



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 17 September 2010 and, if not called in by Councillors, will come into operation on Monday 27 September 2010. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbc.gov.uk) by 5 pm on Friday 24 September 2010.

A. DECISIONS TAKEN BY CABINET ON 15 SEPTEMBER 2010

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
6	Report of the Policy Development Committee: Parks Byelaws (Sept10/10)	B194	(1) The introduction of new byelaws for the Borough Council's parks and open spaces, as outlined in Appendix 1 to report B167, be supported, and that the existing byelaws for the Abbey Gardens, Haverhill Recreation Ground and West Stow Country Park be revoked; and (2) the necessary consultations be progressed prior to full Council being asked to approve the adoption of the new byelaws, and the affixing of the Council's seal thereto.	The cost of reviewing the Park Byelaws was undertaken within existing resources.	It is acknowledged that the current byelaws are antiquated and required revision. In addition, the model byelaws created by the Department of Communities and Local Government was used as the template for creating the Borough Council's revised byelaws.	Options were considered in detail by the Policy Development Committee.	Lynsey Alexander (01284-765054) Damien Parker (01284-757090)

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9	Recommendations from Grant Panel: 7 September 2010 (Sep10/03)	B197	<p>(1) Rural Areas Community Initiatives Fund: Application for Project Funding: 2010/2011 A grant of £3,531 be awarded to Stanton Community Village Hall Management Committee towards the purchase of replacement chairs and crockery for the village hall.</p> <p>(2) Recreation, Village Halls and Play Scheme Grants: Applications for Project Funding: 2010/2011 (1) Subject to the renewal of previously approved planning permission, £5,200 be awarded to Suffolk Hunt branch of the Pony Club for the new portable timber teaching/meeting/club room building; (2) £7,500 be awarded to Stansfield Village Hall Management Committee towards the cost of refurbishing the village hall kitchen; and (3) subject to the determination of other applications for match funding, £5,000 be awarded to Fornham All Saints Community Council towards the cost of</p>	<p>A grant of £3,531 has been awarded.</p> <p>Grants totalling £17,700 have been awarded.</p>	<p>The Grant Panel assesses applications against the approved criteria.</p> <p>The Grant Panel assesses applications against the approved criteria.</p>	<p>Options were considered by the Grant Panel.</p> <p>Options were considered by the Grant Panel.</p>	<p>Robert Everitt (01284-769000)</p> <p>Cathy Manning (01284-757002)</p> <p>Robert Everitt (01284-769000)</p> <p>Cathy Manning (01284-757002)</p>

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			replacing the Community Centre kitchen.				
10	Recommendations from Sustainable Development Panel: 31 August 2010 (Sep10/01)	B198	<p>(1) Home Renewable Energy Grant Scheme The Renewable Energy Grant Scheme be continued by the allocation of a further £10,000 from the unallocated Capital Programme 2010/2011.</p> <p>(2) St Edmundsbury Replacement Local Plan 2016 – Policy HAV3; Employment Site – Hanchett End, Haverhill: Adoption of Draft Concept Statement Subject to the approval of full Council, the Concept Statement for Hanchett End, Haverhill, as attached as Appendix C of Report B169, be adopted as non-statutory planning guidance.</p>	<p>A further allocation of £10,000 has been made to this Grant Scheme.</p> <p>The Concept Statement has been produced within existing resources.</p>	<p>The Council is committed to working to reduce per capita CO₂ emissions.</p> <p>Council Policy requires that a Masterplan is produced for this site, and Masterplans are to be informed by Concept Statements produced by the Borough Council.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p> <p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Robert Everitt (01284-769000)</p> <p>Peter Gudde (01284-757042)</p> <p>Terry Clements (01284-827161)</p> <p>Patsy Dell (01284-757306)</p>
11	Recommendations from Haverhill Area Working Party: 29 July 2010 (Sep10/04)	B199	<p>(1) Haverhill Player Development Centre (1) The Haverhill Player Development Centre be established and commence in the 2010/2011 football season as a means of delivering the development targets contained in the funding agreement for the Haverhill Community Football Project;</p> <p>(2) Abbeycroft Leisure contract Suffolk County</p>	The Centre will be funded from the existing grant from Abbeycroft Leisure to the Haverhill Football School.	The Centre offers the opportunity for all players to improve in order to fulfil their potential and extends to players of all levels.	Options were considered in detail by the Haverhill Area Working Party.	<p>Lynsey Alexander (01440-765054)</p> <p>Howard Cook (01284-757097)</p>

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			<p>Football Association to carry out the Development Centre work; and</p> <p>(3) (a) an element of the management fee from the Borough Council to Abbeycroft Leisure that was formerly used to fund the Haverhill Football School, as detailed in Section 4.6 of Report B148, now be used to fund the Player Development Centre; and</p> <p>(b) this position be kept under annual review.</p> <p>(2) Markets Review <i>(This report was also considered by the Bury St Edmunds Area Working Party on 27 July 2010)</i> That the recommendations as detailed in Section 4 of the Markets Review, attached as Appendix A to Report B144, be adopted as the basis for future action.</p>	<p>The review cost £6,000. Some resources will also be required to invest in implementing the recommendations, but savings within the market budgets should offset these costs.</p>	<p>The Review was undertaken to ensure the future growth and vitality of the Haverhill and Bury St Edmunds markets.</p>	<p>Options were considered in detail by the Haverhill Area Working Party and Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Ivan Sams (01284-757304)</p>
12	<p>Recommendations from Bury St Edmunds Area Working Party: 27 July and 14 September 2010 (Sep10/05)</p>	B200	<p>(a) 27 July 2010</p> <p>(1) Markets Review <i>(This report was also considered by the Haverhill Area Working Party on 29 July 2010 see item 11(2) above.)</i></p> <p>(2) Engineering Services Work Programme</p>				

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			<p>(1) The newly created parking bays in Chalk Road and the small car park annexe area, as shown on the plan at Appendix B of Report B145, be available for Zone H permit holders only from 9.00 am to 5.00 pm Mondays to Saturdays;</p> <p>(2) the changes to the parking layout in the Chalk Road (South) spur, as shown on the Plan at Appendix C of Report B145, be made;</p> <p>(3) the limited waiting bays in Albert Street, as shown on Plan 3 at Appendix A of Report B145 be changed to permit holders only from 9.00 am to 5.00 pm, Mondays to Saturdays and the management of this bay to be subject to review if over restrictive parking prevents the adjacent vacant commercial premises being brought into beneficial use;</p> <p>(4) consultation be carried out on possible changes to the hours of closure of Abbeygate Street to enable this matter to be reviewed; and</p>	<p>Changing the parking scheme will be undertaken within existing resources.</p> <p>Works will be undertaken with the budget allocated.</p> <p>Works will be undertaken with the budget allocated.</p> <p>Consultation will be undertaken within existing resources.</p>	<p>Changes to the scheme were made on the basis of comments received from the consultation.</p> <p>Changes to the scheme were made on the basis of comments received from the consultation.</p> <p>Changes to the scheme were made on the basis of comments received from the consultation.</p> <p>There is an opportunity to review the closure of Abbeygate Street.</p>	<p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p> <p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p> <p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p> <p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p>	<p>Robert Everitt (01284-769000)</p> <p>Steve Boor (01284-757323)</p>

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		B201	<p>(5) approval be given to works being undertaken to install containment kerbs on the bend outside numbers 22/24 St Olaves Road, as detailed in paragraph 5.8.2 of Report B145.</p> <p>(3) Proposed Introduction of Electric Car Charging Points in the Multi-Storey Car Park, Parkway, Bury St Edmunds</p> <p>That a 6 month trial with Cale BriParc of the electric car charging points be undertaken and a review of use be conducted at the end of the trial to determine whether to carry the project forward on a permanent basis and also to what extent.</p> <p>(b) 14 September 2010</p> <p>(1) Bury St Edmunds Visitor Trail: Issues and Options</p> <p>(1) The proposals for a new visitor trail in Bury St Edmunds consisting of a range of solutions (visual and audio) and improved signing be approved in principle; and (2) officers develop the proposals and produce detailed specifications and costings for consideration by</p>	<p>Works will be undertaken with the budget allocated.</p> <p>Units will be provided free of charge for the initial 6 months. Installation costs will be funded from the Car Parks Reserve.</p> <p>The Council has initially allocated £20,000 for this project.</p>	<p>The works have been initiated from concerns raised by residents.</p> <p>The two electric charging points within Bury St Edmunds will provide a vital central link between Cambridge, Ipswich and Norwich.</p> <p>Developing a visitor trail and improving signing are recommendations in both the Council's Tourism Strategy and Economic Action Plan.</p>	<p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p> <p>The Bury St Edmunds Area Working Party considered the proposals in detail.</p> <p>Options are still being developed.</p>	<p>Terry Clements (01284-827161)</p> <p>Ivan Sams (01284-757304)</p> <p>Robert Everitt (01284-769000)</p> <p>Carol Rowntree (01284-757683)</p>

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			<p>the Bury St Edmunds Area Working Party prior to approval by the Cabinet.</p> <p>(2) School Yard Land, Bury St Edmunds (1) Works be undertaken to use School Yard West as a weekly ticket holders car park and short stay car park on Sundays; (2) School Yard East be retained as a strategic site; and (3) until that time, to undertake works to use School Yard East as a 'sustainable' low emissions short stay car park.</p> <p>(3) Proposed Changes to Management of Off-Street Car Parks, Bury St Edmunds (1) The change to the Excess Charge Penalty for abusing the disabled drop off bay near to the cinema off Parkway Surface Car Park, Bury St Edmunds, detailed in Section 2.3 of Report B210 be approved; (2) changing the restriction on blue badge holders only bays to 24 hours be approved;</p>	<p>The estimated cost for School Yard West is £33,000 but annual income is estimated at £54,000.</p> <p>The estimated cost of School Yard East is £17,000 and annual income of £11,000.</p> <p>All these actions will be undertaken within existing resources.</p>	<p>The Council had acquired these two pieces of land.</p> <p>There is a high level of abuse of this bay by delivery drivers and the public.</p> <p>This will ensure that the bays will be available for blue badge users all day.</p>	<p>Options were considered for both short term and long term uses of these pieces of land.</p> <p>Options were considered in detail by the Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Betty Albon (01284-757307)</p> <p>Robert Everitt (01284-769000)</p> <p>Steve Boor (01284-757323)</p>

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			<p>(3) the removal of the prohibition on washing cars in car parks to allow formal car washing arrangements to be made in some car parks be approved;</p> <p>(4) the provision of an experimental drop off bay in the Cattle Market/arc car park, Bury St Edmunds, as detailed in Paragraph 2.6 and Appendix A of Report B210 be approved; and</p> <p>(5) re-drafting the wording in the Traffic Regulation Order for the car parks to clarify the display of parking tickets be approved.</p>		<p>This service is being offered in car parks elsewhere.</p> <p>There is an identified demand for a drop off bay in this car park.</p> <p>The redrafting is required for clarity and based on experience elsewhere in the country.</p>		
14	Community Centre Transfer (Sep10/11)	B203	<p>Subject to the approval of full Council,</p> <p>(1) full Council endorse the "Transfer of council-owned community centres to community ownership – Expectations Document", attached as Appendix 1 to Report B203, as its adopted framework for working towards the transfer of community centres;</p> <p>(2) the project plan attached as Appendix 2 to Report B203 be agreed as the working timetable and basis for work towards the transfer of</p>	The transfer of community centres to local ownership will result in some modest savings to the Council in the short term, and in the longer term remove the requirement to plan for future maintenance costs.	The 2007 review of Council owned community centres was the origin for the work which is taking place now to establish the framework in which community centres can be transferred into the ownership of the local community.	Not to transfer the centres is an option but the Council remains committed to working with all the community associations for the 'best way forward'.	<p>Robert Everitt (01284-769000)</p> <p>Cathy Manning (01284-757002)</p>

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			<p>Southgate Community Centre to the Southgate Community Partnership, subject to the partnership satisfactorily meeting the milestones listed in the plan;</p> <p>(3) delegated authority be given to the Corporate Director Community Services, in consultation with the Portfolio Holder for Community Safety, to receive updates and determine whether the various milestones have been satisfactorily met;</p> <p>(4) where milestones have not been satisfactorily met, further negotiations take place with the Southgate Community Partnership, or the issue to be referred to Cabinet; and</p> <p>(5) the final decision on transfer be brought back to the Cabinet for consideration and a recommendation to full Council.</p>				
15	Havebury Housing Partnership: Articles of Association	Agenda item 15 and B204	<p><i>In accordance with Part 4, Rules of Procedure, Overview and Scrutiny Procedure Rules paragraph 15.4(a) this decision cannot be called in.</i></p> <p>That the Borough Council gives written permission to Havebury Housing Partnership in advance of its Annual</p>	There are no direct financial implications in the Borough Council approving the change to the Articles of Association in respect of the Havebury Housing Partnership.	The Borough Council's written consent has to be given to any change to governance arrangements in respect of the local authority directors.	Options were considered by the Cabinet.	<p>Anne Gower (01440-706402)</p> <p>Alex Wilson (01284-757695)</p>

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			General Meeting to change its Articles of Association, as set out in Paper B204, and that the Borough Council's representative is also authorised to approve the changes at the Partnership's Annual General Meeting.				
16	Asset Management Plan: Ground Lease Shopping Centres in Bury St Edmunds (Sep10/12)	B205	Subject to the approval of full Council that the Hardwick and St Olaves Shopping Parades in Bury St Edmunds are declared surplus and the sites are sold, either by auction or by private treaty, as outlined in Report B205.	The decision to sell the two assets will mean a small overall reduction in rental income for the whole of the tenanted portfolio. If the assets are sold and the capital invested, it is in the medium to long term, an equivalent amount of interest could be generated to the rental income. There will not be any adverse impact on the five year financial model.	Under the Asset Management Process and taking into account the current economic and financial conditions, the sale of the two ground lease shopping parade assets may be a more compelling option than retaining them.	As part of the process for assessing the non operation portfolio includes option appraisals in respect of:- (1) retain and manage actively to achieve required performance; (2) retain and consider the feasibility of alternative users or with partners, to better meet the Council's property objectives; or (3) sell and reallocate the capital to better achieve corporate objectives and priorities.	Sara Mildmay-White (01359-270580) Betty Albon (01284-757307)

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17	Revenues Collection Performance and Write Offs	B206	(1) The levels of collection performance achieved, as set out in Section 4 of Report B206, be noted, in particular St Edmundsbury's performance in Council Tax Collection for 2009/2010, which was joint 10 th in the country. (2) the write off of three accounts for overpayments of housing/council tax benefits detailed in Exempt Appendix 1 to Report B206 be approved.	A total of £8,098.52 is approved for write off.	The reasons for the decisions to write off the debts are included in Exempt Appendix 1.	Each write off was considered in detail by the Cabinet.	Paul Farmer (01284-768777) Liz Watts (01284-757252)

Joy Bowes,
Head of Legal and Democratic Services
17 September 2010