



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 24 October 2008 and, if not called in by Councillors, will come into operation on Monday 3 November 2008. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 p.m. on Friday 31 October 2008.

A. DECISIONS TAKEN BY CABINET ON 23 OCTOBER 2008

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
5	Review of the Capital Programme (Nov08/05)	Z293	The rescheduled Capital Programme, as detailed in Appendices 1 and 2 of Report Z284, be approved.	The updated Capital Programme will now be used for further consideration during the budget setting process and will be finalised and approved by full Council on 24 February 2009.	The Capital Programme is regularly reviewed, especially during the budget setting process.	Options on individual capital schemes are considered throughout the budget setting process.	Paul Farmer (01284-768777) Liz Watts (01284-757252)
6	Revenues and Benefits Service Write-off Policy (Nov08/08)	Z294	Subject to approval by full Council:- The updated Write-off Policy and new scheme of delegation for write-off levels, as set out in Appendix 1 to Report Z285, be approved, together with the necessary amendments to the Constitution.	There are no financial implications in amending the levels of authorisation of write-offs.	The Council's write-off levels were considered low compared with other local district councils surveyed and the new levels will allow the system to be more efficient and effective.	Options were considered by the Policy Development Committee.	Paul Farmer (01284-768777) Liz Watts (01284-757252)

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7	Covert Surveillance Policy (Nov08/12)	Z295	<p>(1) The Head of Legal and Democratic Services assume responsibility for general oversight of covert surveillance operations and be proactive to ensure that reviews and cancellations be dealt with promptly;</p> <p>(2) the Council's <i>Directed Surveillance and Covert Human Intelligence Source Policy and Operational Document</i> be amended to reflect the change of responsibility, and that, subject to the approval of full Council, any consequential changes also be made to the Council's Scheme of Delegation;</p> <p>(3) the form used to seek authorisation for covert surveillance be amended so as to ensure that the matters set out in paragraph 2.5 of Report Z286 are adequately covered; and</p> <p>(4) future training give particular emphasis to the question of proportionality.</p>	<p>There are no financial implications in detailing that the Head of Legal and Democratic Services assumes responsibility for the general oversight of covert surveillance operations and also to amendments to the form to be used to seek authorisation. There will be some costs associated with training, however these will be borne within existing budgets.</p>	<p>The Council is subject to inspection by the Office of Surveillance Commissioners and the amendments to the Council's procedures were recommended arising from a recent visit.</p>	<p>Options were considered by the Policy Development Committee.</p>	<p>David Ray (01359-250912)</p> <p>Joy Bowes (01284-757141)</p>

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8	West Suffolk House Joint Committee: 3 Oct 2008 (Nov08/02)	Z296	Subject to the approval of full Council:- (1) contributions from both St Edmundsbury Borough and Suffolk County Councils towards the West Suffolk House Travel Plan based on usage at a rate of £1.20 per space per day for Years 1 and 2 be approved; and (2) the Year 3 contribution rate be reviewed.	The contributions will be based on a rate of £1.20 per space per day.	The contributions from both Councils will be made towards funding the schemes detailed in the West Suffolk House Travel Plan.	Options were considered by the West Suffolk House Joint Committee.	Nigel Aitkens (01284-735258) Alex Wilson (01284-757695)
9	Central Safety Panel: 20 October 2008 (Nov08/01)	Z297	Amendment 001 to Part 4 of the Policy, and amendment 002 to Instruction 4, Fire Safety Arrangements, as detailed in Report Z298, be approved.	There are no direct financial implications arising from amending the Council's Health and Safety Policy.	The Council's Health and Safety Policy is under constant review.	Options were considered by the Central Safety Panel.	David Ray (01359-250912) Martin Hosker (01284-757010)
10	Joint Staff Consultative Panel: 21 October 2008 (Nov08/10)	Z298	(a) Equal Pay Policy Statement The Equal Pay Policy Statement, as detailed in Appendix 1 to Report Z310, be approved. (b) Working With Cancer and Long Term Illness Policy The Working with Cancer and Long Term Illness Policy, as detailed in Report Z311, as amended, be approved.	Any financial implications arising from the introduction of the two policies will be borne within existing budgets.	The Equal Pay Act provides for equal pay between women and men in the same employment where they are employed on:- (a) light work that is the same or broadly similar work; (b) work related as equivalent (under a job evaluation scheme); and (c) work of equal value.	Options were considered by the Joint Staff Consultative Panel.	David Ray (01359-250912) Louise Hammond (01284-757008)

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14	Sustainable Development Panel: 21 October 2008 (Nov08/04)	Z301	<p>(a) St Edmundsbury Local Development Framework: Core Strategy Preferred Options and Strategic Sites Consultation</p> <p>(i) the Core Strategy draft Preferred Options and Strategic Sites consultation document and Sustainability Appraisal, as detailed in Appendices A and B to Report Z308, be approved for public consultation subject to on Page 26 the amendment of Strategic Spatial Objective J to read "To ensure that development has, as a minimum, a neutral impact on climate change"; and</p> <p>(ii) agreement to any minor typographic, factual and grammatical changes to the final document, including the consultation questions, be delegated to the Acting Corporate Director for Environment in consultation with the Portfolio Holder for Transport and Planning.</p>	Costs for the production of and consultation on this document will be met from existing budgets.	The Council is legally required to produce a Local Development Framework and this document helps meet the requirements.	The Council has to produce a Local Development Framework. The detail was considered by the Sustainable Development Panel.	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>(b) St Edmundsbury Local Development Framework: Site Allocations Issues and Options Consultation Document</p> <p>(i) the Site Allocations Issues and Options consultation document, as detailed in Appendix A to Report Z309, be approved for public consultation; and</p> <p>(ii) agreement to any minor typographic, factual and grammatical changes to the final document be delegated to the Acting Corporate Director for Environment in consultation with the Portfolio Holder for Transport and Planning.</p>	<p>Costs for the production of and consultation on this document will be met from existing budgets.</p>	<p>The Council is legally required to produce a Local Development Framework and this document helps meet the requirements.</p>	<p>The Council has to produce a Local Development Framework. The detail was considered by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>
16	<p>Bury St Edmunds Area Working Party: 14 October 2008 (Nov08/03)</p>	Z303	<p>(a) Engineering Services Work Programme</p> <p>(1) Holderness Road, Bury St Edmunds</p> <p>Suffolk County Council be recommended to stop up Holderness Road, Bury St Edmunds.</p>	<p>There are no direct financial implications for the Borough Council to stop up Holderness Road, Bury St Edmunds</p>	<p>British Sugar had requested that this road be stopped up as public highway and that they would take over the maintenance. It was considered that there was no public benefit in keeping this road as public highway.</p>	<p>Options were considered by the Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>

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			<p>(2) Residents' Parking Schemes A report be made to the next meeting of the Bury St Edmunds Area Working Party which presents the overview of the residents' parking schemes within Bury St Edmunds, whether in operation or under consideration.</p>	<p>There are no direct financial implications in reviewing the residents' parking schemes either in operation or under consideration.</p>	<p>It was considered appropriate that a full overview of the residents' schemes within Bury St Edmunds whether in operation or under consideration be provided.</p>	<p>Options were considered by the Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>
			<p>(3) Revised Layout of Junction: St Andrews Street/Risbygate Street/Brentgovel Street, Bury St Edmunds (i) That consultation on the revised layout of the junction of St Andrews Street/Risbygate Street/Brentgovel Street take place in order that further consideration be given to traffic and pedestrian movements at this junction and also along connecting streets, to include assessing the implications of the potential redevelopment of the former Roy's of Wroxham store in Risbygate Street and</p>	<p>There are no direct financial implications in giving further consideration to traffic and pedestrian movements within this area of Bury St Edmunds.</p>	<p>It was considered appropriate that before the layout of the junction was revised consideration be given to traffic and pedestrian movements within the appropriate streets.</p>	<p>Options were considered by the Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>

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			<p>the construction of the Link between the town centre and the Cattle Market redevelopment; and</p> <p>(ii) prior to consultation, a working group be formed comprising representatives of Bury St Edmunds Area Working Party, Bury St Edmunds Town Council, Bury St Edmunds Town Centre Management and Ward Members to agree the consultation scheme and the timetable for implementation.</p> <p>(4) Cattle Market Surface Car Park</p> <p>(a) a report be made to the Bury St Edmunds Area Working Party as to the options for additional planting and landscaping; and</p> <p>(b) a letter be written to Suffolk Constabulary as to the anti-social behaviour encountered in the car park in the evenings.</p>	<p>Any additional planting and landscaping will be undertaken within existing budgets.</p>	<p>Now that the Cattle Market was nearing completion it was considered appropriate that a review be undertaken as to planting and landscaping of the site.</p>	<p>Options were considered by the Bury St Edmunds Area Working Party.</p>	<p>Sara Mildmay-White (01359-270580)</p> <p>Steve Boor (01284-757323)</p>

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			<p>(b) Former Roy's of Wroxham Store, Risbygate Street, Bury St Edmunds</p> <p>(1) The car parking arrangements as detailed in Exempt Report Z280 be approved in principle; and</p> <p>(2) the Corporate Director for Community, in consultation with the Chairman of Bury St Edmunds Area Working Party, be authorised to resolve outstanding issues.</p>	The proposed redevelopment of a small part of the St Andrews Street South car park will result in additional income and a reduction in maintenance charges to the Borough Council.	It was considered appropriate that the Council come to appropriate arrangements with the proposed developer of the former Roy's of Wroxham store in order to facilitate the redevelopment of these premises.	Options were considered by the Bury St Edmunds Area Working Party.	<p>Sara Mildmay-White (01359-270580)</p> <p>Betty Albon (01284-757307)</p>
17	Local Authority Business Growth Incentive Scheme (Nov08/09)	Z304	<p>(1) the amended investment proposals for the Local Authority Business Growth Incentive Scheme (LABGI) for 2008/2009 and 2009/2010, as detailed in paragraphs 4.3 to 4.5 of Report Z304 be approved;</p> <p>(2) the Corporate Director for Environment, in consultation with the Portfolio Holder responsible for economic development and the Chief Finance Officer, be authorised, if necessary, to update</p>	The Council has received £1,174,417 as part of the Government's Local Authority Business Growth Incentive Scheme (LABGI) and has approximately £434,000 to allocate. In addition a capital receipt of £445,000 has been received from the sale of the Vision Centre in Eastern Way, Bury St Edmunds and approval has been given in principle of using this capital receipt to invest in the Council owned business units in Haverhill.	The Council has attracted funding from the Government as a reward for the economic growth in its area this is used to promote the highest levels of continued economic growth within St Edmundsbury.	There is a wide range of uses for which the grant could be put. However after due consideration those approved were considered to be the best options.	<p>Nigel Aitkens (01284-735258)</p> <p>Andrea Mayley (01284-757343)</p>

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			<p>and amend the LABGI investment programme in accordance with the Council's Economic Development Strategy;</p> <p>(3) the Borough Council supports the principle of St Edmundsbury being included in a Greater Cambridge LABGI partnership;</p> <p>(4) the Economic Development Manager, in consultation with the Portfolio Holder for Economy and Asset Management and the Chief Finance Officer, be authorised to respond to the LABGI consultation in accordance with paragraphs 4.6 to 4.9 of Report Z304; and</p> <p>(5) subject to the approval of full Council, it be agreed in principle that the £445,000 capital receipt from the sale of the Vision Centre in Bury St Edmunds be allocated towards the cost of repairs and improvements to the Borough Council's existing employment units in Haverhill, as detailed in paragraph 4.10 of Report Z304 and</p>				

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			subject to the Council's normal Asset Management Plan process.				
18	Disturbution of Funding for the Rural Action Plan 2008-2011 (Nov08/07)	Z305	(1) That the funding allocations for the St Edmundsbury Rural Action Plan, detailed in Appendix A of Report Z305, be approved; and (2) that the Economic Development Manager be given delegated authority to authorise these payments in consultation with the Portfolio Holder with responsibility for Rural Affairs, subject to minor changes, for example due to estimated project costs.	Report seeks to finalise the allocations in the 2008-2011 budget which total £34,970 in 2008/2009, £57,370 in 2009/2010 and £25,050 in 2010/2011.	The Council has a commitment to the rural areas which link to its corporate priorities and budgets have been allocated to fund various initiatives.	Not to allocate funding to the Rural Action Plan was not considered an option as it would be detrimental to the main corporate priorities and the Cabinet commitment to rural services.	John Griffiths (01284-757600) Andrea Mayley (01284-757343)

Joy Bowes,
Head of Legal and Democratic Services
24 October 2008