

St Edmundsbury Borough Council

Forward plan of likely decisions June 2003 – September 2003 (including Cabinet on 28 May 2003)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jun03 /01	Human Resource Services - Staff Review	To consider staffing resources to meet the needs of policy reviews and project initiatives	All	Cabinet	Resources	Louise Hammond 01284 757008	Portfolio Holder	Report to Cabinet	28/05/2003
Jun03 /02	Response to Dept of Transport consultation on the future development of air transport	One of the Government's options is to increase the capacity of Stansted airport, which would have a significant impact on the Borough	All	Cabinet	Environment	Jerry Massey 01284 757301	Portfolio Holders	Report to Cabinet	28/05/2003

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Jun03 /03	To approve a grant to the Committee of 'Cavendish in Colour' for their entry into Anglia in Bloom	Following a public meeting, the community of Cavendish have formed a 'Cavendish in Colour' Committee and wish to enter the Anglia in Bloom Competition. They have requested a grant from the Borough Council to enable them to fulfil their aims	Cavendish	Cabinet	Culture	Steve Palframan	01284 757060	An open public meeting has already taken place and a Committee formed	Report to Cabinet	28/05/2003
Jun03 /04	Nowton Park : facilities	The present facilities were constructed as temporary buildings and are coming to the end of their lifespan. They also no longer serve the needs of the Parks Service and has insufficient capacity for the community events which are held on site.	Southgate	Cabinet	Culture	Steve Palframan	01284 757060	Users of the park and focus groups	Report to Cabinet	28/05/2003

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Jun03 /05	Traffic Management Programme of Works - 2003/2004	To agree traffic management works to be undertaken on behalf of Suffolk County Council and including highway works funded from other sources.	All	Cabinet	Environment	Steve Boor	01284 757238	None at this stage, consultation will be undertaken as individual schemes progress	Report to Cabinet	28/05/2003
Jun03 /06	Waste from Electrical and Electronic Equipment Directive : response to consultation.	The directive will come into force in 2004	All	Cabinet	Environment	Sandra Pell	01284 757338	Portfolio Holder	Report to Cabinet	28/05/2003
Jun03 /07	Draft Local Development Scheme	GO - East is recommending an early start in the preparation of a Scheme in order that a Scheme can be in place when the Act is operative (currently 01/04/2004)	All	Cabinet	Development	Ian Poole	01284 757350	Neighbouring Authorities, Suffolk County Council, GO-East, Policy Development	Report to Cabinet	No earlier than 01/06/2003

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Jun03 /08	To make Article 4 Directions in the 2 new Haverhill Conservation Areas	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation areas.	Haverhill	Head of Democratic Services	Development	Christine Leveson	01284 757356	Property owners, Ward Members and Portfolio Holder	Case file	no earlier than	01/06/2003
Jun03 /09	To make Article 4 Directions in the Hundon Conservation Area	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation area	Hundon	Head of Democratic Services	Development	Christine Leveson	01284 757356	Property Owners, Ward Member and Portfolio Holder	Case file	no earlier than	01/06/2003
Jun03 /10	To approve works in relation to the Hardwick Middle School Safety to School Project	Measures to assist journey to Hardwick Middle School by pupils, particularly measures to assist those walking, cycling and using public transport	Bury St Edmunds	Director of Planning and Transportation	Environment	Steve Boor	01284 757328	Ward Members, School Community, local residents	Scheme file	no earlier than	01/06/2003

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Jun03 /11	Alteration to junction of Out Northgate/Station Hill, Bury St Edmunds	There are a number of problems with the existing junction including difficulties for pedestrians crossing these roads, accidents and poor access to the Railway Station. The junction alteration will also include bus priority proposals	Northgate	Cabinet	Environment	Steve Boor	01284 757238	Key users of the junction (emergency services and bus company), local Ward Councillors	Report to Cabinet	16/06/2003
Jun03 /12	Cartwheels Play Centre, Haverhill : Grant	The Council had previously approved a mortgage of £65,000 to help fund this project. The project costs have increased significantly, necessitating a request to convert the mortgage into a grant	Haverhill	Cabinet	Community	David Osborne	01284 757050	Consultation on the project undertaken previously. Portfolio Holder	Report to Cabinet	16/06/2003

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Jun03 /13	Extension of CCTV system in Bury St Edmunds and Haverhill	Consultation has been undertaken on the need to extend CCTV coverage in residential areas. A technical assessment has been undertaken on the costs and benefits of extending the coverage	Bury St Edmunds and	Cabinet	Environment	Jerry Massey	01284 757301	The proposals arise from consultation	Report to Cabinet	16/06/2003
Jun03 /14	Cattle Market Redevelopment : Public Building business plan	Council agreed that ABL Cultural Consulting be commissioned to produce a full business plan for the proposed public building on the Cattle Market site.	Bury St Edmunds	Cabinet	Community	Steve Palframan	01284 757061	ABL have undertaken wide consultation	Report to Cabinet	16/06/2003
Jun03 /15	Draft Statement of Community Involvement	To approve Statement for consultation, for the Council's statutory planning function	All	Cabinet	Development	Ian Poole	01284 757350	Public, West Suffolk Local Strategic Partnership, Policy Development Committee	Report to Cabinet	16/06/2003

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Jun03 /16	Corporate Plan	The Council is developing a Corporate Plan which will establish priorities from 2003 to 2007	All	Cabinet	Leader of the Council	Deborah Cadman	01284 757009	Leader and Management Team	Report to Cabinet	16/06/2003
Jun03 /17	Catering in Leisure	A review is being undertaken on the catering at leisure centres	All	Cabinet	Culture	Eric Armstrong	01440 754622	Portfolio Holder and customers	Report to Cabinet	16/06/2003
Jun03 /18	Honey Hill/Sparhawk Street, Bury St Edmunds - traffic management scheme	The Cabinet will consider the details of this previously identified	Abbeygate	Cabinet	Environment	Steve Boor	01284 757328	Local occupiers, Portfolio Holder & Ward Members	Report to Cabinet	16/06/2003
Jun03 /19	Extension of car parking at Ram Meadow, Bury St Edmunds.	As part of the considerations for developing the Cattle Market site consideration has to be given to finding additional car parking facilities elsewhere in Bury St Edmunds. The relocation of Bury Town F.C. is an option.	All	Cabinet	Leader of the Council	Steve Palframan	01284 757061	Bury Town F.F., Suffolk County F.A., Suffolk Football Partnership, the F.A.	Report to Cabinet	16/06/2003

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Jun03 /20	One Way traffic system, Kings Road, Bury St Edmunds (between St Andrews Street South and Prospect Row)	Provision for pedestrians on this section of road is inadequate. Making the road one way for motor vehicles will enable improved facilities for pedestrians.	Bury St Edmunds	Cabinet	Environment	Steve Boor	01284 757328	Widespread consultation was approved by Cabinet on 9 October 2002	Report to Cabinet	16/06/2003
Jun03 /21	Proposed Byelaw - Historic Core Zone, Bury St Edmunds - Rollerblading & skateboarding	Complaints have been received from business groups & the public regarding problems with skateboarders/rollerbladers. There is also an issue of damage to street furniture & stonework.	Primarily Abbeygate, Risbygate and	Cabinet	Civic Value	Joy Bowes	01284 757141	Portfolio Holders, Ward Members, Officers, Town Ctr Mngr, Police, Residents, Business & Young People	Report to Cabinet	16/06/2003
Jun03 /22	To enter into a Building Agreement with Cine-UK	Full Council required Cabinet to give full consideration to all relevant matters prior to approving the Building Agreement	All	Cabinet	Leader of the Council	Betty Albon	01284 757307	Cabinet	Report to Cabinet	16/06/2003

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Jun03 /23	Highway Services Department :Staffing Review	Following the amalgamation of the client and contractor divisions it is necessary to review the staffing structure for the delivery of highway services.	Haverhill and Bury St Edmunds	Cabinet	Resources	Jerry Massey	01284 757301	Unions, Portfolio Holder	Report to Cabinet	16/06/2003
Jun03 /24	Haverhill Volunteer Centre	To reconsider the funding of this project.	Haverhill	Cabinet	Community	Mike Dawson	01284 757046	Property owner, Portfolio Holder	Report to Cabinet	16/06/2003
Jun03 /25	St Edmundsbury Staying Put Home Improvement Agency	To review the Home Improvement Agency following recent proposals received from the Anchor Housing Trust	All	Cabinet	Community	Mike Dawson	01284 757046	Portfolio holder, Anchor Housing Trust	Report to Cabinet	16/06/2003
Jun03 /26	Best Value Performance Plan 2003 : Recommend adoption to Council	The Council is required to publish the Plan by 30 June each year. This Plan has to be approved by Council.	All	Cabinet	Leader of the Council	David Butler	01284 757030	Cabinet	Report to Cabinet	16/06/2003

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Jun03 /27	Home Assistance Policy	A new policy is required as a result of regulatory reform removing the ability for the Council to provide grants for home renovation	All	Cabinet	Community	Geoff Bouttell	01284 757043	Stakeholders	Report to Cabinet	16/06/2003
Jun03 /28	Haverhill Tennis Club : purchase of land	The redevelopment of the Haverhill Leisure Centre site would involve the relocation of the current tennis courts, situated on land owned by Haverhill Tennis Club. The Club will be offered lease arrangements on land elsewhere on the Leisure Centre site.	Haverhill	Cabinet	Culture	Neil Anthony	01284 757064	Haverhill Tennis Club, Portfolio Holder	Report to Cabinet	16/06/2003

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Jun03 /29	To agree the Comprehensive Performance Assessment Improvement Plan recommended by the Audit Commission following inspection	To consider the implementation plan	All	Cabinet	Leader of the Council	Deborah Cadman	01284 757009	Members, Staff, Partner Organisations and the public	Report to Cabinet	16/06/2003
Jun03 /30	Air Quality in St Edmundsbury : further reviews	The first review and assessment of air quality was completed in January 2001. The Government requires further reviews and guidance recommends these being undertaken in 2003.	All	Cabinet	Environment	Richard Whitehead	01284 757037	Statutory consultees and Ward Members	Report to Cabinet	16/06/2003
Jun03 /31	Processing of dry recyclate : contract	To implement the blue bin scheme a reprocessing facility must be available to receive the material	All	Cabinet	Environment	Sandra Pell	01284 757338	With consortium members.	Report to Cabinet	16/06/2003

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Jun03 /32	Road Hump Order, Brackland area, Bury St Edmunds : Objections	A traffic scheme had been approved which included the construction of speed cushions. The required public notice has been published and objections have been received.	Bury St Edmunds	Cabinet	Environment	Stephen Boor	01284 757328	Consultation had been undertaken in designing the scheme	Report to Cabinet	16/06/2003
Jun03 /33	To discuss the conversion of The Maltings into a day centre for the elderly in partnership with Age Concern	To discuss the conversion of the former maltings building in partnership with Age Concern Suffolk, Bury Town Trust and the Borough Council.	Risbygate and Abbeygate	Cabinet	Leader of the Council	Richard Combes	01284 757361	Age Concern, Bury Town Trust, Ward Members and Portfolio Holder	Report to Cabinet	16/06/2003

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Jun03 /34	Appropriation of Shops on Housing Estates to General Fund	Before the Council can request the Secretary of State's consent to close the Housing Revenue Account, on the basis that there are now less than 50 dwellings, it must appropriate for another purpose all property held in the HRS other than dwellings	All	Cabinet	Resources	Kim Ryder	01284 757251	Cabinet	Report to Cabinet	09/07/2003
Jun03 /35	Asset Management Plan - Museums	This report arises from the ongoing review of operational property.	All	Cabinet	Resources	Betty Albon	01284 757307	User groups and service managers.	Report to Cabinet	09/07/2003
Jun03 /36	Parks Development Plan	A strategic examination of the role of parks within the Borough	All	Cabinet	Culture	Jean English	01284 757090	Users and interested groups	Report to Cabinet	09/07/2003
Jun03 /37	New Council Depot at Haverhill	Approve scheme details	Haverhill and area	Cabinet	Resources	Ivan Sams	01284 757304	Portfolio Holders, Ward Members, Users	Report to Cabinet	09/07/2003

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Jun03 /38	To recommend the adoption of a Communication Strategy to full Council.	The Communications Strategy will set out the Council's aims and intentions in respect of all aspects of internal and external communications	All	Cabinet	Civic Value	Mike Dawson	01284 757046	Members, Chief Officers Staff and External partners and Stakeholders	Report to Cabinet, Strategy & recs from PD Cttee	09/07/2003
Jun03 /39	The development of the Haverhill Community Football Project at Puddlebrook	A funding bid will need to be prepared to the Football Foundation for the creation of the Haverhill Community Football Project.	All	Cabinet	Culture	Howard Cook	01284 757097	Haverhill Rovers F C, Haverhill Councillors, Suffolk County F A, Suffolk Football Partnership, FA	Report to Cabinet	30/07/2003

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Jun03 /40	Release of funds for Hockey Centre of Excellence	There is allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Culture	Steve Palframan	01284 757061	Portfolio Holder. No further consultation required.	Report to Cabinet	30/07/2003
Jun03 /41	Asset Management Plan - 6 Angel Hill, Market Cross and Corn Exchange (reassessment), Bury St Edmunds.	This report arises from the ongoing review of operational property.	All	Cabinet	Resources	Betty Albon	01284 757307	User groups and service managers.	Report to Cabinet	27/08/2003
Jun03 /42	Food Safety and Occupational Health and Safety Service Plans	Statutory agencies require these plans to be approved formally by the Council.	All	Cabinet	Community	Julie Lynch	01284 757048	Portfolio Holder and business groups	Report to Cabinet	17/09/2003

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Jun03 /43	Adoption of Licensing Statement and enforcement protocol and approval for additional resources.	The proposed changes to alcohol and entertainment licensing will mean a major change to licensing arrangements in the Council.	All	Cabinet	Community	Hilary Workman 01284 757113	Ward Members, MPs, MEPs, Constabulary, Fire Service, businesses, communities.	Report to Cabinet	17/09/2003
Jun03 /44	Payline	To review the senior staff grades and the results of the payline comparability review.	All	Cabinet	Resources	Louise Hammond 01284 757008	Joint Staff Panel, Unions and Members of staff	Report to Cabinet	17/09/2003