



St Edmundsbury
BOROUGH COUNCIL

DECISIONS NOTICE

The following decisions were taken in the week ending 27 May 2005 and, if not called in by Councillors, will come into operation on Tuesday 7 June 2005. A decision may be called in, in accordance with the Rules of Procedure contained within Part 4 of the Constitution, by Councillors submitting a request in writing to Democratic Services (e-mail: democratic.services @stedsbcc.gov.uk) by 5 p.m. on Monday 6 June 2005.

A. DECISIONS TAKEN BY CABINET – WEEK ENDING 27 May 2005

Item No.	Subject (Forward Plan Ref)	Report No.	Decision	Financial Implications	Reason(s) for Decision	Other Option(s) Considered	Contact(s)
4	Race Equality Scheme 2005/2008 (Jun 05/05)	W4	(1) The Race Equality Scheme for the period 2005-2008, attached as Appendix 1 to Report W4 be approved for publication; and (2) the Chief Executive be given delegated authority to make any necessary minor amendments.	The Council will need to make adequate provision for the implementation of this Scheme and the wider Equality Framework within this existing staff resources and budgets.	To ensure that the Borough Council meets the statutory requirements of the Race Relations (Amendment) Act 2000.	(1) The Council could decide not to re-publish the Race Equality Scheme and continue to use the first scheme which was approved in 2002. However, significant organisational changes have occurred since 2002 and, as a result, the first scheme no longer reflects the Council's operation.	Jeff Stevens (01440-762511) Mike Dawson (01284-757060)
5	Emergency Panel: Minutes 26 April 2005	W5	(a) Emergency Planning: Funding within Suffolk (1) the development of the County Emergency Planning Unit, the new relationship between the Unit and District Councils and the benefits for St Edmundsbury be noted; (2) subject to the TUPE regulations, the post of District	The cost of the transfer of staff would be met from within existing budgets.	The formation of a County Emergency Planning Unit was considered more efficient by the majority of Borough and District Councils and Suffolk County Council.	Three options were considered by the Borough and District Councils and Suffolk County Council before recommending the formation of a Central Emergency Planning Unit for Suffolk.	Frank Warby (01284-700678) Mike Dawson (01284-757060)

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			Emergency Planning Officer be transferred to Suffolk County Council Central Emergency Planning Unit in accordance with Option 2 of Report V303 considered by the Emergency Panel at its meeting on 27 October 2004; and (3) the transfer be undertaken from 1 June 2005 or as soon as possible thereafter and the cost of the transfer be met from within existing budgets.				
6	St Edmundsbury Countryside Forum	W6	The terms of reference for the St Edmundsbury Countryside Forum as detailed in Report W6 be approved.	The establishment of a Countryside Forum would be met from within existing resources.	A recommendation from the Borough Council's Rural Services Review Panel was the need to establish a Countryside Forum to take over and widen the remit of the Nature Conservation Forum and the need to address countryside management issues in a co-ordinated manner.	The Review Panel considered options as to the need to address countryside management issues.	Jeremy Farthing (01440-820763) Richard Livall (01284-757109)
7	Report of Overview and Scrutiny Committee: Haverhill Issues	W7	(1) The presentations from the Student Council, Haverhill Town Clerk, officers and the covering report (Paper V637) be noted; (2) in addition to the specific Cabinet Commitment for Haverhill, the relevance to the town of the general Cabinet Commitments relating to affordable housing, crime and disorder, litter and the living environment, including	The Borough Council had already allocated approximately £16 million for capital projects in Haverhill. There is an ongoing revenue commitment of approximately £480,000 a year.	The Overview and Scrutiny Committee wished to investigate the current issues in respect of Haverhill and examine the way the Council was meeting its commitments to develop Haverhill.	Options were considered by the Overview and Scrutiny Committee at its meeting on 25 May 2005.	Jeff Stevens (01440-762511) Mike Dawson (01284-757060)

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			<p>economic development, be noted;</p> <p>(3) these Commitments be maintained and developed and the Commitment for Haverhill;</p> <p>(4) working with the Council's partners and the Local Strategic Partnership, the Cabinet and Haverhill Area Working Party be urged to seek projects which will act as a catalyst for the future development of the town and delivery of the 10 Year Masterplan, including:-</p> <p>(i) working with Suffolk County Council to achieve the reinstatement of pedestrian priority in Queen Street; and</p> <p>(ii) wider improvements to the urban realm;</p> <p>(5) in relation to all the Council's priorities, the importance of working with young people to be noted;</p> <p>(6) the delivery of the Haverhill Football Project be supported; and</p> <p>(7) the capacity of staff to deliver the Haverhill Masterplan be reviewed.</p>				
8	Recommendations from Cattle Market Redevelopment Working Party: Minutes 11 May 2005	W8	(1) The Impact Management Strategy attached as Appendix A to Report V664 be adopted as a working document to guide the actions of the Borough Council, Centros Miller and other interested parties in	Much of the work associated with the production and development of an Impact Management Strategy will be	The impact of the redevelopment of the Cattle Market Site in Bury St Edmunds would have significant implications for the town and surrounding area and therefore it was	Not to produce an Impact Management Strategy was not considered an option.	Andrew Varley (01284-753135) Jerry Massey (01284-757302)

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	(Jun 05/02)		managing the issues that will arise for the Bury St Edmunds town centre from the redevelopment of the Cattle Market Site. (2) the importance of effective communications be recognised and £25,000 be allocated from the 2004/2005 Planning Delivery Grant allocation to finance Phase I of the communications work associated with the implementation of the Strategy; and (3) the Corporate Director for Economy & Environment be given delegated authority to spend the allocation in (2) above, in consultation with the Chairman and Vice Chairman of the Cattle Market Redevelopment Working Party.	met from within existing resources. However, £25,000 has been allocated to finance Phase I of the communications work associated with the implementation of the Strategy.	considered imperative to produce an Impact Management Strategy which would address issues associated before the work commenced, during construction and post construction.		
10	Report of Overview and Scrutiny Committee: Code of Corporate Governance	Agenda item 10	The Annual Statement of Internal Control be incorporated into the Code of Corporate Governance	There are no additional financial implications by incorporating the Annual Statement of Internal Control (SIC) into the Code of Corporate Governance.	The Statement of Internal Control is required by the Audit Commission and is a statement which supported the published annual accounts. However, as the SIC considered the more specific areas around the methods of control and monitoring of systems and processes, it actually covered Dimension 4 of the existing Code of Corporate Governance (Risk Management and	Not to include the Annual Statement of Internal Control incorporated into the Code of Corporate Governance was not considered.	Mary Martin (01440-763943) Alex Wilson (01284-757002)

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					Internal Control).		
12	Report of Policy Development Committee: Customer Access Strategy	W11	The recommendations detailed in Section 5 of Report W11 be approved.	The Council has already approved the appointment of a Customer Services Manager. The implementation of the other recommendations will be fully costed in due course and reported back to the appropriate forum.	The Council has agreed to undertake a wide ranging review of the delivery of services and a Service Delivery Review Panel has been formed.	The Service Delivery Review Panel and the Policy Development Committee has considered the implications aimed at identifying and meeting current and future customer needs.	Jeff Stevens (01440-762511) Carlton Brand (01284-757200)
15	Annual Review and Appointment of Cabinet Working Parties and Panels	W14	(1) The terms of reference of the Working Parties and Panels as listed in Report W14 be approved; (2) an informal Skateboarding Panel be formed with up to 7 Members; (3) the Head of Legal and Democratic Services be authorised to make appointments to the Working Parties and Panels in (1) and (2) above, in accordance with the political groups' nominations and normal political balance rules; and (4) the Broadband Panel be disbanded.	There are no direct financial implications in re-appointing the Cabinet's working parties and panels.	The Cabinet appoints Working Parties and Panels to undertake detailed work in respect of specific issues and to report back to the Cabinet.	To disband some of the working parties/panels.	John Griffiths (01284-757136) Alex Wilson (01284-757002)
16	Western Way Offices, Bury St Edmunds: Replacement Heating Plant	W15	Subject to the approval of full Council:- (1) the replacement of the heating plant at the Western Way offices, Bury St Edmunds	The cost of replacing the heating plant, including all fees and permissions, is	The current installation is not operating as designed and with no spare parts available to maintain the plant the situation can only	A decision could be taken to rely on the remaining operational parts of the installation but this presented a high degree of risk in that	Sara Mildmay-White (01359-270580) Ivan Sams

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	(Jun 05/07)		be approved; and (2) the plant to be jointly funded by £100,000 from the Building Repairs Maintenance Reserve and the allocation of £100,000 from within the existing Capital Programme.	estimated at £200,000. The loss of interest on this sum is £4,650 per annum which is equivalent of 13 pence for a Band D taxpayer. However, the increase in efficiency of the new boiler will lead to a reduction in energy costs.	deteriorate further.	further failures could compromise the temperature in the offices and lead to a breach of health and safety legislation.	(01284-757304)
18	Housing Benefit Overpayment: Write-Off Report	W16	One case of overpaid Housing Benefit totalling £1,166.62 and Council Tax Benefit of £358.70 as detailed in the exempt Appendix attached to Report W16 to be approved for write-off.	A total of £1525.32 is written off.	The reasons for recommending the amount to be written off are detailed in the exempt Appendix to the Report.	The reasons for the accounts recommended for write-off are detailed in the exempt appendix.	Sara Mildmay-White (01359-270580) Graham Moore (01284-757252)

Joy Bowes, Head of Legal and Democratic Services
27 May 2005