



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 22 January 2010 and, if not called in by Councillors, will come into operation on Monday 1 February 2010. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsb.gov.uk) by 5 pm on Friday 29 January 2010.

A. DECISIONS TAKEN BY CABINET ON 20 JANUARY 2010

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
5	Abbey Gardens Management Plan (Feb10/08)	A450	(i) The Abbey Gardens Management Plan, attached to Report A431, be approved for consultation; (ii) any minor changes arising from the consultation process and any minor typographical, factual and /or grammatical changes required to the Abbey Gardens Management Plan be agreed by the Head of Leisure Services, in consultation with the Portfolio Holder with responsibility for Parks; and (iii) subject to (ii) above, the Head of Leisure Services, in consultation with the Portfolio Holder with responsibility for Parks, be given delegated authority to approve the final Abbey Gardens Management Plan.	The production of the Management Plan was undertaken within existing resources.	The Parks Review recommended that management plans be created for the Council's major parks.	The plan was considered in detail by the Policy Development Committee.	Lynsey Alexander (01284-765054) Neil Anthony (01284-757064)

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6	Delivering a Sustainable Budget 2010/2011 (Feb10/09)	A451	<p>(1) Subject to the budget setting process, the following proposals for efficiency savings or increased income be included in the 2010/2011 revenue budget:-</p> <table border="1"> <thead> <tr> <th>Nature of saving/increased income</th> <th>Amount £000s</th> </tr> </thead> <tbody> <tr> <td>(a) Harmonising mileage rates paid to staff</td> <td>12</td> </tr> <tr> <td>(b) Improved purchasing of train tickets and reduction of other travel budgets</td> <td>17</td> </tr> <tr> <td>(c) Increased income in trade refuse and other waste contracts</td> <td>30</td> </tr> <tr> <td>(d) Reduction in Revenues and Benefits salaries budget</td> <td>25</td> </tr> </tbody> </table> <p>(2) The Chief Finance Officer be given delegated authority to present the final savings required to close the gap directly to the meeting of Cabinet to be held on 10 February 2010.</p>	Nature of saving/increased income	Amount £000s	(a) Harmonising mileage rates paid to staff	12	(b) Improved purchasing of train tickets and reduction of other travel budgets	17	(c) Increased income in trade refuse and other waste contracts	30	(d) Reduction in Revenues and Benefits salaries budget	25	Saving/increased income total £84,000.	Budget considerations are initially undertaken by the Policy Development Committee.	Options initially considered by the Policy Development Committee.	Paul Farmer (01284-768777) Liz Watts (01284-757252)
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7	Grant Panel: 17 November and 8 December 2009 (Feb10/06)	A452	<p>Subject to the Council's budget setting process</p> <p>(a) Application for Core Funding 2009/2010: Stanton Parish Council: Update Taking into account the additional information received</p>	The financial implications are detailed in the decision column.	The Grant Panel considers in detail grant applications and supporting information, including a scoring matrix.	Recommendations on the level of grant are made by the Grant Panel.	Paul Farmer (01284-768777) Sara Mildmay-White (01359-270580) Cathy Manning (01284-757002)										

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			<p>in connection with the application previously submitted by Stanton Parish Council, as detailed in Section 2 of Report A324, the grant for £15,000 approved by the Cabinet on 25 March 2009 be endorsed for allocation towards the revised Phase One of the Stanton Community Village Hall refurbishment works project.</p> <p>(b) Grants to Voluntary Organisations: 2010/2011 Subject to the budget setting process, (1) the following grants be awarded in 2010/2011:-</p> <table data-bbox="568 821 958 981"> <tr><td></td><td style="text-align: right;">£</td><td></td></tr> <tr><td>Community Centres</td><td style="text-align: right;">39,900</td><td></td></tr> <tr><td>'In Bloom' Grants</td><td style="text-align: right;">4,000</td><td></td></tr> <tr><td>West Suffolk Cruse</td><td></td><td></td></tr> <tr><td>Bereavement Care</td><td style="text-align: right;">1,000</td><td></td></tr> </table> <p>(2) the following grants be awarded per annum for three years, namely, 2010/2011, 2011/2012 and 2012/2013:-</p> <table data-bbox="568 1165 958 1410"> <tr><td></td><td style="text-align: right;">£</td><td></td></tr> <tr><td>Gatehouse Caring in West Suffolk</td><td style="text-align: right;">4,000</td><td></td></tr> <tr><td>Optua Advice and Advocacy</td><td style="text-align: right;">1,000</td><td></td></tr> <tr><td>Relate Norfolk and Suffolk</td><td style="text-align: right;">5,000</td><td></td></tr> <tr><td>St Edmund and</td><td style="text-align: right;">5,000</td><td></td></tr> </table>		£		Community Centres	39,900		'In Bloom' Grants	4,000		West Suffolk Cruse			Bereavement Care	1,000			£		Gatehouse Caring in West Suffolk	4,000		Optua Advice and Advocacy	1,000		Relate Norfolk and Suffolk	5,000		St Edmund and	5,000					
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			<p>Waveney YMCA Limited Three Counties Transport (3CT) 2,500 Victim Support Suffolk 1,000 Haverhill Foodbank 3,750 Bury St Edmunds Volunteer Centre 7,000 Haverhill and District Volunteer Centre 14,000</p> <p>(4) Haverhill Association of Voluntary Organisations (HAVO) (a) no grant be awarded to Haverhill Association of Voluntary Organisations (HAVO); and (b) up to £3,000 of HAVO's recommended core funding grant be retained in the Council's budget for 2010/2011 to enable the retention of key services for the Haverhill voluntary sector previously provided by HAVO and delegated authority be given to the Corporate Director for Community Services, in consultation with the Chairman of the Grant Panel and the relevant Portfolio Holders to allocate this funding if appropriate. (5) no grants be awarded in 2010/2011 to the following</p>				

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			<p>organisations:-</p> <p>(a) Age Concern Suffolk; and (b) West Suffolk Voluntary Association for the Blind.</p> <p>(c) Grants to Anglia in Bloom Groups: 2010/2011 Subject to the budget setting process, the following grants be awarded for 2010/2011:- (1) Clare in Bloom £3,250; and (2) Cavendish in Colour £750.</p> <p>(d) Application for Core Funding 2010/2011: Bury St Edmunds Art Gallery Subject to the budget setting process, a grant of £36,300 core funding be awarded to the Bury St Edmunds Art Gallery per annum for two years, namely, 2010/2011 and 2011/2012.</p> <p>(e) Application for Core Funding 2010/2011: Theatre Royal, Bury St Edmunds Subject to the budget setting process, a grant of £75,000 core funding be awarded to the Theatre Royal, Bury St Edmunds per annum for two years, namely, 2010/2011 and 2011/2012.</p>				

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			<p>(f) Applications for Project Funding: 2009/2010 Recreation, Village Halls and Play Scheme Grants (1) £6,000 be awarded to Cavendish Sports Club towards the cost of an extension for changing facilities for match officials; (2) £5,000 be awarded to St Edmundsbury Sailing and Canoeing Association towards the cost of an extension to the clubhouse to contain new changing and toilet facilities; (3) a grant of £2,000 be awarded to Radio West Suffolk towards the cost of establishing the Community Radio Station to be funded from the unallocated Capital Budget; and (4) £7,500 be awarded to Kedington Parish Council towards the cost of a new extension to the Kedington Community Centre as a Parish Office and an additional community meeting room.</p> <p>(g) Application for Core Funding 2010/2011: Haverhill and District Local History Group Subject to the budget setting process:- (1) a core funding grant of £3,500 be awarded to the</p>				

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			<p>Haverhill and District Local History Group for the 2010/2011 and 2011/2012 financial years; and (2) that wider discussion between the officers of St Edmundsbury Borough Council and Haverhill Town Council be carried out as soon as possible about co-operation in a range of cultural services based around Haverhill Arts Centre.</p> <p>(h) Applications for Core Funding 2010/2011: Citizens' Advice Bureaux in St Edmundsbury Subject to the budget setting process:- (1) a grant of £95,500 core funding be awarded to Bury St Edmunds Citizens' Advice Bureau and a grant of £106,500 core funding be awarded to Haverhill and District Citizens' Advice Bureau for the 2010/2011 financial year; (2) the core funding payments to be broken into two equal payments, the first of which to be payable at the start of the 2010/2011 financial year. Delegated authority to release the second payment, for the period October 2010 to March 2011, to be given to the Corporate Director for</p>				

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			<p>Community Services, in consultation with the Portfolio Holder for Community Safety, and subject to satisfactory evidence that partnership working is being pursued which can be reflected in their grant application for 2011/2012; and</p> <p>(3) the officers conduct a review of the Council's core funding grants to the two bureaux during 2010 with a view to a longer-term funding agreement being established from 2011 onwards.</p> <p>(i) Applications for Core Funding 2010/2011: Victory Sports Ground (Bury St Edmunds) Ltd. Subject to the budget setting process, a grant of £45,000 be awarded to the Victory Sports Ground (Bury St Edmunds) Limited for the 2010/2011 financial year.</p> <p>(j) Applications for Core Funding 2010/2011: The Brecks Partnership, and Dedham Vale Area of Outstanding Natural Beauty and Stour Valley Project Subject to:- (1) the budget setting process; (2) the provision of continued</p>				

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			<p>funding from other partner organisations; and</p> <p>(3) the respective Partnership Boards agreeing to not inflate their annual subscriptions for the period of the agreements:-</p> <p>(a) The Brecks Partnership A grant of £11,654 per annum, for financial years 2010/2011 and 2011/2012 be awarded to The Brecks Partnership, and the Borough Council's Parks Manager, as the support officer to the Partnership, be authorised to sign the draft Agreement on behalf of the authority; and</p> <p>(b) Dedham Vale Area of Outstanding Natural Beauty and Stour Valley Project grants of £15,256 for financial years 2010/2011, 2011/2012 and 2012/2013 be awarded to the Dedham Vale AONB and Stour Valley Project and the Borough Council's Parks Manager, as support officer to the Project be authorised to sign the draft Agreement on behalf of the authority.</p>				
8	Boundary Committee Review of Suffolk: Update (Feb10/01)	Agenda Item 8	The Chief Executive, in consultation with the Leader of the Council, be authorised to respond to the Department for Communities and Local Government regarding its consultation on possible	Any costs associated with responding to the consultation will be within resources.	The Cabinet considered it imperative that a response be made to this important consultation document.	Options were considered in detail.	John Griffiths (01284-757136) Geoff Rivers (01284-757001)

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			transitional arrangements for new unitary councils in Suffolk, individually or in conjunction with other authorities as appropriate.				
9	Information Communications Technology (ICT) Security Policy	A453	Subject to the approval of full Council (1) the revised Information Communications Technology (ICT) Security Policy, detailed in paper A453, be approved; and (2) any minor typographical, factual and/or grammatical changes to the final document be agreed by the Chief Finance Officer, in consultation with the Portfolio Holder with responsibility for Information Communications Technology.	Reviewing the ICT Security Policy was undertaken within existing resources.	On 11 December 2007 Council approved the ICT Security Policy, which has been reviewed to meet the requirements of the Government Secure Extra Net (Gateway), which ensures that data is transferred securely between local authorities and the Government.	Not to comply with the Government Secure Intranet requirements was not considered an option.	Paul Farmer (01284-768777) Tony Hainsworth (01284-757231)
10	Annual Review of Car Parking Charges (Feb10/11)	A454	Subject to the budget setting process, to implement the following changes to the car parking charges with effect from 29 March 2010:- (a) Bury St Edmunds (1) Sunday Harmonisation: The same charges apply 7 days a week, except on Sunday when they will only apply from 10.00 am to 4.00 pm; (2) Cattle Market/arc Car Park (including lower level car park): Increase charges in this car park by 20p per tariff band except for only 10p on highest band; and	The proposals will increase the revenue received from the off street car parks, recognising the need to make a suitable return on the investment in these facilities, and to use the charges to manage the appropriate use of the car parks.	In order to maintain a good quality service, keep pace with rising costs and ensure car parks operate effectively in accordance with the Council's policy on the provision of off street car parks, charges are reviewed on an annual basis.	Options were considered in detail by the Bury St Edmunds and Haverhill Area Working Parties and were also the subject of consultation with relevant stakeholders.	Terry Clements (01284-827161) Ivan Sams (01284-757304)

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			<p>(3) Increase all short stay charges by 10p: This will apply to all charges up to and including 4 hours in length.</p> <p>(b) Haverhill</p> <p>(1) Increase all charges by 10p Monday to Saturday.</p>				
12	St Edmundsbury Growth Area Partnership Board: 17 December 2009 (Feb10/04)	A456	That 10% of the Growth Area Fund allocation be reserved for the delivery of green infrastructure projects identified in the Green Infrastructure Strategy.	10% of the Government allocation has been reserved for delivery of the green infrastructure projects.	It was considered appropriate to make this reserve in order to delivery the Green Infrastructure Strategy.	Options were considered in detail by the St Edmundsbury Growth Area Partnership Board.	Terry Clements (01284-827161) Patsy Dell (01284-757306)
14	Bury St Edmunds Area Working Party: 7 December 2009 (Feb10/07)	A458	<p>(a) Review of Access Arrangements: St Andrews Street South, Bury St Edmunds</p> <p>(1) The Police be requested to undertake a high profile and sustained enforcement programme to implement restrictions within St Andrews Street South;</p> <p>(2) a report be presented to the Working Party within two months that details the actions taken by the Police, including the numbers of warnings and fines issued and options for other solutions following consultation with appropriate representative groups; and</p> <p>(3) a site visit be organised for the Working Party to meet representatives of interested parties, especially from the Police and arc management.</p>	Any costs from this consultation process will be borne within existing budgets.	The current restrictions on vehicular access are not being complied with.	Consultation is currently being undertaken to determine the best course of action.	Sara Mildmay-White (01359-270580) Steve Boor (01284-757323)

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			<p>(b) Engineering Services Work Programme (a) Footway Improvement Works, Westgate Street/Maynewater Lane The proposed footway improvements in Westgate Street between St Mary's Square and Crown Street, as outlined in Appendix A of Report A378, be approved.</p> <p>(b) Improvements to Ridley Road Shopping Precinct The proposed works in the vicinity of Ridley Road Shopping Precinct, as outlined in Appendix B to Report A378, be approved, subject to satisfactory local consultation.</p> <p>(c) Car Parking Charges The car parking charges for 2010/2011 include the proposals as outlined in section 3.1 of Report A379 and detailed in Amendment 2 of Appendix A to Report A379.</p>	<p>Any works will be undertaken within approved budgets.</p> <p>Any works will be undertaken within approved budgets.</p> <p><i>(This recommendation was considered at this meeting of the Cabinet as part of the Annual Review of Car Parking Charges, see Report A454 above.)</i></p>	<p>The works have been subject to consultation.</p> <p>The works have been subject to consultation.</p>	Options were considered in detail by the Bury St Edmunds Area Working Party.	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p> <p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>
15	Haverhill Area Working Party: 10 December 2009 and 14 January 2010	A459 and A460	<p>(a) Review of Parking Charges in Haverhill: 2010/2011 The following be applied to all off-street car parks in Haverhill for 2010/2011:- (a) all parking charges be increased by 10p on Mondays</p>	<i>(These recommendations were considered at this meeting of the Cabinet as part of the Annual Review of Car Parking Charges, see Report A454 above.)</i>			

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			to Saturdays, as set out in Appendix A to Report A390; and (b) no charging be introduced on Sundays.				
16	Strategy for Houses in Multiple Occupation (Feb10/10)	A461	(1) The revised Strategy for Houses in Multiple Occupation, as detailed in Report A461, be approved; and (2) any minor typographical, factual and/or grammatical changes to the final document be agreed by the Head of Environmental Health and Housing, in consultation with the Portfolio Holder with responsibility for Community Safety.	The review of the Strategy was undertaken within existing resources.	The Council's Strategy for Houses in Multiple Occupation has been reviewed and updated to incorporate changes in legislation affecting the assessment of hazards in HMOs, and to include the Code of Practice agreed with University Campus Suffolk in respect of the accreditation scheme for student accommodation.	Not to update the Strategy was not considered an option.	Sara Mildmay-White (01359-270580) Richard Whitehead (01284-757037)
17	BT Public Payphone Removal: Consultation 2009	A462	Appendix A to Report A462 form the basis of the responses to BTs notification of intent to remove 53 public payphones within the Borough.	Undertaking the appropriate consultation was undertaken within existing resources.	The decisions on individual telephone boxes were undertaken after appropriate consultation and analysis of data.	Options regarding individual telephone boxes were considered.	Terry Clements (01284-827161) Patsy Dell (01284-757306)
18	Revenues Collection Performance	A463	(1) the write off of the amounts detailed in the exempt appendices to this report be approved:- (i) 48 accounts for National Non Domestic Rates totalling £239,479.09; which brings the amount written off in business rates since the year 2000 to 0.85% of the total due (exempt Appendix 1); (ii) 14 accounts for Council Tax totalling £17,332.00, which brings the amount	Debts totalling £287,091.49 have been written off.	Exempt Appendices 1, 2 and 3 gave detailed information regarding each debt to be written off.	Options regarding each debt were considered by the Cabinet.	Paul Farmer (01284-768777) Liz Watts (01284-757252)

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			written off in Council Tax since the year 2000 to 0.43% of the total due (exempt Appendix 2); and (iii) 9 accounts for Sundry Debts (including housing and council tax benefit debts) totalling £30,280.40 (exempt Appendix 3).				

Joy Bowes,
Head of Legal and Democratic Services
22 January 2010