

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jan11/01	Amendments to current policies for street trading and vending, including a revision of the area currently adopted for the purpose of street trading consents, to cover the whole Borough.	The Council last reviewed its policies for street trading and street vending in 1998 (Paper N28 refers). The Licensing Service has seen a marked increase over the past ten years in street trading and vending, particularly for cafes and decorative items outside shop premises. The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee.	All	Cabinet/Council	Robert Everitt	Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Licensing and Regulatory Committee, Local Businesses, Town and Parish Councils, Chambers of Commerce, Town Centre Managers, Bury in Bloom, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 19/01/11
Jan11/02	Public Venue (The Apex) Working Party: 13/01/2011	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 19/01/11
Jan11/03	Support for Business in Bury St Edmunds	The Cabinet will be asked to decide what, if any, support can be given to aid the development opportunity.	All	Cabinet	John Griffiths	Resources and Efficiency	Liz Watts 01284 757252	All Cabinet Members, Corporate Management Team, Management Team	Report to Cabinet	No earlier than 19/01/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/04	Emergency Planning Working Party: 15/12/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Planning Working Party.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Keith Fawkner-Simpson 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Planning Working Party	No earlier than 19/01/11
Jan11/05	Bury St Edmunds Area Working Party: 30/11/2010 and 04/01/2011	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 19/01/11
Jan11/06	Grant Working Party: 07/12/2010	To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis	All	Cabinet	John Griffiths /Robert Everitt	Resources and Efficiency/ Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations, Ward Members	Recommendations from Grant Working Party	No earlier than 19/01/11
Jan11/07	Haverhill Area Working Party: 13/01/2011	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 19/01/11
Jan11/08	Sustainable Development Working Party: 11/01/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 19/01/11

St Edmundsbury Borough Council

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Jan11/09	Rural Area Working Party: 13/01/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 19/01/11
Jan11/10	West Suffolk Waste and Street Scene Services Joint Committee: 14/01/2011	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 19/01/11
Jan11/11	Maintenance of Play Areas	This review was requested to look into the fact that all sites in town are supplied and maintained by the Borough Council, but not those in rural areas, most of which are supplied and maintained by villages. The review may lead to recommendations to Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Management Team, Parish Councils and Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	No earlier than 19/01/11
Jan11/12	Private Sector Leasing Scheme	The Cabinet will be asked to consider proposals for a future Private Sector Leasing Scheme.	All	Cabinet	Robert Everitt/ Anne Gower	Bury St Edmunds and Community Safety/ Haverhill and Housing	Niki Hollingworth 01284 757604	Portfolio Holders	Report to Cabinet	No earlier than 19/01/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/13	West Suffolk House Joint Committee: 28/01/2011	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Sara Mildmay -White/ David Ray	Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 16/02/11
Jan11/14	To consider the options for the future use of the Haverhill Offices	The Council is considering future property matters in Haverhill, in partnership with other organisations, in order to be more efficient and improve customer service.	All	Cabinet	Sara Mildmay -White	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team, other Cabinet Members.	Report to Cabinet	No earlier than 16/02/11
Jan11/15	Shared Services Steering Group: 21/01/2011	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 16/02/11
Jan11/16	Public Venue (The Apex) Working Party: 03/02/2011	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 16/02/11
Jan11/17	Sustainable Development Working Party: 08/02/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet.	Reports to Working Party and minutes	No earlier than 16/02/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/18	Budget Setting: 2011/2012	The Cabinet will consider the proposals for the 2011/2012 budget.	All	Cabinet	John Griffiths Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 16/02/11
Jan11/19	Review of the National Fraud Initiative (NFI) Strategy	A revised NFI Strategy has been developed to ensure the roles and responsibilities contained in the Strategy are updated and progress on actions connected with NFI activities are clearly defined.	All	Cabinet	John Griffiths Resources and Efficiency	Jon Snares 01284 757239	Performance and Audit Scrutiny Committee, Portfolio Holder	Report of the Performance and Audit Scrutiny Committee	No earlier than 16/02/11
Jan11/20	Anti Money Laundering Policy	The Council's Anti Money Laundering Notes have become outdated as a result of changes in legislation. A new Anti Money Laundering Policy has been developed to address the need to provide information and processes to be undertaken by staff.	All	Cabinet/Council	John Griffiths Resources and Efficiency	Jon Snares 01284 757239	Performance and Audit Scrutiny Committee, Portfolio Holder	Report of the Performance and Audit Scrutiny Committee	No earlier than 16/02/11
Jan11/21	Bury St Edmunds Area Working Party: 22/02/2011	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 16/03/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/22	Grant Working Party: 08/03/2011	To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis.	All	Cabinet	John Griffiths /Robert Everitt	Resources and Efficiency/ Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations, Ward Members	Recommendations from Grant Working Party	No earlier than 16/03/11
Jan11/23	Sustainable Development Working Party: 07/03/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 16/03/11
Jan11/24	Annual Report and Corporate Planning	The Cabinet will review the Council's Corporate Plan and, through its Annual Report.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	Overview and Scrutiny Committee, Policy Development Committee and full Council. Public opinion through Suffolk Speaks and the Place Survey.	Report to Cabinet	No earlier than 16/03/11
Jan11/25	Rural Area Working Party: 10/03/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 16/03/11
Jan11/26	Central Safety Working Party: 28/02/2011	To consider the recommendations of the Cabinet's Working Party on an ongoing basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 16/03/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jan11/27	Joint Staff Consultative Working Party: 01/03/2011	To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 16/03/11
Jan11/28	Shared Services Steering Group: 04/03/2011	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 16/03/11
Jan11/29	Sex Establishment Licences: Policy	The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee in respect of whether, following consultation, a Sex Establishment Policy should be incorporated into the Council's Statement of Licensing Policy.	All	Cabinet/Council	Robert Everitt Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Portfolio Holder, Management Team, Responsible Authorities, local residents and businesses, Licensing and Regulatory Committee	Report to Cabinet	No earlier than 16/03/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/30	Cultural Strategy Action Plan	A recommendation arising from the development of the Cultural Strategy Review was that a review of the Strategy be carried out every two years. This may lead to a revised Strategy being recommended to Cabinet.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Management Team and Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	No earlier than 16/03/11
Jan11/31	Southgate Community Centre Transfer	The Cabinet will need to consider the final details relating to the transfer of Southgate Community Centre to a group comprising the local Community Association and Church.	Southgate	Cabinet	Robert Everitt Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Local Community and Ward Councillors	Report to Cabinet	No earlier than 16/03/11
Jan11/32	St Edmundsbury Growth Area Partnership Board: 02/03/2011	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Suffolk County Council, East of England Development Agency, Choose Suffolk	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 16/03/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/33	West Suffolk Waste and Street Scene Services Joint Committee: 25/03/2011	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 27/04/11
Jan11/34	Haverhill Area Working Party 24/03/2011	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 27/04/11
Jan11/35	Data Quality Policy Annual Update	The Cabinet will consider progress made against the 2010/2011 Data Quality Policy Action Plan.	All	Cabinet	John Griffiths /David Ray Resources and Efficiency/ Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 27/04/11
Jan11/36	Council Improvement Plan	The Cabinet will consider the annual review of the Council Improvement Plan for 2011/2012.	All	Cabinet	David Ray Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 27/04/11
Jan11/37	Shared Services Steering Group: 30/03/2011	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 27/04/11

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2011

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Jan11/38	Sustainable Development Working Party: 12/04/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 27/04/11
Jan11/39	West Suffolk House Joint Committee: 18/03/2011	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Sara Mildmay -White/ David Ray	Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 27/04/11
Jan11/40	Public Venue (The Apex) Working Party: 14/04/2011	The Cabinet will need to consider any recommendations of this Working Party.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 27/04/11
Jan11/41	Bury St Edmunds Area Working Party: 29/03/2011	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt	Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 27/04/11

St Edmundsbury Borough Council
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Jan11/42	Review of the Council's Licensing Statement of Policy, incorporating the Cumulative Impact Area Policy	The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee in respect of whether, following consultation, the Cumulative Impact Area Policy should be included in the Licensing Statement of Policy.	Abbeygate	Cabinet/Council	Robert Everitt	Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Portfolio Holder, Responsible Authorities, Local residents and businesses, Licensing and Regulatory Committee	Report of the Licensing and Regulatory Committee to Cabinet	No earlier than 27/04/11