

St Edmundsbury Borough Council

Forward plan of likely key decisions December 2007 to March 2008

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec07/01	Central Safety Panel: 29/10/2007	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 05/12/07
Dec07/02	West Suffolk House	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 05/12/07
Dec07/03	Update the flexible Early Retirement Policy including the 'stepping down provisions' now allowed for in the pension regulations	There have been significant changes in the pension regulations that follow national regulation on the tax treatment of pensions.	All	Cabinet/ Council	David Ray Performance and Organisational Development	Louise Hammond/ Graham Moore 01284 757008/ 01284 757252	Corporate Management Team, Management Team, Unions, Portfolio Holder	Report to Cabinet	No earlier than 05/12/07
Dec07/04	Sports and Leisure Development Panel: 22/11/2007	To consider the recommendations from the Cabinet's Panel on an on going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 05/12/07

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Dec07/05	Home Assistance Policy	The Cabinet will be asked to consider minor amendments to the policy and recommendations with regard to the payment of these discretionary grants, prior to a wider review of the Policy in 2008/2009.	All	Cabinet	Sara Mildmay -White Community	Carole Herries 01284 757603	Report to the Policy Development Committee to Cabinet	Report to Cabinet	No earlier than 05/12/07
Dec07/06	Infrastructure for new developments	A review by the Overview & Scrutiny Committee concerning the time taken by developers to put in place the necessary infrastructure soon enough following the completion of a development. The review may lead to recommendations to Cabinet.	All	Cabinet	Terry Clements Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 05/12/07

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Dec07/07	To consider any recommendations following an update on the review of services for young people.	Following the Overview & Scrutiny Committee's review of services for young people in 2006, there will be an update on progress on specific issues which may lead to recommendations to Cabinet. At the same time, options for the future of the Mobile Skate Park will be considered.	All	Cabinet	Sara Mildmay-White	Community	Jo Jones 01284 757055	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 05/12/07
Dec07/08	Use of Cycle Paths	The Overview & Scrutiny Committee will explore how the Borough's many cycle lanes can be enhanced, for example in the area of safety, lighting, links etc which may lead to recommendations to Cabinet.	All	Cabinet	Terry Clements	Transport and Planning	Steve Boor 01284 757323	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 05/12/07

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Dec07/09	The Local Government and Public Involvement in Health Act and the Suffolk Pathfinder	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the development of the Suffolk Pathfinder on an on-going basis. Following Royal Assent being given to the Act a report will be brought to update Members on the implementation and the Suffolk Pathfinder process.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman	01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than	05/12/07
Dec07/10	Amendments are required to the Council's Statement of Licensing Policy to take account of recent case law.	The current Statement of Licensing Policy was reviewed and amended following the Canterbury Judgement in June 2006. The Council is obliged, under the Licensing Act 2003, to review its Statement of Policy every third year following its initial adoption. This three year period will expire on December 2007.	All	Cabinet	Sara Mildmay-White	Community	Hilary Workman	01284 757113	Chief Officer of Police and fire authority for the Licensing Authority's area, representatives of holders of premises licences, club premises certificates, personal licences and representatives of businesses and residents in the area.	Report to Cabinet	No earlier than	05/12/07

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Dec07/11	The Cabinet will be asked to consider options for the Vision Centre in Bury St Edmunds.	The Borough Council currently owns the Vision Centre, and it is managed by the Mid-Anglian Enterprise Agency (MENTA) on the Council's behalf.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Andrea Mayley/ Richard Combes 01284 757343/ 01284 757361	Portfolio Holder, MENTA	Report to Cabinet	No earlier than 05/12/07
Dec07/12	Sustainable Development Panel: 20/11/2007	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 05/12/07
Dec07/13	Bury St Edmunds Town Centre and Cattle Market Working Party: 30/11/2007	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay -White Community	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 05/12/07

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Dec07/14	Recommendations from the Grant Panel: 19/11/2007	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 05/12/07
Dec07/15	Haverhill Area Working Party/Haverhill Masterplan: 29/11/2007	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 05/12/07
Dec07/16	Concessionary Bus Fares Scheme	The Borough Council will need to review its current arrangements for concessionary bus fares in view of the new national scheme to be introduced from April 2008.	All	Cabinet/ Council	Terry Clements	Transport and Planning	Jerry Massey 01284 757302	Portfolio Holder	Report to Cabinet	No earlier than 05/12/07
Dec07/17	Comprehensive Spending Review (CSR07)	CSR07 is the Government's announcement on the level of public sector spending for the period 2008 to 2011. The Policy Development Committee will look at the implications for the Borough Council of this review.	All	Cabinet	Paul Farmer	Resources and Efficiency	Graham Moore 01284 757252	Portfolio Holder and the Policy Development Committee	Report to Cabinet	No earlier than 05/12/07

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Dec07/18	Environmental Enforcement	During 2006, the Council's adopted enforcement policies were amended, and it was recommended that a new way of working be developed in respect of enforcement across the authority.	All	Cabinet	Peter Stevens Environment and Street Scene	Sandra Pell/ 01284 757302/ Carole Herries/ 01284 757603/ Patsy Dell/ 01284 757306/ Hilary Workman/ 01284 757113	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 05/12/07
Dec07/19	Sponsorship Policy	The Cabinet will be asked to consider recommendations from the Policy Development Committee in respect of the review of the Sponsorship Policy, which forms part of the Council's financial regulations.	All	Cabinet	Paul Farmer Resources and Efficiency	Graham Moore 01284 757252	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 05/12/07
Dec07/20	Major Traffic Incidents on the A14 Trunk Road	The Overview and Scrutiny Committee has requested a short review of the response received from agencies in connection with the removal of traffic blockages on the A14. This may or may not result in recommendations to the Cabinet.	All	Cabinet	Terry Clements Transport and Planning	Sandra Pell 01284 757302	Portfolio Holder and Overview & Scrutiny Committee	Report to Cabinet	No earlier than 05/12/07

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Dec07/21	Approval is sought for the Addendum to the Suffolk Joint Municipal Waste Strategy	A review of the Suffolk Joint Municipal Waste Strategy 2003/2020 has been undertaken to comply with objectives within the Strategy and current Department for Environment, Food and Rural Affairs (DEFRA) guidance, for the preparation of Municipal Waste Management Strategies. The review has resulted in an Addendum that will continue to guide the development of waste management in Suffolk towards 2020.	All	Cabinet	Peter Stevens	Environment and Street Scene	Sandra Pell 01284 757302	Suffolk Waste Partnership, Suffolk Joint Municipal Waste Management Members' and Directors' Group, Suffolk Waste Management Group and DEFRA,	Report to Cabinet No earlier than 05/12/07
Dec07/22	Adoption of Information Communication Technology (ICT) Security Policy	The ICT Security Policy will need to be updated in order to meet current needs and threats	All	Cabinet	Paul Farmer	Resources and Efficiency	Tony Hainsworth 01284 757231	Portfolio Holder, Corporate Management Team	Report to Cabinet No earlier than 05/12/07

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Dec07/23	The Cabinet will be asked to note the progress of further developments on joint working across Suffolk and the impact it may have on St Edmundsbury Borough Council.	The Suffolk Waste Partnership, comprising all local authorities in Suffolk, has been exploring options for further development of joint working. The aim was to identify key business drivers, assess potential options for partnership arrangements and identifying possible savings. The assessment identified that the following three options were worthy of further consideration by the Partnership: formalising current arrangements; integrated recycling, treatment and disposal; and a fully integrated waste authority.	All	Cabinet	Peter Stevens	Environment and Street Scene	Sandra Pell 01284 757302	Portfolio Holder and the Suffolk Waste Partnership	Report to Cabinet	No earlier than 05/12/07
Dec07/24	Emergency Panel: 12/12/2007 & 22/01/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Community	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 23/01/08

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Dec07/25	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 23/01/08
Dec07/26	Review of Parks and Landscapes Service	A review involving the "repositioning" of the Parks and Landscapes Service.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and the Policy Development Committee	Report of the Policy Development Committee	No earlier than 23/01/08
Dec07/27	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 23/01/08

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Dec07/28	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 23/01/08
Dec07/29	The Cabinet will be asked to consider a number of issues surrounding Hackney Carriage and Private Hire Vehicles.	The issues are to consider de-restriction of numbers of Hackney Carriage plates issued in the Borough, adoption of a local policy aimed at increasing the number of accessible Hackney Carriage and Private Hire Vehicles available to disabled people and to review the Policy and Conditions relating to Hackney Carriage and Private Hire Licences.	All	Cabinet	Sara Mildmay-White	Community	Hilary Workman 01284 757113	Existing Hackney Carriage and Private Hire Vehicle licence holders, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 23/01/08

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Dec07/30	The Cabinet will be asked to consider options for the Borough Offices, Angel Hill, Bury St Edmunds.	The Borough Offices, Angel Hill, Bury St Edmunds have been declared surplus when staff relocate to the Public Service Village. The Report will explore various options.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Corporate Management Team, Portfolio Holder	Report to Cabinet	No earlier than 23/01/08
Dec07/31	Recommendations from the Grant Panel: 18/12/2007	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 23/01/08
Dec07/32	Sustainable Development Panel: 15/01/2008 (provisional)	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 23/01/08
Dec07/33	The Local Government and Public Involvement in Health Act and the Suffolk Pathfinder	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the development of the Suffolk Pathfinder on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 23/01/08

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Dec07/34	Affordable Housing	The Cabinet has asked for the Council's approach to affordable housing delivery to be examined, including the development of innovative approaches to delivery.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Overview & Scrutiny Committee	Report to Cabinet	No earlier than 23/01/08
Dec07/35	West Suffolk House	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 23/01/08
Dec07/36	Monitoring the Crime and Disorder Reduction Strategy and Partnership	The Overview and Scrutiny Committee carries out an annual review of the implementation of the Strategy and the workings of the Partnership. This may or may not result in recommendations to the Cabinet.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder and Overview & Scrutiny Committee	Report to Cabinet	No earlier than 23/01/08

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Dec07/37	Review of Services devolved to Bury St Edmunds Town Council: The Bury St Edmunds Town Council Working Party will meet on 06/12/2007	The Bury St Edmunds Town Council Working Party will review the services that were devolved to Bury St Edmunds Town Council.	All Wards in Bury St Edmunds	Cabinet	John Griffiths	Leader of the Council	Joy Bowes 01284 757141	Bury St Edmunds Town Council and Portfolio Holder	Report to Cabinet	No earlier than 23/01/08
Dec07/38	Budget Setting: 2008/2009	The Cabinet will receive the final report of the Policy Development Committee	All	Cabinet	Paul Farmer	Resources and Efficiency	Jerry Massey 01284 757302	Policy Development Committee	Report to Cabinet	No earlier than 13/02/08
Dec07/39	The Local Government and Public Involvement in Health Act and the Suffolk Pathfinder	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the development of the Suffolk Pathfinder on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holder	Report to Cabinet	No earlier than 13/02/08
Dec07/40	West Suffolk House	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 13/02/08

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Dec07/41	Review of Leisure and Cultural Strategy	A strategic and long term review of the Council's cultural services provision.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 19/03/08
Dec07/42	West Suffolk House	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 19/03/08
Dec07/43	Rural Services Action Plan	This is a revised plan covering the period 2008-2011.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relationships	Kirsty Pitwood 01284 757109	Portfolio Holder and the Overview & Scrutiny Committee	Report of the Overview & Scrutiny Committee	No earlier than 19/03/08
Dec07/44	Central Safety Panel: 18/02/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 19/03/08
Dec07/45	Joint Staff Consultative Panel: 19/02/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 19/03/08

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Dec07/46	The Local Government and Public Involvement in Health Act and the Suffolk Pathfinder	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the development of the Suffolk Pathfinder on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 19/03/08
Dec07/47	Sustainable Development Panel: 04/03/2008 (provisional)	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 19/03/08
Dec07/48	Recommendations from the Grant Panel: 11/03/2008 (provisional)	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 19/03/08
Dec07/49	Home Assistance Policy	The Cabinet will be asked to consider a full review of the Home Assistance Policy for 2008/2009.	All	Cabinet	Sara Mildmay -White Community	Carole Herries 01284 757603	Report to the Policy Development Committee to Cabinet	Report to Cabinet	No earlier than 19/03/08

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Dec07/50	Data Quality Policy	The need for this Policy arises under the Use of Resources Judgement which requires that the Council can provide evidence that its data can be relied upon, and that a Data Quality Policy is in place.	All	Cabinet	David Ray Performance and Organisational Development	Ann-Marie Howell 01284 757611	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 19/03/08