



St Edmundsbury
BOROUGH COUNCIL

DECISIONS NOTICE

The following decisions were taken in the week ending 24 March 2006 and, if not called in by Councillors, will come into operation on Friday 31 March 2006. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services@stedsbc.gov.uk) by 5 p.m. on Thursday 30 March 2006.

A. DECISIONS TAKEN BY CABINET ON 22 MARCH 2006

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
6	Consultation Responses for the Lyons Inquiry into Local Government and "Empowerment and the Deal for Devolution" (Mar06/21)	W635	(a) the Council's response to the seven questions raised by Sir Michael Lyons for his inquiry into local government, as set out at Appendix B to Report W635, be approved; and (b) the draft answers to the six questions in the Office of the Deputy Prime Minister's consultation on Empowerment and the Deal for Devolution, as set out at Appendix C to Report W635, be used as the basis of the Council's response and the Chief Executive, in consultation with the Leader, be authorised to finalise the document and submit it to the OPDM on 31 March 2006.	None, other than staff time in the preparation of the responses. The expected White Paper for local government could have significant financial implications for local authorities and local tax payers, as outlined in the Council's responses.	To ensure the Council and local community's view is taken into account.	Not to respond to the papers which would prevent the Council from taking part in the crucial national debate.	John Griffiths (07958-700434) Deborah Cadman (01284-757001)

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7	Recommendations from the Policy Development Committee: Corporate Risk Register (Mar06/19)	W636	Subject to full Council approval:- (a) Appendix 1 to Report W610 be adopted as the Council's new Risk Management Strategy, and the new procedures in the Strategy be implemented during 2006/2007; (b) the Council's Constitution be amended to indicate that the Overview and Scrutiny Committee has responsibility for overseeing risk management within the authority; and (c) the Corporate Risk Register be approved.	None in revising the strategy, other than officer time. Risk Management is a key task for any public or private sector organisation. Failure to pay proper attention to risk management could result in missed opportunities, financial loss and potential claims for compensation.	The Council formally adopted a Risk Strategy in 2003. The new Strategy incorporated changes in working practices and organisational changes that have occurred since 2003 and seeks to embed risk management in decision-making.	To not review the adopted Strategy.	Gerry Kiernan (01440-705135) Adriana Stapleton (01284-757613)
8	Revised Anti-Fraud and Anti-Corruption Strategy Statement (Mar06/13)	agenda item 8 and W637	The revised Anti-Fraud and Anti-Corruption Strategy Statement, as contained within Report W637, be recommended to Council for adoption.	There are no direct financial implications in revising the Anti-Fraud and Anti-Corruption Strategy Statement.	Since 1998 there has been an Anti-Fraud and Anti-Corruption Strategy which needs to be revised to reflect changes in management structures and responsibilities. The Audit Commission is keen that strategies are kept up to date and these will be checked as part of CPA and the Use of Resources Inspection.	Not to update the Anti-Fraud and Anti-Corruption Strategy Statement.	Sara Mildmay-White (01359-270580) Joy Bowes (01284-757141)
10	Grant Panel Recommendations : 7 March 2006	W639	Applications for Project Funding 2005/2006 (1) the following grants be awarded in 2005/2006:-	As discussed by the Grant Panel.	The Grant applications had been assessed in accordance with the Borough Council's Grant Policy. The successful organisations undertook	As part of the assessment process there are the options of:- (1) meeting the Grant request in full; (2) meeting part of the	Sara Mildmay-White (01359-270580) Mike Dawson (01284-757060)

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			<ul style="list-style-type: none"> Eastern Angles - £500; and Cavendish Wanderers Cricket Club - £3,942; <p>(2) no grant be awarded for 2005/2006 to St Edmundsbury Male Voice Choir and Newbury Community centre; and</p> <p>(3) the following grant be withdrawn and approval be sought under the Head of Waste Management's delegated authority:-</p> <ul style="list-style-type: none"> Suffolk Real Nappy Network - £250. <p>Community Initiatives Fund: 2005/2006</p> <p>The following grants be awarded in 2005/2006:-</p> <ul style="list-style-type: none"> Barnham Parish Council for Amenity Street Lights - £3,500; and Ixworth & Ixworth Thorpe Parish Council for the Regeneration of Waste Ground/former Chalk Pit to form Amenity/Wildlife Area - £5,000. 		activities that supported the Borough Council's Corporate Objectives.	Grant requested; and (3) not awarding a Grant.	
11	Western Suffolk Community Strategy (Mar06/14)	W640	The Council's response to the consultation on the draft Western Suffolk Community Strategy, attached as	None to the Borough Council, other than officer time in working on	The consultation provides an opportunity for the Council to influence the development of the	The Council could decide not to respond to the consultation. However, the Council is a key partner in	John Griffiths (01284-757136) Deborah Cadman

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			Appendix A to Report W640, be approved for submission to the Western Suffolk LSP.	the Strategy. The Western Suffolk Local Strategic Partnership is due to receive pump-priming and performance reward grants from the Government. The funding would be used to support the delivery of the priorities in the Community Strategy.	Community Strategy.	the LSP and the Community Strategy is an important part of the Council's Corporate Planning Framework.	(01284-757009)
12	Recommendations from the Policy Development Committee: St Edmundsbury Borough Council Child Protection Policy (Mar06/01)	W641	Subject to the approval of full Council, the amendments suggested by the Policy Development Committee and the inclusion of the photography and filming guidance (Section 8) circulated at the meeting as an addendum, the Safeguarding Children and Young People Policy and Guidelines for Working with Children and Young People, as set out in Report W611, be adopted.	As discussed by the Policy Development Committee.	The Children Act 2004 introduced new duties on District/Borough Councils for safeguarding and promoting the welfare of children.	Although the Council had to consider the detail of its own policy, statutory guidance had been issued setting out the key requirements for the Council.	Gerry Kiernan (01440-705135) Adriana Stapleton (01284-757613)
13	Consultation on Primary Care Trust Areas: Recommendations from Members Health Panel (Mar06/18)	W642	(1) the Strategic Health Authority be advised that the Borough Council recognises the need for structural change to PCT's but that its preferred option would be for an enlarged PCT for West Suffolk; but	None, other than officer time in attending the Members' Health Panel.	To respond to the formal consultation process.	To not respond.	Frank Warby (01284-700678) Carole Herries (01284-757603)

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			(2) if change must occur on the basis of the two consultation options, the Borough Council's preference would be option 1, namely one PCT for the whole of Suffolk.				
14	Proposed Amendments to the Licensing Statement of Policy (Mar06/07)	W643	Subject to the approval of the full Council, the amended policy considered by the Licensing & Regulatory Committee on 12 September 2005 (Report W223 refers) to address the issues identified in the Canterbury Judgement as detailed in Section 5 of Report W643 be approved.	Failure to amend the Statement of Licensing Policy to take account of the Canterbury Judgement could result in future challenges to the policy through the judicial system.	The policy would enable the Council to respond formally to the original judicial review, advising that steps had been taken to rectify those parts of the policy which could be considered ambiguous or misleading to applicants.	To not respond to the consultation process or amend the Licensing Statement of Policy.	Frank Warby (01284-700678) Hilary Workman (01284-757113)
15	Licensing of Public Land for Licensable Activities (Mar06/15)	agenda item 15	Subject to the approval of the full Council:- (1) the Licensing of Public Spaces Policy, in accordance with the proposals contained in paragraph 5.4 of Report W537, be adopted; and (2) additional public spaces likely to require licences be identified, and circulated to the Licensing and Regulatory Committee.	A full scoping exercise of the types of activities to licence, and appropriate risk assessments in respect of each parcel of land would be necessary and would have resource implications.	The Policy is considered to be transparent, practical and low cost. It also represents a continuation of the approach prior to the implementation of the Licensing Act 2003.	(a) Not to adopt a policy; (b) the Council to apply for premises licences for those public spaces in the open air within its control and authorise them for all licensable activities; (c) the Council to apply for licences for open public spaces only for those licensable activities which are considered to be low risk, for limited periods of time; and (d) the Council to identify those public spaces which are used for events organised by the Council, or where the Council is a partner with a management role and	Frank Warby (01284-700678) Mike Dawson (01284-757060)

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						control over the organisation of the event.	
17	Emergency Panel Minutes: 14 February 2006 (Mar06/10)	W644	<p>Suffolk Resilience Forum: Training and Exercising Protocol Plan</p> <p>The Training and Exercise Protocol attached as Appendix 1 to Report W565 be approved.</p> <p>Emergency Response Working Group: Terms of Reference</p> <p>The Terms of Reference for the Emergency Response Working Group, attached as Appendix 1 to Report W569 as amended, be approved.</p>	As discussed by the Emergency Panel.	As discussed by the Emergency Panel.	The Working Party considered various options prior to reaching the recommendations.	<p>Frank Warby (01284-700678)</p> <p>David Bird (01284-757035)</p>
18	Clean Neighbourhoods and Environment Act 2005 (Mar06/02)	W645	<p>(1) all enforcement powers given to district councils under the Clean Neighbourhoods and Environment Act 2005, including the power to make orders, serve notices and issue Fixed Penalty Notices, be delegated to the Head of Environmental Health and Housing, the Head of Planning and Engineering and the Head of Waste Management;</p> <p>(2) the level of Fixed Penalty Notices, as set out in Appendix 1 to Report W645, be approved; and</p> <p>(3) the key issues for the Council arising from the Clean</p>	The present proposal would have no resource implications as it is anticipated that existing staff would use the new powers within their present jobs. However, it is recognised that expanding the scope of enforcement through these powers may require additional resources in	To authorise officers to begin using the new powers given by the Act whilst building in flexibility by leaving operational decisions to managers.	None. As the new provision comes into effect in April 2006, the option of taking no action is not available.	<p>Frank Warby (01284-700678)</p> <p>Jeremy Farthing (01440-820763)</p> <p>Joy Bowes (01284-757141)</p>

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			Neighbourhoods and Environment Act 2005 be noted.	future.			
19	Waste Performance and Efficiency Grant	agenda item 19	The programme for the Waste Performance and Efficiency Grant be approved.	Every English local authority with waste management responsibilities will receive a portion of the £260million allocation over the next three years. The grant is intended to provide extra support to local authorities.	To outline the use of the Borough Council's award for 2005/2006, 2006/2007 and 2007/2008.	None. The Council has considered the use of the grant in accordance with existing policies and budgets.	Jeremy Farthing (01440-820763) Sandra Pell (01284-757300)
20	Planning Policy Panel (Mar06/03) - Minutes: 21 February 2006	W646	<p>Modifications to the Local Development Scheme Timetable</p> <p>The amendments to the Local Development Scheme contained within the revised Appendix A to Report W583 be approved with immediate effect.</p> <p>South Cambridgeshire District Council and Cambridge City Council Local Development Framework Consultation</p> <p>Representation expressing concern about the Cambridge East and Southern Fringe proposals, as contained with</p>	As discussed by the Planning Policy Panel.	As discussed by the Planning Policy Panel.	The Planning Policy Panel considered various options prior to reaching the recommendations.	Terry Clements (01284-827161) Ian Poole (01284-757350)

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			<p>Sections 3 and 4 of Report W584, be submitted to South Cambridgeshire District Council.</p> <p>Mid Suffolk District Council Local Development Framework Consultation</p> <p>The comments contained within Sections 3 to 5 of Report W585 form the basis of the Borough Council's formal response to the consultation on the issues and options for the Core Strategy of Mid Suffolk District Council's Local Development Framework.</p> <p>Consultation Response – The Planning-Gain Supplement</p> <p>The response to the Planning Gain Supplement consultation paper, as set out in paragraph 2.2 and Appendix B to Report W586, be approved.</p> <p>Planning Policy Statement 3 (PPS3): Housing Consultation Paper</p> <p>(1) the contents of the draft PPS3: Housing, attached as</p>				

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			<p>Appendix A to Report W587, be noted; and (2) the comments in Section 3 of Report W587 form the basis of the Borough Council's response to the Office of the Deputy Prime Minister.</p> <p>Planning Policy Statement 25 (PPS25): Development and Flood Risk Consultation Paper</p> <p>(1) the content of Report W588 be noted; and (2) the comments in Section 4 of Report W588, together with the issue of challenging flood risk boundaries, form the basis of the Borough Council's response to the Office of the Deputy Prime Minister.</p>				
20	Planning Policy Panel (Mar06/03) - Minutes: 14 March 2006	W647	<p>Suffolk County Council Minerals and Waste Development Framework: Minerals Core Strategy Issues and Options Consultation</p> <p>The comments contained in Sections 3 to 4 and Appendix B, as amended, of Report W630 be approved to form the basis of the Borough Council's formal response to the consultation on the Core Strategy Issues and Options</p>	As discussed by the Planning Policy Panel.	As discussed by the Planning Policy Panel.	The Planning Policy Panel considered various options prior to reaching the recommendations.	Terry Clements (01284-827161) Ian Poole (01284-757350)

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			Paper of the Suffolk County Councils Minerals and Waste Development Framework.				
21	Car Parking Working Party (Mar06/08) - Recommendations : 28 February 2006	W649	<p>Policy on Withdrawal of Parking Permits</p> <p>(1) the arrangements detailed in Paragraph 3.2 of Report W649, for the withdrawal of a residents' car parking permit, as amended by the Car Parking Working Party, be agreed; and</p> <p>(2) the new arrangements be introduced for each permit scheme at the annual renewal date for that area.</p> <p>Leisure Centre Liaison Group – Car Parking Bury St Edmunds Leisure Centre</p> <p>(1) Abbeycroft Leisure be requested to prepare a travel plan for their site to encourage non-car use by customers and staff;</p> <p>(2) the Borough Council and Abbeycroft Leisure work with the West Suffolk College to deliver the access road and additional car parking within the Leisure Centre site as part of the over all delivery of the Masterplan for the area;</p> <p>(3) the car park at the Western Way offices be made</p>	As discussed by the Car Parking Working Party.	As discussed by the Car Parking Working Party.	The Working Party considered various options prior to reaching the recommendations.	<p>Jeremy Farthing (01440-820763)</p> <p>Jerry Massey (01284-757302)</p>

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			<p>available for public parking from 4.00 pm weekdays;</p> <p>(4) the Public Service Village Programme Board for the redevelopment of the offices be requested to take due consideration for the travel needs of the Leisure Centre users; and</p> <p>(5) the option of introducing pay and display machines for an on-street parking, for a maximum of three hours, on Beetons Way be investigated.</p>				
22	Town Centre Management in Bury St Edmunds and Haverhill	W650	<p>(1) the Borough Council enter into a three year agreement with the Town Centre Management Group for the establishment of an independent Town Centre Manager for Bury St Edmunds;</p> <p>(2) the Borough Council appoint a consultant to develop the Town Centre Management function in Haverhill; and</p> <p>(3) the Borough Council allocate £165,000 from the Economic Development Reserve to finance the above appointments and other town centre management initiatives in Haverhill and Bury St Edmunds for the period 2006/2007 to 2008/2009.</p>	<p>There is a need for a long term commitment to Town Centre Management and it is proposed that the Borough Council commit to a three year period. The total estimated cost over a three year period can be financed from the Economic Development Reserve.</p>	<p>The vitality and viability of Bury St Edmunds and Haverhill town centres is important to the local community and an active town centre management function would help to meet this objective.</p>	<p>(1) withdraw from Town Centre Management;</p> <p>(2) work in partnership with the respective town council and local business community;</p> <p>(3) withdraw from Town Centre Management and assume the respective town council would take on the role; or</p> <p>(4) continue to employ a town centre manager.</p>	<p>Nigel Aitkens (01284-735258)</p> <p>Jerry Massey (01284-757302)</p>

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23	A New Focus for Economic Development Services in St Edmundsbury	W651	(1) the new staffing structure for Economic Development Services, detailed in Appendix A to Report W651, be agreed and implemented from 1 April 2006; and (2) the DR-IVE savings in 2007/2008, detailed in exempt Appendix B to Report W651, be noted.	Exempt Appendix B summarised the financial implications arising from the review. It proposed to use funds from the new Economic Development Reserve to fund town centre management and all other costs would be met from the general fund. A net DR-IVE saving of over £40,000 per annum would be made in 2007/2008.	As part of the preparatory work on Vision 2025, economic success and the enhancement of workforce skills were identified as key issues for St Edmundsbury.	(1) withdraw from economic development, tourism and town centre management work; (2) work in partnership with other economic development organisations, respective town councils and local business community/representative bodies; (3) no change to existing service arrangements; or (4) review the service to ensure delivery of the new economic development strategy and develop existing partnership work at a local, county and regional level.	Nigel Aitkens (01284-735258) Jerry Massey (01284-757302)
24	Haverhill Area Working Party Recommendations : 15 March 2006 (Mar06/09)	W652	Enhancement Works: Jubilee Walk (1) all three options for the enhancement of Jubilee Walk, as detailed in Section 3 of Report W624, be approved for public consultation purposes; (2) incorporating pavement art into each of the options in (1) above also be subject to public consultation; and (3) the outline process of public consultation, as detailed in Section 5 of Report W624, be approved.	As discussed by the Haverhill Area Working Party.	As discussed by the Haverhill Area Working Party.	The Working Party considered various options prior to reaching the recommendations.	Jeff Stevens (01440-762511) Mike Dawson (01284-757060)

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			<p>Draft Haverhill Town Centre Design Framework</p> <p>(1) the contents of Report W625 and the work undertaken to date on the draft Haverhill Town Centre Design Framework, attached as Appendix A to Report W625, be noted; and</p> <p>(2) the protocol for consulting on site specific proposals illustrated in paragraph 4.1 of Report W625 be approved.</p> <p>Town Centre Management in Bury St Edmunds and Haverhill</p> <p><i>As set out in Item number 22 (Paper W650 refers) on this Notice.</i></p> <p>Approval for Feasibility Investigation of an In-Town Park & Ride Site</p> <p>(1) funding sources to pursue a detailed feasibility investigation be investigated;</p> <p>(2) a detailed feasibility investigation be undertaken in partnership with Suffolk County Council and Cambridgeshire County Council and the findings reported back to the Haverhill</p>				

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			Area Working Party at the earliest opportunity; and (3) the next steps as detailed in Paragraph 5 of exempt Report W628 be agreed and pursued.				
25	St George's Church Hall, Community Resource, Mildenhall Road Estate	Exempt Report W653	The exempt recommendation as contained in exempt Report W653 be approved.	As outlined in Exempt Report W653.	As outlined in Exempt Report W653.	As outlined in Exempt Report W653.	Frank Warby (01284-700678) Anna Hillier (01284-757055)
26	Property Matters Piperell Way, Haverhill (Mar06/12)	Exempt Report W654	The exempt recommendations as contained in exempt Report W654 be approved.	As outlined in Exempt Report W654.	As outlined in Exempt Report W654.	As outlined in Exempt Report W654.	Nigel Aitkens (01284-735258) Sara Mildmay-White (01359-270580) Richard Combes (01284-757361)

Joy Bowes, Head of Legal and Democratic Services
23 March 2006