

St Edmundsbury Borough Council

Forward plan of likely key decisions April to July 2009 (including Cabinet on 25 March 2009)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Apr09/01	Bury St Edmunds Area Working Party: 17/03/2009	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 25/03/09
Apr09/02	Recommendations from the Grant Panel: 03/03/2009	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay -White	Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder and voluntary organisations	Recommendations from Grant Panel	No earlier than 25/03/09
Apr09/03	Haverhill Area Working Party/Haverhill Masterplan: 12/03/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 25/03/09
Apr09/04	Central Safety Panel: 23/02/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 25/03/09

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Apr09/05	West Suffolk Waste and Street Scene Services Joint Committee: 20/03/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the West Suffolk Waste and Street Scene Services Joint Committee	All	Cabinet	Peter Stevens Environment and Street Scene	Mark Walsh 01284 757300	Portfolio Holder, in partnership with Forest Heath District Council and Corporate Management Team	Report to Cabinet	No earlier than 25/03/09
Apr09/06	Review of Leisure and Cultural Services	A strategic review will be undertaken in respect of the value of cultural services and how they contribute to the Corporate Plan and the wider agenda of the Borough Council. The review will also analyse the Council's cultural services provision on a long term basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Policy Development Committee	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09
Apr09/07	Review of the Cemeteries Service	This review will cover operational procedures, customer information and the cemetery rules and regulations. The regulations will cover policies relating to the cemeteries service.	All	Cabinet/Council	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Policy Development Committee, funeral directors, deed holders, clergy, stone masons. Community Consultation Groups to be established.	Report from the Policy Development Committee to Cabinet	No earlier than 25/03/09

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Apr09/08	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 25/03/09
Apr09/09	Sustainable Development Panel: 24/03/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 25/03/09
Apr09/10	Parks Management Plans	As a result of the Parks Review, it had been recommended that Management Plans be created for the Council's major parks.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee, and other consultation as appropriate	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09
Apr09/11	Play Area Policies	A review will be undertaken of the Council's policies on Local Play Areas, Local Equipped Areas for Play, and Neighbourhood Equipped Areas for Play. This will include reviewing the provision of play equipment, teenage shelters, ball parks etc.	All	Cabinet	Lynsey Alexander	Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder and Policy Development Committee, and other consultation as appropriate	Report of the Policy Development Committee to Cabinet	No earlier than 25/03/09

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Apr09/12	Review of the Vision 2025 Action Plan: Health, Social Care and Safety	A review of one of the six Action Plans set out in the Council's Vision 2025 document, which may lead to recommendations to the Cabinet.	All	Cabinet	Sara Mildmay - White	Community	Carole Herries 01284 757603	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee	No earlier than 25/03/09
Apr09/13	Development of policies, procedures and practices for the provision of Hackney Carriage/Private Hire Vehicle Licences.	Work has recently been undertaken at County level with other Licensing Authorities to move towards developing a more consistent set of policies, procedures and practices across the County for the provision of Hackney Carriage/Private Hire licensing services. The Cabinet will be asked to consider the recommendations of the Licensing and Regulatory Committee in respect of this matter.	All	Cabinet/Council	Sara Mildmay -White	Community	Hilary Workman 01284 757113	Licensing and Regulatory Committee, Existing Hackney Carriage and Private Hire Vehicle licence holders, Suffolk Constabulary, Portfolio Holder.	Report to Cabinet	No earlier than 25/03/09

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Apr09/14	Public Venue Working Party: 18/03/2009	The Cabinet will need to consider any recommendations of this Working Party on an on-going basis.	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	As outlined in reports to the Working Party or Cabinet.	Report to Cabinet	No earlier than 25/03/09
Apr09/15	Bury St Edmunds Town Council: Approach to the Borough Council for Land to Increase Allotment Provision	Bury St Edmunds Town Council is responsible for allotment provision in the Bury St Edmunds. It has approached the Borough Council regarding suitable sites to increase the amount of space allocated for allotments.	All Wards in Bury St Edmunds	Cabinet	Nigel Aitkens Economy and Asset Management	Ray Lawford 01284 757367	Bury St Edmunds Town Council and Portfolio Holder	Report to Cabinet	No earlier than 25/03/09
Apr09/16	Suffolk Racial Harrassment Initiative: Continuation of Funding	In January 2006, the Cabinet agreed to a three year Service Level Agreement (SLA) with the Suffolk Racial Harrassment Initiative (RHI), led by Suffolk County Council. The RHI has requested that the Borough Council commits to an additional three year SLA.	All	Cabinet	Sara Mildmay-White Community	Carole Herries 01284 757603	Portfolio Holder	Narrative Item to Cabinet	No earlier than 25/03/09

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Apr09/17	Industrial Portfolio: Tenancy Issues	The Cabinet will be asked to consider granting a tenant of a business located in Haverhill a rent-free period as a result of experiencing financial difficulties in the current economic climate.	All	Cabinet	Nigel Aitkens Economy and Asset Management	Mike Dawson 01284 757060	Portfolio Holder, Corporate Management Team, Chief Finance Officer	Exempt Report to Cabinet	No earlier than 25/03/09
Apr09/18	Abbeycroft Leisure: Free Swimming Sessions at Bury St Edmunds and Haverhill Leisure Centres and associated issues.	The Cabinet will be asked to consider a proposal of Abbeycroft Leisure in connection with offering free swimming sessions at Bury St Edmunds and Haverhill Leisure Centres and associated issues.	All	Cabinet	Lynsey Alexander Culture and Sport	Mike Dawson 01284 757060	Portfolio Holder, Corporate Management Team	Report to Cabinet	No earlier than 25/03/09
Apr09/19	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 29/04/09

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Apr09/20	West Suffolk House: The West Suffolk House Joint Committee will meet on 03/04/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders	Report to Cabinet	No earlier than 29/04/09
Apr09/21	Bury St Edmunds Area Working Party: 20/04/2009	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 29/04/09
Apr09/22	Emergency Panel: 21/04/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 29/04/09

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Apr09/23	Sustainable Development Panel: 07/04/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 29/04/09
Apr09/24	Haverhill Area Working Party/Haverhill Masterplan: 23/04/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 29/04/09
Apr09/25	Annual Reports and Corporate Planning	The Cabinet will review the Council's Corporate Plan and, through its Annual Report, present its priorities for the next year (2009/2010).	All	Cabinet	John Griffiths	Leader of the Council	Geoff Rivers 01284 757009	Overview and Scrutiny Committee, Policy Development Committee and full Council. Public opinion through Suffolk Speaks and the Place Survey.	Report to Cabinet	No earlier than 29/04/09

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Apr09/26	Bury St Edmunds Area Working Party: 12/05/2009	The Cabinet will need to consider operational matters on an ongoing basis throughout the Cattle Market Redevelopment project and in connection with Bury St Edmunds Town Centre and its surrounding area. Normally, these matters will be referred through the Bury St Edmunds Area Working Party.	All	Cabinet	Sara Mildmay -White	Community	Sandra Pell 01284 757302	As outlined in reports to the Working Party or Cabinet	Cabinet reports and minutes of Working Party	No earlier than 20/05/09
Apr09/27	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 20/05/09
Apr09/28	Sustainable Development Panel: 05/05/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 20/05/09

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Apr09/29	West Suffolk House: The West Suffolk House Joint Committee will meet on 01/05/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Ward Members, Portfolio Holders	Report to Cabinet	No earlier than 20/05/09
Apr09/30	Council Improvement Plan Annual Review	The Cabinet will consider the annual review of the Council Improvement Plan for 2008/2009 and approve a new Improvement Plan for 2009/2010.	All	Cabinet	David Ray	Performance and Organisational Development	Cathy Manning 01284 757105	Overview and Scrutiny Committee, Audit Commission and officers	Report of the Performance and Audit Scrutiny Committee	No earlier than 20/05/09
Apr09/31	Asset Management Plan (AMP) : Planned Maintenance Programme.	The Cabinet approved the recommendations of the Cost Reduction Plan for planned maintenance in 2005 (Report W244 refers), to address backlog maintenance. The Plan needs reviewing, in the context of selling some major assets.	All	Cabinet	Nigel Aitkens	Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Corporate Management Team	Report to Cabinet	No earlier than 20/05/09

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Apr09/32	Asset Management Plan (AMP) and Capital Strategy Performance Management and Implementation Plans	Annual Report on performance in property management and setting the AMP action plan for 2009/2010 - 2011/2012	All	Cabinet	Nigel Aitkens Economy and Asset Management	Betty Albon 01284 757307	Portfolio Holder and Policy Development Committee	Report to Cabinet	No earlier than 17/06/09
Apr09/33	Tree and Woodland Plan	The Cabinet will be asked to consider the recommendations of the Tree and Woodland Plan from the Policy Development Committee, together with appropriate policies	All	Cabinet	Lynsey Alexander Culture and Sport	Neil Anthony 01284 757064	Portfolio Holder, Planning, Highways, Economic Development, Environmental Health, The Department of Environment, Food and Rural Affairs, The Forestry Commission, Natural England, The Environment Agency, Suffolk Wildlife Trust, Woodland Ways and The Tree Council	Report of the Policy Development Committee to Cabinet	No earlier than 17/06/09

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Apr09/34	Fuel Poverty Strategy	In 2003, the existing Fuel Poverty Strategy was adopted by the Council. It is a statutory requirement under the Home Energy Conservation Act 1995 that all councils adopt a strategic approach to tackling fuel poverty and report to central Government on their progress. A review of the existing policy is being undertaken in light of changes that have occurred since 2003 with a view to the Council considering a revised strategy and action plan.	All	Cabinet/ Council	Sara Mildmay - White Community	Peter Gudde 01284 757042	Portfolio Holder and Policy Development Committee	Report of the Policy Development Committee	No earlier than 17/06/09
Apr09/35	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 17/06/09

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Apr09/36	West Suffolk House: The West Suffolk House Joint Committee will meet on 29/05/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay-White/ Terry Clements/ Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders	Report to Cabinet	No earlier than 17/06/09
Apr09/37	Sustainable Development Panel: 02/06/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements/ Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 17/06/09
Apr09/38	Recommendations from the Grant Panel: 09/06/2009	To consider recommendations arising from the meetings of the Grant Panel on an ongoing basis	All	Cabinet	Paul Farmer/ Sara Mildmay-White	Resources and Efficiency/ Community	Mike Dawson 01284 757060	Portfolio Holder, Ward Members and voluntary organisations	Recommendations from Grant Panel	No earlier than 17/06/09
Apr09/39	Haverhill Area Working Party/Haverhill Masterplan: 11/06/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 17/06/09
Apr09/40	Central Safety Panel: 15/06/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Martin Hosker 01284 757010	Managers, Portfolio Holder, Recognised Trade Unions	Report to Cabinet	No earlier than 17/06/09

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Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision	
Apr09/41	Joint Staff Consultative Panel: 16/06/2009	To consider the recommendations of the Cabinet's Panel on an on going basis, if involving key decision(s).	All	Cabinet	David Ray	Performance and Organisational Development	Louise Hammond 01284 757008	Recognised Trade Unions	Report to Cabinet	No earlier than 17/06/09
Apr09/42	Parish and Town Council Revenue Support Grants	The most recently amended scheme has now been in place for almost two years and the Policy Development Committee will look again at the scheme to ensure it remains easy to understand and fair.	All parished wards	Cabinet	Paul Farmer	Resources and Efficiency	Liz Watts 01284 757252	Parish Councils and Policy Development Committee	Report to Cabinet	No earlier than 17/06/09
Apr09/43	The Local Government and Public Involvement in Health Act and the Local Government Review	The Cabinet may need to consider issues arising from the implementation of the Local Government and Public Involvement in Health Act and the Review of Local Government on an on-going basis.	All	Cabinet	John Griffiths	Leader of the Council	Alex Wilson 01284 757695	Portfolio Holders, Councillors, Corporate Management Team, other Local Authorities in Suffolk, Community Organisations	Report to Cabinet	No earlier than 29/07/09
Apr09/44	Haverhill Area Working Party/Haverhill Masterplan: 23/07/2009	The Cabinet will need to consider proposals from its Working Party or in relation to the Haverhill Masterplan on an ongoing basis.	Haverhill and area	Cabinet	Nigel Aitkens	Economy and Asset Management	Mike Dawson 01284 757060	As outlined in reports to the Working Party or Cabinet	Report to Cabinet	No earlier than 29/07/09

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Apr09/45	Sustainable Development Panel: 30/06/2009	The Cabinet will need to consider the recommendations of this Panel on an ongoing basis.	All	Cabinet	Terry Clements /Peter Stevens	Transport and Planning/ Environment and Street Scene	Patsy Dell 01284 757306	As outlined in reports to the Panel or Cabinet	Reports to Panel and minutes	No earlier than 29/07/09
Apr09/46	Emergency Panel: 21/07/2009	The Cabinet will need to consider any recommendations on an ongoing basis referred by the Emergency Panel.	All	Cabinet	Sara Mildmay - White	Community	David Bird 01284 757035	As outlined in reports to the Panel or Cabinet	Recommendations from Emergency Panel	No earlier than 29/07/09
Apr09/47	West Suffolk House: The West Suffolk House Joint Committee will meet on 26/06/2009	The Cabinet will be asked to consider recommendations from the West Suffolk House Joint Committee as the project progresses.	All	Cabinet	Nigel Aitkens/ Sara Mildmay -White/ Terry Clements /Paul Farmer	Economy and Asset Management/ Community/ Transport and Planning/ Resources and Efficiency	Alex Wilson 01284 757695	Portfolio Holders	Report to Cabinet	No earlier than 29/07/09