

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
APR10/01	Sustainable Development Panel: 20/04/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 28/04/10
APR10/02	Haverhill Area Working Party/Haverhill Masterplan: 22/04/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower	Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 28/04/10
APR10/03	The Corn Exchange	The Cabinet will consider options for the future of the Corn Exchange.	All	Cabinet	Nigel Aitkens/ Lynsey Alexander	Economy and Asset Management/ Culture and Sport	Alex Wilson/ Betty Albon 01284 757695/ 01284 757307	Portfolio Holders and Corporate Management Team	Report to Cabinet	No earlier than 28/04/10
APR10/04	County Constitutional Convention	The Secretary of State has announced that there should be a County Constitutional Convention to consider the future of local government in Suffolk. The Cabinet will receive updates on this process and be asked to take any necessary decisions.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 28/04/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/05	West Suffolk Waste and Street Scene Services Joint Committee: 26/03/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 28/04/10
APR10/06	Car Parking and Park and Ride	The Overview and Scrutiny Committee will be working on a review of the number of car parking spaces in Bury St Edmunds and the viability of a Park and Ride Service. This may lead to recommendations for consideration by the Cabinet.	All	Cabinet	Terry Clements Transport and Planning	Ivan Sams 01284 757304	Portfolio Holder, Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee to Cabinet	No earlier than 28/04/10
APR10/07	Bury St Edmunds Area Working Party: 16/03/2010 and 13/04/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 28/04/10
APR10/08	Central Safety Panel: 22/03/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 28/04/10

**St Edmundsbury Borough Council**  
**Forward plan of likely key decisions April to July 2010**

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
APR10/09	Public Venue (The Apex) Working Party: 25/03/2010	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/04/10
APR10/10	Section 106 Funding for Transport	A review will be undertaken to address the use of S106 money provided for transport, incorporating the adoption of roads and open spaces.	All	Cabinet	Terry Clements	Transport and Planning	Patsy Dell 01284 757306	Portfolio Holder, Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 28/04/10
APR10/11	Data Quality Policy Annual Update	The Cabinet will consider progress made against the 2009/2010 Data Quality Policy Action Plan.	All	Cabinet	Paul Farmer/ David Ray	Resources and Efficiency/ Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 28/04/10
APR10/12	Council Improvement Plan	The Cabinet will consider the annual review of the Council Improvement Plan for 2010/2011.	All	Cabinet	David Ray	Performance and Organisational Development	Davina Howes 01284 757070	Portfolio Holders, Performance and Audit Scrutiny Committee, Audit Commission	Report of the Performance and Audit Scrutiny Committee	No earlier than 28/04/10

**St Edmundsbury Borough Council**  
**Forward plan of likely key decisions April to July 2010**

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
APR10/13	Tenanted Sports Facilities	The tenants of particular sports facilities in Bury St Edmunds wish to expand their provision and work in partnership with the Council. The terms of these partnerships need to be considered in accordance with the adopted Asset Management Plan (AMP) processes of assessment and option appraisal.	All	Cabinet	Lynsey Alexander	Culture and Sport	Betty Albon 01284 757307	Portfolio Holder and Heads of Service.	Report to Cabinet	No earlier than 28/04/10
APR10/14	Shared Services Steering Group: 29/03/2010	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 28/04/10
APR10/15	Rural Area Working Party: 15/04/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths	Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 28/04/10

**St Edmundsbury Borough Council**  
**Forward plan of likely key decisions April to July 2010**

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/16	Revenues and Benefits Service Delivery - Options Appraisal	The results of an Options Appraisal for the Service and proposals to develop a business case for a shared service between St Edmundsbury and Ipswich Borough Councils, and Babergh and Mid Suffolk District Councils.	All	Cabinet/Council	Paul Farmer Resources and Efficiency	Liz Watts 01284 757252	Policy Development Committee, Portfolio Holder, Revenues and Benefits staff from all authorities involved, Corporate Management Team, Management Team.	Report to Cabinet	No earlier than 28/04/10
APR10/17	Bury Town Community Football Project: Relocation of Bury Town Football Club (FC)	Bury Town Community Football Project is a capital project incorporating the relocation of Bury Town FC from Ram Meadow to land to the East of Moreton Hall. Significant external funding will be bid for from the Football Foundation and Football Stadia Improvement Fund. Final approval for the Scheme is now sought from the Cabinet.	All	Cabinet	Lynsey Alexander Culture and Sport	Alex Wilson 01284 757695	Portfolio Holder, statutory consultees as part of the development control process.	Report to Cabinet	No earlier than 28/04/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/18	Nowton Park, Bury St Edmunds	The Cabinet will be asked to consider the development of an enhanced visitor attraction at Nowton Park, Bury St Edmunds.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in the report to Cabinet.	Report to Cabinet	No earlier than 28/04/10
APR10/19	Emergency Panel: 27/04/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Bury St Edmunds and Community Safety	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Panel	No earlier than 26/05/10
APR10/20	West Suffolk House Joint Committee: 21/05/2010	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 26/05/10
APR10/21	Support for Drug Users in St Edmundsbury	The Cabinet may be asked to consider recommendations from the Overview and Scrutiny Committee's scrutiny of the services and support available to drug users in the Borough.	All	Cabinet	Sara Mildmay -White/ Anne Gower Bury St Edmunds and Community Safety/ Haverhill and Housing	Cathy Manning 01284 757002	Suffolk Drug and Alcohol Team, Focus 12, Overview and Scrutiny Committee and Portfolio Holder	Report of the Overview and Scrutiny Committee to Cabinet.	No earlier than 26/05/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/22	Bury St Edmunds Area Working Party: 11/05/2010	The Cabinet will need to consider recommendations emanating from its Bury St Edmunds Area Working Party on an ongoing basis.	All	Cabinet	Sara Mildmay -White Bury St Edmunds and Community Safety	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 26/05/10
APR10/23	Sustainable Development Panel: 18/05/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 26/05/10
APR10/24	Community Centre Transfer	The Cabinet will consider the outcome of initial discussions relating to the transfer of community centres. It will consider any expressions of interest and agree how the project will be progressed and the next phase of work to be undertaken.	All	Cabinet	Sara Mildmay -White Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Community Associations, Residents' Associations, Voluntary and Community Groups, Local Councillors, Abbeycroft Leisure, Havebury Housing Partnership and the Portfolio Holder.	Report to Cabinet	No earlier than 26/05/10
APR10/25	Shared Services Steering Group: 29/04/2010	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 26/05/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
APR10/26	Grant Panel: 08/06/2010	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Bury St Edmunds and Community Safety	Cathy Manning 01284 757002	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 23/06/10
APR10/27	Asset Management Plan (AMP) and Capital Strategy Performance Management and Implementation Plans	Annual Report on performance in property management and setting the AMP action plan for 2010/2011 - 2012/2013	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 23/06/10
APR10/28	West Suffolk Waste and Street Scene Services Joint Committee: 11/06/2010	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens	Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 23/06/10
APR10/29	Central Safety Panel: 14/06/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 23/06/10
APR10/30	Joint Staff Consultative Panel: 15/06/2010	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 23/06/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/31	Haverhill Area Working Party/Haverhill Masterplan: 10/06/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 23/06/10
APR10/32	Rural Area Working Party: 17/06/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All Rural Wards	Cabinet	John Griffiths Rural Affairs and External Relationships	Alex Wilson 01284 757695	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 23/06/10
APR10/33	Annual Report and Corporate Planning	The Cabinet will review the Council's Corporate Plan and, through its Annual Report, present its priorities for the next year (2010/2011).	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	Overview and Scrutiny Committee, Policy Development Committee and full Council. Public opinion through Suffolk Speaks and the Place Survey.	Report to Cabinet	No earlier than 23/06/10
APR10/34	Enforcement Policy - Review and Update	A post implemental review of how the policy is working and whether it needs to be updated, including enforcement of planning conditions.	All	Cabinet	Sara Mildmay-White Bury St Edmunds and Community Safety	Richard White-head 01284 757037	Report to the Overview and Scrutiny Committee	Recommendations from the Overview and Scrutiny Committee	No earlier than 23/06/10

# St Edmundsbury Borough Council

## Forward plan of likely key decisions April to July 2010

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
APR10/35	Shared Services Steering Group: 27/05/2010	The Cabinet will need to consider recommendations emanating from the Shared Services Steering Group on an ongoing basis.	All	Cabinet	John Griffiths Leader of the Council	Geoff Rivers 01284 757009	As outlined in reports to the Steering Group or Cabinet	Cabinet reports and minutes of the Steering Group	No earlier than 23/06/10
APR10/36	Sustainable Development Panel: 14/06/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 23/06/10
APR10/37	West Suffolk House Joint Committee: 23/07/2010	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee, if involving key decisions.	All	Cabinet	Nigel Aitkens/ David Ray Economy and Asset Management/ Performance and Organisational Development	Ivan Sams 01284 757304	Portfolio Holders, West Suffolk House Building User Group	Report to Cabinet	No earlier than 28/07/10
APR10/38	Sustainable Development Panel: 06/07/2010	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 28/07/10
APR10/39	Haverhill Area Working Party/Haverhill Masterplan: 22/07/2010	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Anne Gower Haverhill and Housing	Geoff Rivers 01284 757009	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 28/07/10

**ALL MEMBERS AND ALL RECIPIENTS OF  
COMMITTEE PAPERS**

**Our ref** CS

**Contact** Claire Skoyles

**Direct Dial** 01284 757176

**E-mail** claire.skoyles@stedsbc.gov.uk

18 March 2010

Dear Sir/Madam

**St Edmundsbury Borough Council Forward Plan  
April to July 2010: Addendum**

Please find enclosed an addendum to the recently published version of the Forward Plan covering the period April to July 2010.

The addendum details a key decision to be taken under officer delegated powers regarding a review of charges for neighbourhood parking and vouchers.

This addendum is also available on the Council's website at [www.stedmundsbury.gov.uk](http://www.stedmundsbury.gov.uk) (following 'Council Papers' link from the home page).

Yours faithfully

Claire Skoyles  
Committee Administrator  
for Head of Legal and Democratic Services

**Joy Bowes BA Solicitor** • Head of Legal and Democratic Services  
West Suffolk House • Western Way  
Bury St Edmunds • Suffolk • IP33 3YU  
**Phone** 01284 763233 • **Fax** 01284 757110 • **TypeTalk** 18001 01284 757115  
**Departmental email** democratic.services@stedsbc.gov.uk  
**Website** www.stedmundsbury.gov.uk

**St Edmundsbury Borough Council**  
**Forward plan of likely key decisions April to July 2010: ADDENDUM**

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision
Apr10/01 (a)	Review of charges for neighbourhood parking permits and vouchers.	The charge levied for neighbourhood parking permits and vouchers is to cover the costs of the setting up, administration and enforcement of these schemes. The charge has not been reviewed since 2006 and the budget is coming into deficit.	All	Delegated Authority given to Head of Property Services and Engineering	Terry Clements Transport and Planning	Ivan Sams 01284 757304	Portfolio Holder, Local Ward Members, Head of Finance	None	No earlier than 01/04/10