

# St Edmundsbury Borough Council

## Forward plan of likely key decisions August to November 2009 (including Cabinet on 29 July 2009)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug09/01	Annual Governance Statement	The Accounts and Audit (Amendment) (England) Regulations 2006 require the Council to prepare and publish an Annual Governance Statement (AGS). Each year the Council has to carry out a review of governance and internal control arrangements to ensure compliance with the Code of Corporate Governance. The outcome of this review forms the basis of the AGS which is prepared on behalf of the Leader of the Council and Chief Executive.	All	Cabinet	Paul Farmer Resources and Efficiency	Jon Snares 01284 757239	Portfolio Holder, Performance and Audit Scrutiny Committee	Report to Cabinet	No earlier than 29/07/09
Aug09/02	The West Suffolk House Joint Committee will meet on: 24/07/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray/ Paul Farmer Economy and Asset Management/ Performance and Organisational Development/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 29/07/09

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Aug09/03	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk and will report to the Secretary of State in July 2009, with a decision expected by the end of 2009. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 29/07/09
Aug09/04	Bury St Edmunds Area Working Party: 20/07/2009	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 29/07/09

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Aug09/05	Haverhill Area Working Party/Haverhill Masterplan: 23/07/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 29/07/09
Aug09/06	Sustainable Development Panel: 22/07/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 29/07/09
Aug09/07	Emergency Panel: 21/07/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 29/07/09

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Aug09/08	Review of the Council's responsibilities under the Children Act 2004	A review of the Council's responsibilities under the Children Act 2004 will be undertaken which will investigate how the Council is meeting those responsibilities both in terms of safeguarding and ensuring co-operation with Suffolk County Council (SCC) regarding the outcomes for children.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Children's SCC Services, Safeguarding Children Board.	Report to Cabinet	No earlier than 29/07/09
Aug09/09	Joint Staff Consultative Panel: 13/07/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 29/07/09
Aug09/10	Public Venue Working Party: 02/07/2009 and 15/07/2009	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 29/07/09

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Aug09/11	Asset Management Plan (AMP) : Operational Efficiency Programme and New National Asset Management Guidance	A reappraisal of all adopted AMP processes will be undertaken including the introduction of new or the extension of existing processes. This will lead to significant capital and revenue savings which will be a key feature of the Use of Resources element of the Comprehensive Area Assessment.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team	Report to Cabinet	No earlier than 29/07/09

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Aug09/12	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk and will report to the Secretary of State in July 2009, with a decision expected by the end of 2009. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 16/09/09
Aug09/13	Bury St Edmunds Area Working Party: 07/09/2009	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 16/09/09

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Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Aug09/14	Grant Panel: 08/09/2009	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 16/09/09
Aug09/15	Haverhill Area Working Party/Haverhill Masterplan: 10/09/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 16/09/09
Aug09/16	St Edmundsbury Growth Area Partnership Board: Date of next meeting to be arranged.	The Cabinet will need to consider any recommendations on an ongoing basis referred by the St Edmundsbury Growth Area Partnership Board.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Suffolk County Council, East of England Development Agency, Suffolk Development Agency.	Recommendations from the St Edmundsbury Growth Area Partnership Board	No earlier than 16/09/09

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Aug09/17	Tree and Woodland Plan	The Cabinet will be asked to consider the recommendations of the Tree and Woodland Plan from the Policy Development Committee, together with appropriate policies	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Planning, Highways, Economic Development, Environmental Health, The Department of Environment, Food and Rural Affairs, The Forestry Commission, Natural England, The Environment Agency, Suffolk Wildlife Trust, Woodland Ways and The Tree Council	Report of the Policy Development Committee to Cabinet	No earlier than 16/09/09
Aug09/18	Sustainable Development Panel: 11/08/2009 and 07/09/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 16/09/09
Aug09/19	Community Engagement Strategy	It is considered good practice for the Council to have in place a Community Engagement Strategy which sets out the Council's approach to consultation, engagement and involvement.	All	Cabinet	David Ray	Performance and Organisational Development	Davina Howes 01284 757611	Policy Development Committee, Community Development Unit, various other services from across the Council.	Report to Cabinet	No earlier than 16/09/09

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Aug09/20	Anti-fraud and Anti-Corruption Strategy Statement	The original Strategy Statement was adopted by the council in 1998, and updated in 2006. It sets out the Council's strategy for combating fraud and corruption. The Strategy Statement now needs to be reviewed and revised to ensure that it also reflects the expectations of the new Organisational Assessment under Comprehensive Area Assessment, including describing outcomes against which to evaluate the effectiveness of the Strategy Statement.	All	Cabinet	Paul Farmer Resources and Efficiency	Jon Snares 01284 757239	Portfolio Holder, Performance and Audit Scrutiny Committee	Report to Cabinet	No earlier than 16/09/09

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Aug09/21	Havebury Housing Partnership	The Havebury Housing Partnership (Havebury) has requested the opportunity to discuss with Members the increasing need for Havebury and the Council to work together, and the ambitions of the partnership in relation to performance, community service and its community development role. This may or may not lead to recommendations to the Cabinet.	All	Cabinet	Sara Mildmay-White	Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 16/09/09
Aug09/22	Public Venue Working Party: 01/09/2009 and 03/09/2009	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 16/09/09
Aug09/23	The Corn Exchange	The Cabinet will consider options for the future of the Corn Exchange.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team	Report to Cabinet	No earlier than 16/09/09
Aug09/24	Joint Staff Consultative Panel: 20/10/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 21/10/09

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Aug09/25	Emergency Panel: 20/10/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Community	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Panel	No earlier than 21/10/09
Aug09/26	The West Suffolk House Joint Committee will meet on 25/09/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray/ Paul Farmer Economy and Asset Management/ Performance and Organisational Development/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 21/10/09
Aug09/27	Bury St Edmunds Area Working Party: 05/10/2009	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay -White Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 21/10/09
Aug09/28	Central Safety Panel: 19/10/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 21/10/09

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Aug09/29	Local Government Review	The Boundary Committee is currently reviewing local government structures in Suffolk and will report to the Secretary of State in July 2009, with a decision expected by the end of 2009. The Cabinet will be updated on the review and may also be asked to approve any actions (or recommendations to full Council) associated with the review and the Borough Council's response to both the Boundary Committee and the Secretary of State.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 21/10/09
Aug09/30	Sustainable Development Panel: 13/10/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 21/10/09

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Aug09/31	Empty Homes Strategy	A review of the existing Empty Homes Strategy will be undertaken which will investigate ways of bringing empty homes in the private sector back into use, and how the Council is working to do this.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Policy Development Committee, Parish Councils, Partners including Registered Social Landlords (RSLs), Empty Homes Agency.	Report to Cabinet	No earlier than 21/10/09
Aug09/32	Asset Management Plan (AMP) : Planned Maintenance Programme.	The Cabinet approved the recommendations of the Cost Reduction Plan for planned maintenance in 2005 (Report W244 refers), to address backlog maintenance. The Plan needs reviewing, in the context of selling some major assets.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team	Report to Cabinet	No earlier than 21/10/09
Aug09/33	Public Venue Working Party: 12/10/2009	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 21/10/09