

St Edmundsbury Borough Council

Forward plan of likely decisions July – October 2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision		
Jul03/01	Air Quality in St Edmundsbury : further reviews	The first review and assessment of air quality was completed in January 2001. The Government requires further reviews and guidance recommends these being undertaken in 2003.	All	Cabinet	Frank Warby	Housing, Health & Crime	Richard White-head	01284 757037	Statutory consultees and Ward Members	Report to Cabinet	01/07/2003
Jul03/02	Proposed Byelaw - Historic Core Zone, Bury St Edmunds - Rollerblading & skateboarding	Complaints have been received from business groups & the public regarding problems with skateboarders/ rollerbladers. There is also an issue of damage to street furniture & stonework.	Primarily Abbeygate, Risbygate and Eastgate	Cabinet	Frank Warby	Housing, Health & Crime	Joy Bowes	01284 757141	Portfolio Holders, Ward Members, Officers, Town Ctr Mngr, Police, Residents, Business & Young People	Report to Cabinet	01/07/2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jul03/03	Honey Hill/Sparhawk Street, Bury St Edmunds - traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Jeremy Farthing	Environment	Steve Boor 01284 757328	Local occupiers, Portfolio Holder & Ward Members	Report to Cabinet	01/07/2003
Jul03/04	Corporate Plan	The Council is developing a Corporate Plan which will establish priorities from 2003 to 2007	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757009	Leader and Management Team	Report to Cabinet	01/07/2003
Jul03/05	Extension of CCTV system in Bury St Edmunds and Haverhill	Consultation has been undertaken on the need to extend CCTV coverage in residential areas. A technical assessment has been undertaken on the costs and benefits of extending the coverage	Bury St Edmunds and Haverhill	Cabinet	Frank Warby	Housing, Health & Crime	Jerry Massey 01284 757301	The proposals arise from consultation undertaken	Report to Cabinet	01/07/2003

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Jul03/06	To enter into a Building Agreement with Cine-UK	Full Council on 23 July required Cabinet to give full consideration to all relevant matters prior to approving the Building Agreement	All	Cabinet	John Griffiths	Leader of the Council	Betty Albon	01284 757307	Cabinet	Report to Cabinet	01/07/2003
Jul03/07	Appropriation of Shops on Housing Estates to General Fund	Before the Council can request the Secretary of State's consent close the Housing Revenue Account, on the basis that there are now less than 50 dwellings, it must be appropriate for another purpose all property held in the HRA other than dwellings.	All	Cabinet	Sara Mildmay-White	Resources	Kim Ryder	01284 757251	Cabinet	Report to Cabinet	01/07/2003

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Jul03/08	Cartwheels Play Centre, Haverhill.	The Council had previously approved a mortgage of £65,000 to help fund this project. The project costs have increased significantly, necessitating a request to convert the mortgage into a grant	Haverhill	Cabinet	Frank Warby	Housing, Health & Crime	David Osborne 01284 757050	Consultation on the project undertaken previously. Portfolio Holder	Report to Cabinet	01/07/2003	
Jul03/09	To approve works in relation to the Hardwick Middle School Safety to School Project	Measures to assist journey to Hardwick Middle School by pupils, particularly measures to assist those walking, cycling and using public transport	Bury St Edmunds	Director of Planning and Transportation	Jeremy Farthing	Environment	Steve Boor 01284 757328	Ward Members, School Community, local residents	Scheme file	no earlier than	01/07/2003
Jul03/10	Processing of dry recycle : contract	To implement the blue bin scheme a reprocessing facility must be available to receive the	All	Cabinet	Jeremy Farthing	Environment	Sandra Pell 01284 757338	With consortium members.	Report to Cabinet		01/07/2003

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Jul03/11	To agree the Comprehensive Performance Assessment Improvement Plan recommended by the Audit Commission following inspection	To consider the implementation plan	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman	01284 757009	Members, Staff, Partner Organisations and the public	Report to Cabinet	01/07/2003
Jul03/12	To recommend the adoption of a Communication Strategy to full Council.	The Communications Strategy will set out the Council's aims and intentions in respect of all aspects of internal and external communications	All	Cabinet	Jeff Stevens	Performance & Organisational Development	Mike Dawson	01284 757046	Members, Chief Officers Staff and External partners and Stakeholders	Report to Cabinet, Strategy & recs from PD Cttee	01/07/2003
Jul03/13	Home Assistance Policy	A new policy is required as a result of regulatory reform removing the ability for the Council to provide grants for home renovation	All	Cabinet	Frank Warby	Housing, Health & Crime	Geoff Boutell	01284 757043	Stakeholders	Report to Cabinet	01/07/2003

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Jul03/14	St Edmundsbury Staying Put Home Improvement Agency	To review the Home Improvement Agency following recent proposals received from the Anchor Housing Trust	All	Cabinet	Frank Warby	Housing, Health & Crime	Mike Dawson 01284 757046	Portfolio holder, Anchor Housing Trust	Report to Cabinet	01/07/2003
Jul03/15	Pay review for staff currently on minimum wage	Because of employee relations and market pay issue there is an urgent requirement to review the pay of this group	All	Cabinet	Jeff Stevens	Performance & Organisational Development	Louise Hammond 01284 757008	Unions and Joint Staff Consultative Panel	Report to Cabinet	01/07/2003
Jul03/16	New Council Depot at Haverhill	Approve scheme details	Haverhill and area	Cabinet	Jeremy Farthing	Environment	Ivan Sams 01284 757304	Portfolio Holders, Ward Members, Users	Report to Cabinet	01/07/2003
Jul03/17	Homelessness Strategy	To approve Policy Development Committee recommendations for presentation to full Council	All	Cabinet	Frank Warby	Housing, Health & Crime	Mike Dawson 01284 757046	External partners	Report to Cabinet	01/07/2003

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Jul03/18	Road Hump Order, Brackland area , Bury St Edmunds : Objections	A traffic scheme had been approved which included the construction of speed cushions. The required public notice has been published and objections have been received.	Bury St Edmunds	Cabinet	Jeremy Farthing	Environment	Stephen Boor	01284 757328	Consultation had been undertaken in designing the scheme	Report to Cabinet	01/07/2003
Jul03/19	Outcome of consultation on corporate management restructuring	To align the corporate management structure with the new political management structure and respond to the corporate capacity issues arising from CPA	All	Cabinet	Jeff Stevens	Performance & Organisational Development	Deborah Cadman	01284 757009	Group Leaders	Report to Cabinet	01/07/2003

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Jul03/20	Construction of footpath/cycle-way, Winthrop Road to Linnet Valley path	There is an existing well used pedestrian and cycle route between 9A Winthrop Road and 2 Constable Road. This forms a useful link to reach the Linnet Valley path, but is currently unsurfaced.	Westgate and Minden	Director of Planning & Transportation	Jeremy Farthing	Environment	Steve Boor 01284 757328	Local residents and Ward Members	None	No earlier than	04/07/2003
Jul03/21	Construction of footway/cycle-way link between Winthrop Road and Flemyng Road	There is a grassed area between Winthrop Road and Flemyng Road at the side of 91 Winthrop Road. Pedestrian and cycle use has worn a path across this area as it is part of the Linnet Valley route. It is proposed to surface the path	Westgate and Minden	Director of Planning & Transportation	Jeremy Farthing	Environment	Steve Boor 01284 757328	Local residents and Ward Members	None	No earlier than	04/07/2003

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Jul03/22	Cattle Market Redevelopment : Public Building business plan	Council agreed that ABL Cultural Consulting be commissioned to produce a full business plan for the proposed public building on the Cattle Market site.	Bury St Edmunds	Cabinet	John Griffiths	Economy & Development	Steve Palframan 01284 757061	ABL have undertaken wide consultation	Report to Cabinet	08/07/2003	
Jul03/23	Construction of footway buildout at the junction of Woolhall Street/Cornhill	Accidents have occurred to pedestrians crossing the east end of Woolhall Street/Cornhill. It is proposed to buildout to reduce the ext from Cornhill by one lane.	Abbeygate	Director of Planning & Transportation	Jeremy Farthing	Environment	Steve Boor 01284 757328	Local businesses, Chamber of Commerce, Town Ctr Mngr, Taxi Drivers & Ward Members	None	No earlier than	11/07/2003
Jul03/24	Supporting People Funding Shortfall	The funding available for Supporting People Housing Schemes is at risk of being subject to a funding shortfall for 2003/4. Cabinet will consider the implications	All	Cabinet	Frank Warby	Housing, Health & Crime	Mike Dawson 01284 757046	Management Team	Report to Cabinet	06/08/2003	

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Jul03/25	Parks Development Plan	A strategic examination of the role of parks within the Borough	All	Cabinet	Terry Clements	Leisure & Sports	Jean English	01284 757090	Users and interested groups	Report to Cabinet	06/08/2003
Jul03/26	One Way traffic system, Kings Road, Bury St Edmunds (between St Andrews Street South and Prospect Row)	Provision for pedestrians on this section of road is inadequate. Making the road one way for motor vehicles will enable improved facilities for pedestrians.	Bury St Edmunds	Cabinet	Jeremy Farthing	Environment	Steve Boor	01284 757328	Widespread consultation was approved by Cabinet on 9 October 2002	Report to Cabinet	06/08/2003
Jul03/27	Extension of car parking at Ram Meadow, Bury St Edmunds.	As part of the considerations for developing the Cattle Market site consideration has to be given to finding additional car parking facilities elsewhere in Bury St Edmunds. The relocation of Bury Town F.C. is an option.	All	Cabinet	John Griffiths	Leader of the Council	Howard Cook	01284 757097	Bury Town F.F., Suffolk County F.A., Suffolk Football Partnership, the F.A.	Report to Cabinet	06/08/2003

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Jul03/28	Catering in Leisure Centres	A review is being undertaken on the catering at Leisure Centres.	All	Cabinet	Terry Clements	Leisure & Sports	Eric Armstrong	01440754622	Portfolio Holder and customers	Report to Cabinet	06/08/2003
Jul03/29	Leisure Centres Investment Scheme	Addressing issues re Bury Spectrum Gym Club, Haverhill Tennis Club, W Suffolk College, W Suffolk Comm Health Council	All	Cabinet	Terry Clements	Leisure & Sport	Neil Anthony	01284757064	The groups listed.	Report to Cabinet	06/08/2003
Jul03/30	Draft Statement of Community Involvement	To approve Statement for consultation, for the Council's statutory planning function	All	Cabinet	Frank Warby	Housing, Health & Crime	Ian Poole	01284757350	Public, W Suffolk Local Strategic Partnership, Policy Development Committee	Report to Cabinet	06/08/2003

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Jul03/31	Alteration to junction of Out Northgate/ Station Hill, Bury St Edmunds	There are a number of problems with the existing junction including difficulties for pedestrians crossing these roads, accidents and poor access to the Railway Station. The junction alteration will also include bus priority proposals.	Northgate	Cabinet	Jeremy Farthing	Environment	Steve Boor 01284 757238	Key users of the junction (emergency services and bus company), local Ward Councillors	Report to Cabinet	06/08/2003
Jul03/32	Haverhill Tennis Club : purchase of land	The redevelopment of the Haverhill Leisure Centre site would involve the relocation of the current tennis courts, situated on land owned by Haverhill Tennis Club. The Club will be offered lease arrangements on land elsewhere on the Leisure Centre site.	Haverhill	Cabinet	Andrew Varley	Arts & Culture	Neil Anthony 01284 757064	Haverhill Tennis Club, Portfolio Holder	Report to Cabinet	06/08/2003

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Jul03/33	Moreton Hall Youth Action Building	To consider the recommendations of the Overview and Scrutiny Committee	Bury St Edmunds	Cabinet	Andrew Varley	Arts & Culture	Howard Cook 01284 757097	Consultation undertaken by the	Report to Cabinet	06/08/2003
Jul03/34	Highway Services Department :Staffing Review	Following the amalgamation of the client and contractor divisions it is necessary to review the staffing structure for the delivery of highway services.	Haverhill and Bury St Edmunds	Cabinet	Sara Mildmay -White	Resources	Jerry Massey 01284 757301	Unions, Portfolio Holder	Report to Cabinet	06/08/2003
Jul03/35	Haverhill Volunteer Centre	To reconsider the funding of this project.	Haverhill	Cabinet	Frank Warby	Housing, Health & Crime	Mike Dawson 01284 757046	Property owner, Portfolio Holder	Report to Cabinet	06/08/2003
Jul03/36	The development of the Haverhill Community Football Project at Puddlebrook.	A funding bid will need to be prepared to the Football Foundation for the creation of the Haverhill Community Football Project.	All	Cabinet	Terry Clements	Leisure & Sports	Howard Cook 01284 757097	Haverhill Rovers F C, Haverhill Councillors, Suffolk County F A, Suffolk Football Partnership, FA	Report to Cabinet	06/08/2003

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Jul03/37	To discuss the conversion of The Maltings into a day centre for the elderly in partnership with Age Concern Suffolk and Bury Town Trust	To discuss the conversion of the former maltings building in partnership with Age Concern Suffolk, Bury Town Trust and the Borough Council	Risbygate and Abbeygate	Cabinet	John Griffiths	Leader of the Council	Richard Combes	01284 757361	Age Concern, Bury Town Trust, Ward Members and Portfolio Holder	Report to Cabinet	06/08/2003	
Jul03/38	Draft Local Development Scheme	GO - East is recommending an early start in the preparation of a Scheme in order that a Scheme can be in place when the Act is operative (currently 01/04/2004)	All	Cabinet	John Griffiths	Economy & Development	Ian Poole	01284 757350	Neighbouring Authorities, Suffolk County Council, GO-East, Policy Development Committee	Report to Cabinet	No earlier than	06/08/2003
Jul03/39	Updating of pedestrian signs for tourists in Bury St Edmunds	The current system needs some revising	All Bury St Edmunds Wards	Cabinet	Jeremy Farthing	Environment	Justin Wallace	01284 757094	Ward Members, Planning Department and Suffolk County Council	Report to Cabinet		03/09/2003

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Jul03/40	Cattle Market Redevelopment: Public Building business plan	Council agreed that ABL Cultural Consulting be commissioned to produce a full business plan for the proposed public building on the Cattle Market site.	Bury St Edmunds	Cabinet	John Griffiths	Economy & Development	Steve Palframan 01284 757061	ABL have undertaken wide consultation	Report to Cabinet	03/09/2003	
Jul03/41	Confirm the Article 4 Directions in the Hundon Conservation Area	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation area.	Hundon	Head of Democratic Services	Jeremy Farthing	Environment	Christine Leveson 01284 757356	Property Owners, Ward Member and Portfolio Holder	Case file	no earlier than	03/09/2003
Jul03/42	Asset Management Plan - 6 Angel Hill, Market Cross and Corn Exchange (reassessment), Bury St Edmunds.	This report arises from the ongoing review of operational property.	All	Cabinet	Andrew Varley	Arts & Culture	Betty Albon 01284 757307	User groups and service managers.	Report to Cabinet		03/09/2003

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Jul03/43	To buy new parks customer system and database	This will cost approximately £40,000 which will be met from the Landscape appropriation account	All	Cabinet	Terry Clements	Leisure & Sports	Jean English 01284 757095	Staff and Members	Report to Cabinet	03/09/2003	
Jul03/44	Confirm the Article 4 Directions in the 2 new Haverhill Conservation Areas	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation areas.	Haverhill	Head of Democratic Services	Jeremy Farthing	Environment	Christine Leveson 01284 757356	Property owners, Ward Members and Portfolio Holder	Case file	no earlier than	03/09/2003
Jul03/45	Adoption of Licensing Statement and enforcement protocol and approval for additional resources.	The proposed changes to alcohol and entertainment licensing will mean a major change to licensing arrangements in the Council.	All	Cabinet	Frank Warby	Housing, Health & Crime	Hilary Workman 01284 757113	Ward Members, MPs, MEPs, Constabulary, Fire Service, businesses, communities.	Report to Cabinet		01/10/2003

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Jul03/46	Payline Review	To review the senior staff grades and the results of the payline comparability review.	All	Cabinet	Sara Mildmay	Resources	Louise Hammond	01284 757008	Joint Staff Panel, Unions and Members of Staff	Report to Cabinet	01/10/2003
Jul03/47	Food Safety and Occupational Health and Safety Service Plans	Statutory agencies require these plans to be approved formally by the Council.	All	Cabinet	Jeremy Farthing	Environment	Julie Lynch	01284 757048	Portfolio Holder and business groups	Report to Cabinet	01/10/2003