



*St Edmundsbury*  
BOROUGH COUNCIL  
**DECISIONS NOTICE**

The following decisions were taken in the week ending 30 April 2010 and, if not called in by Councillors, will come into operation on Tuesday 11 May 2010. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 pm on Monday 10 May 2010.

**A. DECISIONS TAKEN BY CABINET ON 28 APRIL 2010**

<b>Item No.</b>	<b>Subject (Forward Plan Ref)</b>	<b>Report No.</b>	<b>Decision</b>	<b>Financial Implications</b>	<b>Reason(s) for Decision</b>	<b>Other Option(s) Considered</b>	<b>Contact(s)</b>
5	Revenues and Benefits Service Delivery: Options Appraisal (May10/12)	A650	Subject to the approval of full Council, that, following a period of implementation planning and detailed due diligence, St Edmundsbury Borough Council's Revenues and Benefits Section join the Anglia Revenues Partnership.	There will be significant savings commencing in 2011/2012, and will exceed £300,000 per annum from 2012/2013.	The financial pressures on public sector finance is likely to increase, and therefore all Councils will need to operate more efficiently.	Four options were initially investigated:- (1) do nothing; (2) outsource the service; (3) join an existing revenues and benefits shared service; and (4) create a new revenues and benefits shared service.	Paul Farmer (01284-768777)  Liz Watts (01284-757252)
6	Recommendation from the Central Safety Panel: 22 March 2010 (May10/08)	A651	<b>Proposed amendments to the Health and Safety Policy</b> Subject to the approval of full Council, amendments 003 to 009 inclusive, as contained in Report A581, to the Health and Safety Policy be approved.	There are no direct financial implications in reviewing the Health and Safety Policy.	The Health and Safety Policy is continually reviewed.	Not to amend the Health and Safety Policy was not considered an option.	David Ray (01359-250912)  Martin Hosker (01284-757010)

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7	Recommendations from Shared Services Steering Group: 29 March 2010 (May10/10)	A652	<p><b>(a) Partnership Organisation Development Programme</b>  (1) The Partnership Organisational Development Programme, outlined in Appendix 1 to Report A611 be approved;  (2) an estimated budget of £20,000 to roll-out the Programme be approved; and  (3) following the holding of the 'Visioning to Blueprint Workshop', as outlined in the first item of Appendix 1 to Report A611, a robust project management structure be developed to support the roll-out of the Programme and that this be presented to a future meeting of the Steering Group.</p> <p><b>(b) Partnership People Management Protocol</b>  The Partnership People Management Protocol, as detailed in Appendix 1 to Report A612, be approved.</p> <p><b>(c) Communications</b>  The internal communication proposals detailed in Section 4 of Report A613 be approved.</p>	<p>A budget of £20,000 to roll-out the Development Programme has been approved.</p> <p>Developing the people management protocol was undertaken within existing resources.</p> <p>The development of internal communications will be undertaken within existing resources.</p>	<p>In order that the project management of the shared services review is undertaken in a structured way.</p> <p>There needs to be a co-ordinated approach to human resource issues within both authorities.</p> <p>There is a need to ensure that all Members and staff of both authorities are kept aware of issues in a co-ordinated way.</p>	<p>Options were considered in detail by the Shared Services Steering Group.</p> <p>Options were considered in detail by the Shared Services Steering Group.</p> <p>Options were considered in detail by the Shared Services Steering Group.</p>	<p>John Griffiths (01284-757136)</p> <p>Geoff Rivers (01284-757009)</p> <p>John Griffiths (01284-757136)</p> <p>Geoff Rivers (01284-757009)</p> <p>John Griffiths (01284-757136)</p> <p>Geoff Rivers (01284-757009)</p>

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			<p><b>(d) Information and Communication Technology Service</b>            (1) The approach and vision detailed in Section 3.4 of Report A614 be supported;            (2) the use of funds in the region of £30,000 divided between the two authorities, to employ an expert to support the officers in producing a full business case leading to the implementation of a shared Information and Communication Technology (ICT) service be approved; and            (3) the single team to facilitate the convergence of user ICT systems within service areas as individual cases are constructed be moved forward.</p>	<p>A budget of £30,000 has been approved.</p>	<p>Because of the technical implications of trying to converge both authorities' IT systems it is deemed necessary that an expert is employed to support the officers in producing a full business case is essential.</p>	<p>Options were considered in detail by the Shared Services Steering Group.</p>	<p>John Griffiths (01284-757136)  Geoff Rivers (01284-757009)</p>
11	<p>Recommendations from Sustainable Development Panel: 20 April 2010 (May10/01)</p>	A654	<p><b>(a) Local Development Framework: Core Strategy – Revised Infrastructure Delivery Plan</b>            (1) The revised Draft Infrastructure Delivery Plan, attached as Appendix B to Report A632 be approved; and            (2) the responses to the consultation contained in Appendix A to Report A632 be noted and that officers comments therein be agreed as the Council's response to comments.</p>	<p>The work on the Local Development Framework is being undertaken within approved budget.</p>	<p>This Delivery Plan has been revised following extensive consultation.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)  Patsy Dell (01284-757306)</p>

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			<p><b>(b) Introduction of the Community Infrastructure Levy (CIL)</b>  (1) St Edmundsbury Borough Council becomes a charging authority for the purposes of the Community Infrastructure Levy;  (2) an officer working group be established to plan for and identify the external, corporate and service specific requirements for the implementation of the Community Infrastructure Levy in St Edmundsbury; and  (3) the work of the officer working group be reported back to the Sustainable Development Panel at intervals advising on progress, implications and arrangements to be put in place.</p> <p><b>(c) Probity in Planning – Code of Good Practice</b>  (1) The Sustainable Development Panel notes the overall guidance that has been prepared and suggests to the Development Control Committee that additional guidance covering the policy making process also be included in the Code of Good Practice; and  (2) the Head of Planning and Economic Development be</p>	<p>The operation of the CIL will be undertaken within resources.</p> <p>The production of a Code of Good Practice is undertaken within existing resources.</p>	<p>Arising from Government Legislation, the Council has to determine whether it should become a charging authority under the new system.</p> <p>The Council recognises the importance of having a Code of Good Practice.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p> <p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Patsy Dell (01284-757306)</p> <p>Terry Clements (01284-827161)</p> <p>Patsy Dell (01284-757306)</p>

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			<p>given delegated authority, in consultation with the Portfolio Holder for Transport and Planning, the Chairman of the Sustainable Development Panel and the Head of Legal and Democratic Services, to draft and finalise appropriate additional wording relating to planning policy making responsibilities for inclusion in the Code of Good Practice.</p> <p><b>(d) Local Development Framework: Rural Site Allocation</b> That the reasons for the rejection of previously submitted sites in Fornham St Martin and Westley as set out in paragraphs 3 and 4 of Report A665 be approved, excluding sites SS5, SS6, SS11, SS40, SS56, SS87, SS102, SS107, SS122 and WS56 which will be considered further as part of the preparation of the Bury St Edmunds Area Action Plan.</p>	This update has been undertaken within existing resources.	The decision corrects an omission from the previous document.	Options were considered in detail by the Sustainable Development Panel.	Options were considered in detail by the Sustainable Development Panel.
13	Rural Area Working Party: 15 April 2010 (May10/11)	A656	<p><b>Affordable Housing in the Rural Areas: Rural Housing Needs Surveys</b> That consideration be given to whether there are means within available resources towards adopting a more systematic approach to</p>	The financial implications will need to be investigated in order that a more systematic approach to providing rural housing need surveys be undertaken.	It was considered appropriate that for the rural housing need surveys to be systematically undertaken budget and service planning issues need to be resolved.	Options were considered in detail by the Rural Area Working Party.	John Griffiths (01284-757136)  Alex Wilson (01284-757695)

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			providing rural housing needs surveys on a three yearly programme as part of the budget and service planning process for 2011/2012, including investigating sources of external funding for this work.				
14	Recommendations from Haverhill Area Working Party: 22 April 2010 (May10/02)		<p><b>(a)Development Brief: Chantry Mills, Former Gurteen's Factory Site, Haverhill (Report A645)</b></p> <p>Subject to the approval of full Council,</p> <p>(1) The Development Brief for Chantry Mills, former Gurteen's factory site, Haverhill, as detailed in Appendix 1 to Report A645, be adopted as non-statutory planning guidance for the determination of future planning and listed building applications; and</p> <p>(2) delegated authority be given to the Senior Conservation Officer, in consultation with the Portfolio Holder for Transport and Planning, to make any minor typographical, grammatical and/or factual changes to the Development Brief for Chantry Mills.</p>	The Council's input into The Development Brief is undertaken within existing resources.	The Development Brief is required by the appropriate Policy contained within the Replacement St Edmundsbury Borough Local Plan 2016.	Not to produce a Development Brief was not considered an option for this site.	<p>Anne Gower (01440-706402)</p> <p>Geoff Rivers (01284-757009)</p>

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15	Recommendations from Bury St Edmunds Area Working Party: 16 March 2010 (May10/07)	A658	<p><b>(a) St Andrews Street/Risbygate Street/Brentgovel Street Enhancement</b>  (1) a consultation meeting with the businesses and residents of Risbygate Street and St Andrews Street North be held; and  (2) the outcome of that meeting be reported to a future meeting of the Working Party.</p> <p><b>(b) St Andrews Street South Access Review</b>  (1) the response of the Police to the request for additional enforcement be noted; and  (2) options 5.1.6, 5.1.8, 5.1.9, 5.1.11, 5.1.12 and 5.1.13 be further developed and brought back to the Working Party for further consideration.</p> <p><b>(c) Engineering Services Work Programme</b>  (1) the changes to the loading/bus bay on the south side of Angel Hill, as set out in Paragraphs 3.1.1 to 3.1.2 of Report A579, be approved;  (2) the changes to the management of parking in Cotton Lane, as set out in Paragraphs 3.2.1 to 3.2.4 of Report A579, be approved;  (3) the changes to the waiting</p>	<p>The consultation exercise will be undertaken within existing resources.</p> <p>The options for addressing access to St Andrews Street South will be undertaken within existing budgets.</p> <p>The works identified will be undertaken within existing resources.</p>	<p>Its was considered imperative that local businesses and residents be involved in the design of the enhancement scheme.</p> <p>Concern had been expressed concerning the access arrangements for vehicles to St Andrews Street South, especially since the opening of the arc development.</p> <p>The necessary works will be undertaken following consultation with residents and ward members.</p>	<p>Options will be considered in detail by the Bury St Edmundsbury Area Working Party.</p> <p>Options are still being considered and subject to consultation.</p> <p>Options were considered in detail by the Bury St Edmundsbury Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Sandra Pell (01284-757320)</p> <p>Sara Mildmay-White (01359-270580)</p> <p>Sandra Pell (01284-757320)</p> <p>Sara Mildmay-White (01359-270580)</p> <p>Sandra Pell (01284-757320)</p>

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			<p>restrictions in Skyliner Way, as set out in Paragraphs 3.3.1 to 3.3.6 of Report A579, be approved and a further review of the road be carried out when it is fully adopted;</p> <p>(4) the outcome of the consultation into parking in the Queen's Road and York Road areas be noted, the decision be deferred to allow the Engineer and local Ward Members to consider the matter further and the issue be reported to a future meeting of the Working Party; and</p> <p>(5) the changes to the car park charges on Hardwick Heath, as shown at Appendix G to Report A579, be approved.</p>				
16	Nowton Park, Bury St Edmunds: Proposed visitor Centre (May10/13)	A659	<p>(i) The replacement of the current cluster of prefabricated buildings by the existing Nowton Park car-park with a single new building containing a café, public toilets, set of changing rooms, function room and staff office be approved and funded from the existing capital programme provision of £525,000;</p> <p>(ii) the current asset disposal register be reviewed in relation to Gardener's Cottage, noting the need to maximise the</p>	A budget of £525,000 has already been allocated within the capital programme.	There is a consensus that an investment in a new visitors centre be made to ensure that Nowton Park continues to meet the expectation of customers.	Options were considered regarding the location of the visitor centre and also the facilities within the proposed new building.	<p>Lynsey Alexander (01284-765054)</p> <p>Damien Parker (01284-757090)</p>

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			potential of the Nursery area; (iii) the issue of how best to meet the demand for additional car-parking on site be reviewed; and (iv) third party funding grants be sought to try and improve the existing playground equipment on site and the provision of new play facilities which are better/more challenging for older children.				
18	Recommendation from The Public Venue (The Apex) Working Party: 25 March 2010 (May10/09)	A660	<b>Review of Charging, Contracting and Ticketing Policy</b> Subject to the approval of full Council, (1) the new charging, contracting and ticketing policy, as set out in Appendix A of Report A589, be approved; and (2) the Council's Constitution be amended to take account of the revised delegation arrangements, as set out in Appendix B of Report A589.	The review of the Council's policies was undertaken within existing resources.	There was a need to review the Council's policies to take into account the operation of the new public building, The Apex.	Options were considered in detail by the Public Venue (The Apex) Working Party.	Lynsey Alexander (01284-765054)  Neil Anthony (01284-757064)
19	Air Quality Management Order: The Street, Great Barton (May10/15)	Agenda item 19	The making of an Air Quality Management Order under the provisions of Section 83 (1) of the Environment Act 1995 designating an Air Quality Management Area along the A143, Great Barton as shown on the map attached to Paper A661, be approved.	The making of an air quality order will be undertaken within existing resources.	Local authorities are required to undertake a review of local air quality to ensure compliance with the Government's air quality objectives in respect of seven prescribed pollutants. The authority's assessment identified that the annual	Not to make an air quality order was not considered an option.	Sara Mildmay-White (01359-270580)  Richard Whitehead (01284-757037)

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					mean air quality objective for nitrogen dioxide was at risk of being exceeded along a section of the A143 as it passes through the village of Great Barton.		
20	Affordable Housing: Scheme at the former Fireworks Factory Site, Bury Road, Chedburgh (May10/16)	Agenda item 20	The grant to the Havebury Housing Partnership of £400,000 to enable the delivery of 17 affordable homes at the former Fireworks Factory Site, Bury Road, Chedburgh, without compliance with the condition requiring start on site by the end of March 2010 be confirmed; and (2) the situation be kept under review and a further report brought to Cabinet if the development has not commenced within 3 months.	The Cabinet had already approved an allocation of £400,000 from the Council's housing capital budget.	It is considered appropriate to extend to period of time for the works on the development of this scheme to commence.	Not to extend the timetable was not considered an option.	Anne Gower (01440-706402)  Niki Hollingworth (01284-757604)
21	Business Support Package	Exempt A662	The Borough Council's contribution to an overall East of England Development Agency (EEDA) economic support package to assist training and staff development, as set out in Exempt Report A662, be approved.	The Borough Council has contributed to the overall East of England Development Agency economic support package.	The Cabinet considered it appropriate for the retention of one of the key employers in the area.	Options were considered in detail as to the nature and level of support to be given in association with Suffolk County Council and the East of England Development Agency.	Nigel Aitkens (01284-735258)  Geoff Rivers (01284-757009)

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22	Industrial Portfolio Tenancy Issues	Exempt A663	The Corporate Director for Economy and Environment, in consultation with the Portfolio Holder for Economy and Asset Management, be authorised to negotiate a reduction of rent for one year, subject to continued payment of all current rent and rates.	The company has asked for support from the Council in the form of a one off rent abatement for the next 12 months, which will be subject of consultation with the Portfolio Holder for Economic and Asset Management and the Corporate Director for Economy and Environment.	A request to the Council for financial assistance was made in order to allow the company to trade out of the recession and not be forced to take other measures, which would be counter productive in terms of competitiveness.	The level of Borough Council support was considered.	Nigel Aitkens (01284-735258)  Richard Combes (01284-757361)

Joy Bowes,  
Head of Legal and Democratic Services  
30 April 2010