

# St Edmundsbury Borough Council

## Forward plan of likely decisions April - July 2003 (including Cabinet on 26 March 2003)

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision		
Apr03 /01	Allocation of rural initiative funding to surfacing of a footpath 14, Rougham between Kingshall Street & Rougham Primary School and Church	To provide all year round useable safe pedestrian route	Rougham	Cabinet	Jennifer Hart	Environment	Jerry Massey	01284 757302	Local consultation with Parish Council, Ward Member, School and land owner	Report to Cabinet	26/03/2003
Apr03 /02	Draft Replacement Local Plan: Policy HAV5 - Station Yard, Haverhill	Arising from public consultation consideration is required to modify the current Draft Local Plan	Haverhill and area	Cabinet	Mike Ames	Development	Ian Poole	01284 757350	Public consultation led to this issue arising	Report to Cabinet	26/03/2003
Apr03 /03	Annual Audit Report 2002/2003 and Outline Audit Plan 2003/2004	External audit require the above to be considered by Cabinet	All	Cabinet	Gerry Kiernan	Resources	David Addy	01284 757200	People affected by audit work undertaken	Report to Cabinet	26/03/2003

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Apr03 /04	Approve draft Community Development Plan.	The Community Development Plan will initially cover Environmental Health & Housing but will develop into a corporate Plan.	All	Cabinet	Ray Nowak	Community	Carole Herries	01284 757603	Portfolio Holder	Report to Cabinet	26/03/2003
Apr03 /05	Review of checkbook pilot scheme to decide whether the scheme should be extended	The checkbook scheme was launched in October 2002, initially to residents within four areas of the Borough.	All	Cabinet	Ray Nowak	Community	Mike Dawson	01284 757046	Existing participants in the pilot scheme	Report to Cabinet	26/03/2003
Apr03 /06	Contribution towards footway	The Parish Councils of Chedburgh and Chevington are seeking a contribution towards a footway	Chevington, Chedburgh and Depden	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Chevington Chedburgh and Depden Parish Councils	Report to Cabinet	26/03/2003
Apr03 /07	Affordable Housing :Cathedral Meadows,Bury St Edmunds	To approve additional costs	Bury St Edmunds	Cabinet	Ray Nowak	Community	Niki Hollingworth	01284 757604	Portfolio Holder	Report to Cabinet	26/03/2003

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Apr03 /08	Suffolk Waste Management Consortium	To update members on the progress of the consortium and the future work plan	All	Cabinet	Jennifer Hart	Environment	Sandra Pell	01284 757338	Portfolio Holders	Report to Cabinet		26/03/2003
Apr03 /09	Healthy Homes Co-ordinator	To approve the establishment of a part-time Healthy Homes Co-ordinator Post	All	Cabinet	Ray Nowak	Community	David Osborne	01284 757050	Portfolio Holder	Report to Cabinet		26/03/2003
Apr03 /10	Job Evaluation : Management Graded Staff	To approve arrangements for the introduction of the Job Evaluation Scheme for management graded staff	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews	01284 757008	Portfolio Holder	Report to Cabinet		26/03/2003
Apr03 /11	To make Article 4 Directions in the 2 new Haverhill Conservation	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation areas.	Haverhill	Head of Democratic Services	Mike Ames	Development	Christine Leveson	01284 757356	Property owners, Ward Members and Portfolio Holder	Case file	no earlier than	01/04/2003

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Apr03 /12	To make Article 4 Directions in the Hundon Conservation	The Article 4 Directions restrict alterations to the main elevations of dwellings in order to protect and enhance the character and appearance of the conservation	Hundon	Head of Democratic Services	Mike Ames	Development	Christine Leveson	01284 757356	Property Owners, Ward Member and Portfolio Holder	Case file	no earlier than	01/04/2003
Apr03 /13	Review of Planning Policy Guidance Notes	Response to the Government consultation	All	Cabinet	Mike Ames	Development	Jerry Massey	01284 757301	Portfolio Holder	Report to Cabinet		16/04/2003
Apr03 /14	Leisure Grants	To consider approving Leisure Services Grants	All	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook	01284 757097	Community Groups, Parish Councils	Report to Cabinet		16/04/2003
Apr03 /15	Leisure Centres Investment	Addressing issues re Bury Spectrum Gym Club, Haverhill Tennis Club, W Suffolk College, W Suffolk Comm Health Council	All	Cabinet	Mark Ereira-Guyer	Culture	Neil Anthony	01284 757064	The groups listed.	Report to Cabinet		16/04/2003

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Apr03 /16	Review of staffing policies and practices	The Overview and Scrutiny Committee will be presenting the findings of its scrutiny review of staffing policies and practices.	All	Cabinet	Gerry Kiernan	Resources	Alex Wilson	01284 757613	Member Panel, staff, Unions.	Report to Cabinet	16/04/2003
Apr03 /17	Scope of conservation grants	Consideration to be given to extending the eligibility to apply for grant aid	All	Cabinet	Mike Ames	Development	Christine Leveson	01284 757356	Portfolio Holder	Report to Cabinet	16/04/2003
Apr03 /18	Extension of car parking at Ram Meadow, Bury St Edmunds.	As part of the considerations for developing the Cattle Market site consideration has to be given to finding additional car parking facilities elsewhere in Bury St Edmunds. The relocation of Bury Town F.C. is an option.	All	Cabinet	Ray Nowak	Leader of the Council	Steve Palframan	01284 757061	Bury Town F.C., Suffolk County F.A., Suffolk Football Partnership, the F.A.	Report to Cabinet	16/04/2003

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Apr03 /19	First Deposit Draft Replacement Local Plan	To determine a method of consideration of comments received during the consultation process	All	Cabinet	Mike Ames	Development	Ian Poole 01284 757350	Decision required as a result of consultation	Report to Cabinet	16/04/2003
Apr03 /20	Approval of Comprehensive Equality Policy	The Council must have a policy in place by April 2003.	All	Cabinet	Ray Nowak	Leader of the Council	Roger Whiting 01284 757611	Portfolio Holder	Report to Cabinet	16/04/2003
Apr03 /21	Human Resource Services - Staff Review	To consider staffing resources to meet the needs of policy reviews and project	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews 01284 757008	Portfolio Holder	Report to Cabinet	16/04/2003
Apr03 /22	Cangle Project Review	Reporting on a fundamental review of the services of this important housing project	Cangle	Cabinet	Ray Nowak	Community	Mike Dawson 01284 757046	RSL and other community stakeholders	Report to Cabinet	16/04/2003
Apr03 /23	Moreton Hall Youth Action Group	To consider the recommendation of the Overview and Scrutiny Comm	Bury St Edmunds	Cabinet	Mark Ereira-Guyer	Culture	Alex Wilson 01284 757613	Consultation undertaken by the Committee	Report to Cabinet	16/04/2003

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Apr03 /24	To agree the Comprehensive Performance Assessment Improvement Plan recommended by the Audit Commission following inspection	An inspection took place in November 2002 and the Audit Commission will produce an Action Plan for improvement	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Members, Staff, Partner Organisations and the public	Report to Cabinet	16/04/2003
Apr03 /25	Repaving works : Cornhill, Bury St Edmunds	To approve a repaving scheme for the area of the Cornhill between no 35 (Thorntons) and St Johns Street	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Adjacent properties, Emergency services,	Report to Cabinet	16/04/2003
Apr03 /26	Review the current corporate management structure of the Council	To align the corporate management structure with the new political management structure and respond to the corporate capacity issues arising from CPA	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757001	Group Leaders	Report to Cabinet	16/04/2003

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Apr03 /27	Private Sector and Home Improvement Grants Scheme	Review required of the grant scheme	All	Cabinet	Gerry Kiernan	Resources	Mike Dawson 01284 757046	Interested Housing Organisations Home Improvement Agency, Parish Councils,	Report to Cabinet	16/04/2003
Apr03 /28	New Council Depot at Haverhill	Approve scheme details	Haverhill and area	Cabinet	Gerry Kiernan	Resources	Ivan 01284 757304	Portfolio Holders, Ward Members, Users	Report to Cabinet	16/04/2003
Apr03 /29	Release of funds for Hockey Centre of Excellence	There is allocation of £300,000 in the capital programme for a hockey centre of excellence at Rougham (Paper P435, Feb 2000). The hockey club has recently been awarded a Lottery grant and is likely to request the release of this funding from the Council.	All	Cabinet	Mark Ereira-Guyer	Culture	Steve Palframan 01284 757061	Portfolio Holder. No further consultation required.	Report to Cabinet	16/04/2003

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Apr03 /30	To consider the draft Corporate Plan	The Council is developing a corporate plan which will establish priorities from 2003 until 2007.	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Leader of the Council and Management Team	Report to Cabinet	16/04/2003
Apr03 /31	Municipal Waste Management for Suffolk	To respond to this draft county wide document	All	Cabinet	Jennifer Hart	Environment	Sandra Pell	01284 757338	Portfolio Holder, Stakeholders	Report to Cabinet	16/04/2003
Apr03 /32	Management of Leisure Services	To consider the recommendations of the Policy Development Committee, emanating from the work of its Panel	All	Cabinet	Mark Ereira-Guyer	Culture	Alex Wilson	01284 757613	Consultation has been undertaken by the Committee's Panel	Report to Cabinet	16/04/2003
Apr03 /33	Reception : Haverhill	To review the staffing arrangements at the Haverhill offices following initial period of operation since the Housing Stock Transfer	Haverhill area	Cabinet	Gerry Kiernan	Resources	Harry Last	01284 757262	Staff, Unison,	Report to Cabinet	16/04/2003

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Apr03/34	To consider the recommendations of the Policy Development Review of Grants	A Panel has been undertaking a review of the Council's grants. The Panel will report to the Policy Development Committee. If agreed by the Committee, the report will need to go to Cabinet. The report is likely to propose a number of significant changes	All	Cabinet	Gerry Kiernan	Resources	Jo Jones 01284 757614	Consultation workshop events	Report to Cabinet and review report	16/04/2003
Apr03/35	The development of the Haverhill Community Football Project at Puddlebrook	A funding bid will need to be prepared to the Football Foundation for the creation of the Haverhill Community Football Project.	All	Cabinet	Mark Ereira-Guyer	Culture	Howard Cook 01284 757097	Haverhill Rovers F C, Haverhill Councillors, Suffolk County F A, Suffolk Football Partnership, FA	Report to Cabinet	16/04/2003
Apr03/36	Asset Management Plan -Museums	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon 01284 757307	User groups and service managers.	Report to Cabinet	16/04/2003

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Apr03 /37	Collection of refrigerators and freezers	To review the impact of the current charging policy	All	Cabinet	Jennifer Hart	Environment	Sandra Pell	01284 757338	Portfolio Holder	Report to Cabinet	16/04/2003
Apr03 /38	Preferred option for future office accommodation in Bury St Edmunds.	The Council Offices and Depot in Bury St Edmunds Working Party will make recommendations to the Cabinet.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon	01284 757307	Management Team	Report to Cabinet	16/04/2003
Apr03 /39	Corporate Plan	The Council is developing a Corporate Plan which will establish priorities from 2003 to 2007	All	Cabinet	Ray Nowak	Leader of the Council	Deborah Cadman	01284 757009	Leader and Management Team	Report to Cabinet	28/05/2003
Apr03 /40	Response to Dept of Transport consultation on the future development of air transport	One of the Government's options is to increase the capacity of Stansted airport, which would have a significant impact on the Borough	All	Cabinet	Jennifer Hart	Environment	Jerry Massey	01284 757301	Portfolio Holders	Report to Cabinet	28/05/2003

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Apr03 /41	Asset Management Plan - 6 Angel Hill, Market Cross and Corn Exchange (reassessment), Bury St Edmunds.	This report arises from the ongoing review of operational property.	All	Cabinet	Gerry Kiernan	Resources	Betty Albon 01284 757307	User groups and service managers.	Report to Cabinet	28/05/2003
Apr03 /42	Parks Development Plan	A strategic examination of the role of parks within the Borough	All	Cabinet	Mark Ereira-Guyer	Culture	Jean English 01284 757090	Users and interested groups	Report to Cabinet	28/05/2003
Apr03 /43	To approve works in relation to the Hardwick Middle School Safety to School Project	Measures to assist journey to Hardwick Middle School by pupils, particularly measures to assist those walking, cycling and using public transport	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Ward Members, School Community, local residents	Report to Cabinet	28/05/2003
Apr03 /44	Draft Statement of Community Involvement	To approve Statement for consultation, for the Council's statutory planning function	All	Cabinet	Mike Ames	Development	Ian Poole 01284 757350	Public, W Suffolk Local Strategic Partnership, Policy Development Committee	Report to Cabinet	No earlier than 01/06/2003

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Apr03 /45	Draft Local Development Scheme	GO - East is recommending an early start in the preparation of a Scheme in order that a Scheme can be in place when the Act is operative (currently 01/04/2004)	All	Cabinet	Mike Ames	Development	Ian Poole 01284 757350	Neighbouring Authorities, Suffolk County Council, GO-East, Policy Development	Report to Cabinet	No earlier than	01/06/2003
Apr03 /46	Home Assistance Policy	A new policy is required as a result of regulatory reform removing the ability for the Council to provide grants for home renovation	All	Cabinet	Ray Nowak	Community	Geoff Boutell 01284 757043	Stakeholders	Report to Cabinet		18/06/2003
Apr03 /47	Proposed Byelaw - Historic Core Zone, Bury St Edmunds - Rollerblading & skateboarding	Complaints have been received from business groups & the public regarding problems with skateboarders/rollerbladers. There is also an issue of damage to street furniture & stonework.	Primarily Abbeygate, Risbygate and	Cabinet	Sheila Wormleighton	Civic Value	Joy Bowes 01284 757141	Portfolio Holders, Ward Members, Officers, Town Ctr Mngr, Police, Residents, Business & Young People	Report to Cabinet		18/06/2003

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Apr03 /48	One Way traffic system, Kings Road, Bury St Edmunds (between St Andrews Street South and Prospect Row)	Provision for pedestrians on this section of road is inadequate. Making the road one way for motor vehicles will enable improved facilities for pedestrians.	Bury St Edmunds	Cabinet	Jennifer Hart	Environment	Steve Boor 01284 757328	Widespread consultation was approved by Cabinet on 9 October 2002	Report to Cabinet	18/06/2003
Apr03 /49	Payline Review	To review the senior staff grades and the results of the payline comparability review.	All	Cabinet	Gerry Kiernan	Resources	Peter Andrews 01284 757008	Joint Staff Panel, Unions and Members of Staff	Report to Cabinet	18/06/2003
Apr03 /50	To discuss the conversion of The Maltings into a day centre for the elderly in partnership with Age Concern Suffolk and Bury Town Trust	To discuss the conversion of the former maltings building in partnership with Age Concern Suffolk, Bury Town Trust and the Borough Council	Risbygate and Abbeygate	Cabinet	Ray Nowak	Leader of the Council	Richard Combes 01284 757361	Age Concern, Bury Town Trust, Ward Members and Portfolio Holder	Report to Cabinet	18/06/2003

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Apr03 /51	Catering in Leisure	A review is being undertaken on the catering at Leisure Centres	All	Cabinet	Mark Ereira-Guyer	Culture	Eric Armstrong	01440 754622	Portfolio Holder and customers	Report to Cabinet	18/06/2003
Apr03 /52	Alteration to junction of Out Northgate/Station Hill, Bury St Edmunds	There are a number of problems with the existing junction including difficulties for pedestrians crossing these roads, accidents and poor access to the Railway Station. The junction alteration will also include bus priority	Northgate	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757238	Key users of the junction (emergency services and bus company), local Ward Councillors	Report to Cabinet	18/06/2003
Apr03 /53	To recommend the adoption of a Communication Strategy to full Council at the meeting in June 2003	The Communications Strategy will set out the Council's aims and intentions in respect of all aspects of internal and external communications	All	Cabinet	Sheila Wormleighton	Civic Value	Mike Dawson	01284 757046	Members, Chief Officers Staff and External partners and Stakeholders	Report to Cabinet, Strategy & recs from Policy Dev Committee	18/06/2003

Ref	Decision	Background	Wards Affected	Decision Taker	Portfolio	Lead Officer	Consultation to be Undertaken	Documents to be Submitted	Expected Date of Decision		
Apr03 /54	Honey Hill/Sparhawk Street, Bury St Edmunds - traffic management scheme	The Cabinet will consider the details of this previously identified scheme	Abbeygate	Cabinet	Jennifer Hart	Environment	Steve Boor	01284 757328	Local occupiers, Portfolio Holder & Ward Members	Report to Cabinet	18/06/2003

**Deleted items from previous forward plan, as decisions no longer required.**

Ref Mar03/23 Food Fayre 2003

Ref Mar03/24 Review of licensing arrangements