

St Edmundsbury Borough Council

Forward plan of likely decisions January 2003 – April 2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Jan03/01	To make Article 4 Directions in Hundon	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation area.	Hundon	Head of Democratic Services	Mike Ames Development	Christine Leveson 01284 757356	Property Owners, Ward Member and Portfolio Holder	None	no earlier than 01/01/2003
Jan03/02	To make Article 4 Directions in the 2 new Haverhill Conservation Areas	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation areas.	Haverhill	Head of Democratic Services	Mike Ames Development	Christine Leveson 01284 757356	Property owners, Ward Members and Portfolio Holder	Case file	no earlier than 01/01/2003
Jan03/03	St Johns' Street (lower section), Bury St Edmunds - environmental enhancement scheme	Final details of this previously identified scheme	Eastgate & Risbygate	Director of Planning and Transportation	Jennifer Hart Environment	Steve Boor 01284 757328	Local occupiers, Portfolio Holder and Ward Members	None	No earlier than 01/01/2003

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Jan03/04	Approve accident remedial measures at Kings Road / Parkway Roundabout, Bury St Edmunds	Injury accident cluster at this junction, mainly related to the adjacent pedestrian crossing. Measures are planned to increase driver awareness of presence of the crossing.	Bury St Edmunds	Director of Planning and Transportation	Jennifer Hart	Environment	Steve Boor	01284 757328	Ward Members, Police, Conservation Officers	Details and accident data	no earlier than	01/01/2003
Jan03/05	Improvements relating to Greene King access road, Cullum Road, Bury St Edmunds.	Works to improve lighting, surface skid resistance and pedestrian safety. Works to be funded by Greene	Bury St Edmunds	Director of Planning and Transportation	Jennifer Hart	Environment	Steve Boor	01284 757328	Ward Members, Police	Details of proposals	no earlier than	01/01/2003
Jan03/06	Approval of Leisure Grants	Grants are made twice yearly by Leisure Services.	All	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook	01284 757097	Community Groups and Parish Councils.	Report to Cabinet		22/01/2003
Jan03/07	To approve works in relation to the Hardwick Middle School Safety to School Project	Measures to assist journey to Hardwick Middle School by pupils, particularly measures to assist those walking, cycling and using public transport	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Ward Members, School Community, local residents	Report to Cabinet		22/01/2003

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Jan03/08	Approve event at Rougham Airfield for Young People	Funding is required to promote an event for young people. Rougham Airfield is considered to be a suitable venue.	All	Cabinet	Mark Ereira-Guyer	Culture	Nick Wells	01284 757630	Members and young people	Report to Cabinet	22/01/2003
Jan03/09	Payline Review	To review the senior staff grades and the results of the payline comparability review.	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews	01284 757008	Joint Staff Panel, Unions and Members of Staff	Report to Cabinet	22/01/200309
Jan03/10	Closure of Abbeygate Street, Bury St Edmunds to vehicular traffic	It was agreed at Cabinet on 28.08.02 that an examination be undertaken to replace the existing bollards to make them more secure and visible at night and consideration given to the installation of automatic bollards	Abbeygate	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Local property occupiers and Ward Members	Report to Cabinet	22/01/2003

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Jan03/11	Consideration of Budget Proposals	To consider the latest position regarding the calculation of the 2003/2004 budget	All	Cabinet	Gerry Kiernan	Resources	David Addy 01284 757200	Consultations with officers and Members throughout the budget setting process	Report to Cabinet	22/01/2003
Jan03/12	Review of on-street parking, South of Bury St Edmunds Town Centre	On-street parking has an impact on the whole Town	All in Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Jerry Massey 01284 757302	Residents, Ward Members	Report to Cabinet	22/01/2003
Jan03/13	Honey Hill/Sparhawk Street, Bury St Edmunds - traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Local occupiers, Portfolio Holder & Ward Members	Report to Cabinet	22/01/2003
Jan03/14	Installation of lift at Western Way Offices	In order to meet the Councils commitment under the Disability Discrimination Act, a lift is needed to improve access to the first floor.	All	Cabinet	Gerry Kiernan	Resources	Ivan Sams 01284 757304	Management Team and the former Personnel Committee	Report to Cabinet	22/01/2003

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Jan03/15	One Way traffic system, Kings Road, Bury St Edmunds (between St Andrews Street South and Prospect Row)	Provision for pedestrians on this section of road is inadequate. Making the road one way for motor vehicles will enable improved facilities for pedestrians.	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Widespread consultation was approved by Cabinet on 9 October 2002	Report to Cabinet	22/01/2003
Jan03/16	Management Arrangement for the Managed Workspaces	To put forward a proposal for a new management arrangement for the managed workspaces at Vision Centre and Hollands Business Park	Bury St Edmunds	Cabinet	Gerry Kiernan	Resources	Nick Martin 01284 757102	Users of the Centres and Ward Members	Report to Cabinet	22/01/2003

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Jan03/17	Moreton Hall Youth Action Group building - scheme details	Construction of a stand alone building beside the Community Ctr was approved by former Leisure Cttee in Nov 01. Further details were given in March 02. It was agreed that a capital allocation of £180,000 be made until a developer contribution was received	Eastgate	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook 01284 757097	Portfolio Holder & Ward Members. Local consultation has already been carried out	Report to Cabinet	22/01/2003
Jan03/18	Human Resource Services - Staff Review	To consider staffing resources to meet the needs of policy reviews and project initiatives	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews 01284 757008	Portfolio Holder	Report to Cabinet	22/01/2003

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Jan03/19	Proposed Byelaw - Historic Core Zone, Bury St Edmunds - Rollerblading & skateboarding	Complaints have been received from business groups & the public regarding problems with skateboarders/rollerbladers. There is also an issue of damage to street furniture & stonework.	Primarily Abbeygate, Risbygate and Eastgate	Cabinet	Sheila Wormleighton	Civic Value	Joy Bowes 01284 757141	Portfolio Holders, Ward Members, Officers, Town Ctr Mngr, Police, Residents, Business & Young People	Report to Cabinet	22/01/2003
Jan03/20	Grants to Town and Parish Councils	To agree the level of precept for each Town and Parish Council in order to set the Council Tax.	All	Cabinet	Gerry Kiernan	Resources	Graham Moore 01284 757252	Portfolio Holder and Management Team	Report to Cabinet	22/01/2003
Jan03/21	Dry recyclables collection - review of trial results	The Cabinet will review the pink bag collection trials held during 2002 in various areas	All	Cabinet	Jennifer Hart	Environment	Sandra Pell 01284 757338	Portfolio Holder. The review will use feedback during trials	Report to Cabinet	22/01/2003
Jan03/22	Homelessness strategy	There is a statutory requirement for a homelessness strategy by July 2003	All	Cabinet	Ray Nowak	Community	Mike Dawson 01284 757046	Social Services, Registered Social Landlords, Voluntary Agencies, Local Authorities & Homeless Persons	Report to Cabinet	22/01/2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer		Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Jan03/23	Preferred option for future office accommodation in Bury St Edmunds.	The Council Offices and Depot in Bury St Edmunds Working Party will make recommendations to the Cabinet.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 75307	Management Team	Report to Cabinet	22/01/2003
Jan03/24	New Council Depot at Haverhill	Approve scheme details	Haverhill and area	Cabinet	Gerry Kiernan	Resources	Ivan Sams	01284 757304	Portfolio Holders, Ward Members, Users	Report to Cabinet	22/01/2003
Jan03/25	Feasibility Study into Centres for Voluntary Services in Haverhill	As agreed by Cabinet on 10	All Haverhill Wards	Cabinet	Gerry Kiernan	Resources	Mike Dawson	01284 757046	Ward Members, voluntary organisations and Haverhill Partnership	Report to Cabinet	22/01/2003
Jan03/26	Alterations to the Rail Station Forecourt, Bury St Edmunds	To review the access arrangements to assist public transport interchange, alterations to the taxi rank and change the car parking layout	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Network Rail, Anglia Rail, Strategic Rail Authority, Bus Company and Taxi Operators	Report to Cabinet	22/01/2003

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Jan03/27	Approval of Environmental Health & Housing Service Plan 2003/2004	This annual plan will contain issues to be undertaken as part of Environmental Health & Housing Services contribution to the Council's strategic objectives	All	Cabinet	Ray Nowak	Community	Mike Dawson 01284 757046	Portfolio Holders and key partners. Overview & Scrutiny Committee	Service Plan and report to Cabinet	22/01/2003
Jan03/28	Agree date of payment of precepts from Collection Fund to Suffolk County Council, St Edmundsbury Borough Council, Police Authority and Town and Parish Councils	Agreement is needed with County - legislation provides for dates of parish/town Councils	All	Cabinet	Gerry Kiernan	Resources	David Addy 01284 757200	Director of Resources, Suffolk County Council and Director of Finance, Police Authority	Report to Cabinet	22/01/2003

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Jan03/29	Consideration of objection to proposed amendment to Traffic Regulation Order (Zone B (Northgate Street))	There has been an objection to a proposed amendment to a traffic regulation order. The amendment is to include Cadney Lane in the area covered by Zone B (Northgate Street) Residents Parking Scheme in a similar way to Reeds Buildings etc.	Northgate	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Consultation of parking in this area has been previously undertaken	Report to Cabinet	22/01/2003
Jan03/30	Approval for an additional Sports Development Officer for the Leisure Centres.	The Leisure Centres are being asked for more sports development work and an additional member of staff is required to meet these demands.	All	Cabinet	Mark Ereira-Guyer	Culture	Eric Armstrong	01440 754622	Members of the Active Sports Partnership, and Other Local Authorities.	Report to Cabinet	22/01/2003
Jan03/31	Catering in Leisure Centres	A review is being undertaken on the catering at Leisure Centres.	All	Cabinet	Mark Ereira-Guyer	Culture	Eric Armstrong	01440 754622	Portfolio Holder and customers	Report to Cabinet	22/01/2003

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Jan03/32	Finalised Level of Council Tax	This is the annual setting of the Council Tax as required by legislation	All	Cabinet	Gerry Kiernan	Resources	David Addy	01284 757200	Portfolio Holder, Local Businesses	Report to Cabinet	12/02/2003
Jan03/33	Review of Enforcement Procedure	The former P&R Committee in Feb 02 adopted a new enforcement policy. The report considers the details and procedural amendments to achieve compliance with the policy & make recommendations in respect of specific issues to ensure that they are effective	All	Cabinet	Derek Redhead	External Relations	Mike Dawson	01284 757046	Previous consultation with local businesses	Report to Cabinet	12/02/2003
Jan03/34	Parks Development Plan	A strategic examination of the role of parks within the Borough	All	Cabinet	Mark Ereira-Guyer	Culture	Jean English	01284 757090	Users and interested groups	Report to Cabinet	12/02/2003

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Jan03/35	Approve draft Community Development Plan.	The Community Development Plan will initially cover Environmental Health & Housing but will develop into a corporate Plan.	All	Cabinet	Ray Nowak	Community	Carol Herries	01284 757603	Portfolio Holder	Report to Cabinet	12/02/2003
Jan03/36	Approval of Comprehensive Equality Policy	The Council must have a policy in place by April 2003. It is the intension that full Council will approve the policy on 26 February 2003.	All	Cabinet	Ray Nowak	Leader of the Council	Davina Howes	01284 757611	Portfolio Holder	Report to Cabinet	12/02/2003
Jan03/37	Alteration to junction of Out Northgate/ Station Hill, Bury St Edmunds	There are a number of problems with the existing junction including difficulties for pedestrians crossing these roads, accidents and poor access to the Railway Station. The junction alteration will also include bus priority proposals.	Northgate	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Key users of the junction (emergency services and bus company), local Ward Councillors	Report to Cabinet	12/02/2003

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Jan03/38	Asset Management Plan - 6 Angel Hill, Market Cross and Corn Exchange (reassessment), Bury St Edmunds.	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 757307	User groups and service managers.	Report to Cabinet	12/02/2003
Jan03/39	Experimental weight limit, Thetford Road, Bury St Edmunds	To give consideration to the impact of the experimental 7.5 tonne weight limit on Thetford	All	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Local residents/businesses, Parish Council, Ward Members, Suffolk County Council	Report to Cabinet	12/02/2003
Jan03/40	To agree the Comprehensive Performance Assessment Action Plan recommended by the Audit Commission following inspection	An inspection will take place in November 2002 and the Audit Commission will produce an Action Plan for improvement	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Members, Staff, Partner Organisations and the public	Report to Cabinet	12/02/2003

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Jan03/41	The development of the Haverhill Community Football Project at Puddlebrook.	A funding bid will need to be prepared to the Football Foundation for the creation of the Haverhill Community Football Project.	All	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook 01284 757097	Haverhill Rovers F C, Haverhill Councillors, Suffolk County F A, Suffolk Football Partnership, FA	Report to Cabinet	05/03/2003
Jan03/42	Approval of Treasury Management Policy -	It is a statutory requirement for the above to be approved	All	Cabinet	Gerry Kiernan	Resources	David Addy 01284 757200	Council's appointed adviser	Report to Cabinet	05/03/2003
Jan03/43	Cangle Project Review	Reporting on a fundamental review of the services of this important housing project	Cangle	Cabinet	Ray Nowak	Community	Mike Dawson 01284 757046	RSL and other community stakeholders	Report to Cabinet	05/03/2003
Jan03/44	Annual Audit Report 2002/2003 and Outline Audit Plan 2003/2004	External audit require the above to be considered by Cabinet	All	Cabinet	Gerry Kiernan	Resources	David Addy 01284 757200	People affected by audit work undertaken	Report to Cabinet	26/03/2003
Jan03/45	Review of staffing policies and practices.	The Overview and Scrutiny Committee will be presenting the findings of its scrutiny review of staffing policies and practices.	All	Cabinet	Gerry Kiernan	Resources	Alex Wilson 01284 757613	Member Panel, staff, Unions.	Report to Cabinet	26/03/2003

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Jan03/46	Food Fare 2003	To meet statutory reduction of food	All	Cabinet	Jennifer Hart	Environment	Julie Lynch 01284 757048	Portfolio Holder	Report to Cabinet	26/03/2003
Jan03/47	Release of funds for Hockey Centre of Excellence	There is allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Mark Ereira-Guyer	Culture	Steve Palframan 01284 757061	Portfolio Holder. No further consultation required.	Report to Cabinet	16/04/2003
Jan03/48	Private Sector and Home Improvement Grants Scheme	Review required of the grant scheme	All	Cabinet	Gerry Kiernan	Resources	Mike Dawson 01284 757046	Interested Housing Organisations, Home Improvement Agency, Parish Councils, SCC	Report to Cabinet	16/04/2003
Jan03/49	Asset Management Plan - Museums	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon 01284 757307	User groups and service managers.	Report to Cabinet	16/04/2003