

St Edmundsbury Borough Council
Forward plan of likely key decisions January to April 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
JAN10/01	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 20/01/10
JAN10/02	Haverhill Area Working Party/Haverhill Masterplan: 10/12/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 20/01/10
JAN10/03	Sustainable Development Panel: 12/01/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 20/01/10

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JAN10/04	St Edmundsbury Growth Area Partnership Board: 17/12/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Suffolk County Council, East of England Development Agency, Suffolk Development Agency.	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 20/01/10
JAN10/05	West Suffolk Waste and Street Scene Services Joint Committee: 15/01/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 20/01/10
JAN10/06	Grant Panel: 17/11/2009 and 08/12/2009	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder, Ward Members and voluntary organisations	Recommendations from Grant Panel	No earlier than 20/01/10

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JAN10/07	Amendments to current policies for street trading and vending, including a revision of the area currently adopted for the purpose of street trading consents, to cover the whole Borough.	The Council last reviewed its policies for street trading and street vending in 1998 (Paper N28 refers). The Licensing Service has seen a marked increase over the past ten years in street trading and vending, particularly for cafes and decorative items outside shop premises. The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee.	All	Cabinet/ Council	Sara Mildmay-White Bury St Edmunds and Community Safety	Hilary Workman 01284 757113	Licensing and Regulatory Committee, Local Businesses, Town and Parish Councils, Chambers of Commerce, Town Centre Managers, Bury in Bloom, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 20/01/10
JAN10/08	Bury St Edmunds Area Working Party: 07/12/2009	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 20/01/10

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JAN10/09	Economic Assessment Strategy and Action Plan	Both scrutiny committees are working on a major review involving an economic assessment, including a business survey, the results of which will feed into a new Action Plan for consideration in March 2010.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Carol Rowntree 01284 757683	Portfolio Holder, Policy Development Committee, Overview and Scrutiny Committee plus extensive consultation with stakeholders.	Report of the Policy Development Committee and Overview and Scrutiny Committee	No earlier than 20/01/10
JAN10/10	Abbey Gardens Management Plan	The Parks Review recommended that Management Plans be created for the Council's major parks. A steering group will work on a Plan for the Abbey Gardens during 2009/2010.	All Wards in Bury St Edmunds	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Policy Development Committee and consultation with appropriate stakeholders.	Report of the Policy Development Committee	No earlier than 20/01/10
JAN10/11	Delivering a Sustainable Budget: 2010/2011	The Cabinet will receive the final report of the Policy Development Committee.	All	Cabinet	Paul Farmer Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 20/01/10
JAN10/12	Haverhill Area Working Party/Haverhill Masterplan: 14/01/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 20/01/10

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JAN10/13	Support for Drug Users in St Edmundsbury	The Cabinet may be asked to consider recommendations from the Overview and Scrutiny Committee's scrutiny of the services and support available to drug users in the Borough.	All	Cabinet	Sara Mildmay -White/ Anne Gower	Bury St Edmunds and Community Safety/ Haverhill and Housing	Cathy Manning 01284 757002	Suffolk Drug and Alcohol Team, Focus 12, Overview and Scrutiny Committee and Portfolio Holder	Report of the Overview and Scrutiny Committee to Cabinet.	No earlier than 20/01/10
JAN10/14	Public Transport between Haverhill and Bury St Edmunds	An investigation, in conjunction with partners, will be held into public transport provision between Haverhill and Bury St Edmunds.	All	Cabinet	Terry Clements	Transport and Planning	Ivan Sams 01284 757304	Portfolio Holder, Partner Organisations, Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 20/01/10
JAN10/15	Approval of the Revised Strategy for Houses in Multiple Occupation	The existing Strategy for Houses in Multiple Occupation has been updated to incorporate changes in legislation in respect of the risk assessment of hazards, and include reference to the code of practice agreed with University Campus Suffolk on an accreditation scheme for student accommodation.	All	Cabinet	Sara Mildmay -White	Bury St Edmunds and Community Safety	Richard White-head 01284 757037	Landlords and letting agents have been consulted on the draft Strategy, Portfolio Holder	Report to Cabinet	No earlier than 20/01/10

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JAN10/16	Public Venue (The Apex) Working Party: 21/12/2009	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 20/01/10
JAN10/17	Budget Setting: 2010/2011	The Cabinet will consider the proposals for the 2010/2011 budget.	All	Cabinet	Paul Farmer Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee	Report to Cabinet	No earlier than 10/02/10
JAN10/18	Public Venue (The Apex) Working Party: 28/01/2010	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 10/02/10
JAN10/19	West Suffolk House Joint Committee: 22/01/2010	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 10/02/10
JAN10/20	Sustainable Development Panel: 02/02/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements/ Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 10/02/10

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JAN10/21	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 10/02/10
JAN10/22	Rural Area Working Party: 21/01/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 10/02/10
JAN10/23	Bury St Edmunds Area Working Party: 01/02/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 10/02/10

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JAN10/24	Tenanted Sports Facilities	The tenants of particular sports facilities in Bury St Edmunds wish to expand their provision and work in partnership with the Council. The terms of these partnerships need to be considered in accordance with the adopted Asset Management Plan (AMP) processes of assessment and option appraisal.	All	Cabinet	Lynsey Alexander	Culture and Sport	Betty Albon 01284 757307	Portfolio Holder and Heads of Service.	Report to Cabinet	No earlier than 10/02/10
JAN10/25	Shared Services Steering Group: Date of next meeting to be arranged.	Subject to approval of the Council on 15 December 2009 to enable the establishment of the Shared Services Steering Group, the Cabinet will need to consider recommendations emanating from this Group on an ongoing basis.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 10/02/10
JAN10/26	Sustainable Development Panel: 09/03/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 17/03/10

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JAN10/27	The Corn Exchange	The Cabinet will consider options for the future of the Corn Exchange.	All	Cabinet	Nigel Aitkens/ Lynsey Alex- ander	Economy and Asset Management/ Culture and Sport	Alex Wilson/ Betty Albon	01284 757695/ 01284 757307	Portfolio Holders and Corporate Management Team	Report to Cabinet	No earlier than	17/03/10
JAN10/28	Approval of Corporate Enforcement Policy	On 21 March 2007, the Cabinet approved the Council's Enforcement Policy (X574 refers). It is intended to review and update the Policy in light of new guidance and changes in Government policy.	All	Cabinet	Sara Mildmay-White	Bury St Edmunds and Community Safety	Richard White-head	01284 757037	To be decided as it affects enforcement across a number of departments.	Report to Cabinet	No earlier than	17/03/10
JAN10/29	Economic Strategy Action Plan	Both scrutiny committees are working on a major review involving economic assessment resulting in the production of a new Action Plan.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Carol Rowntree	01284 757683	Portfolio Holder, Policy Development Committee, Overview and Scrutiny Committee plus extensive consultation with stakeholders.	Reports of the Policy Development Committee and Overview and Scrutiny Committee.	No earlier than	17/03/10

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JAN10/30	Car Parking and Park and Ride	The Overview and Scrutiny Committee will be working on a review of the number of car parking spaces in Bury St Edmunds and the viability of a Park and Ride Service. This may lead to recommendations for consideration by the Cabinet.	All	Cabinet	Terry Clements Transport and Planning	Ivan Sams 01284 757304	Portfolio Holder, Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 17/03/10
JAN10/31	Tourism and Visitor Strategy	The Policy Development Committee are working on a review of Tourism Services throughout the Borough, which may lead to recommendations for consideration by the Cabinet.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Neil Anthony 01284 757064	Portfolio Holder, Partner Organisations, Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 17/03/10
JAN10/32	Bury St Edmunds Area Working Party: 16/03/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 17/03/10
JAN10/33	Joint Staff Consultative Panel: 23/02/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 17/03/10

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JAN10/34	Grant Panel: 02/03/2010	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 17/03/10
JAN10/35	Haverhill Area Working Party/Haverhill Masterplan: 11/03/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 17/03/10
JAN10/36	Annual Report and Corporate Planning	The Cabinet will review the Council's Corporate Plan and, through its Annual Report, present its priorities for the next year (2010/2011).	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	Overview and Scrutiny Committee, Policy Development Committee and full Council. Public opinion through Suffolk Speaks and the Place Survey.	Report to Cabinet	No earlier than 17/03/10
JAN10/37	Emergency Panel: 27/04/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Bury St Edmunds and Community Safety	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Panel	No earlier than 28/04/10
JAN10/38	Sustainable Development Panel: 20/04/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 28/04/10

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JAN10/39	Haverhill Area Working Party/Haverhill Masterplan: 22/04/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 28/04/10
JAN10/40	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review, including the Judicial Review process, and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 28/04/10

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JAN10/41	West Suffolk Waste and Street Scene Services Joint Committee: 19/03/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 28/04/10
JAN10/42	West Suffolk House Joint Committee: 26/03/2010	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 28/04/10
JAN10/43	Central Safety Panel: 22/03/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 28/04/10
JAN10/44	Public Venue (The Apex) Working Party: 25/03/2010	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/04/10
JAN10/45	Bury St Edmunds Area Working Party: 13/04/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 28/04/10

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JAN10/46	Section 106 Funding for Transport	A review will be undertaken to address the use of S106 money provided for transport, incorporating the adoption of roads and open spaces.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 28/04/10
JAN10/47	Data Quality Policy Annual Update	The Cabinet will consider progress made against the 2009/2010 Data Quality Policy Action Plan.	All	Cabinet	Paul Farmer/ David Ray	Resources and Efficiency/ Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 28/04/10
JAN10/48	Council Improvement Plan	The Cabinet will consider the annual review of the Council Improvement Plan for 2010/2011.	All	Cabinet	David Ray	Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 28/04/10
JAN10/49	Rural Area Working Party: 15/04/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/04/10