



St Edmundsbury
BOROUGH COUNCIL

DECISIONS NOTICE

The following decisions were taken in the week ending 23 March 2007 and, if not called in by Councillors, will come into operation on Monday 2 April 2007. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbcc.gov.uk) by 5 p.m. on Friday 30 March 2007.

A. DECISIONS TAKEN BY CABINET ON 21 MARCH 2007

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
4	Report of the Overview and Scrutiny and Policy Development Committees Review: Climate Change Review – Findings Report and Action Plan (Mar07/11)	X573	(1) Subject to full Council approval, the Climate Change Action Plan outlined in Report X516 be adopted, with in principle adoption of those actions identified as needing significant resources to implement, which will be brought back for further consideration by Members prior to implementation; (2) progress to deliver the Action Plan be monitored by the Sustainable Development Panel; and (3) following adoption, officers develop a timetable for implementing the action plan for Members' approval.	The Climate Change Action Plan, outlined the cost of each action identified under the nine sub-headings. The actions identified as needing significant resources to implement would require more detailed reports presented to future meetings.	The Overview and Scrutiny and Policy Development Committees held a joint meeting to review the Climate Change Action Plan, as developed by the Climate Change Review Group, to look at areas of the Council whose work may have an impact or be affected by climate change, and to identify any possible mitigation or adaptation measures in those areas.	To not create an Action Plan and not address climate change issues within the Council.	Gerry Kiernan (01440-705135) Mary Martin (01440-763943) Adriana Stapleton (01284-757613)
5	Report of the Policy	X574	Subject to full Council approval, the revised	There are no financial	The Council's Enforcement Officers Group reviewed	To not review the adopted Enforcement Policy.	Gerry Kiernan (01440-705135)

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	Development Committee: Regulatory enforcement (Mar07/10)		Enforcement Policy, as detailed in Appendix I to Report X549, as amended, be adopted.	implications, other than staff time, in reviewing the Council's adopted Enforcement Policy. However, increasing enforcement in respect of low level environmental crimes may have a financial implication and Members would be advised in the near future following investigation.	the Council's adopted Enforcement Policy, including re-writing the main policy in plain English and amending it to include recent legislative changes and the broad principles of the Hampton Review.		Adriana Stapleton (01284-757613)
6	Recommendations from the Sustainable Development Panel: 6 March 2007 (Mar07/13)	X575	<p>Gypsy Lane/Hardwick Lane, Bury St Edmunds: Experimental Traffic Arrangements</p> <p>That the option of reopening both roads to through traffic as detailed in Paragraph 8.1 iv of Report X554 be implemented at the earliest opportunity and the following actions be implemented:-</p> <p>(1) urgent funding be sought from the County Council to implement further traffic calming works;</p> <p>(2) a traffic regulation order be introduced for a 20 mph speed limit;</p> <p>(3) the road be narrowed at both ends utilising the traffic calming feature already in</p>	<p>A budget of £20,000 was allocated by Suffolk County Council to the experimental work and so far, work undertaken cost £17,500.</p> <p>Reopening Hardwick Lane/Gypsy Lane would have financial implications, however the traffic calming feature already in situ would be reused.</p> <p>A figure of £25,000 was discussed in relation to item 3</p>	To review the experimental traffic arrangements introduced into Hardwick Lane/Gypsy Lane on 4 December 2006, following high levels of public interest.	<p>(1) To maintain the arrangements implemented and continue to monitor the impact;</p> <p>(2) to close Gypsy Lane to all traffic;</p> <p>(3) to make Gypsy Lane one-way; and</p> <p>(4) to reopen both roads to through traffic.</p>	<p>Terry Clements (01284-827161)</p> <p>Steve Boor (01284-757323)</p>

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			<p>situ; (4) the parking within Hardwick Lane be reviewed; (5) traffic speeds be reviewed after six months operation of the measures; and (6) the introduction of a weight limit in Hardwick Lane, except for access, be explored and the following Implementation Programme be agreed:-</p> <p>Short Term Measures</p> <ol style="list-style-type: none"> 1. the Borough Council issue a public notice for the re-introduction of two way traffic movements in Gypsy Lane; 2. the Borough Council submit a bid to Suffolk County Council for financial assistance to undertake traffic calming measures in Hardwick Lane. It is accepted that the outcome will not be known for several months; 3. without prejudice to the bid proposed in 2 above, the Cabinet agree to undertake traffic calming works in Hardwick Lane in advance of any funding decision from Suffolk County Council and that the cost of the work be financed by the Borough Council; 4. in the knowledge that funds are available to undertake the work, the 	<p>of the short term measure to cover the cost of the works.</p>			

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			<p>Borough Council design a scheme to reduce traffic speeds in Hardwick Lane and it be issued for public consultation. The design process would be completed as soon as possible following the Cabinet decision and issued for public consultation after that date;</p> <p>5. as part of the traffic calming scheme, the arrangements for on-street car parking be reviewed and the feasibility of implementing a 20mph speed limit be assessed and if appropriate implemented; and</p> <p>6. the one way working in Hardwick Lane remain in place until the traffic calming measures have been implemented. It be noted that the earliest works could be undertaken is June 2007 and it is proposed that residents in Hardwick Lane be advised accordingly.</p> <p>Medium Term</p> <p>1. the following matters would be undertaken as a subsequent phase to the traffic calming and prior to the reintroduction of two way traffic flows in Hardwick Lane:-</p> <p>traffic speeds in Hardwick Lane be reviewed after the</p>				

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			<p>traffic calming measures have been operational for six month period; further traffic studies be undertaken to determine the merits and implications of introducing a weight restriction in Hardwick Lane; and the outcome of the traffic speeds and weight restriction assessments be reported to the Sustainable Development Panel.</p> <p>Suffolk County Council On-Street Car Parking Account: Bids for Funding 2007/2008 That the submission of bids, as listed in Section 2 of Report X555, with the addition of the £20,000 for work within the Hardwick Lane area, be approved for submission to the Suffolk County Council On-Street Parking Account for 2007/2008.</p> <p>Bury St Edmunds Shuttle Bus Assessment: Consultants' Brief (1) the Borough Council and Suffolk County Council jointly commission a study of the potential for a shuttle bus in Bury St Edmunds; (2) the cost of the study be</p>	<p>There are no financial implications arising from the Borough Council bidding to the Suffolk County Council On-Street Parking Account for 2007/2008.</p> <p>There are no financial implications in outlining the brief for consultants to take into consideration when undertaking a study into the</p>	<p>Each year the Suffolk County Council invites bids for projects to be funded from the On-Street Parking Account which they administer.</p> <p>To ensure that the Borough Council's key assumptions, requirements and outcomes are met by the consultants undertaking the jointly commissioned study for a shuttle bus service.</p>	<p>To not bid for any funding.</p> <p>None.</p>	<p>Terry Clements (01284-827161)</p> <p>Steve Boor (01284-757323)</p> <p>Terry Clements (01284-827161)</p> <p>Steve Boor (01284-757323)</p>

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			<p>funded from the On-Street Car Parking Account; (3) the main requirements of the Borough Council, as stated in Section 2 of Report X556, be included in the brief for the consultants; and (4) the outcome of the study and any interim reports be presented to the Sustainable Development Panel for consideration.</p> <p>Consultation – Planning Policy Statement: Planning and Climate Change – Supplement to Planning Policy Statement 1 That the comments contained within Appendix A to Report X558 be approved for submission to the Department for Communities and Local Government.</p> <p>St Edmundsbury Local Development Framework: Local Development Scheme 2007/2010 Subject to full Council approval:- (i) the revised Local</p>	<p>provision of a shuttle bus service within Bury St Edmunds.</p> <p>There are no financial implications, other than staff time, in submitting comments to the Department for Communities and Local Government regarding the Governments consultation paper on a supplement to Planning Policy Statement 1 (PPS1) relating to climate change.</p> <p>There are no financial implications, other than staff time, in revising the Local Development Scheme for</p>	<p>In December 2006, a consultation paper on a supplement to PPS1 relating to climate change was published. The closing date for submitting comments to the Department for Communities and Local Government was 8 March 2007.</p> <p>The first Local Development Scheme for St Edmundsbury was approved for submission to Go-East in March 2005. An amendment to the scheme was submitted in</p>	<p>To not respond to the government consultation paper.</p> <p>None, as the Borough Council are required as part of the Local Plan process to produce a Local Development Scheme and submit it to the Secretary of State.</p>	<p>Terry Clements (01284-827161)</p> <p>Chris Rand (01284-757352)</p> <p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>Development Scheme 2007-2010 attached as Appendix 1 to Report X559 be approved and submitted to the Secretary of State; and (ii) the Local Development Scheme be brought into effect four weeks after the date of submission to the Secretary of State, unless the Secretary of State intervenes during this period, or requests more time to consider the Local Development Scheme.</p> <p>St Edmundsbury Local Development Framework Draft Statement for Community Involvement: Pre-Submission Public Participation Planning and Compulsory Purchase Act 2004 Regulations 28 and 29</p> <p>Subject to full Council approval:-</p> <p>(i) the proposed responses to the representations received at the Regulation 26 consultation stage as the Council's responses be noted and approved;</p> <p>(ii) the Submission Statement of Community Involvement be approved for submission to the Secretary of State for independent examination (as required under Regulation 28</p>	<p>2007/2010.</p> <p>There are no financial implications, other than staff time, in preparing a Statement for Community Involvement for submission to the Secretary of State for public examination.</p>	<p>March 2006. The Borough Council are required to submit, as a separate document, the revised Local Development Scheme to the Secretary of State by 31 March 2007.</p> <p>The Council are required to prepare a Statement of Community Involvement (SCI) under the Planning and Compulsory Purchase Act 2004. The draft SCI has been subject to two consultation stages and the Council are now required to submit a statement to the Secretary of State for public examination.</p>	<p>The Borough Council are required to prepare and submit a Statement of Community Involvement and therefore no other options were considered.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>of the Town and Country Planning (Local Development)(England) Regulations 2004);</p> <p>(iii) public consultation on the Submission Statement of Community Involvement be approved for a six-week period (as required under Regulation 29 of the Town and Country Planning (Local Development)(England) Regulations 2004);</p> <p>(iv) any duly made representations received by the Council by the end of the Regulation 29 consultation stage be publicised and forwarded to the Secretary of State to inform the independent examination (as required under Regulation 31 of the Town and Country Planning (Local Development)(England) Regulations 2004);</p> <p>(v) the principles of community involvement contained within the Submission Statement of Community Involvement be adopted and implemented by the Borough Council with immediate effect;</p> <p>(vi) the Head of Planning and Engineering Services be authorised, in agreement with the Portfolio Holder for</p>				

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			<p>Transport, Planning and Leisure, to incorporate into the Statement of Community Involvement any further minor changes as are necessary to make any spelling, grammatical, factual, formatting and numbering corrections; and</p> <p>(vii) the Head of Planning and Engineering Services undertakes an Equalities Impact Assessment of the Submission Statement of Community Involvement document to ensure all necessary equalities requirements have been observed and completed.</p>				
			<p>Replacement Local Plan Policy BSE2: Vinefields Farm, Bury St Edmunds Draft Concept Statement</p> <p>That the draft Concept Statement for Vinefields Farm, Bury St Edmunds, attached as Appendix 1 to Report X561 be approved for the purposes of consultation.</p>	<p>There are no financial implications in approving the draft Concept Statement for public consultation regarding land at Vinefields Farm, Bury St Edmunds.</p>	<p>Land at Vinefields Farm, Bury St Edmunds was allocated in Policy BSE2 of the Replacement Local Plan for housing and recreational open space. Policy DS4 of the plan required that a Masterplan for the site be agreed and adopted by the Borough Council before a planning application for the site could be approved.</p>	<p>To not have an approved, consulted upon Concept Statement for land at Vinefields Farm, Bury St Edmunds.</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>
			<p>Replacement Local Plan Policies BSE3 and BSE13: Suffolk Business Park, Bury St Edmunds Draft</p>	<p>There are no financial implications in approving a draft</p>	<p>Land East of Suffolk Business Park, Bury St Edmunds is allocated in Policy BSE3 of the</p>	<p>To not have an approved, consulted upon Concept Statement for land East of the Suffolk Business Park,</p>	<p>Terry Clements (01284-827161)</p> <p>Ian Poole</p>

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			<p>Concept Statement That the draft Concept Statement for the Suffolk Business Park attached as Appendix 2 to Report X562 be approved for consultation.</p> <p>Draft Great Ouse Catchment Flood Management Plan: Consultation (i) the Environment Agency be thanked for consulting the Borough Council on the draft Great Ouse Catchment Flood Management Plan; (ii) the Borough Council does not make any comments on the content of the Plan at this time; (iii) the Environment Agency be asked to involve the Borough Council at the earliest opportunity in the preparation of the River Lark and tributaries Flood Risk Management Study; and (iv) the contents of the Great Ouse Catchment Flood Management Plan be referred to as evidence in preparing the emerging Local Development Framework for the Borough.</p>	<p>Concept Statement for public consultation regarding land to the East of Suffolk Business Park, Bury St Edmunds.</p> <p>There are no financial implications in preparing a response to the Environment Agency regarding the Great Ouse Catchment Flood Management Plan.</p>	<p>Replacement Local Plan for a strategic extension to the Suffolk Business Park. Policy DS4 of the plan required that a Masterplan for the site be agreed and adopted by the Borough Council before a planning application for the site could be approved.</p> <p>The Council have been consulted by the Environment Agency on the draft Great Ouse Catchment Flood Management Plan.</p>	<p>Bury St Edmunds.</p> <p>To not comment on the Management Plan.</p>	<p>(01284-757350)</p> <p>Terry Clements (01284-827161)</p> <p>Ian Poole (01284-757350)</p>

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			<p>Uttlesford District Council Core Strategy: Policy Choices and Options for Growth (i) Uttlesford District Council be thanked for consulting the Borough Council on its Policies, Choices and Options for Growth paper; and (ii) the Borough Council prefers Option 2a as long as a range of services is already available in those settlements and the distribution is commensurate with the level of services and in accordance with the emerging strategy of the East of England Plan.</p>	There are no financial implications in the Borough Council providing a response regarding the Policies, Choices and Options for Growth paper published by Uttlesford District Council as part of the preparation of their Local Development Framework.	The Borough Council have been consulted by Uttlesford District Council on their Policies, Choices and Options for Growth paper which formed part of the Council's emerging Local Development Framework. The closing date for comments was 9 March 2007.	To not comment on the growth paper.	Terry Clements (01284-827161) Ian Poole (01284-757350)
			<p>Traffic Regulation Order for Car Parking at St Edmundsbury House, Western Way, Bury St Edmunds That a Traffic Regulation Order be made to establish a public car park off Olding Road, Bury St Edmunds.</p>	Other than staff time, there are no financial implications in the making of a traffic regulation order regarding a public car park off Olding Road, Bury St Edmunds.	As part of the enabling works associated with the proposed construction of the public service building at Western Way, Bury St Edmunds a public car park, to the rear of the development off Olding Road would be constructed.	To not establish a Traffic Regulation Order and only have the new car park available for staff.	Terry Clements (01284-827161) Steve Boor (01284-757323)
7	Recommendations from the Grant Panel: 6 March 2007 (Mar07/06)	X576	<p>Bury St Edmunds Rugby Club: Grant Application 2006/2007 That, subject to approval of full Council:- (1) a grant of up to £50,000 be awarded to Bury St Edmunds Rugby Club, subject</p>	The Grant Panel discussed in detail, and considered the merits of the applications from the Bury St Edmunds Rugby Club, Brockley	To progress the recommendations received from the Grant Panel meeting held on 6 March 2007.	None.	Sara Mildmay-White (01359-270580) Mike Dawson (01284-757060)

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			<p>to the confirmation of external funding contributions above the club loan amount from the Rugby Football Union; and (2) the grant be funded from the unallocated sum in the Council's capital programme.</p> <p>Applications for Project Funding: 2006/2007 That, the following grants be awarded in 2006/2007:- <u>(a) Recreation, Village Halls and Play Area Grants</u> (1) £8,000 be awarded towards the purchase of play area equipment and safe surfacing, and for the purchase and installation of audio/visual and induction loop equipment for Brockley Village Hall; and (2) £6,140 be awarded towards the replacement and installation of new windows at Risby Village Hall, subject to match funding being confirmed.</p> <p>Rural Areas Community Initiatives Fund Applications for Project Funding: 2006/2007 That, the following grants be awarded in 2006/2007:- (1) £5,000 be awarded to Hundon Parish Council towards the provision of</p>	<p>Village Hall, Risby Village Hall, Hundon Church and Cowlinge Village Hall.</p>			

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			additional burial capacity at Hundon Church yard; and (2) £4,595 be awarded to Cowlinge Village Hall Committee towards the roof repair and insulation upgrade at Cowlinge Village Hall.				
10	Report of the Overview & Scrutiny Committee: Review of the Transfer of Leisure Management to Abbeycroft Leisure Trust (Mar07/09)	X579	(1) That the Borough review its expectations of an independently provided leisure service and ensure, through open discussion with the Trustees, that these are shared and understood so that the new Chief Executive of the Trust is clear about his/her role and what is expected of the Trust, for example by providing clearer 'job descriptions' for Trustees; (2) that Abbeycroft Leisure Trust be recommended:- (a) to develop a monitoring schedule for maintenance work to provide the Borough with confidence that its assets are being cared for appropriately, in order to minimise the likelihood of premature replacement of equipment being necessary; (b) that, alongside a monitoring schedule for maintenance, there should be a formal cleaning plan making it clear which areas should be cleaned when, and when areas will be made available	As part of the 2006/2007 Work Programme for the Overview and Scrutiny Committee, a post implementation review of the transfer of the Council's leisure management to Abbeycroft Leisure Trust was undertaken. Throughout the independent review, carried out by Cheryl Lowe, all financial implications were considered.	To progress the recommendations arising from the review into the transfer of the Council's Leisure Management to Abbeycroft Leisure Trust, following consideration by the Overview and Scrutiny Committee.	None.	Mary Martin (01440-763943) Adriana Stapleton (01284-757613)

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			<p>for 'deep cleaning';</p> <p>(c) that the management and booking arrangements for sports pitches be reviewed to ensure there is a more effective system which will improve customer service and satisfaction;</p> <p>(d) that the Trustees and management be engaged with the delivery of the Suffolk Local Area Agreement and the opportunities arising from the Local Government White Paper, to be determined by local discussion between the Borough, the Trust and West Suffolk Local Strategic Partnership, and with emphasis on the LAA targets around health and fitness, for which delivery is directly assisted by the work of the Trust;</p> <p>(e) that the staffing issues identified during the research and brought separately to the attention of Abbeycroft be addressed by the Trustees and Management;</p> <p>(f) that, in planning the refurbishment of the Haverhill Leisure Centre, consideration be given to funding that would make the centre an attractive part of the leisure complex being planned for the site, with the focus of the</p>				

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			<p>refurbishment being on generating additional income as well as addressing the needs of customers and sports development, whilst also acknowledging the need to maintain the plant and structure of the building in prioritising the spending;</p> <p>(g) that the Trustees and management of Abbeycroft engage with the Borough and strategic partners to make the most of the opportunities offered by the Olympics, including potential increased participation in sport in the years leading up to 2012 and opportunities to build on the legacy of the Olympics after they have taken place;</p> <p>(i) that more effort be made to share Abbeycroft's good practice with other trusts and to learn from trusts that have been established longer and have greater experience;</p> <p>(j) that opportunities to attract additional funding be explored to enable the Trust to invest in its facilities and activities to provide maximum opportunities for residents to engage in sporting activity;</p> <p>(k) that the difficult issue of parking be considered by Abbeycroft and the Borough, with the development of the</p>				

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			Public Service Village in Bury St Edmunds and the leisure area in Haverhill being seen as opportunities to enhance the accessibility of both leisure centres; and (3) that a review of progress be undertaken with the Trust in six months.				
11	Report of the Policy Development Committee: Draft Gender Equality Scheme (Mar07/08)	X580	Subject to full Council approval, the draft Gender Equality Scheme, as detailed in Report X546, be adopted.	There are no financial implications, other than the time of the Council's Diversity Group, in preparing the draft Gender Equality Scheme which is linked to the Council's diversity documents.	The Equality Act 2006 required that the Council had due regard to the need to eliminate unlawful discrimination and harassment, and to promote equality of opportunity between men and women when carrying out this function. Therefore, the Draft Gender Equality Scheme, linked to the Council's diversity document was prepared.	None, as the Equality Act 2006 required the Council to have due regard.	Jeff Stevens (01440-762511) Davina Howes (01284-757611)
13	Review of Compensation Awards on Redundancy and Efficiency Grounds (Feb07/14)	X501	Subject to full Council approval, the Council:- (i) continues paying the statutory redundancy payment on actual weeks pay; (ii) removes the award of added years compensation in cases of redundancy and interests of efficiency; (iii) introduces the award of 2 times the statutory redundancy payment as the total compensation in cases of redundancy for all employees	The financial implications of various options have been analysed on both the cost to the Council and the impact on the individual. The analysed model was based on the impact of six leavers due to redundancy and	The compensation regulations were amended with effect from 1 October 2006, but at the time the detailed regulations concerning all areas of current compensation regulations had not been received. Under transitional arrangements, delegated authority had been given to the Head of Human Resources, in consultation with the Chief	There are a number of options available under the discretions, subject to a maximum award of two years pay, local authorities have a clean sheet as far as the additional lump sum is concerned. Officers looked at the impact of various options in respect of the cost to the Council and the compensation payable to staff.	Sara Mildmay-White (01359-270580) Jeff Stevens (01440-762511) Graham Moore (01284-757252)

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			with more than 2 years service regardless of whether they are members of the Pension Scheme; (iv) bases the award at (iii) above on the same continuous service as a redundancy payment is based; (v) introduces a scheme with regard to retirements in the interest of efficiency of the service for staff aged 50 and over, based on the immediate payment of their unreduced pension benefits; and (vi) reviews the scheme after 2 years of operation.	three leavers due to 'interests of efficiency' during 2006. The analysis showed that for redundancy cases, the cost to the Council would be lower than under the existing policy even if the maximum multiplier of 3.46 was used.	Finance Officer and the Portfolio Holder for Performance and Organisational Development to determine each case individually. The regulations have now been received and the recommendations outlined the Borough Council's chosen route in implementing the Compensation Regulations.		
14	Public Service Village – Recommendations from the Programme Board (Mar07/07)	X582	subject to the approval of full Council:- (1) the final business case for Phase 1 of the Public Service Village as summarised in Section 8 be accepted; (2) the appointment of the contractor utilising the Suffolk Construction Partnering Framework as outlined in Section 4 (D) be agreed; (3) the land and building required for the PSV Phase 1 office accommodation be co-owned by Suffolk County Council and St Edmundsbury Borough Council based on the arrangements summarised in Section 4 (F); (4) the authority to agree the final Heads of Terms and	The decision to work with Suffolk County Council on a combined office development at Western Way, Bury St Edmunds was based on an outline business case produced in November 2005. Over the past 12 months the business case has been refined to reflect the detailed design of the building, the development of an integrated approach to office	On 16 March 2007, the Programme Board agreed the recommendations contained within Report X582. The recommendations would also be presented to the County Council Cabinet and, approval by the Borough Council would see the Public Service Village move onto the building phase with staff due to move in at the end of 2008.	Various other options regarding procurement, ownership, location and integration were considered by the Programme Board, as outlined in paragraph 5 of Report X582.	Nigel Aitkens (01284-735258) Sara Mildmay-White (01359-270580) Terry Clements (01284-827161) Ivan Sams (01284-757304)

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			<p>Management Arrangements with the County Council be delegated to the Head of Legal and Democratic Services in consultation with the Corporate Director (Resources) and the Portfolio Holder for Economy and Asset Management; and</p> <p>(5) the Council notify HM Revenue and Customs that it will opt to tax all land required for the Phase 1 office building and associated infrastructure such that all disposals, leases and other interests granted will be subject to VAT.</p>	<p>working and clarification of the respective organisation's office requirements. At present, it is difficult to qualify the financial implications of the opportunities outlined within paragraph 8.2 of Report X582, however, there is no doubt that from a Borough Council perspective, a combined headquarter building would produce operational savings that would contribute to the overall DR-IVE efficiency targets for 2009 onwards.</p>			

Joy Bowes, Head of Legal and Democratic Services
23 March 2007