

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/01	Development of the Local Area Agreement	The Cabinet may need to consider issues arising from the development of the next Local Area Agreement on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Mike Dawson 01284 757060	Portfolio Holders	Report to Cabinet	No earlier than 21/05/08
Jun08/02	Bury St Edmunds Town Centre and Cattle Market Working Party: 13/05/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay -White Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 21/05/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/03	West Suffolk House: Travel Plan	The Cabinet will need to consider recommendations in connection with the Travel Plan for West Suffolk House. The Plan contains incentives and disincentives to encourage people to travel by alternative means other than the private motor car.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Jerry Massey 01284 757200	Suffolk County Council, Borough Council staff through briefing sessions, West Suffolk House Joint Committee, PSV Councillor Group, Portfolio Holder, UNISON.	Report to Cabinet	No earlier than 21/05/08
Jun08/04	Claim by Havebury Housing Partnership (Havebury) under Schedule 5 of the Housing Stock Transfer Agreement	The Cabinet is asked to consider a claim submitted by Havebury in respect of structural issues identified in three blocks of properties in Bury St Edmunds. Documentary evidence has been provided by Havebury that the problem was evident prior to the transfer of the Council's housing stock in 2002. Under Schedule 5 of the Housing Stock Transfer Agreement, Havebury has the right to reclaim certain costs.	Risbygate	Cabinet/Council	Sara Mildmay - White Community	Jerry Massey 01284 757200	Portfolio Holder. Consultation with the occupiers of the properties is the responsibility of Havebury Housing Partnership.	Report to Cabinet	No earlier than 21/05/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/05	Planning Delivery Grant 2008/2009	The Cabinet will determine the allocation of the government grant to improve the delivery of the planning service	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757302	Portfolio Holder	Report to Cabinet	No earlier than 25/06/08
Jun08/06	Central Safety Panel: 16/06/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 25/06/08
Jun08/07	Joint Staff Consultative Panel: 17/06/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 25/06/08
Jun08/08	Review of Leisure and Cultural Strategy	A strategic and long term review of the Council's cultural services provision.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 25/06/08
Jun08/09	West Suffolk House: The West Suffolk House Joint Committee will meet on 23/05/2008 and 20/06/08	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Portfolio Holders	Report to Cabinet	No earlier than 25/06/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/10	Use of Resources: Annual Value for Money Assessment	The Cabinet will receive the annual self-assessment prior to submission to the Audit Commission.	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/Community	Jerry Massey/ Davina Howes 01284 75200/01284 757611	The self-assessment reflects the existing policies and practices of the Council so no new consultation will be undertaken.	Report to Cabinet	No earlier than 25/06/08
Jun08/11	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 25/06/08
Jun08/12	Bury St Edmunds Area Working Party: 12/06/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 25/06/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/13	Review of the Cemeteries Service	A review will be undertaken of the operational procedures, customer information provision and the Rules and Regulations governing the Cemeteries Service.	All	Cabinet/Council	Lynsey Alexander Culture and Sport	Jean English 01284 757090	Portfolio Holder, Policy Development Committee, clergy, monumental masons, funeral directors and the general public.	Report of the Policy Development Committee to Cabinet	No earlier than 25/06/08
Jun08/14	Asset Management Plan (AMP) and Capital Strategy Performance Management and Implementation Plans	Annual Report on performance in property management and setting the AMP action plan for 2008/2009 - 2010/2011	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 25/06/08
Jun08/15	Equality Scheme	Equality Scheme written to replace three existing Schemes for Race, Gender and Disability	All	Full Council	David Ray Performance and Organisational Development	Claire Gayfer 01284 757614	Officers, Policy Development Committee, public opinion through consultation	Report to the Policy Development Committee	No earlier than 25/06/08
Jun08/16	Staff Survey 2007/2008	The last staff survey was undertaken in 2002/2003. The current 2007/2008 survey was distributed with November's employee payslips, and the results and arising recommendations will be brought to the Cabinet in June.	All	Cabinet	David Ray Performance and Organisational Development	Ann-Marie Howell 01284 757611	Portfolio Holder, Member/Officer Working Group and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 25/06/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/17	Haverhill Area Working Party/Haverhill Masterplan: 05/06/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 25/06/08
Jun08/18	Recommendations from the Grant Panel: 10/06/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder, Ward Members and voluntary organisations	Recommendations from Grant Panel	No earlier than 25/06/08
Jun08/19	Annual Reporting and Corporate Planning Cycle	The Cabinet will review the Council's Corporate Plan (including the Best Value Performance Plan) and, through its Annual Report, present its priorities for the next year (2008/2009).	All	Cabinet	David Ray	Performance and Organisational Development	Deborah Cadman 01284 757009	Officers, Overview & Scrutiny Committee, Policy Development and full Council. Public opinion through Suffolk Speaks and Best Value Customer Satisfaction Survey.	Report to Cabinet	No earlier than 25/06/08
Jun08/20	The Cabinet will be asked to consider catering options at West Stow Country Park	Following consultation and market testing, consideration will be given to outsourcing the catering provision at West Stow Country Park.	All	Cabinet	Lynsey Alexander	Culture and Sport	Dawn Goss/ Alan Baxter 01284 757096/ 729711	Customer consultation has been undertaken and the results will be included in the report.	Report to Cabinet including results of the consultation.	No earlier than 25/06/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/21	Dynamic Review - Innovation, Value and Enterprise (DR-IVE) Year 5	The Cabinet may need to consider recommendations from initial considerations of the Policy Development Committee.	All	Cabinet	Paul Farmer Resources and Efficiency	Jerry Massey 01284 757200	Policy Development Committee and appropriate consultation for specific proposals	Report of the Policy Development Committee to Cabinet	No earlier than 25/06/08
Jun08/22	Service Delivery Review Panel: 06/05/2008	The Cabinet may need to consider the recommendations of the Policy Development Committee following the consideration of the minutes of the Service Delivery Review Panel.	All	Cabinet	Nigel Aitkens/ Paul Farmer/ Sara Mildmay-White/ Terry Clements Economy and Asset Management/ Resources and Efficiency/ Community/ Transport and Planning	Liz Curtis-Woods 01284 757681	Policy Development Committee	Report of the Policy Development Committee, minutes of the Service Delivery Review Panel	No earlier than 25/06/08
Jun08/23	St Edmundsbury Growth Area Partnership Board: 20/05/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements Transport and Planning	Sandra Pell 01284 757302	Portfolio Holder, Suffolk County Council, East of England Development Agency, Suffolk Development Agency.	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 25/06/08
Jun08/24	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 30/07/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/25	Annual Governance Statement	The Cabinet will be asked to consider the findings of the review which updates the Council's position against the Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives and Senior Managers (SOLACE) guidance.	All	Cabinet	Paul Farmer Resources and Efficiency	Jon Snares 01284 757239	Portfolio Holder, Performance and Audit Scrutiny Committee	Report to Cabinet	No earlier than 30/07/08
Jun08/26	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 30/07/08
Jun08/27	Sustainable Development Panel: 08/07/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 30/07/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/28	Bury St Edmunds Area Working Party: 24/07/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 30/07/08
Jun08/29	Haverhill Area Working Party/Haverhill Masterplan: 24/07/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 30/07/08
Jun08/30	Emergency Panel: 22/07/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 30/07/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun08/31	West Suffolk House: The West Suffolk House Joint Committee will meet on 18/07/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Portfolio Holders Report to Cabinet	No earlier than 30/07/08
Jun08/32	Action Plan from the post implementation review of the Abbeycroft Leisure Trust transfer	In 2006/2007 the Overview and Scrutiny Committee undertook a review of the Council's leisure centre management to Abbeycroft Leisure. The review resulted in an extensive Action Plan, on which the Committee will receive an update, which may result in recommendations to Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Overview and Scrutiny Committee Report of the Overview and Scrutiny Committee	No earlier than 30/07/08
Jun08/33	Council Improvement Plan Annual Review	The Cabinet will consider the annual review of the Council Improvement Plan for 2007/2008 and approve a new Improvement Plan for 2008/2009.	All	Cabinet	David Ray	Performance and Organisational Development	Cathy Manning 01284 757105	Overview and Scrutiny Committee, Audit Commission and officers Report of the Performance and Audit Scrutiny Committee	No earlier than 30/07/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/34	West Suffolk House: The West Suffolk House Joint Committee will meet on 15/08/2008 and 12/09/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 17/09/08
Jun08/35	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 17/09/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/36	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 17/09/08
Jun08/37	Bury St Edmunds Area Working Party: 11/09/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 17/09/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/38	Recommendations from the Grant Panel: 09/09/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 17/09/08
Jun08/39	Sustainable Development Panel: 19/08/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 17/09/08
Jun08/40	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 17/09/08
Jun08/41	Review of Private Sector Grants System (Homes Assistance Policy)	The Policy Development Committee will review the policy to improve and widen the scope of assistance offered, linking to the Housing Stock Condition Survey.	All	Cabinet	Sara Mildmay - White	Community	Richard White-head 01284 757037	Policy Development Committee, Home Improvement Agency, Landlords, Registered Social Landlords, disability groups and other relevant groups.	Report of the Policy Development Committee to Cabinet	No earlier than 17/09/08

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June to September 2008 (including Cabinet on 21 May 2008)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jun08/42	Service Delivery Review Panel: 14/07/08 and 01/09/2008	The Cabinet may need to consider the recommendations of the Policy Development Committee following the consideration of the minutes of the Service Delivery Review Panel.	All	Cabinet	Nigel Aitkens/ Paul Farmer/ Sara Mildmay -White/ Terry Clements	Economy and Asset Management/ Resources and Efficiency/ Community/ Transport and Planning	Liz Curtis- Woods 01284 757681	Policy Development Committee	Report of the Policy Development Committee, minutes of the Service Delivery Review Panel	No earlier than 17/09/08