

**St Edmundsbury Borough Council**  
**Forward plan of likely key decisions December 2006 to March 2007**

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec06/01	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Cattle Market Redevelopment Working Party.	All	Cabinet	John Griffiths Leader of the Council	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 06/12/06
Dec06/02	Central Safety Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens Performance and Organisational Development	Martin Hosker 01284 757010	Managers Portfolio Holder	Report to Cabinet	No earlier than 06/12/06
Dec06/03	Joint Staff Consultative Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens Performance and Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 06/12/06
Dec06/04	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Sara Mildmay-White Resources and Community Development	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 06/12/06

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Dec06/05	Adoption of Statement of Licensing Policy in respect of the Gambling Act 2005	On 24 November 2005, Local Authorities were given responsibility for issuing permits for Amusement with Prizes Machines in licensed premises. The Gambling Act 2005 will confer new responsibilities on Local Authorities as Licensing Authorities for gaming at licensed premises.	All	Cabinet	Paul Farmer	Arts and Culture	Hilary Workman 01284 757113	The Chief Officer of Police for the Local Authority's area, representatives of those with a gambling business, representatives of those likely to be affected by the Council's function under the Act, Portfolio Holder.	Report to Cabinet	No earlier than 06/12/06
Dec06/06	Haverhill Area Working Party/Haverhill Masterplan.	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Jeff Stevens	Performance and Organisational Development	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 06/12/06
Dec06/07	Public Service Village	The Cabinet will be asked to consider recommendations from the Public Service Village Programme Board as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements	Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 06/12/06

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Dec06/08	Review of the Capital Programme as set out in the Capital Strategy	The Cabinet may be asked to consider the findings of the Overview and Scrutiny Committee following its annual review of the Capital Programme.	All	Cabinet	Sara Mildmay-White Resources and Community Development	Graham Moore 01284 757252	Corporate Management Team, Portfolio Holder	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 06/12/06
Dec06/09	To agree the options for the future management of the housing register to meet the needs of the Choice Based Lettings scheme.	Havebury Housing Partnership has given the Council 12 months notice to stop administering the Housing Register in its current format when the sub-regional Choice Based Lettings scheme goes live in November 2007. The Council need to consider the options for the future administration of the scheme including the housing register.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Officer group, Havebury Housing Partnership and Portfolio Holder for Safe, Sustainable Communities and Environment, Ward Members, residents of the Borough, Housing Register Applicants, Registered Social Landlords (RSL), and other stakeholders.	Report to Cabinet	No earlier than 06/12/06

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Dec06/10	To assess whether the expected benefits and outcomes of the Havebury Housing Partnership and Abbeycroft Leisure Transfers have been achieved.	The Council's Housing Stock was transferred in 2003/2004 and the Overview and Scrutiny Committee previously resolved to review the transfer to The Havebury Housing Partnership, including its performance. The Cabinet subsequently suggested that a review of the Abbeycroft Leisure transfer, which happened in January 2005, also take place.	All	Cabinet	Jeremy Farthing /Terry Clements	Safe, Sustainable Communities and Environment/ Transport, Planning and Leisure	Cheryl Lowe 01284 757617	Extensive consultation with all Members involved in the Transfers and those who were not, Havebury Housing Partnership and Abbeycroft Leisure Trust Boards, Senior Management and staff of both the Leisure Centre and Havebury Housing Partnership, tenants and service users.	Report to Cabinet	No earlier than 06/12/06
Dec06/11	Review of Food Safety and Health and Safety Inspection Policies	The Policy Development Committee will review the Council's policies for the inspection of premises, in particular ensuring a risk based approach.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 06/12/06

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Dec06/12	Review of Debt Recovery Procedures	The Policy Development Committee will undertake a review of the Council's Policy regarding debt recovery, in particular write-offs.	All	Cabinet	Sara Mildmay-White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 06/12/06
Dec06/13	Community Project: Parkway, Haverhill	The Cabinet will be asked to consider this community project.	Haverhill and area	Cabinet	Sara Mildmay-White Resources and Community Development	Mike Dawson 01284 757060	Portfolio Holder	Report to Cabinet	No earlier than 06/12/06
Dec06/14	Sustainable Development Panel	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements Transport, Planning and Leisure	Ian Poole 01284 757350	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 06/12/06
Dec06/15	Local Government White Paper	The Cabinet will need to consider how the Council should respond to the White Paper, and any involvement in a Pathfinder application in Suffolk.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757009	The development of any submission to the Department of Communities and Local Government (DCLG) will require internal and external consultation which will be outlined in any paper to the Cabinet.	Report to Cabinet	No earlier than 06/12/06

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Dec06/16	Approval sought to add a further £35,000 from the S106 funding for the provision of a building for the Moreton Hall Youth Action Group.	In February 2005, the Cabinet approved the allocation of £220,000 from the S106 funding allocation to meet the cost of the scheme, subject to various conditions. Since the first estimates were prepared, building costs have increased and, following the tendering process, the lowest figure received has risen to £255,000.	All	Council	Sara Mildmay -White Resources and Community Development	Jane Chance 01284 757609	Ward Members, Portfolio Holder	Report to Cabinet	No earlier than 12/12/06
Dec06/17	Calculating the Council Tax Base: 2007/2008	To determine the Band D equivalent for the Council tax base for the calculation of the Council tax	All	Cabinet	Sara Mildmay -White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 10/01/07
Dec06/18	Precept Payment Dates: 2007/2008	To determine the dates for the payment from the Collection Fund to the precepting authorities.	All	Cabinet	Sara Mildmay -White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 10/01/07

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Dec06/19	Potential Devolution of Services to Bury St Edmunds Town Council	The Bury St Edmunds Town Council Working Party is considering the devolution of services from St Edmundsbury Borough Council to Bury St Edmunds Town Council.	All	Cabinet	John Griffiths	Leader of the Council	Joy Bowes 01284 757141	Bury St Edmunds Town Council	Report to Cabinet	No earlier than 10/01/07
Dec06/20	Revised Recycling Plan 2006/2012	The Cabinet will be asked to approve the new county-wide plan.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Sandra Pell 01284 757338	County-wide with all Local Authorities. Portfolio Holder.	Report to Cabinet	No earlier than 10/01/07
Dec06/21	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 10/01/07
Dec06/22	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Sara Mildmay-White	Resources and Community Development	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 10/01/07
Dec06/23	Suffolk Waste Procurement Programme (WPP)	To update the Cabinet as to proposed changes in the management and treatment of Suffolk's residual waste from 2009.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Sandra Pell 01284 757300	Consultation to be undertaken by Suffolk County Council	Report to Cabinet through the Sustainable Development Panel	No earlier than 10/01/07

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Dec06/24	Budget Setting: 2007/2008	The Cabinet will receive the final report of the Policy Development Committee	All	Cabinet	Sara Mildmay-White Resources and Community Development	Carlton Brand 01284 757200	Policy Development Committee	Report to Cabinet	No earlier than 14/02/07
Dec06/25	Merged Shopmobility and Tourist Information Services	On 2 September 2005, the Cabinet agreed to merge these two services as soon as possible and locate them at 6 Angel Hill, Bury St Edmunds. However, due to other major initiatives, including the possible formation of a Public Service Village and the Public Building at the Cattle Market Site in Bury St Edmunds, a further report was requested as to the long term location of these services.	All	Cabinet	Nigel Aitkens/ Terry Clements Economy and Asset Management/ Transport, Planning and Leisure	Jerry Massey 01284 757302	Portfolio Holders, Overview and Scrutiny Committee	Report to Cabinet	No earlier than 14/02/07
Dec06/26	Review of Customer Payment Options	To review the provision of all payment options available to customers, including the Girobank, CWS Bank and Allpay services.	All	Cabinet	Sara Mildmay-White/ Jeff Stevens Resources and Community Development/ Performance and Organisational Development	Graham Moore 01284 757252	Service Delivery Review Panel, Policy Development Committee, Portfolio Holders, Employees and Unions	Report of the Policy Development Committee to Cabinet	No earlier than 14/02/07

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Dec06/27	To approve a Treasury Management Strategy Statement and Annual Investment Strategy for 2007/2008.	The Local Government Act 2003 requires the Council to approve a Treasury Management Strategy and Investment Strategy before the start of each financial year.	All	Cabinet	Sara Mildmay-White	Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder and Sector Treasury Services Ltd	Report to Cabinet	No earlier than 14/02/07
Dec06/28	Climate Change Action Plan	As part of its review of climate change initiatives across the Council, the Overview and Scrutiny Committee will be recommending adoption of a Climate Change Action Plan.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Peter Gudde 01284 757042	Overview and Scrutiny Committee, Portfolio Holder and Members of the Policy Development Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 14/02/07
Dec06/29	Review of Community Centres	The Cabinet has requested a review of the future management and funding options for Borough Council owned community centres.	All Wards in Haverhill East, Haverhill South, Minden, Moreton Hall, Southgate and St Olaves.	Cabinet	Sara Mildmay-White	Resources and Community Development	Carole Herries 01284 757603	Portfolio Holder, relevant community centre stakeholders and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 14/02/07
Dec06/30	Environmental Enforcement Policies	A new way of working is being developed regarding enforcement across the Authority.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 14/02/07

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Dec06/31	Bank Giro Credit Withdrawal Review	A post implementation review of last year's Dynamic Review - Innovation, Value and Enterprise (DR-IVE) decision to withdraw the free Giro Bank service for the payment of Council Tax, which may or may not lead to key decision recommendations.	All	Cabinet	Sara Mildmay-White Resources and Community Development	Graham Moore 01284 757252	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 14/02/07
Dec06/32	Review of the Withdrawal of the Pest Control Contract	The Overview and Scrutiny Committee wishes to carry out a post implementation review of this Dynamic Review - Innovation, Value and Enterprise (DR-IVE) decision, which may or may not lead to key decision recommendations.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Richard White-head 01284 757037	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 14/02/07

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Dec06/33	Sustainability Policy and Review of Vision 2025 Action Plan	The Policy Development Committee has suggested that the Council's Environmental Policy be expanded to become a Sustainability Policy. This work will be linked to the review of the Sustainability Vision 2025 Action Plan.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Peter Gudde 01284 757042	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 14/02/07
Dec06/34	Affordable Housing Allocations	The Policy Development Committee wishes to review affordable housing allocations over the next ten years. This work may or may not lead to key decision recommendations.	All	Cabinet	Jeremy Farthing	Safe, Sustainable Communities and Environment	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 14/02/07
Dec06/35	To recommend the adoption of a Gender Equality Scheme to full Council.	The Equality Act 2006 requires that, by 6 April 2007, a Gender Equality Scheme be in place.	All	Cabinet	Jeff Stevens	Performance and Organisational Development	Davina Howes 01284 757611	Employees, community groups, UNISON, legal section, Members and other key stakeholders such as women's groups.	Report to Cabinet	No earlier than 21/03/07

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Dec06/36	Rural Services Action Plan	Annual review of the implementation of the Action Plan, which may or may not lead to key decision recommendations.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relations	Jerry Massey 01284 757302	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 21/03/07
Dec06/37	To Undertake a Scrutiny Project Regarding the Issue of Litter Reduction	The Overview and Scrutiny Committee wishes to carry out a piece of scrutiny into litter reduction, communication and advertising, fines and so on.	All	Cabinet	Jeremy Farthing Safe, Sustainable Communities and Environment	Sandra Pell 01284 757300	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 21/03/07
Dec06/38	Review of Lesiure and Cultural Strategy and Review of Vision 2025 Action Plan	A strategic and long term review of the Council's cultural services provision. This review will link to the review of the Leisure and Culture Vision 2025 Action Plan.	All	Cabinet	Terry Clements Transport, Planning and Leisure	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 21/03/07

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Dec06/39	Public Service Village (PSV)	The Cabinet will be asked to consider whether the Council, in partnership with Suffolk County Council (SCC), should enter a contractual agreement to procure the construction of the proposed PSV building on the identified site at Western Way, Bury St Edmunds. This will involve the approval of the detailed designs, final cost plan and joint arrangements with SCC.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements	Economy and Asset Management/ Resources and Community Development/ Transport, Planning and Leisure	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 21/03/07