

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio		Lead Officer		Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/01	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon	01284 757307	Service Managers	Report to Cabinet	No earlier than	03/12/08
Dec08/02	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson	01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than	03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/03	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 03/12/08
Dec08/04	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/05	Bury St Edmunds Area Working Party: 25/11/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 03/12/08
Dec08/06	Sustainable Development Panel: 02/12/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 03/12/08
Dec08/07	Recommendations from the Grant Panel: 18/11/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/08	Review of Private Sector Grants System (Homes Assistance Policy)	The Policy Development Committee will review the policy to improve and widen the scope of assistance offered, linking to the Housing Stock Condition Survey.	All	Cabinet	Sara Mildmay - White Community	Richard White-head 01284 757037	Policy Development Committee, Home Improvement Agency, Landlords, Registered Social Landlords, disability groups and other relevant groups.	Report of the Policy Development Committee to Cabinet	No earlier than 03/12/08
Dec08/09	Review of the Bury St Edmunds Festival	The Cabinet will be asked to consider the recommendations of the Review of the Bury St Edmunds Festival from the Overview and Scrutiny Committee.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Theatre Royal and Art Gallery.	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/10	The Cabinet will be asked to consider the recommendation(s) of the Licensing and Regulatory Committee in respect of a proposed amendment to the Borough Council's Statement of Licensing Policy (SoLP) to incorporate a Special Area Policy for the area bounded by the following streets: Abbeygate Street, Guildhall Street, Westgate Street, Crown Street and Angel Hill.	Abbeygate Ward Members, Councillors Farmer and Rout have requested that the Licensing and Regulatory Committee consider the adoption of a Special Area Policy for part of the historic core in Bury St Edmunds because they consider the cumulative impact on the four licensing objectives is detrimental to residents and businesses.	All	Cabinet	Sara Mildmay-White	Community Hilary Workman	01284 757113 Porfolio Holder; Licensing and Regulatory Committee;the Chief Officer of Police for the Licensing Authority's area; the Fire Authority for the area; Premises Licence holders; Club Premises Certificate holders; Personal Licence holders; business representatives and residents in the area	Report of the Licensing and Regulatory Committee to Cabinet	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/11	Haverbury Housing Partnership: Review of Transfer Agreement	It was requested by Haverbury Housing Partnership (HHP) that the Borough Council reviews the Transfer Agreement in respect of the refurbishment of properties. Following the Cabinet's initial consideration on 17 September 2008, the Cabinet will be asked to consider further information received.	All	Cabinet	Sara Mildmay - White Community	Carole Herries 01284 757603	Portfolio Holder	Report to Cabinet	No earlier than 03/12/08
Dec08/12	St Edmundsbury Borough Council's response to the Regional Spatial Strategy Review	The adopted East of England Plan is to be subject to a mini-review of housing numbers in the eastern region to roll provision forward to 2031.	All	Cabinet/Council	Terry Clements Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder	Report to Cabinet	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/13	The Cabinet will be asked to approve the Customer Service Strategy	As part of service provision planning for West Suffolk House, the Customer Service Strategy is required to be reviewed, updated and clearly documented. Having a clearly defined Customer Service Strategy will support both the West Suffolk House Customer Service Team and the wider organisation to ensure that any alterations to service provision still meet the Borough Council's overall customer objectives.	All	Cabinet	David Ray Performance and Organisational Development	Liz Curtis-Woods 01284 757681	Customer Service Group (internal officer group including staff involved in customer service across the organisation), Portfolio Holder, Corporate Management Team/Management Team, Policy Development Committee	Report to Cabinet	No earlier than 03/12/08
Dec08/14	The Cabinet will be asked to approve the new future Capital Programme	Within the context of the Local Government Review and the potential freeze on expenditure, existing 'pipeline' projects will be brought forward for approval in the new future Capital Programme.	All	Cabinet/Council	Paul Farmer Resources and Efficiency	Liz Watts 01284 757252	Portfolio Holder and other Members of the Cabinet, Corporate Management Team	Report to Cabinet	No earlier than 03/12/08

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/15	Abbeycroft Leisure Trust: Management Fee 2009/2010	The Council is working in partnership with Abbeycroft Leisure to manage St Edmundsbury's two leisure centres in Bury St Edmunds and Haverhill. As part of the Transfer Agreement, the Council makes an annual management fee payment to Abbeycroft Leisure.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Abbeycroft Leisure	Report to Cabinet	No earlier than 03/12/08
Dec08/16	Budget Setting: 2009/2010	The Cabinet will receive the final report of the Policy Development Committee	All	Cabinet	Paul Farmer	Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee	Report to Cabinet	No earlier than 21/01/09
Dec08/17	Haverhill Area Working Party/Haverhill Masterplan: 15/01/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 21/01/09

St Edmundsbury Borough Council

Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/18	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 21/01/09	
Dec08/19	West Suffolk House: The West Suffolk House Joint Committee will meet on 05/12/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning /Resources and Efficiency	Alex Wilson 01284 757695	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 21/01/09
Dec08/20	Sustainable Development Panel: 13/01/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 21/01/09
Dec08/21	Recommendations from the Grant Panel: 16/12/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder, Ward Members and voluntary organisations	Recommendations from Grant Panel	No earlier than 21/01/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/22	Tree and Woodland Plan	The Cabinet will be asked to consider the recommendations of the Tree and Woodland Plan from the Policy Development Committee, together with appropriate policies	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Planning, Highways, Economic Development, Environmental Health, The Department of Environment, Food and Rural Affairs, The Forestry Commission, Natural England, The Environment Agency, Suffolk Wildlife Trust, Woodland Ways and The Tree Council	Report of the Policy Development Committee to Cabinet	No earlier than 21/01/09
Dec08/23	Review of Leisure and Cultural Services	A strategic review will be undertaken in respect of the value of cultural services and how they contribute to the Corporate Plan and the wider agenda of the Borough Council. The review will also analyse the Council's cultural services provision on a long term basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 21/01/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/24	West Suffolk Waste and Street Scene Services Joint Committee: 16/01/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 21/01/09
Dec08/25	Sanction Policy	The Council's Benefit Enquiry Team investigates irregularities on benefit claims, guided by the Council's Sanctions Policy, which is due for review. This may lead to recommendations to the Cabinet.	All	Cabinet	Paul Farmer Resources and Efficiency	Sue Archer 01284 757271	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee	No earlier than 21/01/09
Dec08/26	Review of 'Housing': Vision 2025 Action Plan	A review of one of the six Action Plans set out in the Council's Vision 2025 document, which may lead to recommendations to the Cabinet.	All	Cabinet	Sara Mildmay - White Community	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee	No earlier than 21/01/09
Dec08/27	Emergency Panel: 20/01/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 21/01/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/28	West Suffolk House: The West Suffolk House Joint Committee will meet on 09/01/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders	Report to Cabinet	No earlier than 21/01/09
Dec08/29	Refuse Collection Arrangements	The Cabinet may be asked to consider potential improvements to the current refuse collection arrangements.	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, Corporate Management Team, Management Team, Unions and refuse operatives	Report to Cabinet	No earlier than 21/01/09
Dec08/30	Joint Staff Consultative Panel: 10/02/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 11/02/09
Dec08/31	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 11/02/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/32	Central Safety Panel: 09/02/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 11/02/09
Dec08/33	Sustainable Development Panel: 10/02/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 11/02/09
Dec08/34	West Suffolk House: The West Suffolk House Joint Committee will meet on 06/02/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders	Report to Cabinet	No earlier than 11/02/09
Dec08/35	Recommendations from the Grant Panel: 03/03/2009	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 25/03/09
Dec08/36	West Suffolk Waste and Street Scene Services Joint Committee: 20/03/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 25/03/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Dec08/37	Review of the Cemeteries Service	This review will cover operational procedures, customer information and the cemetery rules and regulations. The regulations will cover policies relating to the cemeteries service.	All	Cabinet/Council	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Policy Development Committee, funeral directors, deed holders, clergy, stone masons. Community Consultation Groups to be established.	Report from the Policy Development Committee to Cabinet	No earlier than 25/03/09
Dec08/38	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 25/03/09
Dec08/39	Sustainable Development Panel: 10/03/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 25/03/09

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2008 to March 2009

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec08/40	Tourism and Visitor Strategy	A review will be undertaken of tourism services throughout the Borough, including the Council's relationships with partner organisations. The Strategy will include information provision for residents as tourists in their own area.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee, and other consultation as appropriate	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09
Dec08/41	Parks Management Plans	As a result of the Parks Review, it had been recommended that Management Plans be created for the Council's major parks.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee, and other consultation as appropriate	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09
Dec08/42	Play Area Policies	A review will be undertaken of the Council's policies on Local Play Areas, Local Equipped Areas for Play, and Neighbourhood Equipped Areas for Play. This will include reviewing the provision of play equipment, teenage shelters, ball parks etc.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee, and other consultation as appropriate	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09