

St Edmundsbury Borough Council

Forward plan of likely key decisions August – November 2002 (including Cabinet on 31 July 2002)

Reference	Decision	Background	Ward(s) affected	Decision-Taker (NB further approvals may be required)	Portfolio	Lead Officer Contact	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Aug02/01	Church Walks environmental enhancement (Tuns Lane – College Street)	Approval is required for the details of this previously identified scheme	Abbeygate	Director of Planning & Transportation	Jennifer Hart Environment	Steve Boor (01284) 757328	Local residents, portfolio holder and ward members	None	No earlier than July 2002
Aug02/02	St John's Street (lower section), Bury St Edmunds – environmental enhancement scheme	Final details of this previously identified scheme.	Eastgate and Risbygate	Director of Planning & Transportation	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers, portfolio holder and ward members	None	Not earlier than July 2002
Aug02/03	Conservation Area for Hundon	Following extensive consultation, formal designation of this new Conservation Area is required	Hundon	Director of Planning & Transportation	Mike Ames Development	Christine Leveson (01284) 757356	Parish Council, amenity groups, property occupiers, portfolio holder and ward member	None	No earlier than July 2002
Aug02/04	St. Edmundsbury Football Facilities	To revise the previously approved projects (Leisure Services Committee 12.09.01 Paper S157) and subsequent bid to the Football Association	All	Cabinet	Mark Ereira-Guyer Culture	Howard Cook (01284) 757097	Football Foundation, Suffolk County Football Association, Bury Football Forum, Bury Football School	Report to Cabinet	31.07.02
Aug02/05	Suffolk Municipal Waste Strategy (this item was previously including in Forward Plan item Jun02/19)	Update on Suffolk Municipal Waste Strategy and consideration of targets for diversion of waste	All	Cabinet	Jennifer Hart Environment	Sandra Pell (01284) 757457	Based on major public consultation exercises	Report to Cabinet	31.07.02

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		from landfill							
Aug02/06	Capital Strategy	Required by the DTLR.	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112/ Graham Moore (01284) 757252	Asset Management Plan team	Report to Cabinet	31.07.02
Aug02/07	Christmas lights	Report on the current situation on the budget relating to the Christmas Lights (requested by the former Transport & Works Committee in March 2002)	All	Cabinet	Jennifer Hart Environment	Nigel Badcock (01284) 757305	Local business groups	Report to Cabinet	31.07.02
Aug02/08	Housing development scheme at Kings Road, Bury St Edmunds	To agree the scheme details and funding	Abbeygate	Cabinet	Ray Nowak Community	Niki Hollingworth (01284) 757604	Portfolio holder, ward members and external partners. Local consultation may also be required by the planning process.	Report to Cabinet	31.07.02

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Aug02/09	Benefits and Revenue Sections – staffing	A review of staffing requirements is needed for these sections of the Department of Finance	All	Cabinet	Gerry Kiernan Resources	Graham Moore (01284) 757252	Portfolio holder. Staff and unions	Report to Cabinet	31.07.02
Aug02/10	Master Plan for Cattle Market redevelopment	Cabinet consideration of the Master Plan is required at this stage of the development process	All	Cabinet	Ray Nowak Community	Nigel Badcock (01284) 757300	Extensive community consultation by Development Partner and Member Working Party	Report to Cabinet	31.07.02
Aug02/11	Future use of council buildings	This report arises from the ongoing review of operational property	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	User groups and service managers	Report to Cabinet	31.07.02
Aug02/12	Sign up to the Keystone Community Partnership (KCP) Memorandum of Agreement	The Regional Development Agency (EEDA) is responsible for funding and oversight of KCP regeneration schemes. EEDA require safeguards in place to ensure that KCP has the financial and management capacity to	Barningham Honington Ixworth Stanton	Cabinet	Derek Redhead External Relations	Nick Martin (01284) 757102	Portfolio Holder, Ward Members	Report to Cabinet	31.07.02

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		deliver its projects							
Aug02/13	Clements Community Shop	Clements Health Improvement Project agreed by Members in 1997. Also included in the Health Strategy	Clements	Cabinet	Ray Nowak Community	David Osborne (01284) 757050	Residents Association, questionnaire to the community, Multi-Agency Working Group and local Members	Report to Cabinet	31.07.02
Aug02/14	Funding for new council depot at Haverhill	Approval has been given for a new depot in Haverhill. Funding now needs to be released	Haverhill and south of Borough	Cabinet	Gerry Kiernan Recourses	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	Consultation was undertaken for the previous report	Report to Cabinet	31.07.02
Aug02/15	Council Payline Review	Preliminary report of consultant	All	Cabinet	Gerry Kiernan Resources	Peter Andrews (01284) 757008	Staff and unions. Portfolio holder	Report to Cabinet	31.07.02
Aug02/16	Housing Stock Transfer	The Cabinet may be required to consider residual issues relating to the transfer of the Council's housing stock to the Havebury Housing Partnership. <i>(NB The need for this item will be determined by the</i>	All	Cabinet	Ray Nowak Community	Jerry Massey (01284) 757301	Housing Transfer Panel, portfolio holder, Havebury, tenants, unions and advisers, as applicable	Report to Cabinet	31.07.02

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		<i>transfer process and a report may not be required at this meeting)</i>							
Aug02/17	Pedestrian crossing for Horringer Court Middle School	Concerns as to the safety of children crossing a busy road without a school crossing patrol	Horringer Court	Director of Planning & Transportation	Jennifer Hart Environment	Steve Boor (01284) 757328	Horringer Court Middle School, residents, nearby properties, police, ward member	Report to Cabinet	31.07.02
Aug02/18	Priorities for capital investment in the two leisure centres	Normally leisure centres are modernised and refurbished on an eight-year cycle, and by this standard improvements at both leisure centres are long overdue. In recent discussions about possible partnership, private sector sources have expressed the view that the leisure centres are looking tired and outdated	All	Cabinet	Gerry Kiernan Resources	Steve Palframan (01284) 757060	Survey, focus groups, Members, Users	Report to Cabinet	31.07.02
Aug02/19	Audio System for Council Chamber	The increasing use of the Council Chamber for large meetings involving the public has led to the examination of an	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304	Users of the Council Chamber	Report to Cabinet	31.07.02

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		improved audio system							
Aug02/20	The securing of off-street parking areas in Bury St Edmunds Town Centre at night (i.e. after trading)	There is an issue of public disturbance by cars on public owned areas of the Town Centre at unsociable hours. The Police are looking for partnership in addressing this issue	Abbeygate and Risbygate	Cabinet	Jennifer Hart Environment	Deborah Upton (01284) 757140 /Tony Pilling (01284) 757270	Police, Ward Members, Officers and Residents' Groups	Report to Cabinet	31.07.02
Aug02/21	Feasibility Study and Archaeological Investigation – Guildhall, Bury St Edmunds (<i>this matter was previously included on the forward plan under Jun02/28</i>)	A Working Group has been meeting to discuss the future use of the building and has put forward recommendations to the Cabinet	All	Cabinet	Mark Ereira-Guyer Culture	Steve Palframan (01284) 757061	Cabinet Working Party, Portfolio Holders and Guildhall Feoffment Trust	Report to Cabinet	31.07.02
Aug02/22	Review of Building Control	The Building Control Sections are located in Bury St Edmunds and Haverhill offices. Haverhill has only two professional staff which can cause operational difficulties during peak workloads, sickness and holidays, it is also a very inefficient management	All	Cabinet	Gerry Kiernan Resources	Jerry Massey (01284) 757301	Staff and unions	Report to Cabinet	31.07.02

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		structure. Recently professional and clerical staff have left the Authority and the present structure does not provide a career path which is attractive to professional staff							
Aug02/23	Food Safety and Occupational Health and Safety Service Plans	Statutory agencies require these plans to be approved formally by the Council	All	Cabinet	Ray Nowak Community	David Osborne (01284) 757050	Portfolio holder(s) and business groups	Report to Cabinet and Service Plans	28.08.02
Aug02/24	Gymnastics Hall in Bury St Edmunds	The possibility of adding a gymnastics hall to Bury St Edmunds Leisure Centre, in partnership with Spectrum Gymnastics Club, was considered by the former Leisure Services Committee in January and March 2002 (Papers S408 and S506). The Council would have to lend the Club the money to build the hall, and the Club would manage it	All	Cabinet	Mark Ereira-Guyer Culture	Howard Cook (01284) 757097	Portfolio holder and ward members. None other specifically proposed at present. Local consultations would be undertaken for any planning application	Report and plans	28.08.02
Aug02/25	Homes Strategy Review	An annual operational review of the Homes	All	Cabinet	Ray Nowak Community	Mike Dawson	Partner Registered	Report to Cabinet and	28.08.02

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		Strategy 1999/2003 is required by the DTLR. Performance against targets and current housing issues will be included				(01284) 757046	Social Landlords. All other stakeholders will be invited to a meeting in July 2002. Overview and Scrutiny Committee.	Homes Strategy Review	
Aug02/26	New leisure initiatives	Members requested that a list of new leisure initiatives be compiled	All	Cabinet	Mark Ereira-Guyer Culture	Steve Palframan (01284) 757061	Key stakeholders	Report to Cabinet	28.08.02
Aug02/27	Refurbishment of Athenaeum	The refurbishment of the Athenaeum and its development into one of the premier halls in the region was identified as an outstanding project of the former Leisure Services Committee	All	Cabinet	Gerry Kiernan Resources	Carol Rowntree (01284) 757095	Wide consultation of Members, users and historical and amenity groups in the town. Portfolio holder	Report and architect's scheme	28.08.02
Aug02/28	Moreton Hall Youth Action Group building - scheme details	The construction of a stand-alone building beside the new Community Centre was approved by the former Leisure Services Committee in November	Eastgate	Cabinet	Mark Ereira-Guyer Culture	Howard Cook (01284) 757097	Portfolio holder and ward members. Local consultation relevant to this particular decision has	Report to Cabinet and plans	28.08.02

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		2001(Paper S289). Further details were given in Paper S505 (March 2002). It was agreed that a capital allocation of £180,000 would be made by the Council until this sum was replaced by a developer contribution					already been carried out.		
Aug02/29	Home energy efficiency – review of targets	Home energy efficiency improvements have not been sufficient to achieve the Council’s existing targets by 2006. Additional action is now required to achieve set targets	All	Cabinet	Ray Nowak Community	Geoff Bouttell (01284) 757043	Registered Social Landlord partners and insulation companies	Report to Cabinet	28.08.02
Aug02/30	Local Plan	To agree the arrangements for the consultation on the Interim Replacement Plan (under the Policy Framework Rules) so that this can be agreed by full Council in September	All	Cabinet	Mike Ames Development	Ian Poole (01284) 757350		Report to Cabinet	28.08.02
Aug02/31	Future office accommodation for the Borough Council	The Cabinet will consider the report of the Member panel appointed to look at	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304	Member panel, service managers,	Report to Cabinet	28.08.02

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		this issue				Betty Albon (01284) 757112	possible partners		
Aug02/32	Offering 'Autumn Feste'	Developing a programme of activities in the autumn half term for all age groups across the Borough	All	Cabinet	Mark Ereira-Guyer Culture	Nick Wells (01284) 757630	Key stakeholders	Report to Cabinet	28.08.02
Aug02/33	Extension of CCTV system – Residential areas in Bury St Edmunds and Haverhill	Some residential areas adjacent to Bury St Edmunds and Haverhill Town Centres are experiencing disturbance arising from the anti-social behaviour of people leaving major leisure venues in the evening/early hours of the morning. The Cabinet will consider the extension of the CCTV system to these areas. This decision will involve capital and revenue expenditure	All Bury St Edmunds and Haverhill Wards	Cabinet	Jennifer Hart Environment	Jerry Massey (01284) 757301	Local Ward Members, Police, Haverhill Town Council and, in areas where cameras are proposed, local Community Groups and Residents.	Report to Cabinet	28.08.02
Aug02/34	Residents' parking schemes in Haverhill and Bury St Edmunds	There is an annual programme for the investigation of new	Various Haverhill and Bury	Director of Planning & Transportat-	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers, local ward members and	None	Ongoing August 2002

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		schemes. Following local consultation individual schemes may be put forward during the year	St Edmunds	ion			portfolio holders		onwards
Aug02/35	Recycling & waste Management – annual review	The Council has always annually reviewed the operation of this service. <i>If no decisions are required, this item will be reported through the Members' Bulletin instead</i>	All	Cabinet	Jennifer Hart Environment	Sandra Pell (01284) 757338	Feedback from stakeholders is built into the review	Report to Cabinet (if required)	18.09.02 (if required)
Aug02/36	Suffolk Municipal Waste Management Strategy	Interim Update	All	Cabinet	Jennifer Hart Environment	Sandra Pell (01284) 757338	Portfolio holder	Report to Cabinet	18.09.02
Aug02/37	Consultation Draft St Edmundsbury Local Plan	To approve this major policy document for consultation purposes, in accordance with the policy framework procedure	All	Cabinet	Mike Ames Development	Ian Poole (01284) 757350	Local Plan Panel will prepare draft. Purpose of decision is to approve document for formal consultation.	Report to Cabinet and draft plan	18.09.02
Aug02/38	Dry recyclables collection - review of trial results	The Cabinet will review the pink bag collection trials held during 2002 in various areas	All	Cabinet	Jennifer Hart Environment	Sandra Pell (01284) 757338	Portfolio holder. The review will use feedback during trials	Report to Cabinet	18.09.02

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Aug02/39	Comprehensive Performance Assessment – approval of self-assessment	The Council is a pilot for the new CPA system and the Cabinet will be asked to approve the self-assessment which forms a key part of CPA	All	Cabinet	Ray Nowak (as Leader)	Deborah Cadman (01284) 757001	Staff, Members and partners	Report to Cabinet	18.09.02
Aug02/40	Agreed scheme for Cattle Market redevelopment, Bury St Edmunds (including proposed regional cultural centre)	The Council is scheduled to agree a final scheme by the end of September. Part of this consideration will include the proposal for a regional cultural centre on the site.	All	Cabinet	Ray Nowak Community	Nigel Badcock (01284) 757300	Cattle Market Redevelopment Working Party, which has overseen wide community consultation	Report to Cabinet	18.09.02
Aug02/41	Future staffing structure of Engineering Design Services	A review is required as part of the Best Value Improvement Plan for Construction Consultancy Services	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304	Service users and Suffolk County Council	Report to Cabinet	18.09.02
Aug02/42	Brackland Area, Bury St Edmunds – area wide traffic calming	Approval is required for the details of this previously identified scheme	Eastgate and Risbygate	Cabinet	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers, ward members and Portfolio holder	Report to Cabinet	18.09.02
Aug02/43	Regional Planning Guidance 2021 – issues report	The Cabinet will need to consider the issues report as part of the process	All	Cabinet	Mike Ames Development	Jerry Massey (01284) 757301	Appropriate members. None other required - Borough Council is a consultee	Report to Cabinet	18.09.02 (or later)

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Aug02/44	Kings Road, Bury St Edmunds – Traffic Management Scheme	Approval is required for the details of this previously identified scheme	Abbeygate and Risbygate	Cabinet	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers, ward members and Portfolio holder	Report to Cabinet	18.09.02 (or later)
Aug02/45	Review of Highway Agency	This review has been initiated by Suffolk County Council, on for whom the Borough Council acts as an agent	All	Cabinet	Jennifer Hart Environment	Nigel Badcock (01284) 757305/ Jerry Massey (01284) 757301	Portfolio holder. Joint working	Report to Cabinet	18.09.02 (or later)
Aug02/46	Model Standard Conditions for Public Entertainment	The local Government Licensing Forum has published model standard conditions with the objective of introducing similar standards across the UK. The Council will need to consider the adoption/non-adoption of these conditions. This item may be deferred.	All	Cabinet	Ray Nowak Community	Hilary Workman (01284) 757113	Other authorities and agencies and service users. Portfolio holder and Chairman of Licensing & Regulatory Committee.	Report to Cabinet	18.09.02 (or later)
Aug02/47	Proposed Byelaw – Historic Core Zone, Bury St Edmunds – Rollerblading and skateboarding	The Council has received complaints from business groups and the public (particularly the elderly, parents with young children and disabled	Primarily Abbeygate Risbygate and Eastgate	Cabinet	Sheila Wormleighton Civic Value	Joy Bowes (01284) 757141	Portfolio Holders, Ward Members, Officers, Town Centre Manager,	Report to Cabinet	18.09.02

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		persons) regarding problems with skateboarders/ rollerbladers in the Town Centre. There is also an issue of damage to street furniture and stonework. In addressing these concerns, the Cabinet will need to re-examine facilities for skateboarding and rollerblading in Bury St Edmunds					Police, Residents, Business Groups and Young People (i.e. rollerbladers/ skateboarders)		
Aug02/48	Review of Local Parking Issues in Bury St Edmunds and Haverhill	The Borough Council intends to make a combined Traffic Regulation Order for each town. These Orders will contain a variety of proposals arising from extensive local consultation. If no formal objections are received to the Orders they will be confirmed by officers under existing delegated powers	Various Haverhill and Bury St Edmunds	Director of Planning & Transportation or Cabinet (as required)	Jennifer Hart Environment	Steve Boor (01284) 757328	Extensive consultation with local residents and businesses, local ward members, portfolio holder, Town Council, police and other agencies	None	No earlier than Sept 2002

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Aug02/49	Haverhill Lorry Management Scheme	The Cabinet will consider the details of this previously identified scheme including any necessary Traffic Regulation Orders	Haverhill	Cabinet	Jennifer Hart Environment	Steve Boor (01284) 757328	Local consultation, including Town Council. Portfolio holder and ward members	Report to Cabinet	9.10.02
Aug02/50	Approval of Environmental Health and Housing Service Plan 2003/2004	This annual plan will contain issues to be undertaken as part of Environmental health & Housing Services' contribution to the Council's strategic objectives	All	Cabinet	Ray Nowak Community	Mike Dawson (01284) 757046	Portfolio holders and key partners. Overview and Scrutiny Committee	Report to Cabinet and service plan	9.10.02
Aug02/51	Future management arrangements, Tayfen Meadows, Bury St Edmunds	The Tayfen Meadows is allocated in the Local Plan as an important open area. Part of the area is owned by the Borough Council and currently managed by the Spring Lane Wildlife Trust. The remaining part of the meadows is in private ownership and will be developed as an important open area as part of a wider residential	Bury St Edmunds	Cabinet	Jennifer Hart Environment	Richard Livall (01284) 757368	Local Residents Association; Nature Conservation Forum and other bodies interested in the future management of this area	Report to Cabinet	9.10.02

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		development in this locality. In consultation with the local community the Borough Council is investigating the longer term management arrangements for the whole of the Tayfen Meadows area							
Aug02/52	Release of funds for Hockey Centre of Excellence	There is an allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Mark Ereira-Guyer Culture	Steve Palframan (01284) 757061	Portfolio holder. No further consultation required.	Report to Cabinet	30.10.02
Aug02/53	Council Payline Review	The Cabinet will consider this review.	All	Cabinet	Gerry Kiernan Resources	Peter Andrews (01284) 757008	Staff, unions and Portfolio Holder	Report to Cabinet	30.10.02
Aug02/54	Cultural Activities in Haverhill	Strategic Plan for enhancing activities	Haverhill and district	Cabinet	Mark Ereira-Guyer Culture	Steve Palframan (01284) 757060	Local consultation, including Town Council. Portfolio holder	Report to Cabinet	30.10.02

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							and ward members		
Aug02/55	Future use of Council buildings	This report arises from the ongoing review of operational property, specifically Bury St Edmunds and Haverhill Sports and Leisure Centres	All	Cabinet	Gerry Kiernan Resources	Ivan Sams (01284) 757304/ Betty Albon (01284) 757112	User groups and service managers	Report to Cabinet	30.10.02
Aug02/56	Haverhill Tennis Club - Capital Funding	The Cabinet will consider contributory funding from the capital programme for a Lottery application by the Haverhill Tennis Club	Haverhill	Cabinet	Mark Ereira-Guyer Culture	Neil Anthony (01284) 757064	Haverhill Tennis Club, Suffolk Lawn Tennis Association and Users	Report to Cabinet	30.10.02
Aug02/57	Staff Benefit and Wellbeing Programme	The Cabinet will consider this ongoing project.	All	Cabinet	Gerry Kiernan Resources	Peter Andrews (01284) 757008	Staff, unions and Portfolio Holder	Report to Cabinet	30.10.02
Aug02/58	Cornhill, Bury St Edmunds – environmental enhancement scheme	The Cabinet will consider the details of this previously identified scheme	Bury St Edmunds	Cabinet	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers, portfolio holder and ward members	Report to Cabinet	30.10.02
Aug02/59	Honey Hill/Sparhawk Street, Bury St Edmunds – traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Jennifer Hart Environment	Steve Boor (01284) 757328	Local occupiers. Portfolio holder and ward members	Report to Cabinet	30.10.02
Aug02/60	Review of Enforcement	The Policy & Resources Committee in February	All	Cabinet	Derek Redhead	Mike Dawson	Previous consultation	Report to Cabinet	30.10.02

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	Procedure	2002 adopted a new enforcement policy for the Council. The report considers the detail and procedural amendments to achieve compliance with the policy and will make recommendations in respect of specific enforcement issues to ensure that they are effective			External Relations	(01284) 757046	with local businesses		
Aug02/61	Haverhill to Cambridge/Sudbury Rail Route Feasibility Study	Following on from Cabinet approval on 10 July 2002 for a feasibility study, the outcome needed to be fed back	Haverhill and south of Borough	Cabinet	Jennifer Hart Environment	Jerry Massey (01284) 757301	Portfolio holder and Ward Members. Local consultation would be part of any study	Report to Cabinet	30.10.02
Aug02/62	Job Evaluation Management Grades and Non Salaried Staff	The Cabinet will consider the scheme for these employee groups	All	Cabinet	Gerry Kiernan Resources	Peter Andrews (01284) 757008	Staff, unions and portfolio holder	Report to Cabinet	20.11.02
Aug02/63	Consideration of Air Quality Management Order 2001	On the 5 July 2001 the Council declared an Air Quality Management Order designating four areas adjacent to the A14 as Air Quality	All	Cabinet	Ray Nowak Community	Mike Dawson (01284) 757046	Ward Members, residents within Air Quality Management Areas, Highways	Report to Cabinet	20.11.02

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		Management Areas. The Order came into force in September 2001. In these areas it was concluded that the Government's objective for nitrogen dioxide (annual average) was unlikely to be met by 2005. Subsequent monitoring of nitrogen dioxide within these areas has shown that the previous assessment over estimated the levels of nitrogen dioxide and that it is now shown that the objective level for the annual average for nitrogen dioxide is likely to be met. Accordingly the Air Quality Management Order can be revoked.					Agency, DEFRA		
Aug02/64	Feasibility Study into Centres for Voluntary Services in Haverhill	As agreed by Cabinet on 10 July in Report T62	All Haverhill Wards	Cabinet	Gerry Kiernan Resources	Mike Dawson (01284) 757046)	Ward Members, voluntary organisations and Haverhill Partnership	Report to Cabinet	20.11.02

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Aug02/65	Community Transport Grants for Voluntary Organisations	Awards of grants to voluntary organisations in Bury St Edmunds and Haverhill for the provision of community transport	All	Cabinet	Jennifer Hart Environment	Jerry Massey (01284) 757301	Service providers	Report to Cabinet	20.11.02

Items shown on Previous Forward Plans No Longer Required

Ref	Item	Reason
Jun02/26	Housing development scheme at York Road, Haverhill	The site has been sold to a private developer

12 July 2002
 Roy Bebbington
 Head of Democratic Services