

St Edmundsbury Borough Council

Forward plan of likely key decisions April to July 2008

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Apr08/01	Asset Management Plan (AMP) - Non-operational Portfolio - Assessment and options appraisal of Industrial Units in Haverhill	This is part of the AMP Action Plan	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Service Managers	Report to Cabinet	No earlier than 07/05/08
Apr08/02	Sports and Leisure Development Panel: 27/03/2008	To consider the recommendations from the Cabinet's Panel on an ongoing basis.	All	Cabinet	Lynsey Alexander	Culture and Sport	Mike Dawson 01284 757060	Customers, Abbeycroft Leisure and other partner organisations	Report to Cabinet	No earlier than 07/05/08
Apr08/03	Bury St Edmunds Town Centre and Cattle Market Working Party: 24/04/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 07/05/08

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Apr08/04	Haverhill Area Working Party/Haverhill Masterplan: 17/04/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 07/05/08
Apr08/05	West Suffolk House: The West Suffolk House Joint Committee will meet on 28/03/2008 and 18/04/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 07/05/08
Apr08/06	Sustainable Development Panel: 15/04/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 07/05/08
Apr08/07	Emergency Panel: 29/04/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White Community	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Minutes	No earlier than 07/05/08

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Apr08/08	Approval of Audit Strategy	The Chartered Institute of Public Finance and Accountancy (CIPFA) Code of practice requires an Audit Strategy to be prepared and recommends Cabinet approval following recommendations received from the relevant audit committee.	All	Cabinet	Paul Farmer	Resources and Efficiency	Jon Snares 01284 757239	Report from the Performance and Audit Scrutiny Committee to Cabinet	Report to Cabinet	No earlier than 07/05/08
Apr08/09	Review of the Category D Dynamic Review - Innovation Value and Enterprise (DR-IVE)	When the Overview & Scrutiny Committee reviewed the list of Category D proposals for 2007/2008, it requested a review of the reduction of the number of animal wardens from two to one, one year after implementation. This may result in recommendations to Cabinet.	All	Cabinet	Paul Farmer	Resources and Efficiency	Carole Herries 01284 757603	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 07/05/08
Apr08/10	Council Improvement Plan Annual Review	The Cabinet will consider the annual review of the Council Improvement Plan for 2008/2009.	All	Cabinet	David Ray	Performance and Organisational Development	Cathy Manning 01284 757105	Overview and Scrutiny Committee, Audit Commission and officers	Report of the Performance and Audit Scrutiny Committee	No earlier than 07/05/08

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Apr08/11	To approve, in principle, outsourcing the catering service at West Stow Country Park and market testing exercise for catering options in respect of the service.	The proposal will be to explore the options to develop the catering provision at West Stow Country Park.	All	Cabinet	Lynsey Alexander	Culture and Sport	Dawn Goss/Alan Baxter 01284 757096/729711	Customer Consultation has been undertaken and the results will be included in the report.	Report to Cabinet including results of the consultation.	No earlier than 07/05/08
Apr08/12	Approval is sought for the formal consultation response to be sent to Post Office Ltd	Post Office Ltd will consult the Borough Council regarding proposed post office closures on the Norfolk and West Suffolk area plan, which are part of St Edmundsbury.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Jerry Massey 01284 757200	Overview and Scrutiny Committee and as part of the Rural Services Action Plan review via workshops Parish Conference, Rural News, Website and Community Spirit.	Report to Cabinet	No earlier than 07/05/08
Apr08/13	Planning Delivery Grant 2008/2009	The Cabinet will determine the allocation of the government grant to improve the delivery of planning service	All	Cabinet	Terry Clements	Environment	Patsy Dell 01284 757302	Portfolio Holder	Report to Cabinet	No earlier than 21/05/08

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Apr08/14	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 21/05/08
Apr08/15	Development of the Local Area Agreement	The Cabinet may need to consider issues arising from the development of the next Local Area Agreement on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Mike Dawson 01284 757060	Portfolio Holders	Report to Cabinet	No earlier than 21/05/08
Apr08/16	Bury St Edmunds Town Centre and Cattle Market Working Party: 13/05/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 21/05/08

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Apr08/17	Central Safety Panel: 16/06/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder	Report to Cabinet	No earlier than 25/06/08
Apr08/18	Joint Staff Consultative Panel: 17/06/2008	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray Performance and Organisational Development	Louise Hammond 01284 757008	Unions	Report to Cabinet	No earlier than 25/06/08
Apr08/19	Review of Leisure and Cultural Strategy	A strategic and long term review of the Council's cultural services provision.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 25/06/08
Apr08/20	West Suffolk House: The West Suffolk House Joint Committee will meet on 23/05/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer Economy and Asset Management/Community/Transport and Planning/Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 25/06/08
Apr08/21	Use of Resources: Annual Value for Money Assessment	The Cabinet will receive the annual self-assessment prior to submission to the Audit Commission.	All	Cabinet	Paul Farmer/ Sara Mildmay-White Resources and Efficiency/Community	Jerry Massey/ Davina Howes 01284 75200/ 01284 757611	The self-assessment reflects the existing policies and practices of the Council so no new consultation will be undertaken.	Report to Cabinet	No earlier than 25/06/08

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Apr08/22	Housing Strategy Review	The existing Housing Strategy ends in 2008 and a new strategy is being developed by all the District Councils in the Cambridge sub-region. The action plans for the strategy will have a local focus and the St Edmundsbury plan will be developed from the Housing Market Assessment recently undertaken. The Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 25/06/08
Apr08/23	Homelessness Strategy Review	The existing Homelessness Strategy ends in 2008 and a new strategy is being developed. A review of homelessness has been undertaken with stakeholders and this will form the basis of the new strategy. Cabinet will be asked to approve the new strategy and action plan.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder, Policy Development Committee, Registered Social Landlords, other voluntary and statutory housing organisations	Report of the Policy Development Committee	No earlier than 25/06/08

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Apr08/24	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 25/06/08
Apr08/25	Sustainable Development Panel: 27/05/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 25/06/08
Apr08/26	Bury St Edmunds Town Centre and Cattle Market Working Party: 12/06/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay -White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 25/06/08

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Apr08/27	Asset Management Plan (AMP) and Capital Strategy Performance Management and Implementation Plans	Annual Report on performance in property management and setting the AMP action plan for 2008/2009 - 2010/2011	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Overview and Scrutiny Committee	Report to Cabinet	No earlier than 25/06/08
Apr08/28	Staff Survey 2007/2008	The last staff survey was undertaken in 2002/2003. The current 2007/2008 survey was distributed with November's employee payslips, and the results and arising recommendations will be brought to the Cabinet in June.	All	Cabinet	David Ray	Performance and Organisational Development	Ann-Marie Howell 01284 757611	Portfolio Holder, Member/Officer Working Group and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 25/06/08
Apr08/29	Haverhill Area Working Party/Haverhill Masterplan: 05/06/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 25/06/08
Apr08/30	Recommendations from the Grant Panel: 10/06/2008	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757046	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 25/06/08

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Apr08/31	Annual Reporting and Corporate Planning Cycle	The Cabinet will review the Council's Corporate Plan (including the Best Value Performance Plan) and, through its Annual Report, present its priorities for the next year (2008/2009).	All	Cabinet	David Ray	Performance and Organisational Development	Deborah Cadman 01284 757009	Officers, Overview & Scrutiny Committee, Policy Development and full Council. Public opinion through Suffolk Speaks and Best Value Customer Satisfaction Survey.	Report to Cabinet	No earlier than 25/06/08
Apr08/32	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Deborah Cadman 01284 757001	Portfolio Holder	Report to Cabinet	No earlier than 30/07/08
Apr08/33	Sustainable Development Panel: 08/07/2008	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Sandra Pell 01284 757300	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 30/07/08

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Apr08/34	Bury St Edmunds Town Centre and Cattle Market Working Party: 24/07/2008	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Town Centre and Cattle Market Working Party.	All	Cabinet	Sara Mildmay-White	Community	Jerry Massey 01284 757200	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 30/07/08
Apr08/35	Equality Scheme	Equality Scheme written to replace three existing Schemes for Race, Gender and disability	All	Full Council	David Ray	Performance and Organisational Development	Claire Gayfer 01284 757614	Officers, Policy Development Committee, public opinion through consultation	Report to PD	No earlier than 30/07/08
Apr08/36	Haverhill Area Working Party/Haverhill Masterplan: 24/07/2008	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 30/07/08

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Apr08/37	Emergency Panel: 22/07/2008	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Community	David Bird 01284 757035	As outlined in reports to the Working Party or Cabinet	Recommendations from Emergency Panel	No earlier than 30/07/08
Apr08/38	West Suffolk House: The West Suffolk House Joint Committee will meet on 18/07/2008	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Ivan Sams 01284 757304	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 30/07/08
Apr08/39	Action Plan from the post implementation review of the Abbeycroft Leisure Trust transfer	In 2006/2007 the Overview and Scrutiny Committee undertook a review of the Council's leisure centre management to Abbeycroft Leisure. The review resulted in an extensive Action Plan, on which the Committee will receive an update, which may result in recommendations to Cabinet.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Overview and Scrutiny Committee	Report of the Overview and Scrutiny Committee	No earlier than 30/07/08