

St Edmundsbury Borough Council

Forward plan of likely key decisions January to April 2007

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jan07/01	Calculating the Council Tax Base: 2007/2008	To determine the Band D equivalent for the Council tax base for the calculation of the Council tax	All	Cabinet	Sara Mildmay -White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 16/01/07
Jan07/02	Potential Devolution of Services to Bury St Edmunds Town Council	The Bury St Edmunds Town Council Working Party is considering the devolution of services from St Edmundsbury Borough Council to Bury St Edmunds Town Council.	All	Cabinet	John Griffiths Leader of the Council	Joy Bowes 01284 757141	Bury St Edmunds Town Council	Report to Cabinet	No earlier than 16/01/07
Jan07/03	Housing Waiting List	The Cabinet may need to review operational issues relating to the Housing Waiting List	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 16/01/07
Jan07/04	Leisure Development and Olympic and Paralympic 2012 Panel	To consider the recommendations from the Cabinet's Panel on an on going basis.	All	Cabinet	Terry Clements Transport, Planning and Leisure	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 16/01/07
Jan07/05	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Sara Mildmay -White Resources & Community Development	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 16/01/07

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Jan07/06	Haverhill Area Working Party/Haverhill Masterplan.	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Jeff Stevens Performance and Organisational Development	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 16/01/07
Jan07/07	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 16/01/07
Jan07/08	Approval of a new Choice Based Lettings Policy	The Policy Development Committee will be considering a draft Choice Based Lettings Policy, that has been subject to public consultation. Having received responses to the consultation process, the Committee will recommend a Scheme to the Cabinet.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Extensive consultation has been co-ordinated by the Policy Development Committee.	Report to Cabinet	No earlier than 16/01/07

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Jan07/09	Local Government Review	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holder	Report to Cabinet	No earlier than 16/01/07
Jan07/10	Business Incubation Centre	To examine the feasibility of developing an incubation centre in Bury St Edmunds	All	Cabinet	Nigel Aitkens Economy and Asset Management	Jerry Massey 01284 757302	All potential partners will be consulted: SDA, East of England Development Agency, MENTA, DTZ, Peda and local businesses	Report to Cabinet	No earlier than 16/01/07
Jan07/11	Budget Setting: 2007/2008	The Cabinet will receive the final report of the Policy Development Committee	All	Cabinet	Sara Mildmay-White Resources and Community Development	Carlton Brand 01284 757200	Policy Development Committee	Report to Cabinet	No earlier than 14/02/07
Jan07/12	Revised Recycling Plan 2006/2012	The Cabinet will be asked to approve the new county-wide plan.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Sandra Pell 01284 757338	County-wide with all Local Authorities, Portfolio Holder and Sustainable Development Panel	Report to Cabinet	No earlier than 14/02/07

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Jan07/13	Merged Shopmobility and Tourist Information Services	On 2 September 2005, the Cabinet agreed to merge these two services as soon as possible and locate them at 6 Angel Hill, Bury St Edmunds. However, due to other major initiatives, including the possible formation of a Public Service Village and the Public Building at the Cattle Market Site in Bury St Edmunds, a further report was requested as to the long term location of these services.	All	Cabinet	Nigel Aitkens/ Terry Clements	Economy & Asset Management/ Transport, Planning & Leisure	Jerry Massey 01284 757302	Portfolio Holders, Overview and Scrutiny Committee	Report to Cabinet	No earlier than 14/02/07
Jan07/14	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 14/02/07

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Jan07/15	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Sara Mildmay-White Resources and Community Development	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 14/02/07
Jan07/16	To approve a Treasury Management Strategy Statement and Annual Investment Strategy for 2007/2008.	The Local Government Act 2003 requires the Council to approve a Treasury Management Strategy and Investment Strategy before the start of each financial year.	All	Cabinet	Sara Mildmay-White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder and Sector Treasury Services Ltd	Report to Cabinet	No earlier than 14/02/07
Jan07/17	Review of the Withdrawal of the Pest Control Contract	The Overview and Scrutiny Committee wishes to carry out a post implementation review of this Dynamic Review - Innovation, Value and Enterprise (DR-IVE) decision, which may or may not lead to key decision recommendations.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Richard White-head 01284 757037	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 14/02/07
Jan07/18	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements Transport, Planning and Leisure	Jerry Massey 01284 757302	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 14/02/07

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Jan07/19	Suffolk Waste Procurement Programme (WPP)	To update the Cabinet as to proposed changes in the management and treatment of Suffolk's residual waste from 2009.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Sandra Pell 01284 757300	Consultation to be undertaken by Suffolk County Council. Sustainable Development Panel	Report to Cabinet through the Sustainable Development Panel	No earlier than 14/02/07
Jan07/20	A trial of recyclable trade waste collection recently undertaken was successful, therefore, it is recommended that subject to negotiations with Suffolk County Council (SCC), all customers be offered this service.	SCC's amount of biodegradable waste that can be land filled will continue to reduce each year until 2020. The input of tonnage from trade waste is included in this figure. Therefore, it is essential that biodegradable waste be diverted and a separate trade waste collection service will achieve this and will help meet the requirements of the Landfill Allowance Trading Scheme (LATS).	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Robert Guy 01284 757472	A survey was sent out in 2005 to assess the interest in a trade waste recycling collection service. Those that have responded have been on a limited time trial and have reported that it is a financially viable and efficient service. Sustainable Development Panel.	Report to Cabinet	No earlier than 14/02/07

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Jan07/21	To agree the Environment Agency's (EA) fly-tipping protocol.	The EA are looking to standardise the way in which the protocol works with all Local Authorities across Suffolk and is making Countywide agreements. It will include responsibilities of each organisation and action to be taken when offences are committed.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Sandra Pell 01284 757338	The EA have agreed the protocol at a national level with the Local Government Association (LGA). Locally, the EA is liaising with all Suffolk Authorities through the Suffolk Waste Management Group. Sustainable Development Panel.	Report to Cabinet and the Protocol	No earlier than 14/02/07

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Jan07/22	To inform of changes in legislation in respect of recycling credit payments, following negotiations with Suffolk County Council (SCC).	The method of recycling payments has changed under the Clean Neighbourhood and Environment Act 2005. SCC's (the Waste Disposal Authority) payment to the District Council's Waste Collection Authorities, has been capped at 2005/2006 levels with a 3% uplift each year, starting in 2007/2008. This is a reduced amount than under the old system and discussions are being held as to how work in the Districts can be supported.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Sandra Pell 01284 757338	Suffolk Waste Partnership and Sustainable Development Panel.	Report to Cabinet	No earlier than 14/02/07
Jan07/23	To recommend the adoption of the 'Suffolk COMPACT'.	The Government requires that all Local Authorities will sign up to COMPACT, which sets out how we will work with the Community and Voluntary Sector. The COMPACT is supported by five codes of good practice.	All	Cabinet	Sara Mildmay-White	Resources and Community Development	Jane Chance 01284 757609	Suffolk COMPACT Steering Group, Portfolio Holder	Report to Cabinet	No earlier than 14/02/07

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Jan07/24	Local Government Review	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holder	Report to Cabinet	No earlier than 14/02/07
Jan07/25	To review the scheme of delegation regarding payment to staff for redundancy and retirement in the interests of efficiency of service.	The Cabinet will need to review these issues due to a change in legislation.	All	Cabinet	Sara Mildmay -White/ Jeff Stevens	Resources and Community Development/ Performance and Organisational Development	Graham Moore 01284 757252	Portfolio Holders	Report to Cabinet	No earlier than 14/02/07
Jan07/26	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Cattle Market Redevelopment Working Party.	All	Cabinet	John Griffiths	Leader of the Council	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 21/03/07
Jan07/27	Central Safety Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens	Performance & Organisational Development	Martin Hosker 01284 757010	Managers,Portfolio Holder	Report to Cabinet	No earlier than 21/03/07

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Jan07/28	Joint Staff Consultative Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens Performance & Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 21/03/07
Jan07/29	To recommend the adoption of a Gender Equality Scheme to full Council.	The Equality Act 2006 requires that, by 6 April 2007, a Gender Equality Scheme be in place.	All	Cabinet	Jeff Stevens Performance and Organisational Development	Davina Howes 01284 757611	Employees, community groups, UNISON, legal section, Members and other key stakeholders such as women's groups.	Report to Cabinet	No earlier than 21/03/07
Jan07/30	To assess whether the expected benefits and outcomes of the Abbeycroft Leisure Transfer have been achieved.	The Cabinet suggested that a review of the Abbeycroft Leisure transfer, which happened in January 2005, take place.	All	Cabinet	Terry Clements Transport, Planning and Leisure	Cheryl Lowe 01284 757617	Extensive consultation with all Members involved in the Transfer and those who were not, Abbeycroft Leisure Trust Board, Senior Management and staff of the Leisure Centre and service users.	Report to Cabinet	No earlier than 21/03/07

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Jan07/31	Climate Change Action Plan	As part of its review of climate change initiatives across the Council, the Policy Development Committee and Overview and Scrutiny Committee will be recommending adoption of a Climate Change Action Plan.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Peter Gudde 01284 757042	Policy Development Committee, Overview and Scrutiny Committee, Portfolio Holder	Report of the Policy Development Committee and the Overview and Scrutiny Committee to Cabinet	No earlier than 21/03/07
Jan07/32	Review of Community Centres	The Cabinet has requested a review of the future management and funding options for Borough Council owned community centres.	All Wards in Haverhill East, Haverhill South, Minden, Moreton Hall, Southgate and St Olaves.	Cabinet	Sara Mildmay-White Resources and Community Development	Carole Herries 01284 757603	Portfolio Holder, relevant community centre stakeholders and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 21/03/07
Jan07/33	Affordable Housing Allocations	The Policy Development Committee wishes to review affordable housing allocations over the next ten years. This work may or may not lead to key decision recommendations.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 21/03/07

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Jan07/34	Review of Lesiure and Cultural Strategy and Review of Vision 2025 Action Plan	A strategic and long term review of the Council's cultural services provision. This review will link to the review of the Leisure and Culture Vision 2025 Action Plan.	All	Cabinet	Terry Clements	Transport, Planning and Leisure	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 21/03/07
Jan07/35	Local Government Review	The Cabinet may need to consider issues arising from work undertaken following the publication of the White Paper on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holder	Report to Cabinet	No earlier than 21/03/07