

# St Edmundsbury Borough Council

## Forward plan of likely key decisions June 2007 to September 2007 (including Cabinet on 23 May 2007)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun07/01	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Cattle Market Redevelopment Working Party.	All	Cabinet	Leader of the Council	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 23/05/07
Jun07/02	Council Improvement Plan	The Cabinet will consider the annual review of the Council Improvement Plan for 2007/2008.	All	Cabinet	Performance and Organisational Development	Alex Wilson 01284 757002	Overview & Scrutiny Committee, Audit Commission and officers	Report to Cabinet	No earlier than 23/05/07
Jun07/03	Haverhill Area Working Party/Haverhill Masterplan.	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Performance and Organisational Development	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 23/05/07
Jun07/04	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 23/05/07

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Jun07/05	Sustainability Policy and Review of Vision 2025 Action Plan	The Policy Development Committee has suggested that the Council's Environmental Policy be expanded to become a Sustainability Policy. This work will be linked to the review of the Sustainability Vision 2025 Action Plan.	All	Cabinet	Safe, Sustainable Communities and Environment	Peter Gudde 01284 757042	Portfolio Holder, Policy Development Committee and Sustainable Development Panel	Report of the Policy Development Committee to Cabinet	No earlier than 23/05/07
Jun07/06	Review of Leisure and Culture 2025 Action Plan	A review of one of the six Action Plans set out in the Council's Vision 2025 document.	All	Cabinet	Transport, Planning and Leisure	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 23/05/07
Jun07/07	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Transport, Planning and Leisure	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 23/05/07

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Jun07/08	Local Government White Paper and Bill: Response to consultation of Ipswich Unitary Proposal	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis. The Council needs to respond to this government consultation by 22 June 2007.	All	Cabinet	Leader of the Council	Deborah Cadman 01284 757001	Councillors, Corporate Management Team, other Local Authorities in Suffolk and Community Organisations. Consultation was carried out for the Suffolk Pathfinder proposal. The Council has notified local stakeholders of this new consultation.	Report to Cabinet	No earlier than 23/05/07

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Jun07/09	To provide the Cabinet with an update on progress in relation to the Childrens' Act and other work related to Children and Young People. The Cabinet will also be informed about the Joint Area Review of Children and Young People's services, which is due to take place in June 2007.	The Council has adopted a Safeguarding Children Policy and has an action plan to co-ordinate work relating to Children and Young People. A joint area review will take place in June 2007 which will look at how all agencies in Suffolk work together to deliver the Children and Young People's plan.	All	Cabinet	Resources and Community Development	Carole Herries 01284 757603	The Council works closely with Suffolk County Council and other districts to co-ordinate this activity within the County. The Joint Area Review will include consultation with officers, partners, Councillors, families and children and young people. Consultation also with the Policy Development Committee.	Report to Cabinet	No earlier than 23/05/07
Jun07/10	Investment proposals 2007/2008 for the Local Authority Business Grant Incentive Scheme (LABGI)	The Borough Council has received a LABGI grant for 2006/2007 and the Council has agreed to ring-fence this money for investment in economic development. The report to the Cabinet will identify areas for expenditure.	All	Cabinet	Economy and Asset Management	Jerry Massey 01284 757200	Portfolio Holder	Report to Cabinet	No earlier than 23/05/07

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Jun07/11	Investment proposals 2007/2008 for the Planning Delivery Grant/Local Plan Fund	The Borough Council has established a reserve fund from income received from the Planning Delivery Grant. The report to the Cabinet will identify areas for expenditure on planning related functions.	All	Cabinet	Transport, Planning and Leisure	Sandra Pell 01284 757302	Portfolio Holder	Report to Cabinet	No earlier than 23/05/07
Jun07/12	Construction of a new access road and infrastructure at the Suffolk Business Park	The Cabinet will be asked to approve costs for the construction of a new access road and infrastructure at the E2 site at Suffolk Business Park, Moreton Hall, Bury St Edmunds.	All	Cabinet	Economy and Asset Management	Jerry Massey 01284 757200	Portfolio Holder	Report to Cabinet	No earlier than 23/05/07
Jun07/13	Development of the Managed Workspace site at the Suffolk Business Park	The Cabinet will be asked to approve a recommended Developer for the development of the Managed Workspace site at the Suffolk Business Park, Moreton Hall, Bury St Edmunds.	All	Cabinet	Economy and Asset Management	Jerry Massey 01284 757200	Portfolio Holder	Report to Cabinet	No earlier than 23/05/07

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Jun07/14	Approval sought for the Implementation Plan for Smokefree Legislation	New legislation comes into force on 1 July 2007 to ensure that all enclosed public spaces and workplaces are smokefree. Enforcement of this legislation sits with district councils. The Department of Health has provided all Local Authorities in England with finances to implement the legislation and an audit will be undertaken to show how the money will be spent.	All	Cabinet	Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Members' Health Panel	Report to Cabinet	No earlier than 23/05/07
Jun07/15	Rural Services Action Plan: Countryside Management section	Annual review of the implementation of the Action Plan, which may or may not lead to key decision recommendations.	All Rural Wards	Cabinet	Leader of the Council	Neil Anthony 01284 757064	Portfolio Holder and Overview and Scrutiny Committee	Report to Cabinet	No earlier than 23/05/07
Jun07/16	Asset Management Plan (AMP) and Capital Strategy Performance Management and Implementation Plans	Annual Report on performance in property management and setting the AMP Action Plan for 2007/2008 - 2009/2010	All	Cabinet	Economy & Asset Management	Betty Albon 01284 757307	Portfolio Holder and Overview and Scrutiny Committee	Report to Cabinet	No earlier than 20/06/07

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Jun07/17	Central Safety Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Performance & Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 20/06/07
Jun07/18	Joint Staff Consultative Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Performance & Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 20/06/07
Jun07/19	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Resources & Community Development	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 20/06/07
Jun07/20	Annual Reports and Corporate Planning	The Cabinet will review the Council's Corporate Plan (including the Best Value Performance Plan) and, through its Annual Report, present its priorities for the next year (2007/2008).	All	Cabinet	Leader of the Council	Deborah Cadman 01284 757009	Staff, Overview & Scrutiny Committee, Policy Development Committee and full Council. Public opinion through Suffolk Speaks and Best Value Customer Satisfaction Survey.	Report to Cabinet	No earlier than 20/06/07

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Jun07/21	Review of Customer Payment Options	To review the provision of all payment options available to customers, including the Girobank, CWS Bank and Allpay services.	All	Cabinet	Resources and Community Development/ Performance and Organisational Development	Chris Barber 01284 757241	Service Delivery Review Panel, Policy Development Committee, Portfolio Holders, Employees and Unions	Report of the Policy Development Committee to Cabinet	No earlier than 20/06/07
Jun07/22	Rural Services Action Plan: All sections other than Countryside Management	Annual review of the implementation of the Action Plan, which may or may not lead to key decision recommendations.	All Rural Wards	Cabinet	Rural Affairs and External Relations	Andrea Mayley 01284 757343	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 20/06/07
Jun07/23	To consider the Environment Agency's (EA) fly-tipping protocol.	The EA are looking to standardise the way in which the protocol works with all Local Authorities across Suffolk and is making Countywide agreements. It will include responsibilities of each organisation and action to be taken when offences are committed.	All	Cabinet	Safe, Sustainable Communities and Environment	Dan Sage 01284 757457	The EA have agreed the protocol at a national level with the Local Government Association (LGA). Locally, the EA is liaising with all Suffolk Authorities through the Suffolk Waste Management Group. Sustainable Development Panel.	Report to Cabinet and the Protocol	No earlier than 20/06/07
Jun07/24	Leisure Development and Olympic and Paralympic 2012 Panel	To consider the recommendations from the Cabinet's Panel on an on going basis.	All	Cabinet	Transport, Planning and Leisure	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 20/06/07

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Jun07/25	Play Strategy	Following its public consultation, the Cabinet will need to consider the draft Play Strategy which identifies the direction of play provision over the next five years and meets the criteria for £200,000 of the Big Lottery Funding to be allocated to the Council.	All	Cabinet	Arts and Culture	Neil Anthony 01284 757064	Portfolio Holder, play area users, Parish Councils, and external partners	Report to Cabinet	No earlier than 20/06/07
Jun07/26	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 20/06/07
Jun07/27	Adoption of an implementation plan for considering the transfer of community assets	To provide a response to the review of community management and ownership of assets conducted on behalf of the government.	All	Cabinet	Economy and Asset Management	Betty Albon 01284 757307	Ward Members and Community Organisations	Report to Cabinet, including an appendix stating the government proposals	No earlier than 20/06/07
Jun07/28	Review of Equality Action Plan	To note the progress made on the 2006/2007 Action Plan and ask approval for the 2007/2008 Action Plan.	All	Cabinet	Performance and Organisational Development	Mike Dawson 01284 757046	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 20/06/07

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Jun07/29	Communications Strategy	The Cabinet will be asked to consider a review of the Council's Communications Strategy and make a recommendation to full Council.	All	Cabinet	Performance and Organisational Development	Marianne Hulland 01284 757034	Councillors, staff, Local Strategic Partnership, local media and Policy Development Committee	Report to Cabinet	No earlier than 20/06/07
Jun07/30	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 20/06/07
Jun07/31	Update the flexible Early Retirement Policy including the 'stepping down provisions' now allowed for in the pension regulations	There have been significant changes in the pension regulations that follow national regulation on the tax treatment of pensions.	All	Cabinet/ Council	Performance and Organisational Development	Louise Hammond/ Graham Moore 01284 757008/ 01284 757252	Corporate Management Team, Management Team, Unions, Portfolio Holder	Report to Cabinet	No earlier than 20/06/07
Jun07/32	Dynamic Review- Innovation, Value and Enterprise (DR-IVE) Year 4	The Cabinet may need to consider recommendations from initial considerations of the Policy Development Committee.	All	Cabinet	Resources and Community	Jerry Massey 01284 757200	The DR-IVE review will again be co-ordinated by the Policy Development Committee and will involve appropriate consultation for specific proposals.	Report to Cabinet	No earlier than 20/06/07

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Jun07/33	Merged Shopmobility and Tourist Information Services	On 2 September 2005, the Cabinet agreed to merge these two services as soon as possible and locate them at 6 Angel Hill, Bury St Edmunds. However, due to other major initiatives, including the possible formation of a Public Service Village and the Public Building at the Cattle Market Site in Bury St Edmunds, a further report was requested as to the long term location of these services.	All	Cabinet	Economy and Asset Management/ Transport, Planning and Leisure	Jerry Massey 01284 757302	Portfolio Holders, Overview and Scrutiny Committee	Report to Cabinet	No earlier than 01/08/07
Jun07/34	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Safe, Sustainable Communities and Environment	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 01/08/07
Jun07/35	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 01/08/07

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Jun07/36	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 01/08/07
Jun07/37	Use of Resources: Annual Value for Money Assessment	The Cabinet will receive the annual self-assessment prior to submission to the Audit Commission.	All	Cabinet	Resources and Community	Jerry Massey/ Davina Howes 01284 75200/ 01284 757611	The self-assessment reflects the existing policies and practices of the Council so no new consultation will be undertaken.	Report to Cabinet	No earlier than 01/08/07
Jun07/38	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 19/09/07
Jun07/39	Review of Community Centres	The Cabinet has requested a review of the future management and funding options for Borough Council owned community centres.	Haverhill East, Haverhill South, Minden, Moreton Hall, Southgate and St Olaves.	Cabinet	Resources and Community Development	Carole Herries 01284 757603	Portfolio Holder, relevant community centre stakeholders and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07

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Jun07/40	Review of Leisure and Cultural Strategy	A strategic and long term review of the Council's cultural services provision.	All	Cabinet	Transport, Planning and Leisure	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07
Jun07/41	Choice Based Lettings Policy	Following consultation on the draft Choice Based Lettings Policy, the final Policy will be brought through Cabinet and full Council for approval.	All	Full Council	Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/09/07
Jun07/42	Local Government White Paper and Bill	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 19/09/07
Jun07/43	To update the existing policy when granting discretionary rate relief to registered charities.	There have been several requests for top-up discretionary rate relief and the existing guidance is not completely appropriate.	All	Cabinet	Resources and Community Development	Graham Moore 01284 757252	CMT, MT and Portfolio Holder	Report to Cabinet	No earlier than 19/09/07