



St Edmundsbury
BOROUGH COUNCIL
DECISIONS NOTICE

The following decisions were taken in the week ending 21 September 2007 and, if not called in by Councillors, will come into operation on Monday 1 October 2007. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 p.m. on Friday 28 September 2007.

A. DECISIONS TAKEN BY CABINET ON 19 SEPTEMBER 2007

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
4	Community Ownership and Management of Assets: The Quirk Review and Government's Implementation Plan	Y221	(a) The recommendations of the Quirk Review and the government's response and implementation plan be noted; (b) the Council's Response and Action Plan, as detailed in Appendix 1 to Report Y221, for community ownership and management of assets be adopted; and (c) to consider, as they become available, the outputs from the government's implementation plan and apply them where appropriate.	There are no resource implications at this stage, however, when any transfer of assets to community organisations is considered the full revenue impact of the transfer will need to be reviewed.	The Local Government White Paper ' <i>Strong and prosperous communities</i> ' set out a new relationship based on local government devolving power to its communities. The aspiration is for communities to deliver complementary services to those provided by the public services, using surplus and under used property assets held by local authorities. As part of the community empowerment initiative the Government asked Barry Quirk, Chief Executive of Lewisham Council to undertake a review focused on how to	Community impact is already part of the Council's Asset Management Plan Assessment process and option appraisal for individual properties.	Nigel Aitkens (01284-735258) Betty Albon (01284-757307)

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					optimise the community benefit of publicly owned assets by considering options for transfer of ownership and management to community groups. The Borough Council has, therefore, considered its response and action plan to this initiative.		
5	Report of the Policy Development Committee: Community Centres Review (Sep07/05)	Y222	(1) The findings of the Community Centres Review be welcomed and the Review Panel's recommendations, as set out in Paper Y196 and summarised at Appendix 1 to Report Y222, be adopted in full as the Council's initial response to the future development of its community centres; (2) that the long-term aim of the Council is for all of the community centres to have a greater degree of community involvement in their management and to become more financially independent be agreed; and (3) in order to achieve this long-term aim, the officers work closely with Southgate Community Association as a pilot to explore the options in	In the shorter term the Borough Council will continue at current levels of funding the Community Centres, but this will change with future developments.	The Cabinet had requested a review of the management arrangements and funding options for the six Council-owned Community Centres, with a remit to ensure that the centres were fit for purpose and met the needs of their local communities. Implementation of these recommendations will be dependent on further discussions with the Community Associations and partners, however these recommendations should be regarded as the initial phase of the review, a phase covering the next 12 to 18 months. The second phase of the review would be to achieve the longer term aim of local people playing a greater part in running	A series of options were considered by the Overview and Scrutiny Committee. The recommendations apply to several or all of the centres, and others address specific issues at each of the community centres.	Sara Mildmay-White (01359-270580) Jo Jones (01284-757055)

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			more detail.		their centres and to become more independent of the Council, in terms of governance and financial support.		
6	Chalkstone Children's Centre, Chalkstone Community Centre, Haverhill (Sep07/20)	Y223	That Cabinet authorise officers to negotiate and enter into a lease of 25 years for part of the building, with a rolling break clause after 10 years, to be taken out by the County Council for a Children's Centre to be located at the Chalkstone Community Centre, Haverhill, subject to all costs for alterations to the Centre being met by the Children's Centre Development Fund.	Income to the Borough Council will be approximately £4,600 per annum for the Lease. All costs relating to the improvements of the building will be met by Suffolk County Council. The cost to the Borough Council will be for officer time for the preparation of the Lease and design of the new scheme.	An opportunity has arisen to enter into a partnership with Suffolk County Council to develop a second Children's Centre in Haverhill. The Chalkstone Community Centre is currently under-used in terms of capacity and was suggested by Suffolk County Council as an ideal venue to accommodate a Children's Centre, providing support, information and drop-in services.	Consideration was initially given to the development of a new building which would be dependent on a suitable site being available. However, upon further investigation, it was clear that this option would not be possible with the funding available.	Sara Mildmay-White (01359-270580) Jane Chance (01284-757609)
9	Report of the Policy Development Committee: Recommendations from the Service Delivery Review Panel – Review of Customer Payment Options (Sep07/14)	Y226	(1) The reduction in staffing levels at Bury St Edmunds and Haverhill Cashiers be noted; (2) the progress and timetable for the introduction of alternative methods of payment set out in Report Y197 be noted; (3) the integration of the cashiering function at Haverhill with the	In the longer term these changes will improve the flexibility and resilience of the service and, result in full year savings for the tax payer of around £60,000.	There is an ongoing trend of falling demand for the cashiers service. Arrangements to allow payments such as Council Tax to be made free of charge at Post Offices and other outlets, instead of the Council's cash offices, are being finalised. The impact of the new system will be positive, including helping to sustain the use of local	Options were considered in detail initially by the Service Delivery Review Panel and then the Policy Development Committee.	Paul Farmer (01284-768777) Deborah Farrow (01284-757681)

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			<p>reception service with effect from 1 February 2008 be approved;</p> <p>(4) the integration of the cashiering service with the reception service in Bury St Edmunds with effect from Summer 2008 be approved, as part of the preparations for the move to West Suffolk House;</p> <p>(5) the Overview and Scrutiny Committee be asked to examine the impact of any changes as part of its scrutiny of "Category D" DR-IVE (Dynamic Review - Innovation, Value and Enterprise) savings proposals; and</p> <p>(6) in conjunction with stakeholders, the officers devise an appropriate communications campaign to support the increased use of post offices and local shops through this review.</p>		shops and post offices.		
12	Grant Panel Recommendations: 11 September 2007 (Sep07/03)	Y229	<p>(a) Applications for project funding: 2007/2008</p> <p>That, the following Recreation, Village Halls and Play Area Grants be awarded in 2007/2008:-</p> <p>(1) £6,870 be awarded to</p>	The maximum of grants totalling £23,370 were made, subject to appropriate match funding being required where	Each grant was assessed against set criteria by the Grant Panel.	Options were considered in detail by the Grant Panel.	<p>Paul Farmer (01284-768777)</p> <p>Mike Dawson (01284-757060)</p>

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			<p>Horringer cum Ickworth Parish Council to resite Horringer's play equipment to an adjacent location, subject to matched funding being raised; and</p> <p>(2) up to a maximum of £10,000 be awarded to Stoke by Clare Playground Committee towards the construction and equipping of a new village play area in Stoke by Clare.</p> <p>(b) Rural Areas Community Initiatives Fund: Application for Project Funding 2007/2008</p> <p>That, the following grant be awarded in 2007/2008:-</p> <p>Subject to Stanton Parish Council making a contribution of £20 towards the cost of the scheme, £3,500 be awarded to Stanton Parish Council towards the purchase of a youth shelter.</p> <p>(c) Rural Areas Community Initiatives Fund: Application for Project Funding 2007/2008</p> <p>That, the following grant</p>	appropriate.			

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			be awarded in 2007/2008:- £3,000 be awarded to Culford, West Stow and Wordwell Parish Council towards the construction of a 120 metre pedestrian footpath.				
13	Report of the Policy Development Committee: Choice Based Lettings (Sep07/08)	Y230	(1) the draft Lettings Policy set out in Report Y194 to Policy Development Committee be approved for implementation with the sub-regional Choice Based Lettings Scheme, due to be completed in January 2008; and (2) the management of the Housing Register be returned to the Borough Council on implementation of Choice Based Lettings, and that the staffing structure and costs outlined in Appendices 3 and 4 of Report V194 be approved.	The precise details in administering the housing register by the Borough Council will be given due consideration at the time.	The Borough Council has already agreed to implement the sub-regional Choice Based Letting Scheme and now considered the lettings policy for implementation alongside this Scheme. As well as the new policy consideration was also given to the future of the administration of the housing register. This was currently administered by the Havebury Housing Partnership who had given notice that they wished to end the current arrangements. This gave the Borough Council the opportunity to develop a housing options approach, providing customers with one point of contact for housing needs and considered it to be beneficial to administer the register in house.	Options were considered in detail by the Policy Development Committee.	Sara Mildmay-White (01359-270580) Carole Herries (01284-757603)

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14	Strategy for Gypsies and Travellers in Suffolk (Sep07/15)	Y231	Subject to the approval of full Council, (1) the Strategy for Gypsies and Travellers in Suffolk, and accompanying action plan attached as Appendix 1 to Report Y231 be approved; and (2) the revised protocol for Managing Unauthorised Encampments in Suffolk attached as Appendix 2 to Report Y231 be approved.	Any resource implications arising from the provision for gypsies will be initially considered by the St Edmundsbury Gypsy and Traveller Accommodation Working Party. There will be a requirement for additional staff time to be designated to carrying out the actions within the Strategy and Protocol but this can be accommodated within existing staff resources.	Partners across Suffolk have come together to form a countywide Gypsy and Traveller Steering Group. The Group has produced Suffolk's first Gypsy and Traveller Strategy and action plan, with the aim of improving access to services for gypsies and travellers in the county in order to promote social inclusion. The protocol for managing unauthorised encampments has also been revised.	No other options were considered in that a countywide strategy and protocol will ensure a co-ordinated approach is taken to the improvement of services for gypsies and travellers.	Sara Mildmay-White (01359-270580) Carole Herries (01284-757603)
15	Sports and Leisure Development Panel: Recommendations 13 September 2007 (Sep07/13)	Y232	(a) Terms of Reference the Terms of Reference be amended as follows:- (1) Liaison with Abbeycroft Leisure Board (b) to liaise with the Abbeycroft Leisure Board and <i>for the Panel</i> to recommend <i>and monitor</i> the allocation of funds for Capital Investment works at the two Leisure	There are no direct financial implications in amending the Terms of Reference.	The Cabinet has asked each of its Working Parties and Panels to review its Terms of Reference and make recommendations accordingly.	The Grant Panel considered in detail its Terms of Reference.	Lynsey Alexander (01284-765054) Mike Dawson (01284-757060)

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			<p>Centres; and (c) to hold <i>management fee</i> negotiations with the intention of increasing access and participation and achieving a <i>management fee</i> settlement which contributes towards the Council's priorities.</p> <p>(2) Olympic Games 2012</p> <p>(c) develop plans with partners to identify and support individuals, <i>including Borough Council staff</i>, with talent in the Borough who could potentially compete in the British Team in 2012; and (d) delete: develop plans to support individuals amongst Borough Council staff for the potential to compete internationally in 2012.</p> <p>(b) Haverhill Leisure Centre Refurbishment Subject to the approval of full Council, (1) the improvement and refurbishment scheme proposed for Haverhill Leisure Centre, as detailed in Sections 2.2, 3.2 and 3.3 of Report Y203, be approved;</p>	<p>The capital costs of the whole refurbishment works total £5.72 million, including improvement scheme costs of £3.16 million and refurbishment scheme costs of £2.56 million. In</p>	<p>The Haverhill Leisure Centre was built in 1963 and improvements and refurbishment works had been undertaken during its 44 year life span, however it was considered necessary that a significant refurbishment programme is now undertaken.</p>	<p>Options were considered in detail by the Sports and Leisure Development Panel and also considered by the Haverhill Area Working Party.</p>	<p>Lynsey Alexander (01284-765054)</p> <p>Mike Dawson (01284-757060)</p>

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			<p>(2) the cost estimates of the scheme, as detailed in Sections 4.1 and 4.2 of Report Y203, be approved and the additional funding required be met by an additional provision of £1.6 million from the Haverhill Masterplan Capital Reserve and £1.34 million from the unallocated capital budget;</p> <p>(3) as part of the 2008/2009 management fee negotiation with Abbeycroft Leisure, the principle of including the net costs arising from the closure of the Haverhill Leisure Centre be accepted;</p> <p>(4) the Sport and Leisure Development Panel act as project board to monitor the progress of the scheme; and</p> <p>(5) The Corporate Director Resources, in consultation with the Corporate Director Community, and Portfolio Holders for Resources and Efficiency and Culture and Sports be authorised to approve expenditure from the £500,000 to be held in reserve, as detailed in Section 4.1 of Report Y203.</p>	<p>addition there is a further £500,000 to be held in reserve to cover the costs of works that are currently unforeseen. Overall the costs are significantly above the existing capital programme provision of £2.78 million. The additional costs will be met from the existing capital programme provision together with £1.6 million from the Haverhill Masterplan Capital Reserve and £1.34 million from the unallocated capital budget.</p>			

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			<p>(c) Haverhill Community Football Project Subject to the approval of full Council and to receiving £500,000 funding from the Football Foundation, the required further provision of £300,000 for the Haverhill Community Football Project be met from the unallocated capital budget in the Council's Capital Programme be approved.</p>	<p>The total estimated cost of the scheme is now £1.8 million. The Football Foundation grant to be applied for is £500,000 leaving £1.3 million to be funded from the Council's capital programme. This exceeds the existing capital allocation of £1 million and a further provision of £300,000 was made to allow the scheme to progress.</p>	<p>On 22 June 2005 the Cabinet approved the outline scheme and funding for the Haverhill Community Football Project. It was envisaged that the scheme would incorporate an artificial grass playing surface for the main competition pitch. However, a decision from the football authorities in respect of the use of this kind of pitch for key competitions was not received until late 2006 and, unfortunately, by this time the cost of the scheme had increased.</p>	<p>Options were considered in detail by the Sports and Leisure Development Panel and also the Haverhill Areas Working Party.</p>	<p>Lynsey Alexander (01284-765054) Mike Dawson (01284-757060)</p>
16	Disabled Facilities Grants: Virement	Agenda item 16	<p>Subject to the approval of full Council, the virement of £100,000 from the 2008/2009 Discretionary Grant budget to the 2007/2008 Disabled Facilities Grant budget be approved.</p>	<p>£100,000 is being transferred between different budget headings and between different financial years.</p>	<p>Due to a change in government policy, which removes the means test in respect of applications in respect of disabled children, has meant that the Borough Council has approved a number of maximum grants (£25,000) which previously would not have been approved. In addition to this change there has been, and continues to be, increased demand for Discretionary</p>	<p>Not to increase the funding in 2007/2008 was not considered an option.</p>	<p>Sara Mildmay-White (01359-270580) Mike Dawson (01284-757060)</p>

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					Facilities Grants. Therefore, additional funding is required to fund further grants in the 2007/2008 financial year.		
17	Report of the Overview and Scrutiny Committee: 306 Bus Service	Y233	(1) a letter be sent from the Chairman of the Overview and Scrutiny Committee, in consultation with the Leader of the Council, to the Chief Executive of Suffolk County Council, advising of the Committee's concerns with regard to the lack of consultation over the setting up of the route and re-introduction of the 306 service and that concern also be expressed on the earlier adoption of the 339 bus service by the County Council; and (2) the Cabinet's adopted practice for consultation on the use of Section 106 funding allocated for transport be endorsed, namely that "the Corporate Director for Environment, in consultation with the Chairman of the Sustainable Development Panel, the Portfolio Holder for Transport and Planning and the effected Ward Members be authorised to	There are no direct financial implications for the Council, however, the allocation of any future Section 106 funding would be subject to review.	The Borough Council was concerned at the lack of consultation by Suffolk County Council on the operation of bus services and in particular the 306 and 309 services.	Options were considered in detail by the Overview and Scrutiny Committee.	Terry Clements (01284-827161) Sandra Pell (01284-757302)

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			agree with Suffolk County Council the future use of the Section 106 funding on any relevant new or revised routes".				
18	Draft St Edmundsbury Growth Area and Community Infrastructure Funding Bid	Y234	<p><i>In accordance with Section 15.4 of Part 4, Rules of Procedure, of the Council's Constitution the Cabinet and the Mayor have determined that, 'in the opinion of the decision-making person or body, the decision is an urgent one, and therefore not subject to call-in'.</i></p> <p>(1) The submission of bids for funding under the Growth Areas Initiative by 1 October 2007 and Community Infrastructure Funding Programmes by 30 October 2007 be agreed and supported;</p> <p>(2) the documents attached as Appendix 1 and exempt Appendix 2 form the basis of the bids for the Growth Area Initiative Bid and the Community Infrastructure Funding Bid be noted as work in progress, and form the basis of both bids; and</p> <p>(3) delegated authority be given to the Corporate</p>	The Borough Council has the opportunity to bid for funds from the Growth Areas Initiative and Community Infrastructure Funding Programmes.	St Edmundsbury has been identified as meeting the criteria for inclusion as a growth area (subject to final ratification through the Regional Spatial Strategy). This means that the Council can seek funding support to assist with the delivery of currently committed housing growth and to facilitate future housing requirements.	Not to bid for Government funding was not considered an option.	Terry Clements (01284-827161) Patsy Dell (01284-757306)

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			Director for Environment in consultation with the Portfolio Holder for Planning and Transport to approve the final submissions.				
19	Sustainable Development Panel: Recommendations 4 September 2007 (Sep07/06)	Y235	<p>(1) St Edmundsbury Replacement Local Plan 2016 – Policy BSE3: Suffolk Business Park Concept Statement (Report Y180) Subject to full Council approval, the Concept Statement for the Suffolk Business Park, Bury St Edmunds, attached as Appendix B to Report Y180 be adopted as planning guidance, subject to minor textual amendments.</p> <p>(2) St Edmundsbury Replacement Local Plan 2016 – Policy BSE6: Station Hill and Policy BSE9: Tayfen Road, Bury St Edmunds Concept Statement (Report Y181) Subject to full Council approval, the Concept Statement for the redevelopment of Station Hill/Tayfen Road, Bury St Edmunds, attached as Appendix B to Report Y181 be adopted as planning</p>	<p>The costs associated with the development of the Concept Statement are being met from the budget allocation.</p> <p>The costs associated with the development of the Concept Statement are being met from the budget allocation.</p>	<p>A draft Concept Statement for the development of Suffolk Business Park was approved for consultation by the Sustainable Development Panel on 6 March 2007. The consultation has now been completed and the Concept Statement amended in light of the comments received.</p> <p>A draft Concept Statement for the development of the site was approved for public consultation by the Sustainable Development Panel on 12 June 2007. The consultation has now been completed and the draft Concept Statement amended in light of the comments received.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p> <p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>James Talbot (01284-757219)</p> <p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>guidance, subject to minor textual amendments.</p> <p>(3) St Edmundsbury Replacement Local Plan 2016 – Policy HAV2: Strategic Housing Site – North West Haverhill Concept Statement (Report Y182) Subject to full Council approval, the Concept Statement for North West Haverhill, attached as Appendix B to Report Y182 be adopted as planning guidance, subject to minor textual amendments.</p>	<p>The costs associated with the development of the Concept Statement are being met from the budget allocation.</p>	<p>A draft Concept Statement for the development of North West Haverhill was approved for consultation by the Sustainable Development Panel on 12 June 2007. The consultation has now been completed and the draft Concept Statement has been amended in light of the comments received.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Chris Rand (01284-757352)</p>
			<p>(4) Housing Green Paper Home for the Future: More Affordable, More Sustainable (Agenda Item 9) The principle of the preparation of an infrastructure funds bid to the government be approved, and Cabinet consider the content of the bid on 19 September 2007.</p>	<p>The Borough Council may be eligible for funding from Government grant.</p>	<p>The proposals in the Housing Green Paper could have significant implications for the delivery of housing in the Borough, particularly in relation to the delivery of infrastructure. One implication is that there may be the opportunity for the Borough Council to bid for funding.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Sandra Pell (01284-757300)</p>
			<p>(5) St Edmundsbury Replacement Local Plan 2016: Revised Masterplan for the Redevelopment of Risby Business Park</p>	<p>The costs associated with the development of the Masterplan are being met from the budget</p>	<p>A Masterplan for the redevelopment of Risby Business Park was adopted as planning guidance by the Borough Council on 26 June 2007.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>(Report Y184) (1) The amendments to the Masterplan for the redevelopment of Risby Business Park, as contained in paragraph 2.1 of Report Y184, be approved; and (2) delegated authority be given to the Head of Planning and Engineering Services, in consultation with the Portfolio Holder for Transport and Planning, to make any consequential textual changes to the adopted Masterplan resulting from the amendments Report Y184.</p> <p>(6) Abbeygate Street, Bury St Edmunds: Barriers (Report Y185) (1) The detailed design be agreed with the Portfolio Holders for Environment and Street Scene and Transport and Planning before fabrication is commissioned; (2) barriers be installed at the junction of Abbeygate Street, Bury St Edmunds and The Buttermarket, Bury St Edmunds, based upon the design shown at Appendix A to Report Y185; and (3) rising bollards be used</p>	<p>allocation.</p> <p>The manufacturing and installation costs of the barrier is £3,700, which can be funded from existing capital resources and the work for the rising bollards can also be funded from budgets for street furniture.</p>	<p>The developers are proposing minor amendments to the Masterplan which have been subject to local consultation.</p> <p>The previous, in principle, decision to erect barriers and bollards in Abbeygate Street have been subject to consultation.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Stephen Boor (01284-757323)</p>

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			<p>to control access at the other closure points in Abbeygate Street, Bury St Edmunds.</p> <p>(7) Engineering Services Works Programme (Report Y186) (1) The progress of works detailed in paragraphs 2.1 and 2.3 of Report Y186 be noted; and (2) the proposal for a waiting restriction in Alicia Court, Bury St Edmunds, as shown as Appendix A to Report Y186, be approved subject to satisfactory local consultation.</p> <p>(8) Update on the Review of the Recycling Credits Scheme (Report Y187) (1) The progress of the negotiations be noted, and the previous decision to authorise the Portfolio Holder for Environment and Street Scene, together with the Corporate Director for Environment, and the Chief Finance Officer, to agree the proposal for the future amount of payment on behalf of the Borough Council (Paper X472 Refers)</p>	<p>The Work Programme has yet to be fully costed.</p> <p>Discussions are still continuing on the financial implications of the Scheme.</p>	<p>The report sets out progress on the annual programme of work of the Engineering Services Section of the Council.</p> <p>The progress on the negotiations taking place between Suffolk County Council, (the Waste Disposal Authority) and the Borough and District Councils across Suffolk (the Waste Collection Authorities) relating to the recycling credit payments made by the Waste Disposal Authority to the Waste Collection Authority needs to be progressed.</p>	<p>Options are continually considered by the Sustainable Development Panel.</p> <p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Terry Clements (01284-827161)</p> <p>Stephen Boor (01284-757323)</p> <p>Peter Stevens (01787-280284)</p> <p>Sandra Pell (01284-757300)</p>

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			<p>be noted; and (2) the Head of Legal and Democratic Services, after consultation with the Portfolio Holder for Environment and Street Scene, the Corporate Director for Environment and the Chief Finance Officer, be given delegated authority to agree the terms of the Waste Management Memorandum of Understanding between the County Council and the Suffolk Borough and District Councils.</p> <p>(9) St Edmundsbury Borough Council Recycling Plan 2006 – 2012 (Report Y188) (1) The Recycling Plan 2006-2012, as contained in Appendix 1 to Report Y188 be approved; (2) the Recycling Plan be included as a supporting document to the Suffolk Joint Municipal Waste Management Strategy; and (3) the Corporate Director for Environment be given delegated authority to format the Recycling Plan in (1) above to comply with the requirements of the</p>	<p>The recycling plan can be delivered within existing budgets.</p>	<p>The Council's Recycling Plan 2006/2012 have previously been agreed but further work had subsequently been undertaken on the future tonnage of waste to be diverted and this has been added to the recycling plan as the tonnage performance forecast. In addition, the recycling plan has been cross referenced with the waste strategy to ensure that future issues are being addressed.</p>	<p>Other options were considered in detail by the Sustainable Development Panel.</p>	<p>Peter Stevens (01787-280284) Sandra Pell (01284-757300)</p>

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			Suffolk Joint Municipal Waste Management Strategy in (2) above.				
21	Haverhill Area Working Party: Recommendations 6 September 2007 (Sep07/04)	Y236	<p>(1) Town Centre Management Arrangements (Report Y204)</p> <p>(1) £60,000 be allocated from the Haverhill Revenue Reserve at the rate of £20,000 per annum for the establishment of a three year temporary contract for a Town Centre Manager based in Haverhill, and that recruitment for this post commence in September 2007;</p> <p>(2) officers continue discussions with Haverhill Town Council in respect of obtaining partnership funding towards the cost of the Town Centre Manager's post; and</p> <p>(3) Haverhill Partnership and the Haverhill Town Centre Management Group be consulted about future governance arrangements for Town Centre Management in Haverhill.</p>	£60,000 has been allocated from the Haverhill Revenue Reserve to help fund the post for a further 3 years. Discussions will be held with various organisations as to future funding partnerships and governance arrangements for Town Centre Management in Haverhill.	The part time Town Centre Manager had resigned and it was deemed appropriate that in order to attract the 'right person for the post' that a suitable salary package was required.	Detailed options were considered by the Haverhill Area Working Party.	<p>Nigel Aitkens (01284-735258)</p> <p>Mike Dawson (01284-757060)</p>
22	Bury St Edmunds Town Centre and Cattle Market Working Party Recommendations:	Y237	<p>(1) Presentation by Stockland Halladale: Development of Proposed Foodstore, Residential, Decked Car</p>	There are no direct financial implications of not proceeding with this joint	It was considered inappropriate for the Borough Council to work with Stockland Halladale on the development as	Detailed options were considered by the Bury St Edmunds Town Centre and Cattle Market Working Party.	<p>Sara Mildmay-White (01359-270580)</p> <p>Jerry Massey</p>

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	6 September 2007 (Sep07/01)		<p>Parking and Bus Station Extension at Risbygate Street/St Andrews Street North Car Park, Bury St Edmunds (Report Y206)</p> <p>(1) The Council should not work with Stockland Halladale on joint development of this part of Bury St Edmunds town centre in the manner proposed at this stage; and</p> <p>(2) the Local Planning Authority be advised that the Council, as landowner, is not prepared to make land available for the scheme as proposed.</p> <p>(2) Cattle Market Redevelopment: Process for Naming Streets, Squares and the Public Building (Venue) (Report Y207)</p> <p>The process for naming the new streets and squares located within the Cattle Market redevelopment, as detailed in Section 2 of Report Y207, be approved.</p>	<p>development.</p> <p>The process for naming the streets etc will be covered by existing budgets.</p>	<p>proposed, although consideration of a significant smaller development could still be undertaken.</p> <p>The consultation in respect of naming the streets and squares within the Cattle Market redevelopment was considered appropriate.</p>	<p>Detailed options were considered by the Bury St Edmunds Town Centre and Cattle Market Working Party.</p>	<p>(01284-757200)</p> <p>Sara Mildmay-White (01359-270580)</p> <p>Jerry Massey (01284-757200)</p>

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
			<p>(3) Conversion of Market Cross, Bury St Edmunds for Public Services (Report Y208)</p> <p>No further work be undertaken on the proposal to acquire the lease of the ground floor of the Market Cross, Bury St Edmunds.</p>	There are no direct financial implications.	There are likely to be significant planning constraints on how this building is to be used. There is no need to relocate the Tourist Information Centre/Shopmobility Service from its current base on Angel Hill. Notwithstanding these points the financial implications for the conversion of the Market Cross will be significant and will represent a major growth item at a time when the Council has to address a deficit in its revenue budget.	Detailed options were considered by the Bury St Edmunds Town Centre and Cattle Market Working Party.	<p>Sara Mildmay-White (01359-270580)</p> <p>Jerry Massey (01284-757200)</p>
23	Location of Tourist Information Centre and Shopmobility Service (Sep07/02)	Y238	The Tourist Information Centre and Shopmobility Service remain merged and remain on the ground floor of 6 Angel Hill, Bury St Edmunds.	An annual rent will be payable to the Bury St Edmunds Town Trust, however, savings will be made on maintenance and other associated costs.	Having considered the options available the officers and service providers have reviewed the situation and believe that the services should remain in their current location.	A significant number of options were considered as to whether the services should be relocated elsewhere within Bury St Edmunds and regard to splitting the two services. It was considered that the merged services were working well together and compliment each other in their current location. Splitting the services and operating on two separate sites would increase staff and building costs.	<p>Nigel Aitkens (01284-735258)</p> <p>Neil Anthony (01284-757064)</p>
24	Asset Management Plan: 6 Angel Hill, Bury	Y239	Subject to the approval of full Council, (1) The Borough Council	The sale and leaseback will result in savings	An Asset Management Plan (AMP) and review of the Tourist Information	Option was considered of selling 6 Angel Hill with vacant possession.	Nigel Aitkens (01284-735258)

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
	St Edmunds (Sep07/17)		<p>accept the Bury Town Trust proposal and officers finalise the terms for the sale of 6 Angel Hill, Bury St Edmunds, with a simultaneous lease back of the ground floor and basement, in consultation with the Portfolio Holder for Economy and Asset Management and the Corporate Director of Resources.</p> <p>(2) The Borough Council's Code of Procedures for a private treaty sale of land be suspended.</p>	in property running costs.	<p>Centre and Shopmobility services was undertaken in 2005. Cabinet wished more time to consider the future delivery of these services in connection with current major projects. Because of the known delay to making the decision, Cabinet resolved <i>"The Bury Town Trust be invited in this interim period to explore, at the Trust's risk, the opportunity to use the upper floors of 6 Angel Hill"</i>.</p> <p>Bury Town Trust has undertaken an options appraisal and has made a written proposal to the Council.</p> <p>The report and exempt Appendix 1 outline the proposal and give reasons why the Trust's proposal offers the Borough Council the most efficient and effective solution to meeting the challenges of the 6 Angel Hill property.</p>		Betty Albon (01284-757307)
25	Housing Benefit Overpayments: Proposed Write-Offs	Y240	Two Housing Benefit overpayments totalling £2,406.04 and two Council Tax Benefit overpayments of £1,376.87 as detailed in exempt Appendices 1, 2 and 3 to Report Y240 be approved for write-off.	Two Housing Benefit overpayments totalling £2,406.04 and two Council Tax Benefit	Detailed reasons for the decisions were included within the exempt appendices to the report.	Options were considered based on the exempt appendices.	<p>Paul Farmer (01284-768777)</p> <p>Graham Moore (01284-757252)</p>

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
				overpayments of £1,376.87 were approved for write-off.			
26	Tree Preservation Order Prosecution: Update	Y241	That, subject to the approval of full Council, a supplementary estimate from the General Fund Working Balances of £55,000 be approved for the continuing costs of prosecution for the alleged breach of a Tree Preservation Order.	A supplementary estimate of £55,000 is recommended to Council for approval.	It is considered necessary to proceed with the case to emphasise the Council's commitment to enforcement.	Other options were considered by the Development Control Committee and the Cabinet.	Terry Clements (01284-827161) Joy Bowes (01284-757141)

Joy Bowes, Head of Legal and Democratic Services
21 September 2007