



St Edmundsbury
BOROUGH COUNCIL

DECISIONS NOTICE

The following decisions were taken in the week ending 7 December 2007 and, if not called in by Councillors, will come into operation on Monday 17 December 2007. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 p.m. on Friday 14 December 2007.

A. DECISIONS TAKEN BY CABINET ON 5 DECEMBER 2007

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
4	Local Government and Public Involvement in Health Act 2007 and the Suffolk Pathfinder (Dec07/09)	Y390	(1) to note the progress on the action plan for the implementation of the Local Government and Public Involvement in Health Act 2007 listed in Appendix 1 to Report Y390; (2) Subject to minor amendment, the revised Action Plan at Appendix 2 to Report Y390; and (3) to note the discussions which are taking place in relation to the Suffolk Pathfinder and the decision making process for issues arising from development of it as outlined in paragraphs 5.9 and 5.10 of Report Y390.	To develop the Suffolk Pathfinder each authority has already committed a total of £21,000 over two years to fund the establishment of a small project team to take investigations forward. Longer term the rationale behind the Pathfinder is that the new arrangements should be supported by a business case and not result in the need for large	The Borough Council had already committed to be part of the Suffolk Pathfinder and so has to take appropriate action for the implementation of the Local Government and Public Involvement in Health Act 2007.	In relation to the 2007 Act the Council is obliged to take the necessary steps to implement the core legislation. However, there is discretion over the form of arrangements arrived at as part of the development of the Suffolk Pathfinder and those options are currently being explored by the Leaders of the Councils within Suffolk.	John Griffiths (01284-757136) Deborah Cadman (01284-757009)

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				amounts of additional funding. The resource implications of implementing those aspects of the Act which are mandatory for all Councils are potentially significant but the sums involved are not identified at this stage.			
5	Comprehensive Spending Review 2007/2011 (CSR07) (Dec07/17)	Y391	(1) Report Y391 be noted; and (2) the Council will need to adopt a revised approach to the identification and delivery of efficiency and other budget savings for the period 2009 to 2011, be agreed.	CSR07 is likely to have a significant impact on the financial resources of the Council, however, the impact is as yet unknown.	The Government has announced the general overview of the outcome of the public sector spending review for the period 2007/2011. However, the full impact on the Council will become clear as further details are announced.	The Government has announced the general overview of the outcome of the public sector spending review for the period 2007/2011. However the full impact on the Council will become clear as further details are announced, which will necessitate the need for consideration of options.	Paul Farmer (01284-768777) Jerry Massey (01284-757200)
6	Report of the Policy Development Committee: Delivering a Sustainable Budget 2008/2009	Y392	Subject to the budget setting process:- (1) provision be made in the 2008/2009 Capital and Revenue budgets for the unavoidable revenue expenditure listed in Tables 2 and 3 and Appendix B to Report Y361, and the unavoidable capital expenditure	The Policy Development Committee has made recommendations for the 2008/2009 budget which the Cabinet will take into consideration before	The Policy Development Committee has made recommendations for the 2008/2009 budget which the Cabinet will take into consideration before recommending a final budget to Council.	Options were considered in detail by the Policy Development Committee.	Paul Farmer (01284-768777) Jerry Massey (01284-757200)

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			<p>detailed in Appendix D to Report Y361;</p> <p>(2) proposals for efficiency savings and additional income in 2008/2009 summarised in Table 1 and detailed in Appendix A to Report Y361, as amended, to include two additional proposals as detailed in paragraph 4 of Report Y392 be included in the 2008/2009 revenue budget;</p> <p>(3) the avoidable revenue growth proposal to increase staffing in the CCTV control room, as shown in Table 3 and Appendix C to Report Y361, be included in the 2008/2009 revenue budget; and</p> <p>(4) the Corporate Director for Resources, in consultation with the Portfolio Holder for Resources and Efficiency and the Chairman of the Policy Development Committee, be given delegated authority to agree, for consideration by Cabinet, further efficiency savings and additional income to meet the £800,000 target, and that</p>	<p>recommending a final budget to Council.</p>			

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			the outcome of this work be reported for information to the January 2008 meeting of the Policy Development Committee.				
7	Report of the Policy Development Committee: Corporate Sponsorship Policy (Dec07/19)	Y393	Subject to the approval of full Council:- (1) the Sponsorship Policy detailed in Report Y362, as amended in accordance with paragraph 3 of Report Y393, be adopted as Council Policy, and that the Constitution be amended accordingly; and (2) a further examination be undertaken into providing guidance on the role of Councillors in sponsorship arrangements.	There are no direct financial implications in compiling a new Corporate Sponsorship Policy.	There was a need to update the Sponsorship Policy as detailed in the financial procedure rules in Part 4 of the Council's Constitution to form an overarching Corporate Sponsorship Policy.	Options were considered by the Policy Development Committee.	Paul Farmer (01284-768777) Jerry Massey (01284-757200)
8	Report of the Overview and Scrutiny Committee: 28 November 2007	Y394	Cycling in St Edmundsbury That an informal consultation exercise be carried out through Community Spirit, asking members of the public to identify problems along the current cycle route network, and that the results of the consultation be provided to Suffolk County Council for use when considering improvements to these routes.	The costs of the consultation exercise will be met from within existing resources.	At the meeting of the Overview and Scrutiny Committee Anthony Wright, the County Council Cycling Officer was in attendance and a number of issues were explored, including the necessity for an extent of signage, incomplete routes, safety, and identification of problems along the routes. The Committee felt that these points could be addressed by carrying out an informal consultation exercise with users of the routes.	Options will be considered once the results of the informal consultation exercise have been completed.	Terry Clements (01284-827161) Steve Boor (01284-757323)

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10	Grant Panel: Recommendations 15 November 2007 (Dec07/14)	Y396	<p>(a) Rural Areas Community Initiatives Fund Application for Project Funding: 2007/2008 £5,000 be awarded in 2007/2008 to Ketton Early Birds Playgroup, Kedington, towards the purchase of a purpose-built building.</p> <p>(b) Recreation, Village Halls and Play Areas Grants: Applications for Project Funding 2007/2008 That the following grants be awarded in 2007/2008:- (1) £6,700 be awarded towards the upgrade and refurbishment of the toilets at Wickhambrook Memorial Hall and Social Centre; and (2) £10,000 be awarded towards the completion of Hawstead Village Hall.</p> <p>(c) Grants to Voluntary Organisations: 2008/2009 (1) the grants awarded to organisations whereby longer term funding arrangements had previously been approved, as detailed in Section 3.2</p>	The awarding of grants as listed will be undertaken within approved budgets.	The awarding of grants is undertaken against a scoring matrix that ensures that the Council's priorities are addressed.	The Grant Panel considered the options in detail.	Sara Mildmay-White (01359-270580) Mike Dawson (01284-757060)

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			<p>of Report Y344, be noted; (2) the following grants be awarded in 2008/2009:-</p> <table data-bbox="638 359 954 1141"> <tr><td></td><td>£</td></tr> <tr><td>Community Centres</td><td>39,900</td></tr> <tr><td>Arts Grants</td><td>2,500</td></tr> <tr><td>Hall Hire Grants</td><td>5,000</td></tr> <tr><td>'In Bloom' Grants</td><td>4,500</td></tr> <tr><td>Bury St Edmunds YMCA</td><td>5,000</td></tr> <tr><td>Optua Advice and Advocacy</td><td>1,000</td></tr> <tr><td>Haverhill and District Local History Group</td><td>3,645</td></tr> <tr><td>Bury St Edmunds Volunteer Centre</td><td>7,000</td></tr> <tr><td>Haverhill and District Volunteer Centre</td><td>12,000</td></tr> <tr><td>Relate Norfolk and Suffolk</td><td>5,000</td></tr> <tr><td>Mildenhall Road Estate Women's Community Group</td><td>120</td></tr> <tr><td>Bury St Edmunds and District Citizens' Advice Bureau (CAB)</td><td>90,000</td></tr> <tr><td>Haverhill and District CAB</td><td>100,000</td></tr> </table> <p>(3) as no growth areas are available within the Core Funding Budget and no funds available within existing underspends, as detailed in Appendix K to Report Y344, no grant be awarded to The Prince's Trust in 2008/2009.</p>		£	Community Centres	39,900	Arts Grants	2,500	Hall Hire Grants	5,000	'In Bloom' Grants	4,500	Bury St Edmunds YMCA	5,000	Optua Advice and Advocacy	1,000	Haverhill and District Local History Group	3,645	Bury St Edmunds Volunteer Centre	7,000	Haverhill and District Volunteer Centre	12,000	Relate Norfolk and Suffolk	5,000	Mildenhall Road Estate Women's Community Group	120	Bury St Edmunds and District Citizens' Advice Bureau (CAB)	90,000	Haverhill and District CAB	100,000				
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			<p>(d) Anglia in Bloom Groups: Grants 2008/2009</p> <p>That the following grants be awarded for 2008/2009:-</p> <p>(1) Clare in Bloom £3,750; and</p> <p>(2) Cavendish in Colour £750.</p>				
11	Information Communications Technology (ICT) Security Policy (Dec07/22)	Y397	<p>(1) subject to approval by full Council, the revised ICT Security Policy detailed in Paper Y397, amended to include, 'Members' in the second sentence of paragraph 5.1, be adopted; and</p> <p>(2) the decision to provide encryption for Council PCs and laptops that are used to access sensitive and personal information be noted.</p>	<p>There are no direct financial implications in compiling the ICT Security Policy. However, by implementing one issue arising from the Policy it is estimated that the likely cost of providing inscription for PCs and laptops is in the region of £10,000, which will be funded from Working Balances.</p>	<p>The Council has a large investment in the use of ICT which is essential for the day to day working of the organisation. In many areas the use of ICT is vital and must be protected from any form of disruption or loss of service. It is, therefore, essential that the availability, integrity and confidentiality of the ICT systems and the data they hold are maintained at a level which is appropriate for the Councils needs.</p>	<p>To update the ICT policy was not considered an option.</p>	<p>Paul Farmer (01284-768777)</p> <p>Tony Hainsworth (01284-757231)</p>
12	West Suffolk House: Car Park Extension, Olding Road, Bury St Edmunds	Agenda Item 12	<p>Subject to the approval of Council, £45,000 be allocated from the unallocated provision in the approved Capital Programme for the construction of car parking at West Suffolk House.</p>	<p>A further £45,000 is required to complete Phase II of the car parking at West Suffolk House, Western Way, Bury St Edmunds.</p>	<p>The Council had already committed to providing car parking spaces at West Suffolk House and the budget allocation is insufficient to meet the actual cost of the work.</p>	<p>Not to proceed with Phase II of the Car Park was not considered an option.</p>	<p>Nigel Aitkens (01284-735258)</p> <p>Jerry Massey (01284-757200)</p>

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13	Report of the Policy Development Committee: Homes Assistance Policy (Dec07/05)	Y398	(1) until the comprehensive review of the Homes Assistance Policy following the results of the Private Sector House Condition Survey, all discretionary grants be suspended with the exception of the four types of Healthy Homes Grant and the Decent Homes Grant, and that these grants continue to be approved until such time the grant budget is fully committed; and (2) the maximum limit of the Decent Homes Grant be increased to £15,000.	The Council had already agreed to reallocate funding from the discretionary grant budget to the mandatory Disabled Facilities Grants and has now determined that all discretionary grants be suspended with the exception of the four types of the Healthy Homes Grant and the Decent Homes Grant until such time as the budget is fully committed. The maximum limit of the decent homes grant be increased from £10,000 to £15,000.	There is an increased number of applications and increase in value of the Mandatory Disabled Facilities Grants. To meet these additional costs funds have had to be transferred from the discretionary grant budgets. Additionally, experience has shown that the £10,000 maximum under Decent Homes Grant have not always been sufficient to remedy the deficiencies in a property and, therefore, the maximum level of grant is increased.	Options were considered in detail by the Policy Development Committee.	Sara Mildmay-White (01359-270580) Richard Whitehead (01284-757307)
14	Report of the Policy Development Committee: Environmental Enforcement (Dec07/18)	Y399	(1) the posts listed in Appendix II to Report Y364 be authorised to issue fixed penalty notices in respect of those offences listed in Appendix I and the Council's Constitution, Part 3, Scheme of Delegation to	The direct financial implications in implementing the new policy will result in £5,000 being required to fund training for staff. However,	The Clean Neighbourhoods and Environment Act 2005 provides options for increasing enforcement opportunities in respect of certain offences.	Options were considered by the Policy Development Committee.	Sara Mildmay-White (01359-270580) Richard Whitehead (01284-757307)

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			<p>Officers, be amended accordingly; (2) £5,000 be allocated from Working Balances to fund training for staff in 2007/2008; (3) penalty receipts be paid into a separate account to allow for expenditure on enforcement activities; and (4) following six months from the implementation of the above recommendations, an update be brought to the Policy Development Committee on:- (a) the income received from the issue of these additional Fixed Penalty Notices; (b) the impact of the authorisation in terms of environmental crimes; and (c) any options for further increasing the authorisation to other officers.</p>	<p>there will be additional income arising from issuing of Fixed Penalty Notices but it is extremely difficult to estimate the increased income.</p>			
16	Statement of Licensing Policy (Dec07/10)	Agenda Item 16	Subject to the approval of full Council, the amended Statement of Licensing Policy, detailed in Appendix A to Report Y337 and amended as detailed in Cabinet Agenda Item 16, be approved.	There are no direct financial implications in revising the Statement of Licensing Policy.	The Council was required to review its Statement of Licensing Policy every third year following its initial adoption and this three year period expires on 4 January 2008.	Options were considered by the Licensing and Regulatory Committee following a consultation period.	<p>Sara Mildmay-White (01359-270580)</p> <p>Hilary Workman (01284-757113)</p>

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17	Sports and Leisure Development Panel: Recommendations 22 November 2007 (Dec07/04)	Y401	<p>(a) East Plant Room: Bury St Edmunds Leisure Centre Subject to the approval of full Council, £470,000 be allocated from the Repair and Maintenance Programme budget to undertake urgent repair and maintenance works to the East Plant Room at the Bury St Edmunds Leisure Centre.</p> <p>(b) Abbeycroft Management Fee 2008/2009: Officer Report Subject to the budget setting process:- (1) the proposals of Abbeycroft Leisure to deal with the implications arising from the closure of Haverhill Leisure Centre from June 2008 to June 2009, as contained in Exempt Report Y371, as amended, be noted; (2) the Management Fee of £507,000 for Abbeycroft Leisure for 2008/2009, as detailed in Exempt Report Y372, as amended, be approved, and be used as the basis of determining future funding levels following the completion</p>	<p>£470,000 is required to undertake urgent repairs and maintenance work to the East Plant Room.</p> <p>Subject to the approval of the budget, the management fee payable to Abbeycroft Leisure for 2008/2009 for the management of the Leisure Centres is £507,000 and that an additional £417,000 be allocated to offset the results of costs arising from the closure of the Haverhill Leisure Centre.</p>	<p>Urgent repairs are required for the plant.</p> <p>The Borough Council, on an annual basis, reviews the management fee payable to Abbeycroft Leisure for the operation of the leisure centres in Bury St Edmunds and Haverhill.</p>	<p>Not to undertake the repairs was not considered an option.</p> <p>Details options were considered by the Sports and Leisure Development Panel.</p>	<p>Lynsey Alexander (01284-765054)</p> <p>Mike Dawson (01284-757060)</p> <p>Lynsey Alexander (01284-765054)</p> <p>Mike Dawson (01284-757060)</p>

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			of the Haverhill Leisure Centre refurbishment; (3) as a result of costs arising from the closure of Haverhill Leisure Centre, as detailed in Section 6 of Exempt Report Y372, as amended, Abbeycroft Leisure Management Fee be increased by an additional £417,000 for 2008/2009 only, and be met from funds that could be released following a reassessment of the Borough Council's earmarked reserves; and (4) if Abbeycroft Leisure achieves an underspend on its budget for 2008/2009, as detailed in Exempt Report Y371, as amended, no further expenditure other than which is stated in Exempt Report Y371, as amended, be incurred without consultation with the Borough Council.				
18	Sustainable Development Panel: Recommendations 20 November 2007 (Dec07/12)	Y402	(a) Mid-Suffolk Local Development Framework: Core Strategy Submission Document The proposed response to Mid Suffolk District Council's Submission Core Strategy contained in Section 4 of Report Y403	Responding to the consultation is undertaken within existing resources.	The Borough Council, as a neighbouring authority, has the opportunity to comment on the Mid-Suffolk Local Development Framework.	Options were considered in detail by the officers in consultation with the Chairman and Vice-Chairmen of the Sustainable Development Panel.	Terry Clements (01284-827161) Ian Poole (01284-757350)

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			<p>for submission to the District Council be approved.</p> <p>(b) St Edmundsbury Local Development Framework: Annual Monitoring Report</p> <p>(1) The St Edmundsbury Annual Monitoring Report 2006/2007, as detailed in Report Y346, be noted;</p> <p>(2) the Head of Planning and Engineering Services, in consultation with the Portfolio Holder for Transport and Planning, be authorised to incorporate into the Annual Monitoring Report for publication any further minor changes as are necessary to update and make any spelling, grammatical, factual, formatting and numbering corrections, provided they do not materially affect the substance or meaning of the Report; and</p> <p>(3) subject to (2) above, Report Y346 be approved for submission to GO-East.</p>	<p>Compilation of the Annual Monitoring Report is undertaken within existing resources.</p>	<p>Regulations covering the preparation of Local Development Frameworks require local planning authorities to prepare and submit to their regional government office an Annual Monitoring Report.</p>	<p>Not to submit an annual report was considered not to be an option.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>(c) Draft Sustainability Policy: Consultation The proposed post consultation draft of the Sustainability Policy, as detailed in Appendix 4 to Paper Y347, be adopted.</p> <p>(d) Kings Road, Bury St Edmunds: Experimental One Way System Review and Environmental Enhancements (1) Kings Road, Bury St Edmunds is made permanently one way westbound between St Andrews Street South and Prospect Row; and (2) the suggested environmental improvement scheme shown at Appendix B to Report Y348 be noted and the outcome of consultation reported to a future meeting of the Sustainable Development Panel and the Bury St Edmunds Town Centre and Cattle Market Working Party.</p>	<p>The compilation of the Sustainability Policy was undertaken within existing resources.</p> <p>A budget of £110,000 had been allocated from the on-street parking account by Suffolk County Council for these works.</p>	<p>Council had already agreed to produce a Sustainability Policy and a draft had been subject to consultation. The Policy was amended as a result of the consultation.</p> <p>The decision is based on the outcome of consultation and makes the experimental one-way system in King's Road, Bury St Edmunds permanent.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p> <p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Peter Stevens (01787-280284)</p> <p>Peter Gudde (01284-757042)</p> <p>Terry Clements (01284-827161)</p> <p>Stephen Boor (01284-757323)</p>

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			<p>(e) Engineering Services Works Programme (1) The progress of works detailed in paragraphs 2.1, 2.2 and 2.4 of Report Y349 be noted; (2) the proposals for pedestrian improvements in Pump Lane, Bury St Edmunds, as detailed in paragraph 2.3.1 and Appendix B of Report Y349, be approved for construction; and (3) the traffic calming works in Southgate Street, Bury St Edmunds, as detailed in paragraph 2.3.3 and Appendix E to Report Y349, be approved for construction.</p>	<p>Budgets have been set for each individual project.</p>	<p>The Council, on an annual basis, produces a programme of work to be undertaken by the Engineering Services Section of the Council.</p>	<p>Options were considered by the Sustainable Development Panel to initially set the work programme and then to continually review it.</p>	<p>Terry Clements (01284-827161) Stephen Boor (01284-757323)</p>
			<p>(f) Bury St Edmunds Conservation Area Appraisal and Management Plan Subject to the approval of full Council:- (1) the Head of Planning and Engineering Services, in consultation with the Portfolio Holder for Transport and Planning, be authorised to incorporate into the Bury St Edmunds Conservation Area Appraisal and</p>	<p>Production of the Conservation Area Appraisal and Management Plan was undertaken within existing resources.</p>	<p>The Conservation Area Appraisal and Management Plan has been prepared in accordance with the latest guidance issued by English Heritage and is required to be adopted as planning guidance.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161) Christine Leveson (01284-757356)</p>

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			<p>Management Plan for publication any further minor changes as are necessary to update and make any spelling, grammatical, factual, formatting and numbering corrections, provided they do not materially affect the substance or meaning of the Appraisal and Management Plan; and</p> <p>(2) subject to (1) above, the Bury St Edmunds Conservation Area Appraisal and Management Plan text, attached as Appendix B of Report Y351, be adopted as planning guidance.</p> <p>(g) Draft Revised Integrated Regional Strategy</p> <p>The comments on the Integrated Regional Strategy in Appendix A of Report Y352 be approved for submission to the East of England Regional Assembly.</p>	<p>Responding to the consultation document was undertaken within existing resources.</p>	<p>The East of England Regional Assembly had published, for consultation, proposals to revise the Integrated Regional Strategy which draws upon seven current regional strategies. Because of this the Strategy will have particular relevance as supporting evidence in the preparation of the Borough Council's Local Development Framework.</p>	<p>Detailed consideration of options was undertaken by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>(h) East of England Plan: Further Consultation No further objections be raised to the Secretary of State's proposed further changes to the draft East of England Regional Plan.</p>	<p>Consideration of the consultation document was undertaken within existing resources.</p>	<p>Further changes to the Plan had been made as a consequence of the work required by the European Habitat Directive and it was considered appropriate that the Council make no further comments on the proposed limited number of changes.</p>	<p>Options were considered by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>
			<p>(i) St Edmundsbury Local Development Framework Statement of Community Involvement: Regulation 31 Statement (1) The representations received on the St Edmundsbury Local Development Framework Submission Statement of Community Involvement be noted; and (2) the officers' comments in Appendix A of Report Y354 be endorsed.</p>	<p>The production of the Statement of Community Involvement is undertaken within existing resources.</p>	<p>The Council is required to prepare a Statement of Community Involvement as part of its Local Development Framework.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>
			<p>(j) Car Parking Charges: Review 2007 (1) Consultation on the proposed charges increase set out in Appendix A to Report Y355 be undertaken with the Town Council, Town Centre</p>	<p>The level of car parking charges for 2008/2009 is out to consultation and therefore will not be known until later on in the</p>	<p>The Council had already considered it appropriate that proposed increases in charges be subject to consultation within the community.</p>	<p>Options considered in respect of both level of charges and consultation was undertaken by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Patsy Dell (01284-757306)</p>

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			<p>Management and Chamber of Commerce in Bury St Edmunds and Haverhill and with Parish Councils; and</p> <p>(2) the results of the consultation be reported to the Sustainable Development Panel in order that charges can be further considered.</p> <p>(k) Suffolk County Council Minerals and Waste Development Framework: Minerals Specific Site Allocation – Preferred Options and Submission Core Strategy October 2007</p> <p>(1) Suffolk County Council be thanked for consulting the Borough Council on its Minerals Core Strategy Preferred Options; and</p> <p>(2) the suggested responses contained in Section 4 of Report Y356 be approved as the Borough Council's formal response to the Site Allocations Preferred Options document consultation.</p>	<p>process.</p> <p>Responding to the consultation document was undertaken within existing resources.</p>	<p>Suffolk County Council had published a preferred options document for the allocation of minerals extraction sites and a submission stage core strategy as part of their Minerals and Waste Local Development Framework. The Borough Council is a statutory consultee and some of the sites identified in the process of preparing the document are located within the Borough. The Borough Council had previously submitted representations in respect of these and has made further representations.</p>	<p>Options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>(I) Review of the Suffolk Joint Municipal Waste Management Strategy 2007</p> <p>The Addendum to the Joint Municipal Waste Management Strategy for Suffolk and the St Edmundsbury Recycling Action Plan contained within Report Y357 be approved.</p>	<p>Review of the Strategy was undertaken within existing resources. The addendum to the Strategy sets out the policy framework but it is not possible to allocate costs against these policies. Any costs for the Borough Council will be resultant from the implementation of the enhancements to the Recycling Action Plan.</p>	<p>The Joint Municipal Waste Management Strategy for Suffolk was adopted by all Councils in Suffolk in 2003 and subject to revision.</p>	<p>Detailed options were considered by the Sustainable Development Panel.</p>	<p>Peter Stevens (01787-280284)</p> <p>Daniel Sage (01284-757457)</p>
19	Concessionary Bus Fares Schemes (Dec07/16)	Y404	<p>(1) subject to the conclusion of negotiations on the actual cost, a supplementary estimate of up to £223,400 be approved to cover the additional cost of concessionary fares in 2007/2008 and that the budget for future years be amended accordingly;</p> <p>(2) from April 2008, the hours of the concessionary fare scheme continue as currently operating;</p>	<p>A Supplementary Estimate of up to £223,400 is required to cover the additional cost of concessionary fares in 2007/2008.</p>	<p>The cost of the current scheme in the 2007/2008 financial year has exceeded projections thus necessitating a supplementary estimate.</p>	<p>The present and future schemes are a statutory requirement to offer a free fare bus travel scheme for those aged over 60 and the disabled. In this respect there are two options; an all day scheme or a statutory minimum scheme.</p>	<p>Terry Clements (01284-827161)</p> <p>Jerry Massey (01284-757200)</p>

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			<p>(3) a charge of £5 be introduced for lost concessionary fare smart cards and the Chief Finance Officer be authorised to review this charge on an annual basis;</p> <p>(4) the Leader of the Council makes further representations to both the Local Government Association (LGA) and Government on the unacceptable nature of the financial arrangements concerning concessionary fares and to seek a commitment from the Government that they will either take on the responsibility for this scheme or that they reimburse the actual costs involved.</p>				
20	Revenues Collection Performance	Y405	<p>(1) the levels of collection performance achieved, as set out in Section 8 of Report Y405, be noted; and</p> <p>(2) the write off of the amounts detailed in the exempt appendices to Report Y405, being 10 accounts for business rates totalling £55,464.86 (Exempt Appendix 1), 33 accounts for Council Tax totalling £47,024.64</p>	The write off of the amounts detailed in the exempt appendices to this report, being 10 accounts for business rates totalling £55,464.86 (Exempt Appendix 1), 33 accounts for Council Tax	The Revenue Section collects outstanding debts in accordance with either statutory guidelines or Council agreed procedures. When all these procedures have been exhausted the outstanding debt is written off using the delegated authority of the Chief Finance Officer for debts up to £750 or by Cabinet for debts over £750.	Other options were considered prior to recommending write off	<p>Paul Farmer (01284-768777)</p> <p>Graham Moore (01284-757252)</p>

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			(Exempt Appendix 2) and 24 accounts for sundry debts totalling £14,849.27 (Exempt Appendix 3) be approved.	totalling £47,024.64 (Exempt Appendix 2) and 24 accounts for sundry debts totalling £14,849.27 (Exempt Appendix 3) be approved.	Reasons for writing off individual debts are detailed in the Exempt Appendices.		
22	Enterprise Centres, Bury St Edmunds and Haverhill (Dec07/11)	Y406	That Corporate Director for Resources, in consultation with the Portfolio Holder for Economy and Asset Management be authorised to agree appropriate terms to either dispose or agree a suitable rental basis for the Enterprise Centres.	Financial implications are unknown until the end of the negotiations to either dispose or agree a suitable rental basis for the Enterprise Centres.	The Mid Anglia Enterprise Agency (MENTA) had been operating the Council's managed workspace units both in Haverhill and Bury St Edmunds since entering into a licence agreement with the Borough Council in May 2003. A review has been undertaken into the arrangements with MENTA to ensure that the Council is still receiving value for money and economic benefit from the agreement and concluded that the arrangement should be further reviewed to enable the Council to share in the success of the two centres.	Options are still being considered.	Nigel Aitkens (01248-735258) Jerry Massey (01284-757200)

Joy Bowes,
Head of Legal and Democratic Services
7 December 2007