

# St Edmundsbury Borough Council

## Forward plan of likely key decisions December 2011 to March 2012 (including Cabinet on 23 November 2011)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec11/01	West Suffolk House Joint Committee: 23/09/2011	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	John Griffiths /David Ray	Corporate and Rural Affairs/ Performance and Resources	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 23/11/11
Dec11/02	Sustainable Development Working Party: 08/11/2011	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Planning and Transport/ Environment and Waste Management	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 23/11/11
Dec11/03	Rural Area Working Party: 09/11/2011	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Corporate and Rural Affairs	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 23/11/11
Dec11/04	Central Safety Working Party: 10/10/2011	To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Resources	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 23/11/11
Dec11/05	Joint Staff Consultative Working Party: 18/10/2011	To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Resources	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 23/11/11

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Dec11/06	West Suffolk Waste and Street Scene Services Joint Committee: 28/10/2011	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Waste Management	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 23/11/11
Dec11/07	Haverhill Area Working Party: 18/10/2011 (Joint Special Meeting with ONE Haverhill) and 27/10/2011	The Cabinet will need to consider the recommendations from its Working Party on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Housing, Licensing and Environmental Health	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 23/11/11
Dec11/08	Fixed Play Facilities Review/Leisure Facilities Asset Management Review	A Member/officer 'task and finish' working group is investigating the funding and ownership of fixed play facilities in the Borough. Its recommendations will feed into a wider asset management review of leisure facilities.	All	Cabinet	Sara Mildmay-White	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Overview and Scrutiny Committee, Management Team	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 23/11/11

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Dec11/09	Consultation and Community Engagement Strategy 2011-2016	The Cabinet will be asked to approve a revised Consultation and Community Engagement Strategy, which in part has been updated due to legislation being introduced as part of the Localism Bill.	All	Cabinet	Robert Everitt/ David Ray	Tourism and Community Services/ Performance and Resources	Davina Howes 01284 757070	Portfolio Holder, officers and councillors, partner organisations, local community groups, members of the public, Forest Heath District Council, Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 23/11/11
Dec11/10	Community Centres	In the light of the transfer of Southgate Community Centre, the Cabinet will be asked to consider the timeframe for work with other Centres.	All Wards in Bury St Edmunds	Cabinet	Robert Everitt	Tourism and Community Services	Cathy Manning 01284 757002	Portfolio Holder, 2012/2013 Budget Consultation Questionnaire.	Report to Cabinet	No earlier than 23/11/11
Dec11/11	Review of Blue Badge Holder Parking	A Scrutiny Task and Finish Group has been established to investigate whether blue badge holders should pay for parking in the Council's off-street car parks.	All	Cabinet	Terry Clements	Planning and Transport	Ivan Sams 01284 757304	Local disability groups and evidence gained from other authorities that have adopted this proposal; Portfolio Holder; Overview and Scrutiny Committee, 2012/2013 Budget Consultation Questionnaire.	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 23/11/11

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Dec11/12	Management arrangements for the Council Offices, Haverhill	St Edmundsbury and Suffolk Councils have agreed to jointly occupy the Council Offices Haverhill in a way similar to West Suffolk House. It is proposed that the management of the offices is included within the terms of reference of the West Suffolk House Joint Committee.	All	Cabinet	John Griffiths	Corporate and Rural Affairs	Betty Albon 01284 757307	Portfolio Holder, Corporate Management Team, other Cabinet Members, Management Team.	Report to Cabinet  No earlier than 23/11/11
Dec11/13	Asset Management Plan (AMP) Options Appraisal: Proposed transfer of Victory Sports Ground, Bury St Edmunds	The Council is undertaking a comprehensive strategic AMP review of its leisure assets. Major investment into the Victory Sports Ground could be achieved by working with partner organisations. This could be facilitated if a consortium of current users owned the asset.	All	Cabinet	John Griffiths	Corporate and Rural Affairs	Betty Albon/ Howard Cook 01284 757307/ 01284 757097	Portfolio Holder, Corporate Management Team/Other Cabinet Members, joint consultation between the Council and the consortium.	Report to Cabinet  No earlier than 23/11/11

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Dec11/14	Operational Procedure for Events in the Council's Parks, including the Abbey Gardens, Bury St Edmunds	The Council is preparing guidance for the holding of events in its parks.	All	Cabinet	Sara Mildmay-White	Culture and Sport	Damien Parker 01284 757090	Ward Members, local residents, Town Councils, Police, Environmental Health and Licensing Services	Report to Cabinet	No earlier than 23/11/11
Dec11/15	Budget Setting: 2012/2013	The Cabinet will consider the proposals for the 2012/2013 budget.	All	Cabinet	David Ray	Performance and Resources	Liz Watts 01284 757252	Performance and Audit Scrutiny Committee	Report to Cabinet	No earlier than 01/02/12
Dec11/16	Grant Working Party: 06/12/2011	To consider recommendations arising from the meetings of the Grant Working Party on an ongoing basis.	All	Cabinet	David Ray/ Robert Everitt	Performance and Resources /Tourism and Services	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations, Ward Members	Recommendations from Grant Working Party	No earlier than 01/02/12
Dec11/17	Haverhill Area Working Party: 26/01/2012	The Cabinet will need to consider the recommendations from its Working Party on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Housing, Licensing and Environmental Health	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 01/02/12
Dec11/18	Bury St Edmunds Area Working Party: 24/01/2012	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt	Tourism and Community Services	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 01/02/12

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Dec11/19	West Suffolk House Joint Committee: 20/01/2012	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	John Griffiths /David Ray	Corporate and Rural Affairs / Performance and Resources	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than	01/02/12
Dec11/20	Rural Area Working Party: 23/01/2012	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Corporate and Rural Affairs	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than	01/02/12
Dec11/21	Sustainable Development Working Party: 31/01/2012	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Planning and Transport/ Environment and Waste Management	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than	01/02/12
Dec11/22	West Suffolk Waste and Street Scene Services Joint Committee: 27/01/2012	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Waste Management	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than	01/02/12

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Dec11/23	New Social Housing Reforms and Development of a Tenancy Strategy: Progress	Following the introduction of new affordable rents and flexible tenancies for social housing, the Overview and Scrutiny (O&S) Committee will recommend a new policy which changes social housing tenancies. The Cabinet will consider an initial report in February 2012 with the O&S Committee's recommendations following at a later date.	All	Cabinet/Council	Anne Gower	Housing, Licensing and Environmental Health	Carole Herries 01284 757603	The Strategy will involve widespread consultation with tenants, housing register applicants, Registered Providers, voluntary organisations, Parish Councils and other statutory bodies.	Report to Cabinet	No earlier than 01/02/12
Dec11/24	Capital Programme Review	The annual review of the Capital Programme requested by Cabinet will be undertaken in support of the budget setting process.	All	Cabinet	David Ray	Performance and Resources	Liz Watts 01284 757252	Portfolio Holder and Performance and Audit Scrutiny Committee.	Report of the Performance and Audit Scrutiny Committee.	No earlier than 01/02/12

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Dec11/25	Litter Bin Collection and litter bin distribution in the Borough	A Scrutiny Task and Finish Group has been established to investigate a number of issues including frequency of emptying, locations, sizes and reducing the amount of litter dropped.	All	Cabinet	Peter Stevens Environment and Waste Management	Mark Walsh 01284 757300	Portfolio Holder; Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 01/02/12
Dec11/26	Conservation Area Policy	A Scrutiny Task and Finish Group has been established to analyse the application of the Conservation Area Policy before and after the introduction of Article 4 directions, restoration of alterations and awareness raising.	All	Cabinet	Terry Clements Planning, and Transport	Christine Leveson 01284 757356	Portfolio Holder; Overview and Scrutiny Committee; residents of Conservation Areas and landlords of such properties	Report of the Overview and Scrutiny Committee	No earlier than 01/02/12
Dec11/27	Queen's Diamond Jubilee Celebrations: Nowton Park, Bury St Edmunds.	The Cabinet will be asked to consider a proposal to commemorate the Queen's Diamond Jubilee in 2012 involving the development of a lasting tribute in Nowton Park.	All	Cabinet	Sara Mildmay-White Culture and Sport	Damien Parker 01284 757090	Portfolio Holder, Corporate Management Team, Other Cabinet Members, the Mayor of St Edmundsbury.	Report to Cabinet	No earlier than 01/02/12

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Dec11/28	Haverhill Area Working Party: 15/03/2012	The Cabinet will need to consider the recommendations from its Working Party on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Housing, Licensing and Environmental Health	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/03/12
Dec11/29	Bury St Edmunds Area Working Party: 20/03/2012	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Robert Everitt Tourism and Community Services	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 28/03/12
Dec11/30	West Suffolk Waste and Street Scene Services Joint Committee: 23/03/2012	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee.	All	Cabinet	Peter Stevens Environment and Waste Management	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 28/03/12
Dec11/31	Joint Staff Consultative Working Party: 22/02/2012	To consider the recommendations of the Cabinet's Working Party on an ongoing basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Resources	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 28/03/12

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Dec11/32	West Suffolk House Joint Committee: 16/03/2012	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	John Griffiths /David Ray	Corporate and Rural Affairs/ Performance and Resources	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 28/03/12
Dec11/33	Sustainable Development Working Party: 23/03/2012	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Planning and Transport/ Environment and Waste Management	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 28/03/12
Dec11/34	Rural Area Working Party: 14/03/2012	The Cabinet will need to consider the recommendations of this Working Party on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Corporate and Rural Affairs	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/03/12
Dec11/35	Central Safety Working Party: 20/02/2012	To consider the recommendations of the Cabinet's Working Party on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Resources	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 28/03/12

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Dec11/36	New Corporate Plan and Priorities	A review of the Council's Corporate Plan and Priorities has been undertaken, which is necessary due to a number of factors, not least because of the Council's more limited budget, increased focus on localism and the ending of the Major Capital Programme.	All	Cabinet/ Council	David Ray	Performance and Resources	Davina Howes 01284 757070	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 28/03/12