

St Edmundsbury Borough Council
Forward plan of likely key decisions December 2005 - March 2006

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Dec05/01	Recommendations from the Grant Panel	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Sara Mildmay-White Resources	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 07/12/05
Dec05/02	Business Incubation Centre	To examine feasibility of developing an incubation centre in Bury St Edmunds	All	Cabinet	Nigel Aitkens Economy	Nick Martin 01284 757102	All potential partners - SDA, EEDA, MENTA, DTZ Pieda, Businesses	Report to Cabinet	No earlier than 07/12/05
Dec05/03	Potential Devolution of Services to Bury St Edmunds Town Council	The Bury St Edmunds Town Council Working Party is considering the devolution of services from St Edmundsbury Borough Council to Bury St Edmunds Town Council.	All	Cabinet	John Griffiths Leader of the Council	Joy Bowes 01284 757141	Bury St Edmunds Town Council	Report to Cabinet	No earlier than 07/12/05
Dec05/04	Heritage Review: Asset Management and future service options	The Cabinet will be asked to consider future options for the delivery of this service	All	Cabinet	Andrew Varley/Sara Mildmay-White Arts & Culture/Resources	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee. Extensive consultation has been undertaken within the Council and with external interested parties.	Report to Cabinet	No earlier than 07/12/05

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Dec05/05	To consider how the Council is going to address all of its responsibilities under Section 17 of the Crime and Disorder Act 1998	The Government is currently undertaking a review of Section 17 and expects all Local Authorities to mainstream Section 17 across all departments. CPA targets will also be set for Section 17 from April 2005	All	Cabinet	Frank Warby	Housing, Health & Crime	Carole Herries 01284 757603	Heads of Service Team, Corporate Management Team, Portfolio Holder and the Crime and Disorder Reduction Partnership (CDRP)	Report to Cabinet	No earlier than 07/12/05
Dec05/06	Housing Waiting List	The Cabinet may need to review operational issues relating to the Housing Waiting List	All	Cabinet	Frank Warby	Housing, Health & Crime	Carole Herries 01284 757603	Portfolio Holder	Report to Cabinet	No earlier than 07/12/05
Dec05/07	Finalised Economic Development Strategy	A draft is going to the Policy Development Committee in July. If it is approved, it will be used as a basis for consultation over the next few months and then a final version will go to Cabinet for approval.	All	Cabinet	Nigel Aitkens	Economy	Carol Rowntree/Nick Martin 01284 757683 / 01284 757102	Economic development agencies, local businesses, other local authorities, general public and Policy Development Committee.	Report to Cabinet and Strategy	No earlier than 07/12/05
Dec05/08	Vision 2025: Final Document and Action Plan	Cabinet will consider the Vision 2025 final document and action plan.	All	Cabinet	John Griffiths	Leader of the Council	Ann-Marie Howell 01284 757611	Policy Development Committee. Public Consultation on Vision 2025 between 05/09/05 and 14/10/05.	Report to Cabinet and final document and action plan	No earlier than 07/12/05

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Dec05/09	Council's Statement of Licensing Policy: Amendments to take account of recent Case Law.	The Council will need to take account of recent case law to review its Statement of Licensing Policy.	All	Cabinet	Frank Warby	Community	Hilary Workman 01284 757113	Police and Fire Authorities, Representatives of Licensees,	Report to Cabinet No earlier than 07/12/05
Dec05/10	Adoption of revised Contaminated Land Strategy.	This is an operational strategy implementing statutory functions for which this Council is responsible.	All	Cabinet	Frank Warby	Environment	Peter Gudde 01284 757042	Portfolio Holder, English Nature, English Heritage, Suffolk County Council, Department for Environment Food and Rural Affairs and Neighbouring Local Authorities. The consultation will close on 31 October 2005.	Report to Cabinet No earlier than 07/12/05

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Dec05/11	Approval of proposed increase in Hackney Carriage Fares	The Hackney Carriage Drivers' Association has submitted a request for an increase in the Hackney Carriage Fares. These were last increased following a report to Cabinet on 3 September 2003 (Report U159 refers).	All	Cabinet	Frank Warby	Housing, Health & Crime	Hilary Workman 01284 757113	Report to Cabinet	No earlier than 07/12/05
Dec05/12	Recycling Credit - Consultation Paper	The Cabinet will need to consider changes to the current system and ways in which a new system can be implemented.	All	Cabinet	Jeremy Farthing	Environment	Sandra Pell 01284 757300	Portfolio Holder	No earlier than 07/12/05
Dec05/13	Affordable Housing	The Cabinet may be asked to consider the findings of the Overview and Scrutiny Committee from discussion of Affordable Housing issues on 30 November 2005.	All	Cabinet	Frank Warby	Housing, Health & Crime	Niki Hollingworth 01284 757604	Report to Cabinet	No earlier than 07/12/05

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Dec05/14	University Campus Suffolk	The Cabinet will consider how to progress its commitment to developing Higher Education in West Suffolk	All	Cabinet	John Griffiths Rural Affairs	Deborah Cadman 01284 757009	Western Suffolk UCS Reference Group, other authorities in Suffolk, UCS project, local people and stakeholders (through Economic Development and 2025 strategies).	Report to Cabinet	No earlier than 07/12/05
Dec05/15	Haverhill Area Working Party	The Cabinet will need to consider recommendations from its Working Party on an ongoing basis	Haverhill and area	Cabinet	Jeff Stevens Performance and Organisational Development	Mike Dawson 01284 757060	As outlined in the reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than 07/12/05
Dec05/16	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Frank Warby Housing, Health & Crime	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 07/12/05
Dec05/17	Planning Policy Panel	The Cabinet will need to consider the recommendations of this Council Panel on an ongoing basis.	All	Cabinet	Terry Clements Transport & Planning	Ian Poole 01284 757350	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 07/12/05
Dec05/18	Leisure Centres Liaison Group	To consider the recommendations from the Cabinet's Liaison Group on an ongoing basis.	All	Cabinet	Andrew Varley Arts, Culture & Leisure	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 07/12/05

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Dec05/19	Note the Consultation Document on the Code of Practice on Litter and Refuse	The Clean Neighbourhoods and Environment Act 2005 updates and simplifies some of the legislation relating to Part 4 of the Environmental Protection Act 1990, within which the Code of Practice on Litter and Refuse is enshrined. Answers and comments are being sought on the revised Code of Practice.	All	Cabinet	Jeremy Farthing Environment	Sandra Pell 01284 757338	Portfolio Holder, other Local Authorities and DEFRA	Report to Cabinet	No earlier than 07/12/05
Dec05/20	Environmental Sustainability.	The Cabinet may be asked to consider recommendations from the Overview and Scrutiny Committee on 30 November 2005.	All	Cabinet	Jeremy Farthing Environment	Peter Gudde 01284 757042	Overview and Scrutiny Committee, Managers.	Report to Cabinet	No earlier than 07/12/05
Dec05/21	Calculating the Council Tax Base: 2006/2007	To determine the Band D equivalent for the Council tax base for the calculation of the Council tax	All	Cabinet	Sara Mildmay -White Resources	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 11/01/06
Dec05/22	Precept Payment Dates: 2006/2007	To determine the dates for the payment from the Collection Fund to the precepting authorities.	All	Cabinet	Sara Mildmay -White Resources	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 11/01/06

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Dec05/23	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Cattle Market Redevelopment Working Party.	All	Cabinet	Andrew Varley Arts, Culture & Leisure	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes to Working Party	No earlier than 11/01/06
Dec05/24	Budget Setting: 2006/2007	The Cabinet will receive the final report of the Policy Development Committee	All	Cabinet	Sara Mildmay -White Resources	Carlton Brand 01284 757200	Policy Development Committee	Report to Cabinet	No earlier than 11/01/06
Dec05/25	Asset Management Plan - Non-operational Portfolio - Assessment and options appraisal of Individual Houses	This is part of the AMP Action Plan	All	Cabinet	Nigel Aitkens Economy	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 11/01/06
Dec05/26	Public Service Village Working Party	Cabinet will need to consider recommendations from its Working Party on an ongoing basis.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White Economy/Resources	Ivan Sams 01284 757304	Portfolio Holders for Economy, Resources and potential partner organisations.	Report to Cabinet	No earlier than 11/01/06

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Dec05/27	Clean Neighbourhoods and Environment Act 2005	The Local Government Association lobbied for several years for Local Authorities to be given additional powers to deal with local environment offences. In response, the Clean Neighbourhoods and Environment became law in April 2005. The Act contains a range of measures to tackle problems with fly-tipping, litter, fly-posting, graffiti, nuisance vehicles, dogs and noise. It is important that Cabinet are aware of the impacts of this Act and make decisions relating to the enforcement of the powers allocated to Local Authorities.	All	Cabinet	Jeremy Farthing Environment	Sandra Pell, / Patsy Dell / Joy Bowes/ Carole Herries 01284 757338	Portfolio Holder	Report to Cabinet	No earlier than 11/01/06

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Dec05/28	Approval of the Borough Council's response to the Office of the Deputy Prime Minister (ODPM) consultation on a ten year vision for local government	The ODPM is consulting on a ten year vision for local government. St Edmundsbury will submit a written response to the ODPM to put forward best practice case studies and views about Leadership, Citizen Engagement, Performance Management and other issues. This is an important opportunity to influence government policy.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757009	Officers and Councillors. The response will partly be based on the issues discussed at the Member/Officer workshop on 8 June.	Report to Cabinet	No earlier than 11/01/06
Dec05/29	London 2012	The Cabinet may need to consider the potential implications for the Borough of the 2012 Olympics	All	Cabinet	Andrew Varley	Arts, Culture & Leisure	Neil Anthony 01284 757064	Portfolio Holder and officers. This is an initial report to outline general issues. Any specific decisions will involve appropriate consultation.	Report to Cabinet	No earlier than 11/01/06
Dec05/30	Waste Management Procurement Issues	The Cabinet will consider a county-wide review/procurement process	All	Cabinet	Jeremy Farthing	Environment	Sandra Pell 01284 757338	County -wide with all local authorities. Portfolio Holder.	Report to Cabinet	No earlier than 11/01/06

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Dec05/31	Revised Recycling Plan 2006 2012	The Cabinet will be asked to approve the new county-wide plan.	All	Cabinet	Jeremy Farthing Environment	Sandra Pell 01284 757338	County -wide with all local authorities. Portfolio Holder.	Report to Cabinet	No earlier than 11/01/06
Dec05/32	Recommendations from the Policy Development Committee	The Cabinet will consider the final report and recommendations from the Policy Development Committee	All	Cabinet	Jeff Stevens Performance & Organisational Development	Adriana Stapleton 01284 757613	Policy Development Committee	Report to Cabinet	No earlier than 11/01/06
Dec05/33	Final report on DR-IVE from Policy Development Committee	The Cabinet will consider the final report on DR-IVE from the Policy Development Committee.	All	Cabinet	Sara Mildmay-White Resources	Carlton Brand 01284 757200	Policy Development Committee	Report to Cabinet	No earlier than 11/01/06
Dec05/34	Joint Partnership Working for Waste Management in Suffolk	Consultants have been employed by the Suffolk Waste Partnership through funding from DEFRA to review the options for waste in the future. Outcomes to be reported early in 2006.	All	Cabinet	Jeremy Farthing Environment	Sandra Pell 01284 757300	Portfolio Holder	Report to Cabinet	No earlier than 11/01/06

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Dec05/35	Merged Shopmobility and Tourist Information Services	On 2 September 2005, the Cabinet agreed to merge these two services as soon as possible and locate them at 6 Angel Hill, Bury St Edmunds. However, due to other major initiatives, including the possible formation of a Public Service Village and the Public Building at the Cattle Market Site in Bury St Edmunds, a further report was requested as to the long term location of these services.	All	Cabinet	Nigel Aitkens/ Terry Clements	Economy/Transport & Planning	Jerry Massey 01284 757302	Portfolio Holder and Overview & Scrutiny Committee	Report to Cabinet	No earlier than 11/01/06
Dec05/36	Policy on Housing Benefit Overpayment	Cabinet has been asked to consider recommendations from the Policy Development Committee	All	Cabinet	Sara Mildmay-White	Resources	Ann Parry-Jones 01284 757255	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 11/01/06
Dec05/37	To approve a Treasury Management Strategy Statement and Annual Investment Strategy for 2006/2007	The Local Government Act 2003 requires the Council to approve a Treasury Management Strategy and Investment Strategy before the start of each financial year.	All	Cabinet	Sara Mildmay-White	Resources	John Hannah 01284 757262	Portfolio Holder and Sector Treasury Services Ltd.	Report to Cabinet	No earlier than 11/01/06

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Dec05/38	To approve the Child Protection Policy	The Children's Act has brought increased responsibility for all statutory agencies towards the safeguarding of children. As part of these responsibilities, it is important that the Council has an agreed policy and takes a corporate responsibility towards safeguarding children and young people.	All	Cabinet	Frank Warby	Housing, Health & Crime	Carole Herries 01284 757603	County - wide Children's leads groups and Officer Working Group.	Report to Cabinet	No earlier than 11/01/06
Dec05/39	Car Parking Working Party	The Cabinet will need to consider the findings of its Working Party on an ongoing basis	All	Cabinet	Jeremy Farthing	Environment	Jerry Massey 01284 757302	As outlined in reports to the Working Party	Report to Working Party and minutes	No earlier than 11/01/06
Dec05/40	Contracts Procedure Rules	The Cabinet will be asked to consider an amendment to the Constitution to improve procurement processes.	All	Cabinet	Sara Mild-May White	Resources	Mark Walsh 01284 757308	Portfolio Holder, Procurement Board	Report to Cabinet	No earlier than 11/01/06
Dec05/41	Final Budget Proposals: 2006/2007	The Cabinet will approve its budget proposals for submission to full Council on 23 February 2006.	All	Cabinet	Sara Mildmay -White	Resources	Graham Moore 01284 757252	Portfolio Holders, Policy Development Committee and Business Rate payers	Report to Cabinet	No earlier than 08/02/06

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Dec05/42	Asset Management Plan - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	All	Cabinet	Sara Mildmay -White Resources	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 08/02/06
Dec05/43	Asset Management Plan - Non-operational Portfolio - Assessment and options appraisal of the Investment Portfolio	This is part of the AMP Action Plan	All	Cabinet	Sara Mildmay -White Resources	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 08/02/06
Dec05/44	Approval of Draft Statement of Community Involvement (SCI) for submission to GO-East. To be submitted to the government office.	Under the Planning and Compulsory Purchase Act 2004 Local Planning Authorities are required to prepare a Statement of Community Involvement stating how the community will be involved in the planning process.	All	Cabinet	Terry Clements Transport & Planning	Ian Poole 01284 757350	The SCI has to be subject to public consultation in accordance with legislation. Including workshops for stakeholders in the planning process and requesting comments on the draft SCI	Report to Cabinet. Draft of Community Involvement	No earlier than 22/03/06

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Dec05/45	DR-IVE Year 3	The Cabinet will consider the process to be followed for this year's DR-IVE efficiency programme (2006/2007) which, in turn, will inform the Council's Annual Efficiency Statement.	All	Cabinet	Sara Mildmay-White Resources	Carlton Brand 01284 757200	The DR-IVE review will again be co-ordinated by the Policy Development Committee and will involve appropriate consultation for specific proposals.	Report to Cabinet	No earlier than 22/03/06
Dec05/46	Central Safety Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens Performance & Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 22/03/06
Dec05/47	Joint Staff Consultative Panel	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	Jeff Stevens Performance & Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 22/03/06