

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/01	Emergency Panel	The Cabinet will need to consider any recommendations on an ongoing basis. Normally, these matters will be referred through the Emergency Panel.	All	Cabinet	Frank Warby Housing, Health & Crime	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 03/08/05
Aug05/02	Approval to begin a private sector leasing scheme partnership with Havebury Housing Partnership, to increase the supply of affordable housing across the Borough.	The leasing scheme forms part of the Empty Homes and Wasted Space Strategy action plan (01/2005). Achievement targets would be set for the number and type of dwellings. The Council would share some of the financial risks.	All	Cabinet	Frank Warby Housing, Health & Crime	Niki Hollingworth 01284 757604	Empty Homes & Wasted Space Strategy, Parish Clerks RLS's, Relevant officers, Portfolio Holder	Report to Cabinet	No earlier than 03/08/05
Aug05/03	To agree a programme of Engineering Capital and Highway Maintenance work for 2005/2006.	For information and agreement to proceed with the programme and especially for projects in excess of £50,000.	All	Cabinet	Terry Clements Transport & Planning	Stephen Boor 01284 757323	On a scheme by scheme basis, as appropriate.	Report to Cabinet	No earlier than 03/08/05
Aug05/04	DR-IVE 2 Update	The Cabinet will receive an update and address any emerging issues from the 2005/2006 efficiency review.	All	Cabinet	Sara Mildmay-White Resources	Carlton Brand 01284 757200	Policy Development Committee and as appropriate for specific proposals	Report to Cabinet	No earlier than 03/08/05

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/05	Public Service Village Working Party	Cabinet will need to consider recommendations from its Working Party on an ongoing basis.	All	Cabinet	Nigel Aitkens Economy	Ivan Sams 01284 757304	Portfolio Holder	Report to Cabinet	No earlier than 03/08/05
Aug05/06	Housing Waiting List	The Cabinet may need to review operational issues relating to the Housing Waiting List	All	Cabinet	Frank Warby Housing, Health & Crime	Carole Herries 01284 757603	Portfolio Holder	Report to Cabinet	No earlier than 03/08/05
Aug05/07	Funding issues surrounding the renovation of Elseys Yard Maltings, Bury St Edmunds by St Matthew Housing	The revised project costs exceed the original estimate	All	Cabinet	Nigel Aitkens Economy	Richard Combes 01284 757361	St Matthew Housing, Portfolio Holder, Ward Member	Report to Cabinet	No earlier than 03/08/05

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Aug05/08	Firstly, to acknowledge the role of the AMP in corporate and service strategic management and, secondly, to reappraise all adopted AMP processes and to introduce new or extend adopted processes in line with Royal Institution of Chartered Surveyors' (RICS) Guidance	AMP processes will be a key element of Use of Resources in the Comprehensive Performance Assessment process, based on the RICS Guidance	All	Cabinet	Nigel Aitkens	Economy	Betty Albon 01284 757307	No consultation prior to the Report, but HOST afterwards.	Report to Cabinet	No earlier than 03/08/05

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/09	Clean Neighbourhoods and Environment Act 2005	The Local Government Association lobbied for several years for Local Authorities to be given additional powers to deal with local environment offences. In response, the Clean Neighbourhoods and Environment became law in April 2005. The Act contains a range of measures to tackle problems with fly-tipping, litter, fly-posting, graffiti, nuisance vehicles, dogs and noise. It is important that Cabinet are aware of the impacts of this Act and make decisions relating to the enforcement of the powers allocated to Local Authorities.	All	Cabinet	Jeremy Farthing Environment	Sandra Pell 01284 757338	Portfolio Holder	Report to Cabinet	No earlier than 03/08/05

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/10	Planning Policy Panel	The Cabinet will need to consider the recommendations of this Council Panel on an ongoing basis. Normally, these matter will be referred through the Planning Policy Panel.	All	Cabinet	Terry Clements Transport & Planning	Ian Poole 01284 757350	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 03/08/05
Aug05/11	Capitalisation of Pension Fund Deficit	To update the Council, following approval from the ODPM to capitalise the pension fund	All	Cabinet	Sara Mildmay -White Resources	Graham Moore 01284 757252	Portfolio Holder	Report to Cabinet	No earlier than 03/08/05
Aug05/12	Environmental Management Targets and Climate Change Action Plan	The Cabinet will consider the recommendations of the Overview & Scrutiny Committee.	All	Cabinet	Jeremy Farthing Environment	Peter Gudde 01284 757042	Overview & Scrutiny Committee and Portfolio Holder.	Report to Cabinet	No earlier than 03/08/05
Aug05/13	St Edmundsbury Borough Housing Study	In December 2004 a Housing Study was commissioned to advise and inform future development in the Borough. The consultants have completed the report and put forward recommendations.	All	Cabinet	Frank Warby Housing, Health & Crime	Niki Hollingworth 01284 757604	Portfolio Holder	Report to Cabinet	No earlier than 03/08/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision			
Aug05/14	To agree the allocation of some of the Council's £2 million Affordable Housing Budget (approved in June 2004 to purchase a site for affordable housing)	The Council has been offered a site in Bury St Edmunds. It is an ideal opportunity to deliver Social rented housing in Bury St Edmunds. In order to progress negotiations to purchase, approval is required to fund this acquisition.	All Bury St Edmunds Wards	Cabinet	Frank Warby	Housing, Health & Crime	Niki Hollingworth	01284 757604	Ward Members and Portfolio Holder	Report to Cabinet	No earlier than	03/08/05
Aug05/15	Haverhill Town Centre Master Plan	The Haverhill Area Working Party will produce a Master Plan for the development of Haverhill Town Centre	Haverhill and area	Cabinet	Jeff Stevens	Performance and Organisational Development	Mike Dawson	01284 757060	Haverhill Area Working Party, Business, Ward Members and Local Organisations	Report to Cabinet	No earlier than	21/09/05
Aug05/16	Haverhill Area Working Party	The Cabinet will need to consider recommendations from its Working Party on an ongoing basis. Normally, these matters will be referred through the Haverhill Area Working Party.	Haverhill and surrounding Wards	Cabinet	Jeff Stevens	Performance and Organisational Development	Mike Dawson	01284 757060	As outlined in reports to the Working Party or Cabinet	Reports to Working Party and minutes	No earlier than	21/09/05
Aug05/17	Business Incubation Centre	To examine feasibility of developing an incubation centre in Bury St Edmunds	All	Cabinet	Nigel Aitkens	Economy	Nick Martin	01284 757102	All potential partners - SDA, EEDA, MENTA, DTZ Pieda, Businesses	Report to Cabinet	No earlier than	21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Aug05/18	Scrutiny Review of Shopmobility and Tourist Information Service	The Cabinet will need to consider the outcomes of this review which will include Asset Management Issues	All	Cabinet	Nigel Aitkens/ Terry Clements	Economy/ Transport & Planning	Jerry Massey 01284 757302	Service Manager and Corporate Director for Economy & Environment. Users, staff and Overview & Scrutiny Committee	Report to Cabinet	No earlier than 21/09/05
Aug05/19	Potential Devolution of Services to Bury St Edmunds Town Council	The Bury St Edmunds Town Council Working Party is considering the devolution of services from St Edmundsbury Borough Council to Bury St Edmunds Town Council.	All	Cabinet	John Griffiths	Leader of the Council	Joy Bowes 01284 757141	Bury St Edmunds Town Council	Report to Cabinet	No earlier than 21/09/05
Aug05/20	Affordable Housing in Northgate Avenue, Bury St Edmunds	The scheme is to provide 11 units for affordable housing, the tenure will be shared ownership. A contribution from the Housing Corporation and from Capital funding would help make the units more affordable for local people. The Section 106 agreement has been signed and the scheme has Planning Permission	All	Cabinet	Frank Warby	Housing, Health & Crime	Niki Hollingworth 01284 757604	Ward Members and Portfolio Holder	Report to Cabinet	No earlier than 21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/21	Approval of the Equality Framework	The Cabinet is asked to approve St Edmundsbury's Equality Framework	All	Cabinet	Jeff Stevens Performance and Organisational Development	Mike Dawson 01284 757060	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 21/09/05
Aug05/22	To consider how the Council is going to address all of its responsibilities under Section 17 of the Crime and Disorder Act 1998	The Government is currently undertaking a review of Section 17 and expects all Local Authorities to mainstream Section 17 across all departments. CPA targets will also be set for Section 17 from April 2005	All	Cabinet	Frank Warby Housing, Health & Crime	Carole Herries 01284 757603	Heads of Service Team, Corporate Management Team, Portfolio Holder and the Crime and Disorder Reduction Partnership (CDRP)	Report to Cabinet	No earlier than 21/09/05
Aug05/23	To make an order under Section 13 of the Criminal Justice and Police Act 2001, in order to renew a ban on public drinking in the town centre and to give the police the additional power to confiscate alcohol.	Under a byelaw dated 22 October 1997, the police have the power to stop public drinking in a designated area of the town centre. However, as they do not have the power to confiscate alcohol, the current byelaw does not prevent drinkers from going elsewhere within the area to drink, or continuing after the police have left.	All	Cabinet	Frank Warby Housing, Health & Crime	Joy Bowes 01284 757141	The Local Police (Particularly the Chief of Police), any Parish or Community Council relating to the designated area, licensees within the area or who might be affected by the designation order, owners or occupiers of any land that may be identified in a designation order.	Report to Cabinet	No earlier than 21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/24	Approval of the Borough Council's response to the Office of the Deputy Prime Minister (ODPM) consultation on a ten year vision for local government	The ODPM is consulting on a ten year vision for local government. St Edmundsbury will submit a written response to the ODPM to put forward best practice case studies and views about Leadership, Citizen Engagement, Performance Management and other issues. This is an important opportunity to influence government policy.	All	Cabinet	John Griffiths Leader of the Council	Deborah Cadman 01284 757009	Officers and Councillors. The response will partly be based on the issues discussed at the Member/Officer workshop on 8 June.	Report to Cabinet	No earlier than 21/09/05
Aug05/25	Cattle Market Redevelopment	The Cabinet will need to consider operational matters on an ongoing basis throughout the project. Normally, these matters will be referred through the Cattle Market Redevelopment Working Party.	All	Cabinet	Andrew Varley Arts, Culture & Leisure	Jerry Massey 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes to Working Party	No earlier than 21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/26	An updated Capital Strategy to be put forward to Council for approval	The Capital Strategy is an important part of the budget process, it is required as part of the Asset Management Process and also the use of resources in the Financial Management Section of the CPA process.	All	Cabinet	Sara Mildmay-White Resources	Graham Moore 01284 757252	Portfolio Holder and CMT	Report to Cabinet	No earlier than 21/09/05
Aug05/27	To agree a programme of capital expenditure to make the Council's buildings portfolio accessible to disabled people.	From October 2004, part III of the Disability Discrimination Act 1995 imposed a duty on those providing goods, facilities or services to the public and those selling, letting or managing premises, to make reasonable adjustments in relation to the physical features of their premises to overcome barriers to access.	All	Cabinet	Nigel Aitkens Economy	Ivan Sams 01284 757304	Access audits have been undertaken on the majority of the buildings portfolio.	Report to Cabinet	No earlier than 21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Aug05/28	Staffing of the CCTV Control Room	The Council's existing contract has expired and a new contract is out to tender. The Cabinet may be required to make a decision on the outcome under the Council's Contract Procedure Rules. As such, this item is provisional only.	All	Cabinet	Frank Warby	Housing, Health & Crime	Anne Baker 01284 757370	Portfolio Holder.	Report to Cabinet	No earlier than 21/09/05
Aug05/29	Finalised Economic Development Strategy	A draft is going to the Policy Development Committee in July. If it is approved, it will be used as a basis for consultation over the next few months and then a final version will go to Cabinet for approval.	All	Cabinet	Nigel Aitkens	Economy	Carol Rowntree /Nick Martin 01284 757683 / 01284 757102	Economic development agencies, local businesses, other local authorities and the general public	Report to Cabinet and Strategy	No earlier than 21/09/05
Aug05/30	London 2012	The Cabinet will need to consider the potential implications for the Borough of the 2012 Olympics	All	Cabinet	Andrew Varley	Arts, Culture & Leisure	Neil Anthony 01284 757064	Portfolio Holder and officers. This is an initial report to outline general issues. Any specific decisions will involve appropriate consultation.	Report to Cabinet	No earlier than 21/09/05

St Edmundsbury Borough Council

Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/31	Asset Management Plan - Non-operational Portfolio - Assessment and options appraisal of Individual Houses	This is part of the AMP Action Plan	All	Cabinet	Sara Mildmay -White Resources	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 02/11/05
Aug05/32	Approval of Draft Statement of Community Involvement for submission to GO-East. To be submitted to the government office.	Under the Planning and Compulsory Purchase Act 2004 Local Planning Authorities are required to prepare a statement of Community Involvement stating how the community will be involved in the planning process.	All	Cabinet	Terry Clements Transport & Planning	Ian Poole 01284 757350	The SCI has to be subject to public consultation in accordance with legislation. Including workshops for stakeholders in the planning process and requesting comments on the draft SCI	Report to Cabinet. Draft of Community Involvement	No earlier than 02/11/05
Aug05/33	Museums Service: Asset Management and future service options	The Cabinet will be asked to consider future options for the delivery of this service	All	Cabinet	Andrew Varley/ Sara Mildmay -White Arts & Culture/ Resources	Maggie Goodger 01284 757075	Portfolio Holder	Report to Cabinet	No earlier than 02/11/05

St Edmundsbury Borough Council
Forward plan of likely key decisions August to November 2005

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug05/34	Asset Management Plan - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	All	Cabinet	Sara Resources Mildmay -White	Betty 01284 Albon 757307	Service Managers	Report to Cabinet	No earlier than 02/11/05