



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 22 October 2010 and, if not called in by Councillors, will come into operation on Monday 1 November 2010. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 pm on Friday 29 October 2010.

A. DECISIONS TAKEN BY CABINET ON 20 OCTOBER 2010

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
6	Recommendations from Shared Services Steering Group: 16 October 2010 (Nov10/06)	B251	<p>(a) Shared Services Communications Strategy The Shared Services Communications Strategy, as detailed in Appendix A to Report B212, be approved, subject to the inclusion of the following amendments:- (a) the Property, Markets and Car Parks service cluster be added to the priority list of shared services identified for delivery in Phase 1; and (b) additional media stakeholders be added to the list in Appendix I.</p> <p>(b) Information and Communication Technology (ICT) Outline Business Case (1) The ICT Outline Business</p>	<p>The production of the Joint Communications Strategy between the Borough Council and Forest Heath District Council (FHDC) was undertaken within existing resources.</p> <p>The financial implications will not be determined until the final business case has been produced. However, the outline business case</p>	<p>The Joint Strategy is an overarching document designed to set up some principles about the way both Councils will communicate shared services information.</p> <p>ICT is one of the services agreed for delivery as a shared service between the two Councils in phase 1 and it was agreed that an</p>	<p>Having a Joint Communications Strategy for the two Councils was considered essential and the Shared Services Steering Group considered the detail.</p> <p>Options were considered in detail by the Shared Services Steering Group.</p>	<p>John Griffiths (01284-757136)</p> <p>Marianne Hullah (01284-757034)</p> <p>John Griffiths (01284-757136)</p> <p>Liz Watts (01284-757252)</p>

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			Case, as detailed in Appendix 1 to Report B213, be approved; and (2) taking into consideration that it may not be appropriate to recruit a single ICT Manager before the production of the full ICT Business Case, the 'Way Forward', as set out in paragraph 4.1 of Report B213, be approved.	indicated that there will be a number of benefits, both financial and non-financial by the ICT Services of the Borough Council and Forest Heath District Council becoming one.	outline business case be produced to determine the benefits.		
7	Recommendations from Central Safety Panel: 11 October 2010 (Nov10/04)	B252	(a) Healthy Ambitions Suffolk Business Award Scheme The Council applies for a Healthy Ambitions Suffolk Business Award and continues to develop its Wellbeing Initiatives to further reduce ill health during the 2 year period of the grant of any award.	Applying for this award will be undertaken within existing resources.	Healthy Ambitions Suffolk is a project to make Suffolk the healthiest county in the UK by 2028. Its aim is to halt the rise in preventable illnesses and help everyone in Suffolk live longer, healthier and happier lives.	Options were considered in detail by the Central Safety Panel.	David Ray (01359-250912) Martin Hosker (01284-757010)
8	Recommendations from Joint Staff Consultative Panel: 12 October 2010 (Nov10/05)	B253	The joint policies for St Edmundsbury Borough Council and Forest Heath District Council on Disciplinary and Capability, attached as Appendix A to Report B248, and Sickness Absence and Ill-Health, attached as Appendix B to Report B248 be approved.	The harmonisation of these joint policies was undertaken within existing resources.	Both the Borough Council and Forest Heath District Council have a Shared Services agenda and Human Resource Management is a key item.	Options were considered in detail by the Joint Staff Consultative Panel.	David Ray (01359-250912) Karen Points (01284-757015)
9	Asset Management Plan: Beetons Cottages, Bury St Edmunds (Nov10/07)	B254	(1) Number 2 Beetons Cottages be declared surplus and sold on the open market; and (2) Number 1 Beetons Cottages be declared surplus when it becomes vacant.	The sale of Beetons Cottages will be treated as capital receipts and will be incorporated in the adopted Asset Management Plan Disposal Programme. The sale proceeds of number 2	Following the tender of the Facilities Management Contract for services at West Suffolk House and subsequent resignation of a caretaker, number 2 Beetons Cottages is now	Options Appraisal is part of the adopted Asset Management Plan process and it determined that these properties	Sara Mildmay-White (01359-270580) Betty Albon (01284-757307)

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				Beeton Cottages is likely to be received in 2011/2012.	vacant and surplus to requirements for Service Delivery.	will be surplus to requirements.	
10	Local Authority Business Growth Incentive Scheme and Section 106 Funds (Nov10/09)	B255	<p>(1) The amended investment proposals for the available s106 funds and the Local Authority Business Growth Incentive (LABGI) scheme for 2010/2011 and 2011/2012 as detailed in Tables 1, 2, 3 and 4 and section 4 of Report B255 be approved; and</p> <p>(2) the Corporate Director for Economy and Environment, in consultation with the Portfolio Holder responsible for economic development and the Chief Finance Officer, be authorised, if necessary, to update and amend the investment programme in (1) above in accordance with the Council's Economic Development Action Plan.</p>	The Borough Council had received £1,319,740 over five years as part of the Government's Local Authority Business Growth Incentive Scheme (LABGI) and also £750,000 had been received from the Asda development as a Section 106 contribution towards Economic Development Initiatives within Bury St Edmunds. Tables 1, 2, 3 and 4 attached to the report detailed the intended investment proposals concerning these sums of money.	The report details progress against the original allocation of these funds and proposed a programme of future investment.	Options were considered in detail by the Cabinet.	<p>Sara Mildmay-White (01359-270580)</p> <p>Andrea Mayley (01284-757343)</p>
11	Recommendations from Sustainable Development Panel: 5 October 2010 (Nov10/01)	B256	<p>(a) St Edmundsbury Local Development Framework: Core Strategy – Inspector's Report and Final Core Strategy document</p> <p>Subject to the approval of full Council, the Core Strategy document as amended, (Appendix B); Proposals Map (Appendix C), Habitat Regulations Assessment</p>	The production of the final Core Strategy document was undertaken within existing budgets.	The Council's Core Strategy document had been subject to independent examination by a Planning Inspector and had been subject to a number of mainly minor binding changes. There was now a need for adoption by full Council.	Not to amend the Core Strategy in the light of the recommendations from the Planning Inspector was not considered an option.	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			(Screening), (Appendix D), and the Sustainability Appraisal (Appendix E) to Report B239 be recommended for adoption by full Council.				
12	Recommendations from Rural Area Working Party: 30 September 2010 (Nov10/03)	B257	<p>(a) Review of Rural Area Funding: Final Report (Report B235)</p> <p>(1) Subject to the clarification outlined in paragraphs 3.2 (vii) and (viii) of Report B235 ie. funding for In Bloom and Christmas lights being included in the Rural Area Community Initiatives Fund (RACIF) all current rural funding streams be retained;</p> <p>(2) the Rural Action Plan and the Rural Area Community Initiatives Fund funding streams due to end in 2011 continue;</p> <p>(3) no new rural funding streams should be introduced;</p> <p>(4) funding for the Brecks Partnership and Dedham Vale and Stour Valley Project should be examined in more detail as part of the budget setting process for 2011/2012; and</p> <p>(5) to assist the Parish and Town Councils in precept planning, no provision be made by the Borough Council for the cost of Parish and Town Council elections.</p>	A review was undertaken to consider all the rural funding initiatives currently offered by the Council in order that the aims and objectives of these funding streams could be considered against the benefit of such funding to the Council and its communities.	It had been agreed that there was a need to examine the Council's funding arrangements for rural areas and a Member sub-group had been appointed to examine in detail the issues involved with a view to advising the Cabinet on the new funding strategy in time for the 2011/2012 budget setting process.	Options were considered in detail by the Rural Area Working Party.	<p>John Griffiths (01284-757136)</p> <p>Davina Howes (01284-757070)</p>

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13	Bury St Edmunds Community Football Project (Nov10/02)	B258	<p>(1) The Borough Council confirms its existing commitment to the Bury St Edmunds Community Football Project, subject to the receipt of planning permission and external match-funding;</p> <p>(2) external funding bids be submitted to the Football Foundation, Football Stadia Improvement Fund and other external funders for the Bury St Edmunds Community Football Project;</p> <p>(3) subject to the approval of their Board of Directors, Suffolk County Football Association be approved to lead the Project, in partnership with the Borough Council and Bury Town Football Club;</p> <p>(4) subject to successful funding bids, planning permission, funding and tenders being in place, that the project land be leased to Suffolk County Football Association for the purpose of developing and operating the Bury St Edmunds Community Football Project, with a sub-lease to Bury Town Football Club for their new football ground; and</p> <p>(5) that a further report be submitted to Cabinet for final authorisation, following the planning process, funding bid</p>	The Council has already committed up to £1 million as a capital contribution towards the Community Football Project which will be subject to the receipt of planning permission and external match funding.	On 9 December 2008 the Borough Council agreed to include a sum of up to £1 million in its capital programme as the Council's contribution to any potential scheme. This report provided details of the progress on the project.	Options were considered in detail by the Cabinet.	<p>Lynsey Alexander (01284-765054)</p> <p>Howard Cook (01284-757097)</p>

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			approval and, if successful, building tenders in 2011.				
14	Heritage Service: Acquisition and Disposal (Nov10/08)	B259	Subject to the approval of full Council, (1) the revised Acquisition and Disposal Policy, detailed in Paper B259, be approved; and (2) the Corporate Director for Community, in consultation with the Portfolio Holder for Culture and Sport, be authorised to make minor typographic, grammatical and/or factual changes.	The review of the Council's Acquisition and Disposal Policy was undertaken within existing resources.	The Policy was last updated in June 2006 and required further updates to reflect the latest technical changes concerning collections disposal criteria and procedures.	Options were considered in detail by the Cabinet.	Lynsey Alexander (01284-765054) Alan Baxter (01284-757511)
15	Revenues Collection Performance and Write Offs	B260	(1) The levels of collection performance achieved, as set out in Section 8 of Report B260, be noted; and (2) the write off of two Council Tax accounts totalling £5,912.74, detailed in Exempt Appendix 1 of Report B260, and 36 Business Rates accounts totalling £177,948.92, detailed in Exempt Appendix 2 of Report B260 be approved.	£5,912.74 was written off in respect of two Council Tax accounts and £177,948.92 written off in respect of 36 Business rates accounts.	Exempt Appendices 1 and 2 detail the reasons for the write offs.	Options concerning some proposed write offs were considered in detail by the Cabinet.	John Griffiths (01284-757136) Liz Watts (01284-757252)

Joy Bowes,
Head of Legal and Democratic Services
22 October 2010