

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

Reference	Decision	Background	Ward(s) affected	Decision-Taker (NB further approvals may be required)	Portfolio	Lead Officer Contact	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
May02/1	A14 Rookery Crossroads upgrade – Compulsory Purchase Order	The Highways Agency requires land for this scheme which is owned by the Council. The Cabinet will decide whether to object to the Compulsory Purchase Order made for this purpose	Primarily Rougham and Eastgate	Cabinet	Not known at time of publication	Deborah Upton (01284) 757140	Local ward member	Report to Cabinet	29.05.02
May02/2	Half-price activities at leisure centres during summer 2002	Officers were requested to present proposals by the full Council and the former Leisure Services Committee in February and March 2002 respectively	All	Cabinet	Not known at time of publication	Eric Armstrong (01284) 757485	None specifically required. Schemes have operated before and customer feedback is available	Report to Cabinet	29.05.02
May02/3	Supplementary Planning Guidance for parking standards	To approve new local parking standards for the planning process	All	Cabinet	Not known at time of publication	Ian Poole (01284) 757350	Extensive local consultation of interested parties including parish/town councils	Report to Cabinet	29.05.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/4	Draft Race Equality Scheme	The Council is required by the Commission for Race Equality to adopt a draft race equality scheme by the end of May, 2002.	All	Cabinet	Not known at time of publication	Davina Howes (01284) 757611	Consultation is being co-ordinated on a county basis to ensure all groups are involved	Report	29.05.02
May02/5	Agency agreements and joint arrangements	As a result of the new constitution, the Cabinet is required to review and re-adopt, as applicable, certain existing agency agreements and joint arrangements	All	Cabinet	Not known at time of publication	Howard Payne (01284) 757145	Officers currently operating the agreements or arrangements	Report to Cabinet	29.05.02
May02/6	Housing Stock Transfer	The Cabinet may be required to consider residual issues relating to the transfer of the Council's housing stock to the Havebury Housing Partnership. <i>(NB The need for this item will be determined by the transfer process and a report may not be required at this meeting)</i>	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Housing Transfer Panel, Havebury, tenants, unions and advisers, as applicable	Report to Cabinet	29.05.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/7	Pest Control Contract	The Council's pest control contract is due to expire and the Cabinet will consider the outcome of the tender process and make the necessary arrangements so that a new contractor can be appointed	All	Cabinet	Not known at time of publication	Geoff Bouttell (01284) 757043	Not specifically required for tender process	Report to Cabinet (<i>Tenders close at noon on 29.05.02 so report will be submitted at the meeting</i>)	29.05.02
May02/8	Marketing Budget	The Full Council has asked the new Overview & Scrutiny (O&S) Committee to examine the growth item in the 2002/2003 budget for leisure marketing in the context of the new corporate publication. The Cabinet will also be asked to consider this matter before it is referred to the O&S Committee (in June)	All	Cabinet	Not known at time of publication	Steve Palframan (01284) 757060	Portfolio holder	Report to Cabinet	29.05.02
May02/9	Bury in Bloom	The Cabinet will consider the proposed service level agreement with the Bury in Bloom Committee, as reported to the former Policy & Resources Committee in April 2002	All	Cabinet	Not known at time of publication	Steve Palframan (01284) 757060	Bury in Bloom Committee	Report to Cabinet	29.05.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/10	Bid to new national Waste Minimisation and Recycling Fund	The Cabinet will consider potential bids by the Council for the funding of schemes under this new national initiative	All	Cabinet	Not known at time of publication	Sandra Pell (01284) 757338	Neighbouring local authorities and partners if required	Report to Cabinet	19.06.02
May02/11	Annual budget setting arrangements	The Cabinet will determine the mechanism by which it will develop the annual budget for 2003/2004 in conjunction with the Overview and Scrutiny Committee and the Policy Development Committee	All	Cabinet	Not known at time of publication	David Addy (01284) 757201	Chairmen and Vice-Chairmen of the Overview and Scrutiny Committee and the Policy Development Committee, if required	Report to Cabinet	19.06.02
May02/12	Council Payline Review	Preliminary report of consultant	All	Cabinet	Not known at time of publication	Peter Andrews (01284) 757008	Staff and unions. Portfolio holder	Report to Cabinet	19.06.02
May02/13	Master Plan for Cattle Market redevelopment	Cabinet consideration of the Master Plan is required at this stage of the development process	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Extensive community consultation by Development Partner and Member Working Party	Report to Cabinet	19.06.02
May02/14	Housing Stock Transfer	The Cabinet may be required to consider residual issues relating to the transfer of the Council's housing stock to the Havebury Housing Partnership. <i>(NB The need for this item will be determined by the</i>	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Housing Transfer Panel, portfolio holder, Havebury, tenants, unions and advisers, as applicable	Report to Cabinet	19.06.02

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

		<i>transfer process and a report may not be required at this meeting)</i>							
May02/15	Haverhill Local Transport Plan 2002/03 – priorities for investment	The Cabinet is required to agree investment priorities for the Transport Plan funding in the current financial year	Haverhill	Cabinet	Not known at time of publication	Steve Boor (01284) 757238	None. The Plan was the subject of consultation. Local consultation is then carried out for specific schemes at the design stage	Report to Cabinet	19.06.02
May02/16	Bury St Edmunds Local Transport Plan 2002/03 – Schedule of Works of Priority	The Cabinet is required to agree investment priorities for the Transport Plan funding in the current financial year	Bury St Edmunds	Cabinet	Not known at time of publication	Steve Boor (01284) 757238	None. The Plan was the subject of consultation. Local consultation is then carried out for specific schemes at the design stage	Report to Cabinet	19.06.02
May02/17	Closure of Abbeygate Street, Bury St Edmunds to Vehicular Traffic, Saturday 6pm – Monday 6am	This proposal to extend the current pedestrianisation arrangements was made by the former Transport & Works Committee.	Abbeygate	Cabinet	Not known at time of publication	Steve Boor (01284) 757238	Local property occupiers and ward members	Report to Cabinet	19.06.02
May02/18	Food Safety and Occupational Health and Safety Service Plans	Statutory agencies require these plans to be approved formally by the Council	All	Cabinet	Not known at time of publication	David Osborne (01284) 757050	Portfolio holder(s) and business groups	Report to Cabinet and Service Plans	19.06.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/19	Home energy efficiency – review of targets	Home energy efficiency improvements have not been sufficient to achieve the Council’s existing targets by 2006. Additional action is now required to achieve set targets	All	Cabinet	Not known at time of publication	Geoff Bouttell (01284) 757043	Registered Social Landlord partners and insulation companies	Report to Cabinet	19.06.02
May02/20	White Paper on Regional Government	The Council will need to consider, and respond to, the White Paper by the end of August.	All	Cabinet	Not known at time of publication	David Butler (01284) 757030	The White Paper can be considered by the Overview and Scrutiny Committee and/or Policy Development Committee if they wish.	Report to Cabinet	19.06.02
May02/21	Housing development scheme at Kings Road, Bury St Edmunds	To agree the scheme details and funding	Abbeygate	Cabinet	Not known at time of publication	Niki Hollingworth (01284) 757604	Portfolio holder, ward members and external partners. Local consultation may also be required by the planning process.	Report to Cabinet	19.06.02
May02/22	Housing development scheme at York Road, Haverhill	To agree the scheme details and funding	Clements	Cabinet	Not known at time of publication	Niki Hollingworth (01284) 757604	Portfolio holder, ward members and external partners. Local consultation may also be required by the	Report to Cabinet	19.06.02

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

							planning process.		
May02/23	Leisure grants	Applications for various leisure grant schemes, including: recreation and village halls; arts development; play areas; voluntary bodies; and rural initiatives. The Director of Leisure Services can approve voluntary body grants and any such decisions will be reported to the Cabinet as part of this report.	All	Cabinet	Not known at time of publication	Howard Cook (01284) 757097	Groups complete an application form and there may be further correspondence and meetings with them.	Report to Cabinet	19.06.02
May02/24	Adoption of Asset Management Plan and Capital Strategy	An operational Asset Management Plan is required by the DTLR.	All	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112/ Graham Moore (01284) 757252	Asset Management Plan team	Report to Cabinet	19.06.02
May02/25	Funding for new council depot at Haverhill	Approval has been given for a new depot in Haverhill. Funding now needs to be released	Haverhill and south of Borough	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	Consultation was undertaken for the previous report	Report to Cabinet	19.06.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/26	Electronic Government	The Cabinet needs to consider the Council's Implementing Electronic Government Statement	All	Cabinet	Not known at time of publication	David Butler (01284) 757030	Officer task group. Earlier public consultation findings will be used	Report to Cabinet	19.06.02
May02/27	Suffolk Municipal Waste Management Strategy	Interim Update	All	Cabinet	Not known at time of publication	Sandra Pell (01284) 757338	Portfolio holder	Report to Cabinet	19.06.02
May02/28	Best Value Performance Plan	The Cabinet will need to agree the Plan to meet the statutory deadline for the publication of documents (30 June)	All	Cabinet	Not known at time of publication	David Butler (01284) 757030/ Ann Clarke (01284) 757034	Portfolio holder and Chairman of Overview and Scrutiny Committee	Report to Cabinet and Plan	19.06.02
May02/29	Town Centre Conservation Area for Haverhill	Following extensive consultation, formal designation of this new Conservation Area is required	Haverhill	Director of Planning & Transportation	Not known at time of publication	Christine Leveson (01284) 757356	Town Council, amenity groups, property occupiers, portfolio holder and ward members	None	June/July 2002
May02/30	Church Walks environmental enhancement (Tuns Lane – College Street)	Approval is required for the details of this previously identified scheme	Abbeygate	Director of Planning & Transportation	Not known at time of publication	Steve Boor (01284) 757328	Local residents, portfolio holder and ward members	None	June/July 2002
May02/31	Future use of council buildings	This report arises from the ongoing review of operational property, specifically the Athenaeum and the Guildhall	All	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	User groups and service managers	Report to Cabinet	10.07.02

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

May02/32	Adoption of Fundamental Performance Review of Asset Management Outcome Report and Improvement Plan	This is the final stage of the review undertaken in 2001/02 by the former Best Value Committee	All	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	Asset Management Team, members, service managers and the public have been consulted as part of the review	Report to Cabinet, Outcome Report and Improvement Plan	10.07.02
May02/33	Future office accommodation for the Borough Council	The Cabinet will consider the report of the Member panel appointed to look at this issue	All	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304 Betty Albon (01284) 757112	Member panel, service managers, possible partners	Report to Cabinet	10.07.02
May02/34	Housing Stock Transfer	The Cabinet may be required to consider residual issues relating to the transfer of the Council's housing stock to the Havebury Housing Partnership. <i>(NB The need for this item will be determined by the transfer process and a report may not be required at this meeting)</i>	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Housing Transfer Panel, portfolio holder, Havebury, tenants, unions and advisers, as applicable	Report to Cabinet	10.07.02
May02/35	Community Strategy – priority setting	The Cabinet will start the discussion of the priorities for the next Community Strategy	All	Cabinet	Not known at time of publication	David Butler (01284) 757030	Overview and Scrutiny Committee and Policy Development Committee.	Report to Cabinet	10.07.02

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

							Stakeholder consultation will be determined as part of process		
May02/36	Haverhill-Cambridge/Sudbury Rail Route – feasibility study	It has been previously agreed by the Council that the Cabinet will consider the funding of this scheme when the working balances of the former Transport & works Committee for 2001/2002 are finally known	Haverhill and south of Borough	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Portfolio holder and ward members Local consultation would be part of any feasibility study	Report to Cabinet	10.07.02
May02/37	Haverhill Town Hall Arts Centre	The Cabinet may need to consider the latest position regarding the proposed transfer.	All	Cabinet	Not known at time of publication	Steve Palframan (01284) 757060	Town Council and Charity Commissioners	Report to Cabinet	10.07.02
May02/38	Homes Strategy Review	An annual operational review of the Homes Strategy 1999/2003 is required by the DTLR. Performance against targets and current housing issues will be included	All	Cabinet	Not known at time of publication	Mike Dawson (01284) 757046	Partner Registered Social Landlords. All other stakeholders will be invited to a meeting in June 2002. Overview and Scrutiny Committee.	Report to Cabinet and Homes Strategy Review	10.07.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/39	Haverhill Social Impact Study/Strategic Partnerships in Haverhill	To report the outcomes of the study and the response of the Haverhill Partnership. This report will also consider the issue of a resource centre for the voluntary sector, as requested by the Full Council in April	Haverhill and south of Borough	Cabinet	Not known at time of publication	Mike Dawson (01284) 757046	Haverhill partnership (including voluntary sector)	Report to Cabinet	10.07.02
May02/40	Recycling & waste Management – annual review	The Council has always annually reviewed the operation of this service	All	Cabinet	Not known at time of publication	Sandra Pell (01284) 757338	Overview and Scrutiny Committee. Feedback from stakeholders is built into the review	Report to Cabinet	10.07.02
May02/41	Benefits and Revenue Sections – staffing	A review of staffing requirements is needed for these sections of the Department of Finance	All	Cabinet	Not known at time of publication	Graham Moore (01284) 757252	Portfolio holder. Staff and unions	Report to Cabinet	No earlier than 10.07.02
May02/42	Refurbishment of Athenaeum	The refurbishment of the Athenaeum and its development into one of the premier halls in the region was identified as an outstanding project of the former Leisure Services Committee	All	Cabinet	Not known at time of publication	Carol Rowntree (01284) 757095	Wide consultation of Members, users and historical and amenity groups in the town. Portfolio holder	Report and architect's scheme	No earlier than 10.07.02
May02/43	Christmas lights	Report on the current situation on the budget relating to the Christmas Lights (requested by the former Transport & Works Committee in	All	Cabinet	Not known at time of publication	Nigel Badcock (01284) 757305	Local business groups	Report to Cabinet	No earlier than 10.07.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

		March 2002)							
May02/44	Release of funds for Hockey Centre of Excellence	There is an allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Not known at time of publication	Steve Palframan (01284) 757061	Portfolio holder. No further consultation required.	Report to Cabinet	No earlier than 10.07.02 (if decision required)
May02/45	Haverhill Skatepark	£40,000 has been allocated in the capital programme for this scheme (Paper S287, Nov 2001). Planning permission now being sought. A further executive decision <i>may</i> be needed, depending on the outcome of this process.	Haverhill	Cabinet (if decision required)	Not known at time of publication	Jackie Smith (01284) 757077	Young people in Haverhill has already been undertaken. Consultation of local residents will be undertaken as part of planning process	Report to Cabinet and plans (if decision required)	No earlier than 10.07.02
May02/46	Moreton Hall Youth Action Group building - scheme details	The construction of a stand-alone building beside the new Community Centre was approved by the former Leisure Services Committee in November 2001(Paper S289). Further details were given in Paper S505 (March 2002). It was agreed that a capital	Eastgate	Cabinet	Not known at time of publication	Howard Cook (01284) 757097	Portfolio holder and ward members. Local consultation relevant to this particular decision has already been carried out.	Report to Cabinet and plans	No earlier than 10.07.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

		allocation of £180,000 would be made by the Council until this sum was replaced by a developer contribution							
May02/47	Loan for Gymnastics Hall in Bury St Edmunds	The possibility of adding a gymnastics hall to Bury St Edmunds Leisure Centre, in partnership with Spectrum Gymnastics Club, was considered by the former Leisure Services Committee in January and March 2002 (Papers S408 and S506). The Council would have to lend the Club the money to build the hall, and the Club would manage it.	All	Cabinet	Not known at time of publication	Howard Cook (01284) 757097	Portfolio holder and ward members. None other specifically proposed at present. Local consultations would be undertaken for any planning application	Report and plans	No earlier than 10.07.02
May02/48	Local Searches – staffing provision in the Department of Planning & Transportation	The new, more detailed, national (CON29) enquiry form to be introduced on 1 July 2002 will substantially increase the workload of several sections in this Department. A review of staff resources for this task will therefore be required, taking into account the actual effects of the new form and the impacts of future computerisation.	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Staff and unions (if applicable)	Report to Cabinet	31.07.02

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

May02/49	Housing Stock Transfer	The Cabinet may be required to consider residual issues relating to the transfer of the Council's housing stock to the Havebury Housing Partnership. <i>(NB The need for this item will be determined by the transfer process and a report may not be required at this meeting)</i>	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Housing Transfer Panel, portfolio holder, Havebury, tenants, unions and advisers, as applicable	Report to Cabinet	31.07.02
May02/50	St John's Street (lower section), Bury St Edmunds – environmental enhancement scheme	Final details of this previously identified scheme.	Eastgate and Risbygate	Director of Planning & Transportation	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers, portfolio holder and ward members	None	Not earlier than July 2002
May02/51	Cornhill, Bury St Edmunds – environmental enhancement scheme	The Cabinet will consider the details of this previously identified scheme	Bury St Edmunds	Cabinet	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers, portfolio holder and ward members	Report to Cabinet	31.07.02
May02/52	Haverhill Lorry Management Scheme	The Cabinet will consider the details of this previously identified scheme including any necessary Traffic Regulation Orders	Haverhill	Cabinet	Not known at time of publication	Steve Boor (01284) 757328	Local consultation, including Town Council. Portfolio holder and ward members	Report to Cabinet	31.07.02
May02/53	Honey Hill/Sparhawk Street, Bury St Edmunds – traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers. Portfolio holder and ward members	Report to Cabinet	31.07.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/54	Conservation Area for Hundon	Following extensive consultation, formal designation of this new Conservation Area is required	Hundon	Director of Planning & Transportation	Not known at time of publication	Christine Leveson (01284) 757356	Parish Council, amenity groups, property occupiers, portfolio holder and ward member	None	No earlier than July 2002
May02/55	Consultation Draft St Edmundsbury Local Plan	To approve this major policy document for consultation purposes, in accordance with the policy framework procedure	All	Cabinet	Not known at time of publication	Ian Poole (01284) 757350	Local Plan Panel will prepare draft. Purpose of decision is to approve document for formal consultation.	Report to Cabinet and draft plan	18.09.02
May02/56	Dry recyclables collection - review of trial results	The Cabinet will review the pink bag collection trials held during 2002 in various areas	All	Cabinet	Not known at time of publication	Sandra Pell (01284) 757338	Portfolio holder. The review will use feedback during trials	Report to Cabinet	18.09.02
May02/57	Approval of Environmental Health and Housing Service Plan 2003/2004	This annual plan will contain issues to be undertaken as part of Environmental health & Housing Services' contribution to the Council's strategic objectives	All	Cabinet	Not known at time of publication	Mike Dawson (01284) 757046	Portfolio holders and key partners. Overview and Scrutiny Committee	Report to Cabinet and service plan	18.09.02

St Edmundsbury Borough Council
Forward plan of likely key decisions 29 May- 30 September 2002

May02/58	Agreed scheme for Cattle Market redevelopment, Bury St Edmunds (including proposed regional cultural centre)	The Council is scheduled to agree a final scheme by the end of September. Part of this consideration will include the proposal for a regional cultural centre on the site.	All	Cabinet	Not known at time of publication	Jerry Massey (overall scheme) (01284) 757301/ Steve Palframan (cultural centre) 01284 757061	Cattle Market Redevelopment Working Party, which has overseen wide community consultation	Report to Cabinet	18.09.02
May02/59	Future staffing structure of Engineering Design Services	A review is required as part of the Best Value Improvement Plan for Construction Consultancy Services	All	Cabinet	Not known at time of publication	Ivan Sams (01284) 757304	Service users and Suffolk County Council	Report to Cabinet	18.09.02
May02/60	Brackland Area, Bury St Edmunds – area wide traffic calming	Approval is required for the details of this previously identified scheme	Eastgate and Risbygate	Cabinet	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers, ward members and Portfolio holder	Report to Cabinet	18.09.02
May02/61	Regional Planning Guidance 2021 – issues report	The Cabinet will need to consider the issues report as part of the process	All	Cabinet	Not known at time of publication	Jerry Massey (01284) 757301	Appropriate members. None other required - Borough Council is a consultee	Report to Cabinet	18.09.02 (or later)
May02/62	Kings Road, Bury St Edmunds – Traffic Management Scheme	Approval is required for the details of this previously identified scheme	Abbeygate and Risbygate	Cabinet	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers, ward members and Portfolio holder	Report to Cabinet	18.09.02 (or later)
May02/63	Review of Highway Agency	This review has been initiated by Suffolk County Council, on for whom the Borough	All	Cabinet	Not known at time of publication	Nigel Badcock (01284) 757305/	Portfolio holder. Joint working	Report to Cabinet	18.09.02 (or later)

St Edmundsbury Borough Council

Forward plan of likely key decisions 29 May- 30 September 2002

		Council acts as an agent				Jerry Massey (01284) 757301			
May02/64	Model Standard Conditions for Public Entertainment	The local Government Licensing Forum has published model standard conditions with the objective of introducing similar standards across the UK. The Council will need to consider the adoption/non-adoption of these conditions. This item may be deferred.	All	Cabinet	Not known at time of publication	Hilary Workman (01284) 757113	Other authorities and agencies and service users. Portfolio holder and Chairman of Licensing & Regulatory Committee.	Report to Cabinet	18.09.02 (or later)
May02/65	Residents' parking schemes in Haverhill and Bury St Edmunds	There is an annual programme for the investigation of new schemes. Following local consultation individual schemes may be put forward during the year	Various Haverhill and Bury St Edmunds	Director of Planning & Transportation	Not known at time of publication	Steve Boor (01284) 757328	Local occupiers, local ward members and portfolio holders	None	Ongoing Sept 2002 onwards

15th May 2002

Roy Bebbington

Head of Democratic Services