



St Edmundsbury
BOROUGH COUNCIL

DECISIONS NOTICE

The following decisions were taken in the week ending 9 May 2008 and, if not called in by Councillors, will come into operation on Monday 19 May 2008. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbc.gov.uk) by 5 p.m. on Friday 16 May 2008.

A. DECISIONS TAKEN BY CABINET ON 7 MAY 2008

| Item No. | Subject (Forward Plan Ref) | Report No. | Decision | Financial Implications | Reason(s) for Decision | Other Option(s) Considered | Contact(s) |
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| 5 | Report from the Overview and Scrutiny Committee: 23 April 2008 | Y726 | Minutes 5 March 2008: Rural Action Plan 2008 to 2011 That officers be given delegated authority to agree minor amendments to the updates Rural Action Plan for 2008 to 2011, as detailed in Report Y606, as amended. | There are no financial implications in granted delegated authority to officers to make minor amendments. | To ensure the finalised Rural Action Plan 2008 to 2011 is up to date and accurate. | None. | David Ray (01359-250912) Mark Ereira-Guyer (01284-703526) Adriana Stapleton (01284-757613) |
| 6 | West Suffolk House, Bury St Edmunds: Storage and Records Management (May08/03) | Y727 | (1) Option 4, as contained within the Business Case for Joint Storage Solution at West Suffolk House (Appendix A to Report Y727) be adopted; (2) a capital budget allocation of up to £85,000, funded from the Building Repairs Reserve, be made for the conversion and fitting out of the existing | The capital cost of Option 4 is approximately £161,500 which will be shared 50:50 between both authorities. As there is no budget provision, it will be funded from the Buildings Repairs Reserve. | Phase 1 of the Public Service Village Programme is the construction of West Suffolk House. The building will be jointly owned by St Edmundsbury Borough Council and Suffolk County Council and a joint committee (West Suffolk House Joint Committee) | There are six options detailed under Section 2, Premises, of the Business Case; namely:- 1. purpose built building on the PSV site; 2. re-using the recently vacated joinery store; 3. conversion of the depot; 4. part conversion of the depot and adjacent office | Nigel Aitkens (01284-735258) David Ray (01359-250912) Ivans Sams (01284-757304) |

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| | | | depot as detailed in Table 3.1 of the Business Case for Joint Storage Solution at West Suffolk House (Appendix A to Report Y727); and (3) the Corporate Director of Resources, in consultation with the Portfolio Holders for Economy and Asset Management and Performance and Organisational Development, be given delegated authority to implement the measures necessary to deliver joint file storage and records management. | The revenue costs for the joint service delivery are approximately £98,600 per annum. However, by combining the office accommodation with the postal and courier service this could be reduced to £74,645 per annum. | has been established to manage the building through procurement to occupation and beyond. In order to enable the floor space within the new offices to be effectively utilised it is proposed to remove closed filing from the working area and adopt a joint storage and records management solution. | building; 5. conversion of a Suffolk County Council building within Bury St Edmunds; or 6. conversion of a St Edmundsbury building within Bury St Edmunds. | |
| 7 | Annual Review and Appointment of Cabinet Working Parties and Panels | Y728 | (a) Bury St Edmunds Town Council Working Party (BSETCWP) (i) the Bury St Edmunds Town Council Working Party be disbanded with immediate effect; and (ii) the Bury St Edmunds Town Centre and Cattle Market Working Party(or its successor) undertake functions of the Town Council Working Party as appropriate and its Terms of Reference be amended to include 'To consider service related and other issues and liaise with Bury St Edmunds Town Council | Reviewing the Cabinet's Working Parties and Panels was undertaken from within existing resources. | The Cabinet reviews annually its Working Parties, Panels etc including its Membership and Terms of Reference. | Not to review the Working Parties and Panels was not considered an option. | John Griffiths (01284-757136) Steven Lincoln (01284-757108) |

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| | | | <p>as appropriate';</p> <p>(b) Bury St Edmunds Town Centre and Cattle Market Working Party</p> <p>(i) the Bury St Edmunds Town Centre and Cattle Market Working Party be renamed 'Bury St Edmunds Area Working Party'; and (ii) The Terms of Reference detailed in Appendix A to Report Y728 be approved.</p> <p>(c) Joint Staff Consultative Panel/Central Safety Panel: Proposed Amalgamation</p> <p>Subject to satisfactory consultation, the Head of Legal and Democratic Services be authorised to amalgamate the Joint Staff Consultative and Central Safety Panels.</p> <p>(d) Sports and Leisure Development Panel</p> <p>The Sports and Leisure Development Panel be disbanded with immediate effect and that it's functions be undertaken as outlined in Report Y728</p> | | | | |

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| | | | <p>and, specifically:-</p> <p>(i) the Policy Development Committee be requested to undertake any future leisure policy or strategy reviews as part of its remit to advise on the development of policy, taking into account the available space on the Committee's work programme;</p> <p>(ii) all other issues regarding leisure and sports development functions, including those relating to the Olympic Games 2012, be progressed through the Cabinet;</p> <p>(iii) the Overview and Scrutiny Committee be requested to carry out annual monitoring of the provision of leisure activities by Abbeycroft Leisure, and that for 2008/2009 that monitoring be carried out as part of the Committee's planned monitoring of the Action Plan arising from its post implementation review of the Trust transfer;</p> <p>(iv) monitoring and negotiating management fees with Abbeycroft Leisure Board be formally allocated to the Grant</p> | | | | |

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| | | | <p>Panel; (v) those matters with specific regard to the Bury St Edmunds and Haverhill Leisure Centres be considered by the Area Working Parties; and (vi) other issues, such as consideration of Capital Expenditure items, be considered by the Cabinet.</p> <p>(e) Sustainable Development Panel</p> <p>The Sustainable Development Panel deal with strategic issues only. Operational items to be considered by other bodies, such as the Bury St Edmunds Town Centre and Cattle Market (or its successor) and Haverhill Area Working Parties.</p> <p>(f) Procurement Standards Board</p> <p>A formal reporting arrangement be made involving the Performance and Audit Scrutiny Committee as part of its performance management role in monitoring the Procurement Strategy Action Plan.</p> | | | | |

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| | | | <p>(g) Members' Health Panel</p> <p>The dissolution of the Members' Health Panel be endorsed.</p> <p>(h) Policy Development Committee: Service Delivery Review Panel</p> <p>The Service Delivery Review Panel's Terms of Reference be reviewed by the Policy Development Committee.</p> <p>(i) Appointment to Working Parties and Panels</p> <p>The Head of Legal and Democratic Services be authorised to appoint Members to the Working Parties and Panels in accordance with nominations put forward by the relevant Group Leaders and in consultation with the independent Members.</p> | | | | |
| 10 | Sustainable Development Panel Recommendations: 15 April 2008 (May08/04) | Y729 | (a) St Edmundsbury Replacement Local Plan 2016 – Policy RA2(b); Strategic Greenfield Site – Ixworth – Draft Concept Statement | The Sustainable Development Panel considered any financial implications. | To progress recommendations arising from the Sustainable Development Panel held on 15 April 2008. | The Sustainable Development Panel considered any alternative options on 15 April 2008. | Terry Clements (01284-827161) Peter Stevens (01787-280284) |

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| | | | <p>(i) subject to there being no over-riding adverse comments from the landowners and Ward Member, the draft Concept Statement for Ixworth be approved for public consultation; and</p> <p>(ii) the Head of Planning and Engineering Services be authorised, in agreement with the Portfolio Holder for Transport and Planning, to incorporate into the Statement any further minor changes as are necessary to make any spelling, grammatical, factual, formatting and numbering corrections.</p> <p>(b) National Air Traffic Services: Consultation on Proposed Changes to Airspace</p> <p>(i) National Air Traffic Services be thanked for consulting the Borough Council on the proposed changes to airspace and for making the presentation to the Sustainable Development Panel on 4 March 2008;</p> <p>(ii) the Council has concerns about the robustness of the consultation procedure</p> | | | | Sandra Pell (01284-757301) |

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| | | | <p>adopted by NATS. Paragraph 3.9 of the consultation document encourages parish councils to provide feedback through their relevant county or district council or via the questionnaire on the NATS website. This has not only caused considerable confusion but does not enable the local authority to take into account parish council comments received after the matter has gone through the democratic decision making process and prior to submission of its comments; and (iii) while the Council welcomes the significant environmental benefits that the proposals would have for Haverhill and the Stour Valley east of the town, it strongly objects to the proposal for the Stansted Western Hold as proposed and the subsequent change in routing for westerly arrivals to Stansted airport. It is the Council's opinion that the proposals will have an overall unacceptable environmental impact on residents in rural areas of the borough and will have</p> | | | | |

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| | | | <p>a negative impact on the tranquillity of those areas.</p> <p>(c) Regional Spatial Strategy: Planning for Gypsy and Traveller Accommodation in the East of England</p> <p>(i) no objection be made to the identification of a need for 15 additional pitches in St Edmundsbury by 2011;</p> <p>(ii) robust evidence would be required to demonstrate that a 3% annual increase of pitches in each district was needed beyond 2011; and</p> <p>(iii) the potential for local development documents to contain criteria based rural exception policies for the provision of sites is endorsed.</p> <p>(d) Replacement St Edmundsbury Local Plan 2016 Policy DS5: Design Guidance and Development Briefs – Draft protocol for Development Briefs</p> <p>That the protocol for the preparation of design briefs, as set out in paragraph 3.2 of Report Y687, as amended, be approved.</p> | | | | |

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| | | | <p>(e) St Andrews Street South, Bury St Edmunds: Environmental Enhancement Scheme</p> <p>(a) the proposed changes to St Andrews Street South between Kings Road and Risbygate Street shown on the plan at Appendix B to Report Y688 be approved for construction;</p> <p>(b) the town centre 20 mph zone be extended to include St Andrews Street South between Kings Road and Brentgovel Street;</p> <p>(c) the cost of the works be funded from the capital allocation set out in Paragraph 5.1 of Report Y688; and</p> <p>(d) a further report on the details of the street furniture for the area be submitted to a future meeting of the Bury St Edmunds Town Centre and Cattle Market Working Party for their approval.</p> | | | | |
| 11 | Haverhill Area Working Party Recommendations: 17 April 2008 (May08/02) | Y730 | <p>Darzi Health Centre Proposal for Haverhill</p> <p>(1) the Council welcomes and supports the development of the Darzi Health Centre for Haverhill recognising an important investment in additional</p> | The Haverhill Area Working Party considered any financial implications. | To progress recommendations arising from the Haverhill Area Working Party held on 17 April 2008. | The Haverhill Area Working Party considered any alternative options on 17 April 2008. | <p>Nigel Aitkens (01284-735258)</p> <p>Mike Dawson (01284-757060)</p> |

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| | | | health care facilities which it represents; and (2) Members look forward to working in partnership with the Primary Care Trust to help shape the service provision at the centre and to facilitate the delivery of these important new facilities. | | | | |
| 12 | Report of the Overview and Scrutiny Committee: Post Office network Changes – Proposed Closures in St Edmundsbury (May08/08) | Y731 | Te letter, attached as Appendix A to Report Y731, be sent as the Council's response to Post Office Ltd on their recommendation to close seven post offices in the Borough. | The Overview and Scrutiny Committee considered any financial implications. | In May 2007 the Government announced that 2,500 post offices must close due to falling customer numbers and declining profits. On 23 April 2008 the Overview and Scrutiny Committee considered Report Y699 containing information collated to date regarding the proposed closure of post offices within Chalkstone in Haverhill, Fornham All Saints and Horringer. | To not respond to Post Offices Ltd on the proposed closures. | John Griffiths (01284-757136) Mark Ereira-Guyer (01284-703526) Adriana Stapleton (01284-757613) |
| 13 | Bury St Edmunds Town Centre and Cattle Market Working Party Recommendations: 24 April 2008 (May08/01) | Y732 | (a) Revised Impact Management Strategy The Cattle Market Impact Management Strategy be revised, in consultation with the partners who contributed to the first strategy, in order to maximise the benefits and minimize any | The Bury St Edmunds Town Centre and Cattle Market Working Party considered any financial implications. | To progress recommendations arising from the Bury St Edmunds Town Centre and Cattle Market Working Party held on 24 April 2008. | The Bury St Edmunds Town Centre and Cattle Market Working Party considered any alternative options on 24 April 2008. | Sara Mildmay-White (01359-270580) Jerry Massey (01284-757200) |

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| | | | <p>negative effects of the opening of the redevelopment in Bury St Edmunds.</p> <p>(b) East of England Development Agency: Grant</p> <p>In accordance with the revised agreement with the East of England Development Agency in respect of its grant, the budget currently allocated in the Capital Programme for public realm works associated with the Cattle Market redevelopment in Bury St Edmunds, less £10,000, be vired to the Capital allocation for the construction of the public building on the Cattle Market site.</p> | | | | |

Joy Bowes
Head of Legal and Democratic Services
9 May 2008

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