



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 4 December 2009 and, if not called in by Councillors, will come into operation on Wednesday 16 December 2009. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbc.gov.uk) by 5 pm on Tuesday 15 December 2009.

A. DECISIONS TAKEN BY CABINET ON 2 DECEMBER 2009

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
6	Revised Risk Management Strategy (Dec09/24)	A347	The revised Risk Management Strategy, as set out in Report A276, be approved.	There are no direct financial implications in revising the Council's Risk Management Strategy.	The current risk management system was established in 2006, and a recent Internal Audit report identified that, while the Council's Risk Management System could be given substantial assurance, there were a number of areas where improvement could be made.	Options were considered in detail by the Performance and Audit Scrutiny Committee.	David Ray (01359-250912) Liz Watts (01284-757252)
8	Review of the Capital Programme (Dec09/03)	A350	Subject to the Council's budget setting process, the rescheduled Capital Programme, as appended to Report A291, be approved.	In 2010/2011 the Council's programme shows a budget for all schemes of £9.881 million less grants and contributions produces net expenditure of £5.053 million.	A formal review of the Council's five year capital programme is undertaken annually as part of the budget setting process, with the aim of keeping the programme up to date and to identify any projects which are no longer a priority	Options were considered in detail by the Policy Development Committee.	Paul Farmer (01284-768777) Liz Watts (01284-757252)

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9	Tree and Woodland Strategy (Dec09/04)	A351	<p>Subject to the budget setting process,</p> <p>(1) the Tree and Woodland Strategy, as appended to Report A292, be adopted;</p> <p>(2) the sum of £90,000 needed to deliver the improvement plan be committed as a revenue growth item for 2010/2011 onwards;</p> <p>(3) option 2, including a revenue growth item of £17,500 for 2010/2011, as set out in Section 3 of Report A292, be agreed as the Council's approach to the replacement of street trees until the renewal of the Highways agreement with Suffolk County Council; and</p> <p>(4) notwithstanding (3) above, negotiations with Suffolk County Council regarding the cost of replacing street trees be continued, and delegated authority be given to the Corporate Director for Environment and Economy, in consultation with the Chief Finance Officer and the Portfolio Holders for Culture and Sport and Transport and Planning, to resolve this issue, which may include consideration of a revenue growth item for 2010/2011 onwards.</p>	£90,000 is needed to deliver the improvement plan as a revenue growth item for 2010/2011 onwards and a further £17,500 for 2010/2011 is required for the replacement of street trees in Bury St Edmunds.	In order for the Tree and Woodland Strategy to provide a clear direction for the Borough's trees and woodlands additional funding is required to ensure that these are maintained in a safe and sustainable manner.	Options were considered in detail by the Policy Development Committee.	<p>Lynsey Alexander (01284-765054)</p> <p>Neil Anthony (01284-757064)</p>

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
10	Parish Grants (Dec09/10)	A352	The scheme of grants to parish councils be maintained as it currently exists, except that from 2010/2011 the 10% cap on grant payable to any parish council be decreased to 9% of the total grant available.	This decision does not alter the total grant 'pot' but will have financial implications for grants payable to the three largest parish councils in the Borough.	The Policy Development Committee requested a review of the current scheme, as it felt that it was a suitable time to review the scheme to ensure that it remained easy to understand and fair. There was also some concern that larger parishes may be benefiting from the scheme at the expense of the smaller parishes.	Options were considered in detail by the Policy Development Committee.	Paul Farmer (01284-768777) Liz Watts (01284-757252)
11	Sports Development Review and Olympic Strategy (Dec09/17)	A353	(1) Sports Development Review Action Plan, as set out in Appendix 9 to Report A340, be adopted; and (2) Olympic Strategy, as set out in Appendix 8 to Report A340, be adopted, and that an Olympic Steering Group be set up as set out in Section 2 of the Strategy.	The development of these documents was undertaken within existing resources.	The purpose of the Sports Development Review is to examine the Council's sports development objectives and priorities over the next five years.	Not to support this project was not considered an option.	Lynsey Alexander (01284-765054) Neil Anthony (01284-757064)
12	Community Engagement Strategy (Dec09/08)	A354	(1) the Community Engagement Strategy, attached to Report A338, be adopted; (2) the Policy, Performance and Customer Service Manager, in consultation with the Portfolio Holder for Performance and Organisational Development, be given delegated authority to make any amendments to the policy in the light of changing guidance; and (3) any minor typographical, factual and/or grammatical	The development of this document was undertaken within existing resources.	The Council is committed to effective community engagement.	Not to produce this Strategy was not considered an option.	David Ray (01359-250912) Davina Howes (01284-757070)

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			changes to the final document be agreed by the Policy, Performance and Customer Service Manager in consultation with the Portfolio Holder for Performance and Organisational Development.				
13	Partnership Strategy (Dec09/07)	A355	(1) the Partnership Strategy, attached to Report A339, be adopted; (2) the Policy, Performance and Customer Service Manager, in consultation with the Portfolio Holder for Performance and Organisational Development, be given delegated authority to make any amendments to the policy in the light of changing guidance; and (3) any minor typographical, factual and/or grammatical changes to the final document be agreed by the Policy, Performance and Customer Service Manager in consultation with the Portfolio Holder for Performance and Organisational Development.	The development of this document was undertaken within existing resources.	The Strategy will help to ensure that the Council's partnerships are formed, monitored, reviewed and with the appropriate governance arrangements.	Options were considered in detail by the Policy Development Committee.	David Ray (01359-250912) Davina Howes (01284-757070)
14	Delivering a Sustainable Budget 2010/2011 (Dec09/23)	A356	Subject to the budget setting process:- (1) The following proposals for growth items be included in the 2010/2011 Budget and beyond:-	Potential savings identified to date amount to £1.721 million against a target of £2.24 million over the years 2010/2011 and 2011/2012.	The Policy Development Committee plays an integral role in the development of the Council's revenue and capital budget.	Options were considered in detail by the Policy Development Committee.	Paul Farmer (01284-768777) Liz Watts (01284-757252)

Item No.	Subject (Forward Plan Ref)	Report No.	Decision			Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)														
			Growth	Amount	Duration																		
			Additional staff for Housing Options Team (avoidable)	£35,000	ongoing																		
			Maintain current staffing hours in Communications unit (avoidable)	£12,000	2 years																		
			(2) the following proposals for efficiency savings or increased income be included in the 2010/2011 and/or 2011/2012 Budget.																				
			<table border="1"> <thead> <tr> <th>Nature of saving/increased income</th> <th>Amount £000s</th> <th>Implementation by April 2010 or April 2011</th> </tr> </thead> <tbody> <tr> <td colspan="3">Chief Executive's Directorate</td> </tr> <tr> <td>(a) Review of way in which Revenues and Benefits service is currently delivered</td> <td>200</td> <td>2011</td> </tr> <tr> <td>(b) 1 year reduction in Revenue Support Grant to parishes (total pot reduced by 10%)</td> <td>17.5</td> <td>2010</td> </tr> <tr> <td>(c) Increase charges for prosecutions work</td> <td>18</td> <td>2010</td> </tr> </tbody> </table>			Nature of saving/increased income	Amount £000s	Implementation by April 2010 or April 2011	Chief Executive's Directorate			(a) Review of way in which Revenues and Benefits service is currently delivered	200	2011	(b) 1 year reduction in Revenue Support Grant to parishes (total pot reduced by 10%)	17.5	2010	(c) Increase charges for prosecutions work	18	2010			
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			<p>(3) the following be included in the context of the 2010/2011 Budget and beyond, as follows:</p> <table border="1"> <thead> <tr> <th>Growth</th> <th>Amount</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>Support for Suffolk Climate Change Partnership (avoidable)</td> <td>£12,857</td> <td>ongoing</td> </tr> </tbody> </table> <p>(4) procurement savings of £183,000 be considered as part of the efficiency savings or increased income identified for inclusion in the context of the 2010/2011 Budget and beyond.</p>	Growth	Amount	Duration	Support for Suffolk Climate Change Partnership (avoidable)	£12,857	ongoing				
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16	Asset Management Plan (AMP): Planned Maintenance Programme and Cost Reduction Plan (Dec09/05)	A358	<p>Subject to the budget setting process,</p> <p>(1) the capital allocation of £250,000 a year after the end of the approved budget period be continued, to further reduce the amount of backlog maintenance; and</p> <p>(2) the Cost Reduction Plan 2009/2010 to 2013/2014 be adopted to deal with identified backlog maintenance, to reduce it almost to nil.</p>	A capital allocation of £250,000 per year has been made after the end of the approved budget period to further reduce the amount of backlog maintenance and the Cost Reduction Plan 2009/2010 to 2013/2014 has been adopted to deal with identified backlog maintenance, to reduce it almost to nil.	To ensure that the Council's building stock is maintained in accordance with best practice and legislation.	Any Planned Maintenance Programme and Cost Reduction Plan is subject to continual monitoring.	<p>Nigel Aitkens (01284-735258)</p> <p>Betty Albon (01284-757307)</p>						

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18	Revising the St Edmundsbury Fuel Poverty Strategy (Affordable Warmth Strategy) (Dec09/22)	A359	(1) The final Strategy, contained in Report A26, incorporating the action plan presented at Appendix B to Report A359 be adopted; and (2) any minor typographical, factual and/or grammatical changes to the final Strategy and action plan be agreed by the Head of Environmental Health and Housing Services, in consultation with the Portfolio Holder for Bury St Edmunds and Community Safety.	There are no direct financial implications in updating the Fuel Poverty Strategy.	The Council's first Fuel Poverty Strategy was published in 2002 and required updating to keep up with changing circumstances. The Strategy sets out the Council's policy for tackling fuel poverty.	Options had been previously considered prior to consultation by the Policy Development Committee.	Sara Mildmay-White (01359-270580) Peter Gudde (01284-757042)
20	Sustainable Development Panel: 23 November 2009 (Dec09/02)	A361	(a) Local Development Framework (LDF) – Bury St Edmunds Transport Impact Assessment (1) The Local Development Framework Bury St Edmunds Transport Impact Assessment, Paper A330, be published as part of the evidence base for preparing the Local Development Framework; (2) subject to the first bullet point in paragraph 6.15 being amended to read ' <i>North and north-west – A134 to Thetford and A143 to Diss</i> '; and (3) subject to any minor typographic, factual and/or grammatical changes being agreed by the Head of Planning and Economic Development in consultation	A budget has been allocated to produce the statutory Local Development Framework (LDF).	A Transport Impact Assessment is required to support the LDF.	Options were considered in detail by the Sustainable Development Panel.	Terry Clements (01284-827161) Ian Poole (01284-757350)

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			<p>with the Portfolio Holder for Transport and Planning.</p> <p>(b) LDF: Revised Local Development Scheme That full Council be recommended to:- (i) approve the indicated revisions to the Local Development Scheme, as detailed in Report A331, for formal submission to the Regional Government Office (GO-East); (ii) agree that consequential amendments to reflect these changes are also made to the supporting text of the Local Development Scheme; and (iii) subject to the approval of GO-East, agree that the revised timetable is brought into operation with immediate effect.</p> <p>(c) East of England Regional Spatial Strategy Review: Scenarios for Housing and Economic Growth – Consultation (1) That, subject to the response to Question 1 in Appendix A being amended to read <i>'the Regional Assembly's stance of not testing the highest of the Government's targets is supported as such</i></p>	<p>A budget has been allocated to produce the statutory Local Development Framework (LDF).</p> <p>Responding to this consultation was undertaken within existing resources.</p>	<p>The LDF is ready for submission to Go-East.</p> <p>The Council considers it important to respond to consultation documents.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p> <p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p> <p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p><i>growth levels would have a significant detrimental impact on the environment of the region and are not considered to be deliverable</i>, the contents of Report A332 form the basis of the Council's response to the consultation and the East of England Regional Assembly be informed that:-</p> <p>(i) Scenario 1 of the consultation document is supported with the proviso that sufficient funds will be made available for necessary infrastructure and on the basis that the Borough Council strongly objects to any growth in St Edmundsbury over and above these levels;</p> <p>(ii) the proposed amended wording for policy BSE1 and supporting paragraphs, contained in paragraph 4.2 of the report, form the Council's recommended changes to the current East of England Plan for Bury St Edmunds; and</p> <p>(2) pending of a meeting with Cambridgeshire County Council and District Councils, the course of action regarding the potential re-wording of the Regional Plan relating to Haverhill and its role in the Cambridge Sub-Region be that this will be agreed by the Head of Planning and Economic</p>				

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			<p>Development in consultation with the Portfolio for Transport and Planning.</p> <p>(d) Local Development Framework: Annual Monitoring Report 2008/2009 (1) The Annual Monitoring Report, as contained in Report A333 and the amended figure 6.1, Housing Trajectory Sites, as tabled, be approved for submission to GO-East; and (2) any minor typographical, factual and/or grammatical changes to the Annual Monitoring Report 2008/2009 be agreed by the Head of Planning and Economic Development in consultation with the Portfolio Holder for Transport & Planning.</p> <p>(e) LDF: Core Strategy Submission Document – Consultation Feedback That full Council be recommended to approve that:- (1) the Core Strategy, along with Sustainability Appraisal and Habitat Regulations Assessment Screening and other supporting documentation, be submitted in January 2010 to the Secretary of State for</p>	<p>The monitoring of the LDF was undertaken within existing resources.</p> <p>A budget has been allocated to produce the statutory Local Development Framework (LDF).</p>	<p>It is considered good practice to monitor the LDF.</p> <p>This documentation is required to support the LDF.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p> <p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p> <p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>Examination; and (2) the table of minor modifications to the Core Strategy Submission document, attached as Appendix E to Report A334, be submitted to the Planning Inspectorate with the Core Strategy.</p> <p>(f) LDF: Core Strategy Draft Infrastructure Delivery Plan That subject to the inclusion of the requirements for transport infrastructure arising from the Bury St Edmunds Traffic Impact Assessment (Report A330) the draft Infrastructure Delivery Plan, attached as Appendix A to Report A335, be approved for consultation.</p>	A budget has been allocated to produce the statutory Local Development Framework (LDF).	This documentation is required to support the LDF.	Options were considered in detail by the Sustainable Development Panel.	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>
22	Bury St Edmunds Area Working Party: 16 November 2009 (Dec09/14)	A363	<p>(a) Environmental Enhancements: St Andrews Street, Risbygate Street, Brentgovel Street and Surrounding Area (1) The proposals for changes to the junction of St Andrews Street/Risbygate Street/Brentgovel Street and traffic management alterations in the adjoining streets, as detailed in Appendix A to Report A312, be approved for consultation; and (2) the outcome of the consultation to be reported to</p>	The total cost of works is estimated at £400,000, with Phase I estimated at £200,000.	With the redevelopment of the former Cattle Market Site it was considered appropriate to redesign the surrounding highway.	Options were considered in detail by the Bury St Edmunds Area Working Party.	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>

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			<p>a future meeting of the Working Party.</p> <p>(b) Engineering Services Works Programme</p> <p>(1) Zone G Neighbourhood Parking Scheme The alteration of the limited waiting bays in the Zone G Neighbourhood Parking Area to permit holder only with effect from 1 May 2010 be approved.</p> <p>(2) Parking Arrangements College Street The alterations to the waiting restrictions in College Street, as detailed in Appendix B to Report A313, be approved.</p> <p>(3) Introduction of Zebra Crossings, West Road (1) The introduction of the two pedestrian crossings to West Road, subject to satisfactory consultation, as detailed in the amended plans, which updated Appendix C to Report A313, be approved; and (2) in the event of significant changes being necessary these to be agreed with the Chairman of the Working Party, Portfolio Holder for Transport and Planning and local Ward Councillors.</p> <p>(4) Introduction of Zebra Crossing, Westley Road (1) The introduction of a</p>	<p>The cost of amending this scheme is undertaken within existing budgets.</p> <p>The cost of amending this scheme is undertaken within existing budgets.</p> <p>Funding is being provided by Suffolk County Council.</p> <p>Funding is being provided by Suffolk County Council.</p>	<p>The alterations arise from consultation with residents and businesses.</p> <p>The alterations arise from consultation with residents.</p> <p>Concerns had been expressed at the difficulties in crossing West Road, especially for school children.</p> <p>Concerns had been expressed at the difficulties in crossing Westley Road, especially for</p>	<p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>

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			<p>pedestrian crossing to Westley Road, subject to satisfactory consultation, as detailed in Appendix D to Report A313, be approved; and</p> <p>(2) in the event of significant changes being necessary, these to be agreed with the Chairman of the Working Party, Portfolio Holder for Transport and Planning and local Ward Councillors.</p> <p>(5) Management of Vinery Road Car Park The alteration of the management of the Vinery Road car park to restrict stays to 2 hours be approved.</p> <p>(6) St Olaves Precinct Enhancement The implementation of Phase 1 of the works to St Olaves Precinct, as detailed in Appendix E to Report A313, be approved.</p> <p>(c) Review of Markets (1) The review of markets be undertaken; (2) the National Association of British Markets Authorities be appointed to undertake a review and, following consultations, make recommendations for future service delivery; and (3) the appointment of the National Association of British</p>	<p>The change in the management of this scheme is undertaken within existing budgets.</p> <p>This scheme will be funded from Section 106 contributions from ASDA.</p> <p>The cost of employing consultants is £6,000.</p>	<p>school children.</p> <p>Difficulties have been experienced by visitors to the nearby shops due to all day parking by commuters.</p> <p>The Scheme provided much needed enhancement to the area.</p> <p>A review is considered necessary for the Bury St Edmunds and Haverhill Markets for them to continue to be successful.</p>	<p>St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p> <p>Options were considered in detail by the Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Ivan Sams (01284-757304)</p>

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			Markets Authorities without compliance with Contract Procedure Rules, as contained within the Council's Constitution, be approved as an exemption under paragraph 2.2(iii) as the services are of a specialised nature.				
23	Haverhill Area Working Party: 22 October 2009 (Dec09/06)	A364	<p>(a) Friday Market Extension into the High Street, Haverhill The proposal to move the Haverhill Market into the High Street on Fridays, as detailed in Report A201 (also attached as Appendix A to Report A267), be approved subject to:- (1) confirmation of the necessary Traffic Regulation Order by Suffolk County Council to support closure of the High Street from its junction with Quakers Lane to Eden Road; (2) submission of and granting of a licence to operate the markets in the extended location on Fridays; and (3) provision of physical works to enable vehicular access from Quakers Lane via the Town Hall car park if required.</p> <p>(b) Draft Development Brief: Chantry Mills, Gurteens Factory site, Haverhill The draft Development Brief</p>	<p>The proposed change in operation of the Friday Market can be undertaken within existing resources.</p> <p>The production of this development brief is undertaken within existing resources.</p>	<p>The Market traders support the proposal.</p> <p>Gurteens wish to sell the site on the open market and a Development Brief will inform potential purchasers of the development options.</p>	<p>Options were considered in detail by the Haverhill Area Working Party.</p> <p>Options were considered in detail by the Haverhill Area Working Party.</p>	<p>Anne Gower (01440-706402)</p> <p>Patsy Dell (01284-757306)</p> <p>Anne Gower (01440-706402)</p> <p>Claire Johnson (01284-757339)</p>

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			<p>for the Chantry Mills, Gurteens Factory Site, Haverhill, as detailed in Appendix A to Report A268, be approved for public consultation, which will be undertaken locally and in accordance with the Borough Council's adopted Statement of Community Involvement.</p> <p>(c) Haverhill Town Centre Street Furniture: Notice Boards/Information Signs The map/directory for inclusion on one of the Notice Board/Information Signs located at Haverhill Bus Station, as presented to the Haverhill Area Working Party on 22 October 2009, be approved, subject to the following amendments:- (1) the 'wayfinder' map contained within the Sign be repositioned to enable the further business premises located on the High Street to be identified; (2) the Shopmobility facility also be identified on the map; (3) the opening times for the Shopmobility facility and the Public Conveniences located adjacent to the Borough Council's offices in Lower Downs Slade be included on the removable panel that</p>	<p>The cost of these boards/signs will be met from the approved budget.</p>	<p>These boards/signs continue to enhance the Haverhill Bus Station and Town Centre.</p>	<p>Options were considered in detail by the Haverhill Area Working Party.</p>	<p>Anne Gower (01440-706402)</p> <p>Ramon Keeley (01284-757615)</p>

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			contains the business directory and therefore, enables regular updates to be undertaken; and (4) a larger arrow identifying 'You Are Here' information be incorporated.				
24	Public Venue (The Apex) Working Party: 26 November 2009 (Dec 09/06)	A365	The Apex Project Status Report: Operational That approval of the final business plan for the Council's public halls be delegated to the Corporate Director for Community Services in consultation with the Chairman of the Public Venue (the Apex) Working Party and the Portfolio Holders for Resources and Efficiency and Culture and Sport, following consideration by the Working Party and provided that the cumulative cost of the plan up until 31 March 2014 is within the total budget currently allocated for this period.	The Apex Business Plan is being 'reworked' but the cumulative cost of the Plan up until 31 March 2014 will remain unaltered.	The Apex Business Plan has been reviewed in line with priorities identified by the Venues Director.	Not to review the Business Plan was not considered appropriate.	Lynsey Alexander (01284-765054) Neil Anthony (01284-757064)
25	Emergency Panel: 20 October 2009 (Dec09/01)	A366	Domestic Flood Protection Policy and Strategy (1) The Domestic Flood Protection Policy and Strategy, detailed in Report A259, be approved; and (2) any minor typographical, factual and/or grammatical changes to the final document be agreed by the Chief Executive, in consultation with the Portfolio Holder with	There are no direct financial implications in updating the Domestic Flood Protection Policy and Strategy.	The Strategy is constantly reviewed.	Options were considered in detail by the Emergency Panel.	Sara Mildmay-White (01359-270580) David Bird (01284-757035)

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
			responsibility for Emergency Planning.				
26	Rural Area Working Party: 12 November 2009 (Dec09/19)	A367	<p>(a) Ixworth Draft Conservation Area Appraisal and Management Plan</p> <p>(1) The draft Conservation Area Appraisal and Management Plan for the Ixworth Conservation Area, as attached as Appendix A to Report A310, be approved for consultation; and</p> <p>(2) any typographical, factual and/or grammatical changes required to the document be agreed by the Head of Planning and Economic Development in consultation with the Portfolio Holder for Transport and Planning.</p> <p>(b) 'Save Our Villages' Campaign</p> <p>(1) the Council signs up to the principle of the three step rural housing plan in the National Housing Federation's 'Save Our Villages' campaign and aspires to meet the commitment for housing need assessments and action plans being developed, within available resources;</p> <p>(2) further progress reports be brought to the Rural Area Working Party on a regular basis;</p> <p>(3) the opportunities for Parish</p>	<p>These documents have been produced within existing resources.</p> <p>There maybe some future staffing and financial implications of meeting the commitments of the three point action plan.</p>	<p>Appraisals are being written for each of the Borough's 35 Conservation Areas.</p> <p>The Council aims to ensure that housing need is identified in villages and actions taken to try to meet those needs.</p>	<p>Options were considered in detail by the Rural Area Working Party.</p> <p>Options were considered in detail by the Rural Area Working Party.</p>	<p>John Griffiths (01284-757136)</p> <p>Christine Leveson (01284-757356)</p> <p>John Griffiths (01284-757136)</p> <p>Carole Herries (01284-757603)</p>

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
			Councils to assist in carrying out the assessments, in consultation with local people, and meeting the commitments of the action plan be explored further with Parish Councils and Registered Social Landlords; and (4) the situation regarding housing settlement boundaries be clarified through the Local Development Framework.				
27	Food Safety Standards Scheme 'Scores on the Doors' (Dec09/21)	A368	The 'Scores on the Doors' Food Safety Standards Scheme be adopted in accordance with the details outlined in Report A368.	The cost of operating this new scheme will be minimal and can be accommodated within existing resources.	The purpose of the scheme is to:- (a) inform consumers of food safety information in a readily understandable way; and (b) raise food safety standards of food businesses within St Edmundsbury.	Not to implement a scheme at present and to await the national scheme	Sara Mildmay-White (01359-270580) Carole Herries (01284-757603)
28	Gambling Act 2005 Statement of Licensing Principles (Dec09/09)	A369	Subject to the approval of full Council, the draft Statement of Principles in respect of the Gambling Act 2005, as contained in Appendix A to Report A297, be approved subject to the following:- (a) the date by which the document must be published be amended from 14 January 2010 to 3 January 2010, as detailed on Page 2 of the document; (b) the list of consultees contained in Part C, Schedule A of the document be amended to delete reference to the addresses of consultees,	Reviewing of the Statement of Principles was undertaken within existing resources.	The Council is required to publish a revised Statement of Principles by 3 January 2010.	Options were considered in detail by the Licensing and Regulatory Committee.	Sara Mildmay-White (01359-270580) Hilary Workman (01284-757113)

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			<p>but to retain reference to their names; (c) minor typographical and grammatical changes identified by Councillor Ray be applied in accordance with the Council's style guide; and (d) any other minor typographical, factual and/or grammatical changes to the document be agreed by the Corporate Director for Community Services in consultation with the Portfolio Holder for Bury St Edmunds and Community Safety.</p>				
29	Public Venue (The Apex) Construction of Shell and Core: Final Account	A370	This decision is an exempt item.				

Joy Bowes,
Head of Legal and Democratic Services
4 December 2009