

# St Edmundsbury Borough Council

## Forward plan of likely key decisions November 2010 to February 2011 (including Cabinet on 20 October 2010)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Nov10/01	Sustainable Development Panel: 05/10/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 20/10/10
Nov10/02	Bury St Edmunds Community Football Project: Relocation of Bury Town Football Club (FC)	Bury St Edmunds Community Football Project is a capital project incorporating the relocation of Bury Town FC from Ram Meadow to land to the East of Moreton Hall. Significant external funding will be bid for from the Football Foundation and Football Stadia Improvement Fund. Final approval for the Scheme is now sought from the Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport	Alex Wilson 01284 757695	Portfolio Holder, Ward Members, local community, football partners and statutory consultees for the planning process.	Report to Cabinet	No earlier than 20/10/10
Nov10/03	Rural Area Working Party: 30/09/2010	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 20/10/10
Nov10/04	Central Safety Panel: 11/10/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 20/10/10

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Nov10/05	Joint Staff Consultative Panel: 12/10/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 20/10/10
Nov10/06	Shared Services Steering Group: 16/09/2010	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 20/10/10
Nov10/07	Asset Management Plan (AMP): Beetons Cottages, Bury St Edmunds	2 Beetons Cottages, which was formerly occupied by a member of staff, is now vacant and surplus to requirements for service delivery. In accordance with AMP procedures, the favoured option is to sell the property. 1 Beetons Cottages will be declared surplus at an appropriate time.	All	Cabinet	Sara Mildmay-White	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder, Corporate Management Team and other Cabinet Members.	Report to Cabinet	No earlier than 20/10/10
Nov10/08	Heritage Services Acquisition and Disposal Policy	The Cabinet will need to consider updates to the Heritage Services Acquisition and Disposal Policy, in light of recent developments on a national level.	All	Cabinet/ Council	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Museums, Libraries and Archives Council	Report to Cabinet	No earlier than 20/10/10

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Nov10/09	Local Authority Business Growth Incentive Scheme	To consider the allocation of funds for 2010/2011 and 2011/2012.	All	Cabinet	Sara Mildmay-White Economy and Asset Management	Patsy Dell 01284 757306	Portfolio Holder, Management Team	Report to Cabinet	No earlier than 20/10/10
Nov10/10	Rural Action Plan	To consider the extension of the Plan to 2014 and the resultant funding.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relationships	Alex Wilson 01284 757695	Rural Area Working Party, Portfolio Holder, Management Team	Report to Cabinet	No earlier than 20/10/10
Nov10/11	Grant Working Party: 16/11/2010	To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis	All	Cabinet	John Griffiths /Robert Everitt Resources and Efficiency/Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations, Ward Members	Recommendations from Grant Working Party	No earlier than 01/12/10
Nov10/12	West Suffolk Waste and Street Scene Services Joint Committee: 22/10/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 01/12/10

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Nov10/13	Amendments to current policies for street trading and vending, including a revision of the area currently adopted for the purpose of street trading consents, to cover the whole Borough.	The Council last reviewed its policies for street trading and street vending in 1998 (Paper N28 refers). The Licensing Service has seen a marked increase over the past ten years in street trading and vending, particularly for cafes and decorative items outside shop premises. The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee.	All	Cabinet/Council	Robert Everitt	Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Licensing and Regulatory Committee, Local Businesses, Town and Parish Councils, Chambers of Commerce, Town Centre Managers, Bury in Bloom, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 01/12/10
Nov10/14	Haverhill Area Working Party 11/11/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 01/12/10
Nov10/15	West Suffolk House Joint Committee: 12/11/2010	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Sara Mildmay-White/ David Ray	Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 01/12/10

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Nov10/16	Sustainable Development Working Party: 09/11/2010	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 01/12/10
Nov10/17	Support for Business in Bury St Edmunds	The Cabinet will be asked to decide what, if any, support can be given to aid the development opportunity.	All	Cabinet	John Griffiths	Resources and Efficiency	Liz Watts 01284 757252	All Cabinet Members, Corporate Management Team, Management Team	Report to Cabinet	No earlier than 01/12/10
Nov10/18	Capital Programme Review	The annual review of the Capital Programme requested by Cabinet will be undertaken in support of the budget setting process.	All	Cabinet	John Griffiths	Resources and Efficiency	Liz Watts 01284 757252	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 01/12/10

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Nov10/19	West Suffolk Waste and Street Scene Partnership	The Overview and Scrutiny Committee will review, amongst other issues, the joint management structure and its effectiveness, specific activities and initiatives, and future plans/opportunities for improvement, which may or may not lead to recommendations to Cabinet.	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, Members of West Suffolk Waste and Street Scene Partnership	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 01/12/10
Nov10/20	Article 4 Directions	A review will be undertaken on Article 4 Directions currently in place in Bury St Edmunds, which may or may not lead to recommendations to Cabinet.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder	Report of the Policy Development Committee	No earlier than 01/12/10
Nov10/21	Public Venue (The Apex) Working Party: 22/11/2010	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 01/12/10

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Nov10/22	Bury St Edmunds Area Working Party: 26/10/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 01/12/10
Nov10/23	Rural Area Working Party: 18/11/2010	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 01/12/10
Nov10/24	Shared Services Steering Group: 19/11/2010	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 01/12/10
Nov10/25	Review of Inclusion of Special Area Policy in the Council's Statement of Licensing Policy (SoLP)	The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee in respect of whether, following consultation, there is sufficient evidence available to support the continued inclusion of a Special Area Policy in the SoLP.	All Wards in Bury St Edmunds	Cabinet/Council	Robert Everitt	Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Portfolio Holder, Responsible Authorities, Local residents and businesses, Licensing and Regulatory Committee	Report to Cabinet	No earlier than 01/12/10

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Nov10/26	Sex Establishment Licences: Policy	The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee in respect of whether, following consultation, a Sex Establishment Policy should be incorporated into the Council's Statement of Licensing Policy.	All	Cabinet/Council	Robert Everitt	Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Portfolio Holder, Management Team, Responsible Authorities, local residents and businesses, Licensing and Regulatory Committee	Report to Cabinet No earlier than 01/12/10
Nov10/27	To consider the options for the future use of the Haverhill Offices	The Council is considering future property matters in Haverhill, in partnership with other organisations, in order to be more efficient and improve customer service.	All	Cabinet	Sara Mildmay-White	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team, other Cabinet Members.	Report to Cabinet No earlier than 01/12/10
Nov10/28	Lethrede, Risby: Affordable Housing Project	Approval will be sought to commit £20,000 from the Affordable housing (Capital) budget to support this affordable housing project.	All	Cabinet	Anne Gower	Haverhill and Housing	Niki Hollingworth 01284 757604	Portfolio Holder, Homes and Communities Agency, Havebury Housing Partnership, Department of Health.	Report to Cabinet No earlier than 01/12/10

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Nov10/29	To consolidate four byelaws into one byelaw	At present tattooing, cosmetic piercing, acupuncture and semi permanent skin colouring all have their own byelaws. The Cabinet will be asked to consider consolidating all piercing activities into one byelaw document.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Carole Herries 01284 757603	Portfolio Holder, public notice to be placed in local newspapers.	Report to Cabinet	No earlier than 01/12/10
Nov10/30	Emergency Working Party: 15/12/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Working Party.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Keith Fawkner-Simpson 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Working Party	No earlier than 19/01/11
Nov10/31	Bury St Edmunds Area Working Party: 30/11/2010 and 04/01/2011	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 19/01/11
Nov10/32	Grant Working Party: 07/12/2010	To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis	All	Cabinet	John Griffiths /Robert Everitt	Resources and Efficiency/Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations, Ward Members	Recommendations from Grant Working Party	No earlier than 19/01/11

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Nov10/33	St Edmundsbury Growth Area Partnership Board: 08/12/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Suffolk County Council, East of England Development Agency, Choose Suffolk	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 19/01/11
Nov10/34	Haverhill Area Working Party 16/12/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 19/01/11
Nov10/35	Sustainable Development Working Party: 11/01/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 19/01/11
Nov10/36	Rural Area Working Party: 13/01/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 19/01/11

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Nov10/37	West Suffolk Waste and Street Scene Services Joint Committee: 14/01/2011	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 19/01/11
Nov10/38	Cultural Strategy Action Plan	A recommendation arising from the development of the Cultural Strategy Review was that a review of the Strategy be carried out every two years. This may lead to a revised Strategy being recommended to Cabinet.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Management Team and Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	No earlier than 19/01/11
Nov10/39	Maintenance of Play Areas	This review was requested to look into the fact that all sites in town are supplied and maintained by the Borough Council , but not those in rural areas, most of which are supplied and maintained by villages. The review may lead to recommendationsto Cabinet.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Management Team, Parish Councils and Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	No earlier than 19/01/11

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Nov10/40	Shared Services Steering Group: 21/01/2011	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 16/02/11
Nov10/41	Haverhill Area Working Party 27/01/2011	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 16/02/11
Nov10/42	Public Venue (The Apex) Working Party: 03/02/2011	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 16/02/11
Nov10/43	Sustainable Development Working Party: 08/02/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet.	Reports to Working Party and minutes	No earlier than 16/02/11
Nov10/44	Budget Setting: 2011/2012	The Cabinet will consider the proposals for the 2011/2012 budget.	All	Cabinet	John Griffiths Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 16/02/11