

# St Edmundsbury Borough Council

## Forward plan of likely decisions March – June 2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Mar03 /01	Final agreement of the date when Risby Crematorium will provide burials in Bury St Edmunds	Bury St Edmunds Cemetery is almost full, and after considerable discussion and numerous reports to the former Leisure Services Committee, it has been agreed that Risby Crematorium will start to provide a burial service	All	Cabinet	Mark Ereira-Guyer	Culture	Jean English 01284 757090	Portfolio Holder	Report to Cabinet	05/03/2003
Mar03 /02	Approval of Treasury Management Policy -	It is a statutory requirement for the above to be approved	All	Cabinet	Gerry Kiernan	Resources	David Addy 01284 757200	Council's appointed adviser	Report to Cabinet	05/03/2003
Mar03 /03	Review of checkbook pilot scheme to decide whether the scheme should be extended.	The checkbook scheme was launched in October 2002, initially to residents within four areas of the Borough.	All	Cabinet	Ray Nowak	Community	Mike Dawson 01284 757046	Existing participants in the pilot scheme	Report to Cabinet	05/03/2003

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Mar03 /04	Extension of car parking at Ram Meadow, Bury St Edmunds.	As part of the considerations for developing the Cattle Market site consideration has to be given to finding additional car parking facilities elsewhere in Bury St Edmunds. The relocation of Bury Town F.C. is an option.	All	Cabinet	Ray Nowak	Leader of the Council	Steve Palframan 01284 757061	Bury Town F.F., Suffolk County F.A., Suffolk Football Partnership, the F.A.	Report to Cabinet	05/03/2003
Mar03 /05	Adoption of Risk Management Strategy	Risk Management is an essential dimension of good management practice and a requirement of the Council's Corporate Governance Arrangements	All	Cabinet	Gerry Kiernan	Resources	Kenneth Parker 01284 757243	Department Directors, Section Heads and Insurance Claims Handlers	Report to Cabinet and Strategy	05/03/2003

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Mar03 /06	Review of Enforcement Procedure	The former P&R Committee in Feb 02 adopted a new enforcement policy. The report considers the details and procedural amendments to achieve compliance with the policy & make recommendations in respect of specific issues to ensure that they are effective	All	Cabinet	Derek Redhead	External Relations	Mike Dawson 01284 757046	Previous consultation with local businesses	Report to Cabinet	05/03/2003
Mar03 /07	To approve the implementation of a 6 month trial of revised contract rates and adjustments to the productivity scheme for manual employees	To improve the financial performance of the Highways Maintenance Service	All	Cabinet	Jennifer Hart	Environment	Nigel Badcock/ Jerry Massey 01284 757300	Manual Employees and Unison	Report to Cabinet	05/03/2003

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Mar03 /08	To establish the financial arrangements regarding the lease of the Cattle Market Redevelopment	To discuss capital and revenue issues	Bury St Edmunds	Cabinet	Gerry Kiernan	Resources	Betty Albon/ David Addy	01284 757307	MT and Ward Members	Report to Cabinet	05/03/2003
Mar03 /09	Management Arrangement for the Managed Workspaces	To put forward a proposal for a new management arrangement for the managed workspaces at Vision Centre and Hollands Business Park	Bury St Edmunds	Cabinet	Gerry Kiernan	Resources	Nick Martin	01284 757102	Users of the Centres and Ward Members	Report to Cabinet	05/03/2003
Mar03 /10	Approval of Environmental Health & Housing Service Plan 2003/2004	This annual plan will contain issues to be undertaken as part of Environmental Health & Housing Services' contribution to the Council's strategic objectives	All	Cabinet	Ray Nowak	Community	Mike Dawson	01284 757046	Portfolio Holders and key partners. Overview & Scrutiny Committee	Service Plan and report to Cabinet	05/03/2003
Mar03 /11	New Council Depot at Haverhill	Approve scheme details	Haverhill and area	Cabinet	Gerry Kiernan	Resources	Ivan Sams	01284 757304	Portfolio Holders, Ward Members, Users	Report to Cabinet	05/03/2003

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Mar03 /12	Experimental weight limit, Thetford Road, Bury St Edmunds	To give consideration to the impact of the experimental 7.5 tonne weight limit on Thetford	All	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Local residents/businesses, Parish Council, Ward Members, Suffolk County Council	Report to Cabinet	26/03/2003
Mar03 /13	Approve draft Community Development Plan.	The Community Development Plan will initially cover Environmental Health & Housing but will develop into a corporate Plan.	All	Cabinet	Ray Nowak	Community	Carol Herries	01284 757603	Portfolio Holder	Report to Cabinet	26/03/2003
Mar03 /14	Approval of Comprehensive Equality Policy	The Council must have a policy in place by April 2003. It is the intension that full Council will approve the policy on 26 February 2003.	All	Cabinet	Ray Nowak	Leader of the Council	Roger Whiting	01284 757611	Portfolio Holder	Report to Cabinet	26/03/2003
Mar03 /15	Annual Audit Report 2002/2003 and Outline Audit Plan 2003/2004	External audit require the above to be considered by Cabinet	All	Cabinet	Gerry Kiernan	Resources	David Addy	01284 757200	People affected by audit work undertaken	Report to Cabinet	26/03/2003

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Mar03 /16	Payline Review	To review the senior staff grades and the results of the payline comparability review.	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews 01284 757008	Joint Staff Panel, Unions and Members of Staff	Report to Cabinet	26/03/2003
Mar03 /17	Human Resource Services - Staff Review	To consider staffing resources to meet the needs of policy reviews and project initiatives	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews 01284 757008	Portfolio Holder	Report to Cabinet	26/03/2003
Mar03 /18	Proposed Byelaw - Historic Core Zone, Bury St Edmunds - Rollerblading & skateboarding	Complaints have been received from business groups & the public regarding problems with skateboarders/rollerbladers. There is also an issue of damage to street furniture & stonework.	Primarily Abbeygate, Risbygate and Eastgate	Cabinet	Sheila Wormleighton	Civic Value	Joy Bowes 01284 757141	Portfolio Holders, Ward Members, Officers, Town Ctr Mngr, Police, Residents, Business & Young People	Report to Cabinet	26/03/2003
Mar03 /19	Suffolk Waste Management Consortium	To update members on the progress of the consortium and the future work plan	All	Cabinet	Jennifer Hart	Environment	Sandra Pell 01284 757338	Portfolio Holders	Report to Cabinet	26/03/2003

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Mar03 /20	Allocation of rural initiative funding to surfacing of a footpath 14, Rougham between Kingshall Street & Rougham Primary School and Church	To provide all year round useable safe pedestrian route	Rougham	Director of Planning and Transportation	Jennifer Hart	Environment	Jerry Massey	01284 757302	Local consultation with Parish Council, Ward Member, School and land owner	None	26/03/2003
Mar03 /21	To consider the draft Corporate Plan	The Council is developing a corporate plan which will establish priorities from 2003 until 2007.	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Leader of the Council and Management Team	Report to Cabinet	26/03/2003
Mar03 /22	Cangle Project Review	Reporting on a fundamental review of the services of this important housing project	Cangle	Cabinet	Ray Nowak	Community	Mike Dawson	01284 757046	RSL and other community stakeholders	Report to Cabinet	26/03/2003
Mar03 /23	Food Fare 2003	To meet statutory reduction of food	All	Cabinet	Ray Nowak	Community	Julie Lynch	01284 757048	Portfolio Holder	Report to Cabinet	26/03/2003

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Mar03 /24	Review of licensing arrangements	Review required in response to impending changes to alcohol and entertainment licensing.	All	Cabinet	Ray Nowak	Community	Hilary Workman	01284 757113	Members, Parish Councils, Business, Communities	Report to Cabinet	26/03/2003
Mar03 /25	Preferred option for future office accommodation in Bury St Edmunds.	The Council Offices and Depot in Bury St Edmunds Working Party will make recommendations to the Cabinet.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 757307	Management Team	Report to Cabinet	16/04/2003
Mar03 /26	Review of staffing policies and practices.	The Overview and Scrutiny Committee will be presenting the findings of its scrutiny review of staffing policies and practices.	All	Cabinet	Gerry Kiernan	Resources	Alex Wilson	01284 757613	Member Panel, staff, Unions.	Report to Cabinet	16/04/2003
Mar03 /27	Asset Management Plan - Museums	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 757307	User groups and service managers.	Report to Cabinet	16/04/2003

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Mar03 /28	Private Sector and Home Improvement Grants Scheme	Review required of the grant scheme	All	Cabinet	Gerry Kiernan Resources	Mike Dawson 01284 757046	Interested Housing Organisations, Home Improvement Agency, Parish Councils, SCC	Report to Cabinet	16/04/2003
Mar03 /29	Release of funds for Hockey Centre of Excellence	There is allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Mark Ereira-Guyer Culture	Steve Palframan 01284 757061	Portfolio Holder. No further consultation required.	Report to Cabinet	16/04/2003

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Mar03 /30	The development of the Haverhill Community Football Project at Puddlebrook.	A funding bid will need to be prepared to the Football Foundation for the creation of the Haverhill Community Football Project.	All	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook	01284 757097	Haverhill Rovers F C, Haverhill Councillors, Suffolk County F A, Suffolk Football Partnership, FA	Report to Cabinet	16/04/2003
Mar03 /31	To agree the Comprehensive Performance Assessment Improvement Plan recommended by the Audit Commission following inspection	An inspection will take place in November 2002 and the Audit Commission will produce an Action Plan for improvement	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Members, Staff, Partner Organisations and the public	Report to Cabinet	16/04/2003
Mar03 /32	Review the current corporate management structure of the Council	To align the corporate management structure with the new political management structure and respond to the corporate capacity issues arising from CPA	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757001	Group Leaders	Report to Cabinet	16/04/2003

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Mar03 /33	Corporate Plan	To agree the out line Corporate Plan for further development	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757001	Members, Partners,	Report to Cabinet	16/04/2003
Mar03 /34	To consider the recommendations of the Policy Development Review of Grants	A Panel has been undertaking a review of the Council's grants. The Panel will report to the Policy Development Committee. If agreed by the Committee, the report will need to go to Cabinet. The report is likely to proposed a number of significant changes.	All	Cabinet	Gerry Kiernan	Resources	Jo Jones	01284 757614	Consultation workshop events	Report to Cabinet and review report	16/04/2003
Mar03 /35	To approve works in relation to the Hardwick Middle School Safety to School Project	Measures to assist journey to Hardwick Middle School by pupils, particularly measures to asset those walking, cycling and using public transport	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Ward Members, School Community, local residents	Report to Cabinet	28/05/2003

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Mar03 /36	Asset Management Plan - 6 Angel Hill, Market Cross and Corn Exchange (reassessment), Bury St Edmunds.	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 757307	User groups and service managers.	Report to Cabinet	28/05/2003
Mar03 /37	Parks Development Plan	A strategic examination of the role of parks within the Borough	All	Cabinet	Mark Ereira-Guyer	Culture	Jean English	01284 757090	Users and interested groups	Report to Cabinet	28/05/2003
Mar03 /38	To recommend the adoption of a Communication Strategy to full Council at the meeting in June 2003	The Communications Strategy will set out the Council's aims and intentions in respect of all aspects of internal and external communications	All	Cabinet	Sheila Wormleighton	Civic Value	Mike Dawson	01284 757046	Members, Chief Officers, Staff and External partners and Stakeholders	Rpt to Cabinet, Strategy & recs from PD Cttee	18/06/2003

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Mar03 /39	To discuss the conversion of The Maltings into a day centre for the elderly in partnership with Age Concern Suffolk and Bury Town Trust	To discuss the conversion of the former maltings building in partnership with Age Concern Suffolk, Bury Town Trust and the Borough Council	Risbygate and Abbeygate	Cabinet	Ray Nowak	Leader of the Council	Richard Combes 01284 757361	Age Concern, Bury Town Trust, Ward Members and Portfolio Holder	Report to Cabinet	18/06/2003
Mar03 /40	Honey Hill/Sparhawk Street, Bury St Edmunds - traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Local occupiers, Portfolio Holder & Ward Members	Report to Cabinet	18/06/2003
Mar03 /41	Catering in Leisure Centres	A review is being undertaken on the catering at Leisure Centres.	All	Cabinet	Mark Ereira-Guyer	Culture	Eric Armstrong 01440 754622	Portfolio Holder and customers	Report to Cabinet	18/06/2003

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Mar03 /42	Alteration to junction of Out Northgate/ Station Hill, Bury St Edmunds	There are a number of problems with the existing junction including difficulties for pedestrians crossing these roads, accidents and poor access to the Railway Station. The junction alteration will also include bus priority proposals.	Northgate	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757238	Key users of the junction (emergency services and bus company), local Ward Councillors	Report to Cabinet	18/06/2003
Mar03 /43	One Way traffic system, Kings Road, Bury St Edmunds (between St Andrews Street South and Prospect Row)	Provision for pedestrians on this section of road is inadequate. Making the road one way for motor vehicles will enable improved facilities for pedestrians.	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Widespread consultation was approved by Cabinet on 9 October 2002	Report to Cabinet	18/06/2003