

St Edmundsbury Borough Council

Forward plan of likely key decisions November 2011 to February 2012

| Ref | Decision | Background | Wards Affected | Decision Taker | Portfolio | Lead Officer | Consultation to be Undertaken | Documents to be Submitted | Expected Date of Decision | |
|----------|---|--|-----------------|----------------|-------------------------------|--|-------------------------------|--|--|--------------------------|
| Nov11/01 | West Suffolk House Joint Committee: 23/09/2011 and 18/11/2011 | The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions. | All | Cabinet | John Griffiths /David Ray | Leader/ Resources, Performance and Organisational Development | Ivan Sams 01284 757304 | Portfolio Holders, West Suffolk House Building User Group | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/02 | Grant Working Party: 15/11/2011 | To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis. | All | Cabinet | David Ray/ Robert Everitt | Resources, Performance and Organisational Development/ Youth, Community, Play, Tourism and Localism | Cathy Manning 01284 757002 | Portfolio Holder and voluntary organisations, Ward Members | Recommendations from Grant Working Party | No earlier than 23/11/11 |
| Nov11/03 | Sustainable Development Working Party: 08/11/2011 | The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis. | All | Cabinet | Terry Clements /Peter Stevens | Planning, Transportation and the Built Environment/ Waste, Street Scene and Environmental Management | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Reports to Working Party and minutes | No earlier than 23/11/11 |
| Nov11/04 | Rural Area Working Party: 09/11/2011 | The Cabinet will need to consider the recommendations of this Panel on an ongoing basis. | All Rural Wards | Cabinet | John Griffiths | Leader | Alex Wilson 01284 757695 | As outlined in reports to the Working Party or Cabinet. | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/05 | Central Safety Working Party: 10/10/2011 | To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s). | All | Cabinet | David Ray | Resources, Performance and Organisational Development | Martin Hosker 01284 757010 | Managers, Portfolio Holder, Recognised Trade Unions | Report to Cabinet | No earlier than 23/11/11 |

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| Nov11/06 | Joint Staff Consultative Working Party: 18/10/2011 | To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s). | All | Cabinet | David Ray | Resources, Performance and Organisational Development | Louise Hammond 01284 757008 | Recognised Trade Unions | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/07 | West Suffolk Waste and Street Scene Services Joint Committee: 28/10/2011 | The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee | All | Cabinet | Peter Stevens | Waste, Street Scene and Environmental Management | Mark Walsh 01284 757300 | Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/08 | Haverhill Area Working Party: 18/10/2011 (Joint Special Meeting with ONE Haverhill) and 27/10/2011 | The Cabinet will need to consider the recommendations from its Working Party on an ongoing basis. | Haverhill and area | Cabinet | Anne Gower | Housing, Environmental Health and Haverhill | Geoff Rivers 01284 757009 | As outlined in reports to the Working Party or Cabinet | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/09 | Bury St Edmunds Area Working Party: 01/11/2011 | The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis. | All | Cabinet | Robert Everitt | Youth, Community, Play, Tourism and Localism | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Cabinet reports and minutes of Working Party | No earlier than 23/11/11 |

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| Nov11/10 | Fixed Play Facilities Review/Leisure Facilities Asset Management Review | A Member/officer 'task and finish' working group is investigating the funding and ownership of fixed play facilities in the Borough. Its recommendations will feed into a wider asset management review of leisure facilities. | All | Cabinet | Sara Mildmay-White Culture and Sport | Neil Anthony 01284 757064 | Portfolio Holder, Overview and Scrutiny Committee, Management Team | Report of the Overview and Scrutiny Committee to Cabinet | No earlier than 23/11/11 |
| Nov11/11 | New Social Housing Reforms and Development of a Tenancy Strategy | Following the introduction of new affordable rents and flexible tenancies for social housing, the Overview and Scrutiny (O&S) Committee will recommend a new policy which changes social housing tenancies. The Cabinet will consider an initial report in November 2011 with the O&S Committee's recommendations following at a later date. | All | Cabinet/Council | Anne Gower Housing, Environmental Health and Haverhill | Carole Herries 01284 757603 | The Strategy will involve widespread consultation with tenants, housing register applicants, Registered Providers, voluntary organisations, Parish Councils and other statutory bodies. | Report to Cabinet | No earlier than 23/11/11 |

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| Nov11/12 | Capital Programme Review | The annual review of the Capital Programme requested by Cabinet will be undertaken in support of the budget setting process. | All | Cabinet | David Ray Resources, Performance and Organisational Development | Liz Watts 01284 757252 | Portfolio Holder and Performance and Audit Scrutiny Committee. | Report of the Performance and Audit Scrutiny Committee. | No earlier than 23/11/11 |
| Nov11/13 | Consultation and Community Engagement Strategy 2011-2016 | The Cabinet will be asked to approve a revised Consultation and Community Engagement Strategy, which in part has been updated due to legislation being introduced as part of the Localism Bill. | All | Cabinet | Robert Everitt/ David Ray Youth, Community, Play, Tourism and Localism/ Resources, Performance and Organisational Development | Davina Howes 01284 757070 | Portfolio Holder, officers and councillors, partner organisations, local community groups, members of the public, Forest Heath District Council, Overview and Scrutiny Committee. | Report of the Overview and Scrutiny Committee to Cabinet | No earlier than 23/11/11 |
| Nov11/14 | Community Centres | In the light of the transfer of Southgate Community Centre, the Cabinet will be asked to consider the timeframe for work with other Centres. | All Wards in Bury St Edmunds | Cabinet | Robert Everitt Youth, Community, Play, Tourism and Localism | Cathy Manning 01284 757002 | Portfolio Holder, 2012/2013 Budget Consultation Questionnaire. | Report to Cabinet | No earlier than 23/11/11 |

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| Nov11/15 | Review of Blue Badge Holder Parking | A Scrutiny Task and Finish Group has been established to investigate whether blue badge holders should pay for parking in the Council's off-street car parks. | All | Cabinet | Terry Clements Planning, Transportation and the Built Environment | Ivan Sams 01284 757304 | Local disability groups and evidence gained from other authorities that have adopted this proposal; Portfolio Holder; Overview and Scrutiny Committee, 2012/2013 Budget Consultation Questionnaire. | Report of the Overview and Scrutiny Committee to Cabinet | No earlier than 23/11/11 |
| Nov11/16 | Conservation Area Policy | A Scrutiny Task and Finish Group has been established to analyse the application of the Conservation Area Policy before and after the introduction of Article 4 directions, restoration of alterations and awareness raising. | All | Cabinet | Terry Clements Planning, Transportation and the Built Environment | Christine Leveson 01284 757356 | Portfolio Holder; Overview and Scrutiny Committee; residents of Conservation Areas and landlords of such properties | Report of the Overview and Scrutiny Committee | No earlier than 23/11/11 |

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| Nov11/17 | Management arrangements for the Council Offices, Haverhill | St Edmundsbury and Suffolk Councils have agreed to jointly occupy the Council Offices Haverhill in a way similar to West Suffolk House. It is proposed that the management of the offices is included within the terms of reference of the West Suffolk House Joint Committee. | All | Cabinet | John Leader Griffiths | Betty Albon 01284 757307 | Portfolio Holder, Corporate Management Team, other Cabinet Members, Management Team. | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/18 | Asset Management Plan (AMP) Options Appraisal: Proposed transfer of Victory Sports Ground, Bury St Edmunds | The Council is undertaking a comprehensive strategic AMP review of its leisure assets. Major investment into the Victory Sports Ground could be achieved by working with partner organisations. This could be facilitated if a consortium of current users owned the asset. | All | Cabinet | John Leader Griffiths | Betty Albon/ Howard Cook 01284 757307/ 01284 757097 | Portfolio Holder, Corporate Management Team/Other Cabinet Members, joint consultation between the Council and the consortium. | Report to Cabinet | No earlier than 23/11/11 |

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| Nov11/19 | Operational Procedure for Events in the Council's Parks, including the Abbey Gardens, Bury St Edmunds | The Council is preparing guidance for the holding of events in its parks. | All | Cabinet | Sara Mildmay-White | Culture and Sport | Damien Parker 01284 757090 | Ward Members, local residents, Town Councils, Police, Environmental Health and Licensing Services | Report to Cabinet | No earlier than 23/11/11 |
| Nov11/20 | Budget Setting: 2012/2013 | The Cabinet will consider the proposals for the 2012/2013 budget. | All | Cabinet | David Ray | Resources, Performance and Organisational Development | Liz Watts 01284 757252 | Performance and Audit Scrutiny Committee | Report to Cabinet | No earlier than 01/02/12 |
| Nov11/21 | Grant Working Party: 06/12/2011 | To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis. | All | Cabinet | David Ray/ Robert Everitt | Resources, Performance and Organisational Development/ Youth, Community, Play, Tourism and Localism | Cathy Manning 01284 757002 | Portfolio Holder and voluntary organisations, Ward Members | Recommendations from Grant Working Party | No earlier than 01/02/12 |
| Nov11/22 | Haverhill Area Working Party: 15/12/2011 and 26/01/2012 (to be confirmed) | The Cabinet will need to consider the recommendations from its Working Party on an ongoing basis. | Haverhill and area | Cabinet | Anne Gower | Housing, Environmental Health and Haverhill | Geoff Rivers 01284 757009 | As outlined in reports to the Working Party or Cabinet | Report to Cabinet | No earlier than 01/02/12 |
| Nov11/23 | Bury St Edmunds Area Working Party: 20/12/2011 | The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis. | All | Cabinet | Robert Everitt | Youth, Community, Play, Tourism and Localism | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Cabinet reports and minutes of Working Party | No earlier than 01/02/12 |

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| Nov11/24 | West Suffolk House Joint Committee: 20/01/2012 (To be confirmed) | The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions. | All | Cabinet | John Griffiths /David Ray | Leader/ Performance and Organisational Development | Ivan Sams 01284 757304 | Portfolio Holders, West Suffolk House Building User Group | Report to Cabinet | No earlier than 01/02/12 |
| Nov11/25 | Rural Area Working Party: 17/01/2012 | The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis. | All Rural Wards | Cabinet | John Griffiths | Leader | Alex Wilson 01284 757695 | As outlined in reports to the Working Party or Cabinet. | Report to Cabinet | No earlier than 01/02/12 |
| Nov11/26 | Sustainable Development Working Party: 24/01/2012 | The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis. | All | Cabinet | Terry Clements /Peter Stevens | Planning, Transportation and the Built Environment/ Waste, Street Scene and Environmental Management | Sandra Pell 01284 757302 | As outlined in reports to the Working Party or Cabinet | Reports to Working Party and minutes | No earlier than 01/02/12 |
| Nov11/27 | West Suffolk Waste and Street Scene Services Joint Committee: 27/01/2012 | The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee | All | Cabinet | Peter Stevens | Waste, Street Scene and Environmental Management | Mark Walsh 01284 757300 | Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team | Report to Cabinet | No earlier than 01/02/12 |

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| Nov11/28 | Litter Bin Collection and litter bin distribution in the Borough | A Scrutiny Task and Finish Group has been established to investigate a number of issues including frequency of emptying, locations, sizes and reducing the amount of litter dropped. | All | Cabinet | Peter Stevens | Waste, Street Scene and Environmental Management | Mark Walsh 01284 757300 | Portfolio Holder; Overview and Scrutiny Committee | Report of the Overview and Scrutiny Committee | No earlier than 01/02/12 |
| Nov11/29 | Queen's Diamond Jubilee Celebrations: Nowton Park, Bury St Edmunds. | The Cabinet will be asked to consider a proposal to commemorate the Queen's Diamond Jubilee in 2012 involving the development of a lasting tribute in Nowton Park. | All | Cabinet | Sara Mildmay-White | Culture and Sport | Damien Parker 01284 757090 | Portfolio Holder, Corporate Management Team, Other Cabinet Members, the Mayor of St Edmundsbury. | Report to Cabinet | No earlier than 01/02/12 |