development Committee to Cabinet	Report to Cabinet	No earlier than 07/11/07

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Sep07/30	Infrastructure for new developments	A review of the Overview & Scrutiny Committee concerning the time taken by developers to put in place the necessary infrastructure soon enough following the completion of a development. The review may lead to recommendations to Cabinet.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 07/11/07
Sep07/31	To consider any recommendations following an update on the review of services for young people.	Following the Overview & Scrutiny Committee's review of services for young people in 2006, there will be an update on progress on specific issues which may lead to recommendations to Cabinet.	All	Cabinet	Sara Mildmay-White	Community	Jo Jones 01284 757055	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 07/11/07
Sep07/32	Use of Cycle Paths	The Overview & Scrutiny Committee will look at why the Borough's many cycle lanes are not greatly used which may lead to recommendations to Cabinet.	All	Cabinet	Terry Clements	Transport and Planning	Steve Boor 01284 757323	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 07/11/07

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Sep07/33	Rural Services Action Plan	This is a revised plan covering the period 2008-2011.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Kirsty Pitwood 01284 757109	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 07/11/07
Sep07/34	Review of Parks and Landscapes Service	A review involving the "repositioning" of the Parks and Landscapes Service.	All	Cabinet	Lynsey Alexander	Culture and Sports	Neil Anthony 01284 757064	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee	No earlier than 07/11/07
Sep07/35	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 07/11/07

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Sep07/36	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 07/11/07
Sep07/37	Capital Programme Review	The annual review of the Capital Programme requested by Cabinet will be undertaken in support of the budget setting process.	All	Cabinet	Paul Farmer Resources and Efficiency	Graham Moore 01284 757252	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee	No earlier than 07/11/07
Sep07/38	Review of Transport Vision 2025 Action Plan	A review will take place of one of the six Actions Plans set out in the Council's Vision 2025 document which may lead to recommendations to Cabinet.	All	Cabinet	Terry Clements Transport and Planning	Ann-Marie Howell 01284 757611	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee	No earlier than 07/11/07

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Sep07/39	The Cabinet will be asked to consider a number of issues surrounding Hackney Carriage and Private Hire Vehicles.	The issues are to consider de-restriction of numbers of Hackney Carriage plates issued in the Borough, adoption of a local policy aimed at increasing the number of accessible Hackney Carriage and Private Hire Vehicles available to disabled people and to review the Policy and Conditions relating to Hackney Carriage and Private Hire Licences.	All	Cabinet	Sara Mildmay-White Community	Hilary Workman 01284 757113	Existing Hackney Carriage and Private Hire Vehicle licence holders, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 07/11/07
Sep07/40	The Cabinet will be asked to consider options for disposing of the freehold for the Vision Centre in Bury St Edmunds.	The Borough Council currently owns the Vision Centre, and it is managed by the Mid-Anglian Enterprise Agency (MENTA) on the Council's behalf.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Andrea Mayley/ Richard Combes 01284 757343/ 01284 757361	Portfolio Holder, MENTA	Report to Cabinet	No earlier than 07/11/07
Sep07/41	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 07/11/07

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Sep07/42	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 07/11/07
Sep07/43	Haverhill Area Working Party/Haverhill Masterplan.	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 07/11/07
Sep07/44	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board or Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 05/12/07
Sep07/45	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 05/12/07

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Sep07/46	Amendments are required to the Council's Statement of Licensing Policy to take account of recent case law.	The current Statement of Licensing Policy was reviewed and amended following the Canterbury Judgement in June 2006. The Council is obliged, under the Licensing Act 2003, to review its Statement of Policy every third year following its initial adoption. This three year period will expire on December 2007.	All	Cabinet	Sara Mildmay-White	Community	Hilary Workman 01284 757113	Chief Officer of Police and fire authority for the Licensing Authority's area, representatives of holders of premises licences, club premises certificates, personal licences and representatives of businesses and residents in the area.	Report to Cabinet	No earlier than 05/12/07
Sep07/47	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 05/12/07
Sep07/48	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 05/12/07

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Sep07/49	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 05/12/07